

Minutes of the Regular Board Meeting of the New Lenox Community Park District Board of Commissioners held on Wednesday, November 19, 2025, at approximately 6:01 p.m. in the Board Room of the Village Hall, New Lenox, Illinois.

GENERAL FUNCTIONS:

- Call to order** President Schulz called the November 19, 2025, meeting to order at approximately 6:01 p.m.
- Pledge of Allegiance** President Schulz led the Board, Staff, and all others present in the Pledge of Allegiance.
- Roll Call** President Schulz directed the Recording Secretary to take roll call. Upon taking roll call, the following were present, Commissioners: Larson, Ott, and President Schulz.
- Also in Attendance** Executive Director Greg Lewis, Associate Executive Director Lea Pipiras, Director of Parks-Maintenance Ken Stephens, Director of Golf Bob Schulz, Director of Business Services Jason Braglia, Director of Recreation Olga Viano and Guest Services Supervisor Melissa McGrath
- Treasurer's Report** President Schulz quoted the totals from the Monthly Treasurer's Report as presented for October 31, 2025. President Schulz requested any questions or comments regarding the Monthly Treasurer's Report for October 31, 2025. Hearing no questions or comments, President Schulz requested a motion to accept the Treasurer's Report as presented for October 31, 2025. Motion made by Commissioner Ott, seconded by Commissioner Larson. Upon a roll call vote, all were in favor and the motion passed unanimously.
- Payment of Bills** President Schulz quoted totals from the Payment of Bills as presented for October 31, 2025. President Schulz requested any questions or comments. Hearing none, President Schulz requested a motion to approve the Payment of Bills as presented for October 31, 2025. Motion made by Commissioner Larson, seconded by Commissioner Ott. Upon a roll call vote, all were in favor and the motion passed unanimously.
- Special Guests** New Lenox Friends of the Parks presented the New Lenox Township Food Pantry with a check donation of \$6,500 which were proceeds from the Empty Bowl event. They expressed their gratitude to the volunteers and donors for their contributions to the event's success.
- Mr. Kevin Bissell, CPA from Cherry Bekaert. LLP presented the fiscal year 2024-2025 audit, highlighting the district's achievement of a certificate for rigorous review. The independent auditor's report states that the financial statements are presented fairly in all material respects. The management discussion and analysis section summarizes the district's financial position, including asset and liability details. Mr. Bissell's audit presentation continued with detailed analysis of the district's funds, including governmental and business type activities.
- Communications** President Schulz mentioned that we sent a letter to Brian Smagaca of Lowe's Home Improvement for the generous donation of materials for our World War II Memorial at the Administrative Building and the Gaga Pit at Sharon's Bay Park. President Schulz stated that we received a letter from the Childerguild at Silver Cross Hospital for our generous donation and a letter from State Representative Anthony DeLuca stating that he secured state resources that will be allocated for the park district.

Approval of Minutes *Approval of the Regular Board Meeting Minutes of October 15, 2025*

President Schulz requested any questions or comments on the Regular Board Meeting minutes of October 15, 2025. Hearing no questions or comments, President Schulz requested a motion to approve the Regular Board Meeting minutes of October 15, 2025, as presented. Motion made by Commissioner Ott, seconded by Commissioner Larson. Upon a roll call vote, all were in favor and the motion passed unanimously.

Approval of the Special Workshop Meeting Minutes of October 28, 2025

President Schulz requested any questions or comments on the Special Workshop Meeting minutes of October 28, 2025. Hearing no questions or comments, President Schulz requested a motion to approve the Special Workshop Meeting minutes of October 28, 2025, as presented. Motion made by Commissioner Larson, seconded by Commissioner Ott. Upon a roll call vote, all were in favor and the motion passed unanimously.

**Committee & Staff
Reports**

Business Services

Commissioner Ott reported that there were two resignations, Caitlin Eichhorn, the Marketing & PR Coordinator and Owen Sigrist, the Athletic Maintenance Supervisor and one new hire, Ciara Salwierak, Recreation Program Coordinator to report. He wished Caitlin and Owen success in their new opportunities and welcomed Ciara and congratulated her on her new role.

Commissioner Ott highlighted the tax rate increase based on the 10-year comparison charts and noted that all graphs trending in the opposite direction that we would probably prefer but stated it just highlights how much we do with so little tax base.

