

Minutes of the Regular Board Meeting of the New Lenox Community Park District Board of Commissioners held on Wednesday, August 16, 2023, at approximately 6:00 p.m. in the Board Room of the Village Hall, New Lenox, Illinois.

GENERAL FUNCTIONS:

Call to order President Schulz called the August 16, 2023, meeting to order at approximately 6:01 p.m.

Pledge of Allegiance President Schulz led the Board, Staff, and all others present in the Pledge of Allegiance.

Roll Call President Schulz directed the Recording Secretary to take roll call. Upon taking roll call, the following were present, Commissioners: Kraemer, Larson, Fischer, Ott, and President Schulz.

Also in Attendance Executive Director Greg Lewis, Director of Recreation Lea Pipiras, Director of Parks-Maintenance George Travnicek, Director of Golf Bob Schulz, Director of Business Services Kathy Lynch, Deputy Director of Business Services Jason Braglia, and Deputy Director of Executive Services Jacque Tuma.

Treasurer's Report Commissioner Kraemer quoted the totals from the monthly Treasurer's Report as presented for July 31, 2023. President Schulz requested any questions or comments regarding the monthly Treasurer's Report for July 31, 2023. Hearing no questions or comments, President Schulz requested a motion to accept the Treasurer's Report as presented for July 31, 2023. Motion made by Commissioner Larson, seconded by Commissioner Fischer. Upon a roll call vote, all were in favor and the motion passed unanimously.

Payment of Bills Commissioner Kraemer quoted totals from the Payment of Bills as presented for July 31, 2023. President Schulz requested any questions or comments. Hearing none, President Schulz requested a motion to approve the Payment of Bills as presented for July 31, 2023. Motion made by Commissioner Ott, seconded by Commissioner Fischer. Upon a roll call vote, all were in favor and the motion passed unanimously.

Approval of Minutes Approval of the Tri-Annual Meeting minutes of July 10, 2023
President Schulz requested and question or comments on the Tri-Annual Meeting minutes. Hearing no questions or comments, President Schulz requested a motion to approve the Tri- Annual Meeting Minutes of July 10, 2023, as presented. Motion made by Commissioner Kraemer and seconded by Commissioner Ott. Upon roll call vote, all were in favor and the motion.

Approval of the Public Hearing Meeting of July 19, 2023
President Schulz requested and question or comments on the Public Hearing Meeting minutes. Hearing no questions or comments, President Schulz requested a motion to approve the Public Hearing Meeting Minutes of July 19, 2023, as presented. Motion made by Commissioner Larson and seconded by Commissioner Fischer. Upon roll call vote, all were in favor and the motion.

Approval of the Regular Board Meeting Minutes of July 19, 2023
President Schulz requested any questions or comments on the Regular Board Meeting minutes of July 19, 2023. Request by Executive Director Lewis to amend the meeting minutes page 6 to update the Resolution for TRIA. Hearing no questions or comments, President Schulz requested a motion to approve the Regular Board Meeting minutes of July 19, 2023, as presented. Motion made by Commissioner Ott, seconded by Commissioner Fischer. Upon a roll call vote, all were in favor and the motion passed unanimously.

**Committee & Staff
Reports****Business Services**

Commissioner Ott noted that in the packet there is an Introduction to IParks 2023 Program Overview Booklet with a special thank you to President Schulz for his time and dedication to IParks. Commissioner Ott stated that the Loss Control Service Visit, followed by a letter, took place and that Kathy Lynch led the charge on. The Loss Control Service Visit summarizes the things we do as a park district to avoid injuries/claims against the district. Commissioner Ott noted that over the last 5 years we have had 27 claims with the dollar amount not being excessive and that shows we have put into place great preventive measures for our employees to avoid serious injuries.

Commissioner Ott asked to have the RecTrac Net Cash Receipt Comparison reports also show year to date totals from Deputy Director of Executive Services Jacque Tuma. Commissioner Ott stated that this will be nice to see the summation of the month-to-month progress and then be able to see the summation of the year-to-date totals.

Facilities / Planning

President Schulz reported that there is just general maintenance going on right now and a new A/C compressor was installed at the concession building. The staff is just preparing for all the upcoming Fall programs.

