

Minutes of the Regular Board Meeting of the New Lenox Community Park District Board of Commissioners held on Wednesday, December 17, 2025, at approximately 6:00 p.m. in the Board Room of the Village Hall., New Lenox, Illinois.

### **GENERAL FUNCTIONS:**

**Call to order** President Schulz called the December 17, 2025, meeting to order at approximately 6:00 p.m.

**Pledge of Allegiance** President Schulz led the Board, Staff, and all others present in the Pledge of Allegiance.

**Roll Call** President Schulz directed the Recording Secretary to take roll call. Upon taking roll call, the following were present, Commissioners: Kraemer, Fischer, Ott, and President Schulz.

**Also in Attendance** Executive Director Greg Lewis, Attorney Angelo Vitiritti, Director of Golf Bob Schulz, Director Parks-Maintenance Ken Stephens, Associate Executive Director Lea Pipiras, Director of Business Services Jason Braglia, Director of Recreation Olga Viano, Recreation Supervisor Amy Maher and Guest Services Supervisor Melissa McGrath.

**Treasurer's Report** Commissioner Kraemer quoted the totals from the monthly Treasurer's Report as presented for November 30, 2025. President Schulz requested any questions or comments regarding the monthly Treasurer's Report for November 30, 2025. Hearing no questions or comments, President Schulz requested a motion to accept the Treasurer's Report as presented for November 30, 2025. Motion made by Commissioner Ott, seconded by Commissioner Fischer. Upon a roll call vote, all were in favor and the motion passed unanimously.

**Payment of Bills** Commissioner Kraemer quoted totals from the Payment of Bills as presented for November 30, 2025. President Schulz requested any questions or comments. Hearing none, President Schulz requested a motion to approve the Payment of Bills as presented for November 30, 2025. Motion made by Commissioner Fischer, seconded by Commissioner Ott. Upon a roll call vote, all were in favor and the motion passed unanimously.

**Special Guests** President Schulz made a motion to amend the agenda to move Resolution #25-21 and #25-22 to the Special Guests Section. Motion made by Commissioner Kraemer, seconded by Commissioner Ott. Upon a roll call vote, all were in favor and the motion passed unanimously.

#### **Resolution #25-21 – Honoring the New Lenox Youth Football Association JV Junior Warriors Championship Season**

President Schulz requested a motion to approve Resolution #25-21 of the New Lenox Community Park District Honoring the New Lenox Youth Football Association JV Junior Warriors Championship Season. Motion made by Commissioner Ott, seconded by Commissioner Kraemer. Upon a roll call vote, all were in favor and the motion passed unanimously.

Recreation Supervisor Maher read the resolution out loud to the public and congratulated the players, coaches and New Lenox Youth Football Association. President Schulz congratulated everyone and noted it was a great accomplishment!

Resolution #25-22 – Honoring the New Lenox Elite Second Grade Cheerleading Squad 2025 ICA State Championship

President Schulz requested a motion to approve Resolution #25-22 of the New Lenox Community Park District Honoring the New Lenox Elite Second Grade Cheerleading Squad 2025 ICA State Championship. Motion made by Commissioner Kraemer, seconded by Commissioner Ott. Upon a roll call vote, all were in favor and the motion passed unanimously.

Recreation Supervisor Maher read the resolution out loud to the public and congratulated the cheerleaders, coaches and New Lenox Elite Cheerleading Organization. President Schulz congratulated everyone and noted it was a great accomplishment!

**Approval of Minutes** Approval of the Public Hearing Meeting Minutes of November 19, 2025

President Schulz requested any questions or comments on the Public Hearing Meeting Minutes of November 19, 2025. Hearing no questions or comments, President Schulz requested a motion to approve the Public Hearing Meeting Minutes of November 19, 2025, as presented. Motion made by Commissioner Kraemer, seconded by Commissioner Fischer. Upon a roll call vote, all were in favor and the motion passed unanimously.

Approval of the Regular Meeting Minutes of November 19, 2025

President Schulz requested any questions or comments on the Regular Meeting Minutes of November 19, 2025. Hearing no questions or comments, President Schulz requested a motion to approve the Regular Meeting Minutes of November 19, 2025, as presented. Motion made by Commissioner Ott, seconded by Commissioner Kraemer. Upon a roll call vote, all were in favor and the motion passed unanimously.

**Committee & Staff Reports**

**Business Services**

Commissioner Ott congratulated Alex Lorek on his new position of Athletic Grounds Maintenance Supervisor. He noted that Alex began his career with the Park District as a maintenance laborer and was promoted from there.

Commissioner Ott reported that the contract was up with our auditor and we went out to bid with four responses. The recommendation from the Business Services Department after contacting all references is to award the contract to Lauterbach & Amen. Commissioner Ott stated that the General Liability Insurance renewal is looking at a 12 ½% increase but this is still within our budget. He noted that we did have this in the packets in November but that was to bridge a gap due to them now going to a January-to-January renewal.