Director of Business Services Braglia noted that IParks visited and noted that we had no recommendations and they complimented the district's risk management.

Facilities / Planning

President Schulz reported that there has been a lot of general maintenance throughout the district. He noted that the Sports Complex had some small tournaments and weekday field rentals through October, but things are slowing down for the season.

Golf Course

Golf Course

Commissioner Larson reported that with last October being the best, this October was just a little shy of that. He noted that the outings were down a bit due to the weather and the range performed better this year. Commissioner Larson stated that there is an Intergovernmental Agreement in the board packet for tonight, which is one of the final steps for obtaining the car charging stations. Once this is complete, we can schedule the installation with the state vendor and apply for grants to help offset the costs. Commissioner Larson stated that there was a water main break on hole 15, so holes 14 and 15 were down for a couple of days, but the company came out and worked all night to get the repair done.

Commissioner Larson reported that the Food and Beverage were down due to lower rounds versus last year and gaming had another great month. He noted that Will County Health Department did a surprise inspection, which passed with flying colors. The winter menu will change a little bit based on the weather.

Commissioner Larson stated that the course is in great shape with a few irrigation issues. The yearly cart maintenance has been completed and we are looking to replace our 30 year old tractor with a new one with some plowing equipment to help remove the snow on the driving range to make it easier for picking of the range balls.

Director of Golf Schulz reported that the Penguin Open is scheduled for Saturday, January 31, 2026, at 10 am with a walk up and pay, no registration. Information is on the website and that participants are asked to bring a non-perishable food item.

Parks/Development

Athletic Associations

Commissioner Larson noted that the football teams are in their finals.

Contracted Services

Commissioner Larson reported that all but 3 port-a-johns have been pulled and the mowing has been completed for the season.

Fleet & Equipment

Commissioner Larson stated that the fleet had their 6-month safety lane checks and Truck 10 had a plow installed.

Out in the Parks

Commissioner Larson reported that the water fountains have been blown out and pond aerators have been removed. He noted that the staff has started winterizing the parks.

Crossroads Sports Complex

Commissioner Larson noted that field four drain systems are being repaired. He noted that we will be meeting with the village for plowing plans and staff have started to winterize the complex.

Development Projects Update

Sharon's Bay Redevelopment - OSLAD

Director of Parks-Maintenance Stephens reported Windy Lane has been re-opened, the basketball court was installed and the fishing pier will be installed on November 20th.

Nelson Prairie & Nelson Ridge Playgrounds

Director of Parks-Maintenance Stephens reported that the school district with option 2, which includes partial rubber and adding some ADA units to the playground.

Bristol Park

Director of Parks-Maintenance Stephens reported that everything is on hold.

Teerling Lakes

Director of Parks-Maintenance Stephens noted that the park site has completed all asphalt work, and the landscaping has been added.

Recreation

Special Recreation Update

Executive Director Lewis asked if there were any questions on the staff reports. He reported that Commissioner Fischer attended the annual Sports Banquet in October. Executive Director reported that LWSRA are moving into their Christmas programs and the Grinch will be around a lot doing some nice things. He stated that their numbers continue to climb. We are looking to work with them to make sure that in the future there are some areas that can have the potential to build a wheelchair softball facility.

Director of Recreation Viano congratulated Recreation Supervisor, Kelly Matson, for passing her CPRP professional exam. She noted that the Winter/Spring 2026 Program Guide registration date begins on December 8th with a wide variety of programs for all ages. The program guide can be found on our website.

Director of Recreation Viano stated that we will once again provide skate rentals on our synthetic ice rink during the Christmas in the Commons from December 6th through December 30th with all times and information posted on our website. She highlighted the Christmas in the Commons put on by the Village of New Lenox and their big new surprise.

Director of Recreation Viano noted that the Gobbler Gauntlet was a great success with 67-degree weather and over 300 runners.

New Business

Ordinance #25-11-01 Levy Ordinance 2025-2026

President Schulz asked if there were any questions regarding Ordinance #25-11-01 Levy Ordinance 2025-2026. President Schulz requested a motion to adopt Ordinance #25-11-01 Levy Ordinance 2025-2026. Motion made by Commissioner Ott, seconded by Commissioner Larson. Upon a roll call vote, all were in favor and the motion passed unanimously.

