

Minutes of the Regular Board Meeting of the New Lenox Community Park District Board of Commissioners held on Wednesday, July 16, 2025, at approximately 6:00 p.m. in the Board Room of the Village Hall, New Lenox, Illinois.

**GENERAL FUNCTIONS:**

- Call to order** President Schulz called the July 16, 2025, meeting to order at approximately 6:00 p.m.
- Pledge of Allegiance** President Schulz led the Board, Staff, and all others present in the Pledge of Allegiance.
- Roll Call** President Schulz directed the Recording Secretary to take roll call. Upon taking roll call, the following were present, Commissioners: Kramer, Larson, Fischer, Ott, and President Schulz
- Also in Attendance** Director of Recreation Olga Viano, Director of Parks-Maintenance Ken Stephens, Director of Golf Bob Schulz, Director of Business Services Jason Braglia, Associate Executive Director Lea Pipiras, Attorney Angelo Vitiritti and Guest Services Supervisor Melissa McGrath.
- Treasurer's Report** Commissioner Kraemer quoted the totals from the monthly Treasurer's Report as presented for June 30, 2025. President Schulz requested any questions or comments regarding the Treasurer's Report. Hearing none, President Schulz requested a motion to accept the Treasurer's Report as presented for June 30, 2025. Motion made by Commissioner Ott, seconded by Commissioner Fischer. Upon a roll call vote, all were in favor and the motion passed unanimously.
- Payment of Bills** Commissioner Kraemer quoted totals from the Payment of Bills as presented for June 30, 2025. President Schulz requested any questions or comments. Hearing none, President Schulz requested a motion to approve the Payment of Bills as presented for June 30, 2025. Motion made by Commissioner Fischer, seconded by Commissioner Larson. Upon a roll call vote, all were in favor and the motion passed unanimously.
- Communications** President Schulz stated there was an article in the New Lenox Ledger that highlighted the Water Chase Park Grand Opening.
- President Schulz noted he sent a letter to the New Lenox Lion's Club extending sincerest gratitude for their outstanding support and contributions to the Party in the Park Celebrating Individuals with Disabilities. Director of Recreation Viano reported that there were about 600 people who attended from LWSRA and Trinity Services. It was a great event, and we look forward to working with them again next year for this event.
- Approval of Minutes** Approval of the Public Hearing Meeting Minutes of June 18, 2025  
President Schulz requested any questions or comments of the Public Hearing Meeting Minutes of June 18, 2025. Hearing no questions or comments, President Schulz requested a motion to approve the Public Hearing Meeting Minutes of June 18, 2025, presented. Motion made by Commissioner Kraemer, seconded by Commissioner Larson. Upon a roll call vote, all were in favor and the motion passed unanimously.
- Approval of the Regular Meeting Minutes of June 18, 2025  
President Schulz requested any questions or comments on the Regular Meeting Minutes of June 18, 2025. Hearing no questions or comments, President Schulz requested a motion to approve the Regular Meeting Minutes of June 18, 2025, presented. Motion made by Commissioner Ott seconded by Commissioner

Fischer. Upon a roll call vote, all were in favor and the motion passed unanimously.

## **Committee & Staff Reports**

### **Business Services**

Commissioner Ott noted some staff announcements including the hiring of Cody Madigan as the Food and Beverage Supervisor at the Sports Complex. He will be overseeing daily food and beverage operations. Zach Webber has been brought in as a full-time Maintenance Laborer for the Park/Grounds Department. He is joining us with years of experience.

Commissioner Ott noted that there was a huge increase in the registration numbers for this June versus last June. We were close to nearly a 30% increase. Associate Executive Director Pipiras reported that the increase is due to an increase in numbers in all of our programs, especially Camp Wewannago. She also stated that we did raise some fees this year to cover the cost of materials.

Director of Business Services Braglia reported that the auditors were on site the week of June 16th and were here about a week plus a couple of days into the next week. He noted that everything went well, but it is still an ongoing process with great communication between the park district and the auditors.

### **Facilities / Planning**

President Schulz reported that as always there is a lot of general maintenance going on at all our facilities. He noted that the major thing was getting the Sports Complex ready for the Grand Opening. It seemed to be very well received by the residents that were out there, and it is a beautiful facility. He thanked the staff that were out there and noted that the staff put in a tremendous amount of time getting everything up and running.

### **Golf Course**

#### *Golf Operations*

Commissioner Kraemer reported that the golf course had a busy June, with the top tracer being very popular. We painted the outside of the building, which was last done about 8 years ago. He noted that the new golf shop counter is in and looks great. The patrons are enjoying the new look. Commissioner Kraemer stated that they met with Harris Golf Cars and Yamaha's national sales rep about the cart windshields and the blotching that was appearing. He noted that even though they were out of warranty, they agreed to replace all 73 windshields for free, but we must install them. He reported that they met with Wittek about our new bag stands and it was agreed that they will issue full credit for the stands due to rusting after just one year.

#### *Food and Beverage Operations*

Commissioner Kraemer reported that Food and Beverage is busy especially with the additional people on the course and at the top tracer. He noted that there have been some supply chain issues. Gaming is still going strong, and the 6<sup>th</sup> machine is key especially on outing days. He stated that they are possibly looking to upgrading the ice machines next year for a larger capacity.

#### *Grounds Operation*

Commissioner Kraemer reported that we finally received our greens mower but had some adjusting problems. He noted that new bunker sand has been put in holes 6 through 18 and the rest will receive new sand once it starts to cool down.

Some minor irrigation issues have been addressed, and no major equipment issues have come up at this time.