Director of Business Services Braglia announced that we received a press release from Moody's regarding a possible upgrade for our current rating. This is due to their recent adoption of its new rating framework. He believes they will be reaching out to us to review our audit data to see if we fully qualify. Director of Business Services Braglia reported that we are now at 75% of us paying invoices via online which is up from 2% last year.

**Facilities / Planning** President Schulz reported that there has been a lot of general maintenance going on.

**Golf Course**

Golf Course

Commissioner Kraemer reported November was a good month, even though we were closed for a couple of days due to the snow. He noted that the Chili Open was a huge success between both days with 53 pans of chili. We hosted the Gobbler Gauntlet 5K in November for Recreation and it was the best attended run in the last 20 years. The Top Tracer made about \$3000 more than last November and so far, this year we have done over \$900K in range balls. Commissioner Kraemer stated that a Top Tracer Winter League has started with 20 2 player teams with 35 on the waitlist. If all goes well, we will expand the league next year. Commissioner Kraemer that the Food and Beverage had a good month and plan to paint the bar area in January.

Commissioner Kraemer reported that the ground staff and equipment stepped up during the snow event. We put the 30-year-old tractor through the test. The new tractor that will be approved will help to remove the snow. He noted that the irrigation system was blown out in November and there are no issues to report at this time. Commissioner Kraemer stated that we will have to wait until spring to fix the area disturbed by the city water main break as we ran out of good weather to complete the restoration. He noted that all equipment is undergoing routine winter maintenance with no major issues to report.

**Parks/Development**

Athletic Associations/Sites

Director of Parks Maintenance Stephens reported that NLYFA and Mustangs have won in their finals.

Contracted Services

Director of Parks Maintenance Stephens reported portable services will be going out to bid on December 23, 2025, at 9am.

Fleet & Equipment

Director of Parks Maintenance Stephens stated that all 6-month safety lane checks have been completed. Truck 12 had a roof light bar installed and we have started the yearly oil changes and inspections on all fleet.

Out in the Parks

Director of Parks Maintenance Stephens reported that the staff installed ice rinks in the commons and Haines Ice Rink was flooded on December 4<sup>th</sup>.

New Lenox Crossroads Sports Complex

Director of Parks Maintenance Stephens reported that the staff were trained to use plow trucks. He noted that there is a full-time laborer position available.

Development Update

Sharon's Bay Park Redevelopment

Director of Parks Maintenance Stephens stated the construction fence has been removed and the park is now open. There are still items to complete.

Nelson Ridge/Nelson Prairie Playgrounds

Director of Parks Maintenance Stephens noted that he handed out the newest layout for the playgrounds. These layouts show that rubber was added for the ADA accessible components. The cost of these playgrounds will be split between NLSO #122 and the park district according to the agreement that is in place.

Bristol Park

Director of Parks Maintenance Stephens stated that this is still on hold.

Teerling Lakes

Director of Parks Maintenance Stephens reported that all work on the park site will resume in Spring of 2026.

**Recreation**

Special Recreation Update

Executive Director Lewis stated that LWSRA have received an NRPA Diversity Grant that will assist in the wheelchair basketball tournament. He noted that their foundation has launched the Giving Tuesday Campaign. Executive Director Lewis reported that the Sensory Bus #2 has had equipment ordered and delivered and they are working with the sensory company and the RV company to get things installed. He reported that they are waiting for a new mentor for the Distinguished Agency Accreditation, but in the meantime, they are gathering all the legal items needed to submit.

Recreation Update

Commissioner Fischer highlighted our adult pickleball league that ended on November 2<sup>nd</sup> with a single elimination tournament. We had 12 teams registered for either competitive or recreational divisions. The winter pickleball league will begin on January 4<sup>th</sup>. He noted that the Flag Football Tournament returned this year with 8 teams that competed on November 8<sup>th</sup>. Commissioner Fischer thanked Berkot's for donating 20 turkeys for each participant of the winning team.

Commissioner Fischer stated that the adult softball league ended on November 5<sup>th</sup> with this being the first season out at the Wintrust Crossroads Sports Complex. We had 11 teams on Mondays, 6 teams on Tuesday for the Co-Ed league and 16 teams on Wednesday nights.

Commissioner Fischer noted that our Kiddie Kampus program held Thanksgiving Food Drive and collected over 700 food items and donated to the New Lenox Township Food Pantry. The Kiddie Kampus students enjoyed a field trip to the New Lenox Police Station and were visited by the New Lenox Fire Department.

Commissioner Fischer highlighted our specials events that included the Daddy Daughter Date Night on November 7<sup>th</sup>. The event had 115 dads and daughters in attendance. They enjoyed a catered dinner from Joey's Pizza, a DJ with dancing and games, a photo booth area to capture a moment from the night and a great time was had by all. Our Gobbler Gauntlet 5K Race/Walk was held on November 15 with 309 participants. Commissioner Fischer thanked the staff at the Sanctuary Golf Course for letting us host the run.

Director of Recreation Viano reported that we will be hosting our Noon Year's Eve Party in the Village Commons on Tuesday, December 30<sup>th</sup> from 11:30am to 12:30pm with lots of fun activities taking place and a balloon drop at 12noon.