Golf Course*Golf Course*

Commissioner Kraemer reported that July was one of the best on record with this being another month \$50,000 higher than last year. The high school leagues will start next month. Commissioner Kraemer noted that we will close the range on August 28th for the year so we can start working on the current range expansion project. We will be losing some staff mostly because they will be returning to school. The outings have been great this year with most having more players than in years past. Commissioner Kraemer reported that the food and beverage had another great month, and the staff were great and adjusted accordingly to meet the demand. We will be pricing out new freezers in next year's budget, looking to get off the lease that we have had for 10 years. Commissioner Kraemer stated that the golf course is in great shape and the staff keep's working hard on this even with the high heat and lack of rain. There were some minor irrigation issues but were addressed in July. The equipment hasn't had many issues, which is good. The turf made it through the heat very well with minor turf loss, but overall, we had a better year than past years.

Commissioner Kraemer noted that year to date the rounds and revenue are up and it is due to the nice weather that keeps bringing people out. Commissioner Kraemer asked if Director of Golf Bob Schulz had anything to add. Director of Golf Bob Schulz wanted to make note that Golf/Fish sign up day opens the day after Labor Day and the event will take place on September 24th. The Chili Cookoff is scheduled for October 10th and 11th with the sign up beginning at 7am on October 1st. Director of Golf Schulz reminded everyone that the driving range will close on August 28th for the season so that the expansion can continue. He noted that the 1st phase is ahead of schedule. Director of Golf Schulz stated that the bids are back for the second phase of the expansion, and it did come in overbudget. The plan is to contact the bidder, Top Tracer, tomorrow to start to go over what can be cut out if needed without noticing a difference. He stated that we plan to work the best we can with them and make the cuts where it doesn't affect the overall operation. Commissioner Larson noted that it was nice

to see how well the course came out after all the rain which was due to some new drainage that has been installed. Executive Director Lewis reported that a new MIP report for the project itself will be in the board packets beginning in August.

Parks/Development

Commissioner Larson reported that the staff has laid out and lined all soccer fields, football fields and foul lines for Baseball and Girl's Softball. The Porta John's were ordered and set in place prior to summer/fall seasons. NLSD #122's softball and baseball seasons have started without any glitches and there has been great communication. Commissioner Larson reported that there have been numerous call outs to Southwest Pest Control for flying insects that have made their homes in infields and sand volleyball courts. The replenishment of safety playground mulch continues out in the parks and all schools have been completed prior to the start-up. The renovation of the pickleball and tennis courts has been completed at Royal Meadows and they look beautiful. The concrete sidewalk work is done at the Administrative Building and Freedom Park.

Commissioner Larson noted that staff continues the curb appeal work at all parks along with stump grinding at many sites. There have been numerous picnic tabletops that have been replaced along with a slide at Wildwood Park. The staff assisted the Recreation Department with parking and traffic flow during the Party in the Commons last month. Commissioner Larson thanked the village for repairing an underground concrete drainage culvert at Stonebridge Park. He also thanked Hickory Creek Church for sending over 70 volunteers on August 3rd and 4th to load, haul and spread playground mulch at Wildwood Park and walk the wetlands over at Schoolhouse Manor looking for liter. Commissioner Larson noted again that we are very lucky to have all the volunteers. He stated that the staff did a nice job fine tuning Sky Harbor Park prior to last month's grand opening showing that we have great teamwork.

Development Projects Update

Athletic Association Projects Update

Director of Parks and Maintenance Travnicek reported that at the Spencer Campus the Soccer Association has installed concrete pad and fencing as well as climate control system in their precast building. He also reported that they would like to get WiFi and that would be at the cost of the Soccer Association.

Hibernia Park Phast II OSLAD Grant

Director of Parks and Maintenance Travnicek reported that the Fitness Stations must be shifted a bit due to the homeowners did not want them directly in their backyard. He noted that the installation of the ADA kayak launch and the expansion to our existing boat dock should be installed by the end of the month.

Sky Harbor Park Update

Director of Parks and Maintenance Travnicek reported that several punch list items are still not complete by Integral Construction showing no desire to retrieve the majority of the \$26,000 that we are still retaining. He noted that two trees need to be replaced with one being an Oak at the far west end and a Honey Locust east of the larger shelter and should be done in the fall. There still needs to be an 8ft x 10ft concrete square removed and replaced near turn around corner

of the parking lot as well as bring the Buffalo Box at the shelter up to Village code/pass inspection. It is approximately \$4,000 total to finish, and we have not heard anything from them and no response to the letter that was sent by planning resources.