Director of Golf Schulz picked up where Commissioner Kraemer left off regarding the replacement of the windshields and having Harris Golf Cars and Yamaha splitting the cost shows good faith with each vendor. He spoke about the new green mowers and how they work.

**Parks/Development**    *Athletic Associations*

Commissioner Larson reported that girls' softball is having a 14U tournament on July 11<sup>th</sup> thru 13<sup>th</sup> and a Playball Classic July 17<sup>th</sup> thru 20<sup>th</sup>. He noted that baseball will be having their 4<sup>th</sup> Annual Wiffle Ball tournament on Saturday, August 9<sup>th</sup>. He reported that the week of July 21<sup>st</sup> they will be meeting with all Associations for Summer/Fall seasons. Commissioner Larson reported that the NLSD #122 softball's first game is August 6<sup>th</sup> and baseball will have their first game on August 13<sup>th</sup>.

*Contracted Services*

Commissioner Larson reported that all contracted services are going well.

*Fleet & Equipment*

Commissioner Larson noted that the vehicle safety inspections are continuing and trucks 13 and #24 had brakes and rotors replaced.

*Out in the Parks*

Commissioner Larson reported Dellwood Disc golf held the New Lenox Open at Haines Park on July 12<sup>th</sup> and July 13<sup>th</sup>. He noted that for the 4<sup>th</sup> year, Lincoln-Way Christian Church had 30 volunteers move 60 yards of mulch on June 29<sup>th</sup> at Wildwood and Wildflower Park.

*Development*

*Sharon's Bay Park*

Director of Parks Maintenance Stephens reported the project is to start the last week of July. On July 1<sup>st</sup>, Kids Around the World removed the 2-5 and 5-12 playgrounds. He noted that IDNR approved the new playgrounds. At this point, we are waiting on the signed owner/contractor agreement.

*Water Chase Park*

Director of Parks Maintenance Stephens reported that PRI has sent out a punch list to have trees changed out due to those that have died and there could be more because of the heat.

*Bristol Park*

Director of Parks Maintenance Stephens reported that we are having the clay drain tile surveyed to help us come up with a plan to fix the ongoing problem of taking on the water that is coming from the East. There are multiple areas where the tile has collapsed, and needs repaired.

*Teerling Lakes*

Director of Parks Maintenance Stephens noted that he went out to Teerling Lakes and things seem to be moving along. He noted that the lawyer is working on the annexation agreement.

## Recreation

### Special Recreation

Associate Executive Director Pipiras reported that she attended the meeting reported on a few announcements. They are hosting the wheelchair softball tournament on July 26<sup>th</sup> and 27<sup>th</sup>. They have posted for a marketing supervisor.

### Recreation

Commissioner Fischer reported that our summer programs are going strong. Our T-ball league had 193 participants on Thursday's and 109 on Saturday's. The Summer Kick Start soccer league had 130 kids participate. He noted that our summer athletic programs included T-ball, soccer, flag football and pickleball leagues. Commissioner Fischer mentioned the success of the Water Chase Park grand opening and he pointed out the upcoming Family Fun Color Run and Cookout. He did give some details of the Family Fun Color Run and Cookout, including registration deadlines and event logistics.

Commissioner Fischer reported that our Camp Wewannago Summer camp was one of our biggest summer camps thus far. We had almost 500 participants signed up for the program.

### Announcements

Commissioner Fischer reminded everyone again about the Family Fun Color Run and Cookout that will take place on August 11<sup>th</sup> in the Village Commons. Director of Recreation Viano explained what is involved in this new event.

President Schulz was thanked for being the grill master at the Fourth of July celebration in the Village Commons.

## New Business

### Resolution #25-09 Authorizing the Execution of the Site Take Over Agreement with Reliable Fire & Security Co.

President Schulz requested a motion to approve Resolution #25-09 Authorizing the Execution of the Site Take Over Agreement with Reliable Fire & Security Co. Motion made by Commissioner Kraemer, seconded by Commissioner Larson. Upon a voice vote, all were in favor and the motion passed unanimously.

### Resolution #25-10 Authorizing the Execution of the Annual Monitoring Agreement with Reliable Fire & Security Co

President Schulz requested a motion to approve Resolution #25-10 Authorizing the Execution of the Annual Monitoring Agreement with Reliable Fire & Security Co. Motion made by Commissioner Ott, seconded by Commissioner Fischer. Upon a voice vote, all were in favor and the motion passed unanimously.

### Executive Session Minutes Released December 2024 – May 2025 Including Previous Withheld Minutes

President Schulz reported that we have no current or previous minutes that have been withheld so no action needs to be taken on the Executive Session Minutes released December 2024 through May 2025.

**Community Events** Join the Village of New Lenox for:

**Chalk Walk**

Saturday, August 2<sup>nd</sup> from 9am to 3pm in the Village Commons. Chalk Walk is returning to the Village Commons, offering the opportunity to create a masterpiece in the Village Commons with sidewalk chalk. This event is open to everyone, including families, students, professional artists, aspiring artists – all who are interested are welcome! If creating a work of art isn't for you, then join us to stroll through the Commons and enjoy the art being created by your neighbors.

**Ladies Night Out**

Friday August 8<sup>th</sup> from 4:00-8:00pm in the Village Commons. Ladies Night Out features an evening of shopping and entertainment in the Village Commons. Grab your girlfriends and join us for this night out! Don't miss a performance by The Wise Guys throughout the event!

**Adjournment**

President Schulz requested a motion at 6:32pm to adjourn the July 16, 2025, Regular Board Meeting of the New Lenox Community Park District Board of Commissioners. All were in favor, unanimously approved.

Respectfully Submitted,  
Melissa McGrath, Recording Secretary