#### **Old Business**

*Resolution #25-18 – Execution of Lease/Purchase Agreement with DeLage Landen Finance – Kubota M6060HD Tractor*

President Schulz asked if there were any questions regarding Resolution #25-18. Hearing none, President Schulz requested a motion to approve Resolution #25-18 Execution of Lease/Purchase Agreement with DeLage Landen Finance – Kubota M6060HD Tractor. Motion made by Commissioner Ott, seconded by Commissioner Kraemer. Upon a roll call vote, all were in favor and the motion passed unanimously

#### **New Business**

*Resolution #25-19 – Execution of Agreement with TRIA Architecture*

President Schulz asked if there were any questions regarding Resolution #25-19. Hearing none, President Schulz requested a motion to approve Resolution #25-19 Execution of Agreement with TRIA Architecture. Motion made by Commissioner Fischer, seconded by Commissioner Ott. Upon a roll call vote, all were in favor and the motion passed unanimously.

*Resolution #25-20 – Designating Old Plank Trail Community Bank, N.A., as an Additional Official Depository for Funds of the New Lenox Community Park District*

President Schulz asked if there were any questions regarding Resolution #25-20. Hearing none, President Schulz requested a motion to approve Resolution #25-20 Designating Old Plank Trail Community Bank, N.A., as an Additional Official Depository for Funds of the New Lenox Community Park District. Motion made by Commissioner Ott, seconded by Commissioner Fischer. Upon a roll call vote, all were in favor and the motion passed unanimously.

*Resolution #25-23 – Authorizing the Agreement with ETC Institute*

President Schulz asked if there were any questions regarding Resolution #25-23. Hearing none, President Schulz requested a motion to approve Resolution #25-23 Authorizing the Agreement with ETC Institute. Motion made by Commissioner Kraemer, seconded by Commissioner Ott. Upon a roll call vote, all were in favor and the motion passed unanimously.

*Ordinance #25-12-01 Ordinance Creating the New Lenox Community Park District Soccer Goal Safety and Education Policy*

President Schulz asked if there were any questions regarding Ordinance #25-12-01 Ordinance Creating the New Lenox Community Park District Soccer Goal Safety and Education Policy. Hearing none, President Schulz requested a motion to adopt Ordinance #25-12-01 Ordinance Creating the New Lenox Community Park District Soccer Goal Safety and Education Policy. Motion made by Commissioner Ott, seconded by Commissioner Kraemer. Upon a roll call vote, all were in favor and the motion passed unanimously.

*Sharon's Bay Park Redevelopment – OSLAD Grant – Change Order #3*

President Schulz asked if there were any questions regarding the Sharon's Bay Park Redevelopment – OSLAD Grant – Change Order #3. Hearing none,

President Schulz requested a motion to accept Sharon's Bay Park Redevelopment – OSLAD Grant – Change Order #3. Motion made by Commissioner Kraemer, seconded by Commissioner Ott. Upon a roll call vote, all were in favor and the motion passed unanimously.

*Audit RFP Recommendation – 3 Year Agreement with Lauterbach & Amen*

President Schulz asked if there were any questions regarding the Audit RFP Recommendation – 3 Year Agreement with Lauterbach & Amen. Hearing none, President Schulz requested a motion to accept the Audit RFP Recommendation – 3 Year Agreement with Lauterbach & Amen. Motion made by Commissioner Ott, seconded by Commissioner Kraemer. Upon a roll call vote, all were in favor and the motion passed unanimously.

Annual Renewal of the General Liability Insurance Policy (Policy Period 1/1/26 through 1/1/27)

President Schulz asked if there were any questions regarding the Annual Renewal of the General Liability Insurance Policy (Policy Period 1/1/26 through 1/1/27). Hearing none, President Schulz requested a motion to accept the Annual Renewal of the General Liability Insurance Policy (Policy Period 1/1/26 through 1/1/27). Motion made by Commissioner Ott, seconded by Commissioner Fischer. Upon a roll call vote, all were in favor and the motion passed unanimously.

**Community  
Announcements**

President Schulz stated that it's not too late to enjoy the activities of Christmas on the Commons. The incredible display of lights along with the 40-foot-tall lighted Santa Claus and one BIG surprise, the giant Penguin. The park district skate rentals will be available until the end of the month on our synthetic ice rinks located at the Village Commons. Commissioner Fischer thanked the staff for how they responded to all the challenges this past year and wished everyone a Merry Christmas and Happy New Year. President Schulz wished everyone a safe and happy holiday season.

**Adjournment**

At approximately 7:08 p.m., President Schulz requested a motion to adjourn the December 18, 2024, Regular Board Meeting of the New Lenox Community Park District Board of Commissioners. Motion made by Commissioner Kraemer, seconded by Commissioner Fischer. Upon a roll call vote, all were in favor and the motion passed unanimously.

Respectfully Submitted,  
Recording Secretary – Melissa McGrath