Ordinance #25-11-02 Declaring Currently Owned Property as Surplus and Authorizing Disposal

President Schulz asked if there were any questions regarding Ordinance #25-11-02 Declaring Currently Owned Property as Surplus and Authorizing Disposal. President Schulz requested a motion to adopt Ordinance #25-11-02 Declaring Currently Owned Property as Surplus and Authorizing Disposal. Motion made by Commissioner Larson, seconded by Commissioner Ott. Upon a roll call vote, all were in favor and the motion passed unanimously.

Ordinance #25-11-03 Ordinance Abating the Tax Hereto Levied for the Year 2025 to Pay Debt Service on the District's General Obligation Park Bonds (Alternate Revenue Source), Series 2023B

President Schulz asked if there were any questions regarding Ordinance #25-11-03 Ordinance Abating the Tax Hereto Levied for the Year 2025 to Pay Debt Service on the District's General Obligation Park Bonds (Alternate Revenue Source), Series 2023B. President Schulz requested a motion to adopt Ordinance #25-11-03 Ordinance Abating the Tax Hereto Levied for the Year 2025 to Pay Debt Service on the District's General Obligation Park Bonds (Alternate Revenue Source), Series 2023B. Motion made by Commissioner Ott, seconded by Commissioner Larson. Upon a roll call vote, all were in favor and the motion passed unanimously.

Resolution #25-14 Execution of Intergovernmental Agreement concerning Electric Vehicle Charging Infrastructure between Illinois Finance Authority and the New Lenox Community Park District

President Schulz requested any questions or comments on Resolution #25-14 Execution of Intergovernmental Agreement concerning Electric Vehicle Charging Infrastructure between Illinois Finance Authority and the New Lenox Community Park District. Hearing none, President Schulz requested a motion to approve Resolution #25-14 Execution of Intergovernmental Agreement concerning Electric Vehicle Charging Infrastructure between Illinois Finance Authority and the New Lenox Community Park District. Motion made by Commissioner Larson, seconded by Commissioner Ott. Upon a roll call vote, all were in favor and the motion passed unanimously.

Resolution #25-15 Execution of Agreement with WT Group AEC, LLC Accessibility Practice

President Schulz requested any questions or comments on Resolution #25-15 Execution of Agreement with WT Group AEC, LLC Accessibility Practice. Hearing none, President Schulz requested a motion to approve Resolution #25-15 Execution of Agreement with WT Group AEC, LLC Accessibility Practice. Motion made by Commissioner Ott, seconded by Commissioner Larson. Upon a roll call vote, all were in favor and the motion passed unanimously.

Resolution #25-16 Execution of Agreement with Comcast for 901 Country Creek Drive.

President Schulz requested any questions or comments on Resolution #25-16 Execution of Agreement with Comcast for 901 Country Creek Drive. Hearing none, President Schulz requested a motion to approve Resolution #25-16 Execution of Agreement with Comcast for 901 Country Creek Drive. Motion made by Commissioner Larson, seconded by Commissioner Ott. Upon a roll call vote, all were in favor and the motion passed unanimously.

Resolution #25-17 Execution of Agreement with Comcast for 520 S. Cedar Road.

President Schulz requested any questions or comments on Resolution #25-17 Execution of Agreement with Comcast for 520 S. Cedar Road. Hearing none, President Schulz requested a motion to approve Resolution #25-17 Execution of Agreement with Comcast for 520 S. Cedar Road. Motion made by Commissioner Ott, seconded by Commissioner Larson. Upon a roll call vote, all were in favor and the motion passed unanimously.

Change Order #2 – Sharon’s Bay Park Re-development – OSLAD Grant

President Schulz asked if there were any questions regarding the Change Order #2 – Sharon’s Bay Park Re-Development. Hearing none, President Schulz requested a motion to approve the Change Order #2 – Sharon’s Bay Park Re-development. Motion made by Commissioner Larson, seconded by Commissioner Ott. Upon a roll call vote, all were in favor and the motion passed unanimously.

Adjournment

At approximately 6:48p.m., President Schulz requested a motion to adjourn the November 19, 2025, Regular Board Meeting of the New Lenox Community Park District Board of Commissioners. Motion made by Commissioner Larson, seconded by Commissioner Ott. Upon a voice vote, all were in favor and the motion passed unanimously.

Respectfully Submitted,
Melissa McGrath, Recording Secretary