Water Chase Park Update

Director of Parks and Maintenance Travnicsek stated that by putting everything into the pickle ball courts that are out there over at Lockport the budget is over as of right now. We will be going over to Lockport to see what we can take out to bring the budget down but still have what we need. All the other components are within budget at this time, and we are a month or two ahead of schedule so we should be able to go out for a bid in November or December.

Bristol Park

Director of Parks and Maintenance Travnicsek stated that we are still on schedule to have the playground equipment delivered and installed in September.

Recreation

Special Recreation Update

Executive Director Lewis asked if there were any questions or comments from the report that was provided. He noted the highlights from the LWSRA packet are Keith Wallace and his staff have been working hard with a couple of their events. They co-hosted with the Oak Lawn Park District a Wheelchair Softball World Series and that Team Japan defended their title again. They had a golf outing on August 11th that was sold out and will be hosting another golf outing at Green Garden on August 18th which as of now is not sold out. They are looking for staff and have a lot of good activities going on.

Commissioner Fischer reported that the Recreation department has had a busy summer. We had 477 campers registered for our Camp Wewannago Summer Camp, last year we had a total of 359 which is an increase of 118 campers. The Grandparent and Me Fishing took place on Tuesday, July 18th at Freedom Park with 61 participants who enjoyed a fun filled day of fishing and lunch was provided. Commissioner Fischer noted that we are busy prepping for our fall programs, especially the Children's Flag Football League with the first game being held on Saturday, August 19th. We have 306 players this year with 32 teams and around 100 volunteers. We appreciate all volunteers because without them we would not be able to run these types of programs.

Commissioner Fischer reported on our early childhood programs which included Camp Sunshine for our 5- and 6-year-olds that had 93 participants which increased from last year's number of 72. Kiddie Kampus will be starting up in September and we have 195 participants enrolled for the 23-24 school year. There are 11 spots open in the 4-year-old program and 2 spots open in the 3-year-old program.

Commissioner Fischer noted that had some special events in July. One of them was our Unplugged Park Party with LWSRA which was held on Thursday, July 13th at Sharon's Bay Park. This was in conjunction with the Illinois Parks and Recreation Associations 5th Annual Unplug Day. We also hosted Splash into Reading on Wednesday, July 19th at Walker Splash Pad where the children enjoyed a morning of reading fun followed by a craft and splash pad playtime. On Friday, July 21st a Party in the Park Celebrating Individuals with Disabilities

was hosted along with the Lions Club and the Village. We welcomed 240 participants from Trinity Services and LWSRA where they enjoyed classic summer games including a disc golf putting challenge, tops, tic tac throw and more. Commissioner Fischer noted that a Grand Opening was held at Sky Harbor Park on Thursday, July 27th which included speeches ranging from our board president to our state representatives that helped make this park a reality. It was a great turnout for what is our 2nd \$1 Million dollar park.

Commissioner Fischer thanked President Schulz for being a master griller and spending his 4th of July flipping burgers. He also mentioned visiting our website as there are job openings in our Recreation, Business Services and Grounds departments.

Commissioner Fischer said that Fall registration began on Monday August 7th for residents and August 14th for non-residents. The highlight of our fall registration is our Children's Basketball league where we are offering a \$50 discount if registered by September 11th. He also encouraged everyone to use our on-line registration process when registering for any of our programs.

Commissioner Ott briefly spoke about the 4th Annual Warrior Walk that the park district is co-partnering with the VFW. This walk is on September 9th at 9am, which starts and ends in the Commons. Last year they were able to donate over \$30 thousand to Headstrong Project to help PTSD. The theme this year is "22 is too many".

President Schulz introduced the Summer Program Video, and it was shown to those in attendance.

Unfinished Business President Schulz stated that Amended Ordinance #8 General Use Regulation Ordinance is with staff and staff is working on this, so it has been tabled until the September meeting. Executive Director Lewis did state that if this goes faster than expected he will call for a special meeting.

New Business President Schulz reported the bid results for The Sanctuary Golf Course – 20 Bay Driving Range Facility are in and there is one qualified bidder. President Schulz stated that as Director of Golf Schulz stated Value Engineering is working to get that down to budget so this will be tabled until the September meeting.

Adjournment At approximately 6:38 pm., President Schulz requested a motion to adjourn the August 17, 2022, Regular Board Meeting of the New Lenox Community Park District Board of Commissioners. Motion made by Commissioner Larson, seconded by Commissioner Kraemer. Upon a voice vote, all were in favor and the motion passed unanimously.

Respectfully Submitted,
Missy McGrath, Recording Secretary