

Minutes of the Regular Board Meeting of the New Lenox Community Park District Board of Commissioners held on Wednesday, October 19, 2022, at approximately 6:00 p.m. in the Board Room of the Village Hall, New Lenox, Illinois.

**GENERAL FUNCTIONS:**

- Call to order** President Schulz called the October 19, 2022, meeting to order at approximately 6:00 p.m.
- Pledge of Allegiance** President Schulz led the Board, Staff, and all others present in the Pledge of Allegiance.
- Roll Call** President Schulz directed the Recording Secretary to take roll call. Upon taking roll call, the following were present, Commissioners: Kraemer, Fischer, Larson, Ott, and President Schulz.
- Also, in Attendance** Executive Director Greg Lewis, Deputy Director of Executive Services Jacque Tuma, Director of Business Services Kathy Lynch, Director of Recreation Lea Pipiras, Deputy Director of Business Services Jason Braglia, Deputy Director of Business Services Karen Acklin, Director of Parks-Maintenance George Travnicek, and Director of Golf Bob Schulz and Attorney Angelo Vitiritti.
- Treasurer's Report** Commissioner Kraemer quoted the totals from the Monthly Treasurer's Report as presented for September 30, 2022. President Schulz requested any questions or comments regarding the Monthly Treasurer's Report for September 30, 2022. Hearing no questions or comments, President Schulz requested a motion to accept the Treasurer's Report as presented for September 30, 2022. Motion made by Commissioner Larson, seconded by Commissioner Fischer. Upon a roll call vote, all were in favor and the motion passed unanimously.
- Payment of Bills** Commissioner Kraemer quoted totals from the Payment of Bills as presented for September 30, 2022. President Schulz requested any questions or comments. Hearing none, President Schulz requested a motion to approve the Payment of Bills as presented for September 30, 2022. Motion made by Commissioner Ott, seconded by Commissioner Fischer. Upon a roll call vote, all were in favor and the motion passed unanimously.
- Special Guests** Mr. Kevin Bissell, CPA from Mueller & Co. LLP delivered a presentation outlining the results of the 2021-2022 audit; a binder outlining the audits results was provided to the Board. Certificate awarded for fiscal year of 20-21 presentation. Nice achievement for district. Certificate is good for a year and most recent 21-22 fiscal year is being submitted as well. Independent auditors report arranged a little differently this year, reflects financial statements are presented fairly in all material respects on April 20, 2022. Highlights of the year, assets and deferred outflow has exceeded the liabilities and deferred inflows at year end. Property tax collections increased. District continues to devote resources to improving and maintaining parks. Golf course, banquets and program revenues increased from last year. Net impact of year was an increase to net position. District net position increasing from the past few years of COVID. General Fund budget was under what previously budgeted for. All of district's deposits were fully insured. Discussion of presentation gone through page by page. Statistically statements regarding the award for the district. No questions or comments offered from board. Kevin Bissell, CPA, commented no difficulty in completing audit and wanted to thank the staff for their cooperation. Commissioner Ott commented kudos to Business Services Department.
- Approval of Minutes** Approval of Regular Meeting Minutes of September 28, 2022  
President Schulz requested any questions or comments on the Meeting Minutes of September 28, 2022. Hearing no questions or comments, President Schulz requested a motion to approve the Meeting Minutes of September 28, 2022, as presented. Motion made by Commissioner Kraemer seconded by Commissioner Ott. Upon a voice vote, all were in favor and the motion passed unanimously.

**Committee & Staff  
Reports**

**Business Services**

*Fiscal Year 2021-2022 Audit*

President Schulz asked if there were any further questions regarding the Audit. Hearing none, President Schulz requested a motion to accept the Audit as presented. Motion made by Commissioner Ott, seconded by Commissioner Fischer. Upon a roll call vote, all were in favor and the motion passed unanimously.

*Annual Renewal of the General Liability Insurance (Policy Period 11/08/22-11/08/23 – Current Pending)* Discussion later in meeting

*PDRMA 2023 Health Plan Selection Form (NLCPD)*

Discussion later in meeting

Commissioner Ott pointed that the insurance renewal seemed high but after comparison it seems to be in line with today's increases. Open enrollment is coming up soon and noted the district added a vision plan at no cost to the district just employees.

**Facilities / Planning**

President Schultz commented that there is a long list of general maintenance. Nothing noteworthy.

**Golf Course**

Commissioner Kraemer stated we had a great September once again. Attendance is up and leagues are starting to wind down. Men's league is coming in at almost 400 members. High school golf ended. Hosted LWC tournament. Great month of food and beverage even with limited staff and abbreviated menu. Carpets were cleaned. Irrigation system almost complete. No major issues with equipment. Work and plans in the future for trees around 14 and 15. Shout out to Nick for watching on channel 6. No other comments.

**Parks/Development**

*Development Projects Update*

Commissioner Larson said Spencer campus running electric to the shelter with date to be determined. Hibernia Phase II hoping to have a bid opening in December. Sky Harbor wee and fee application. Enough money in retainage to complete work. All documents have been submitted. Water Chase documents have been submitted or the OSLAD grant. Baseball and Softball and Football finishing next month. Few conflicts with blackout dates with the school district. Staff has spent over 50 hours preparing and lining fields. Contracted Services, hoping to have prescribed burn at the wetlands at school house manor. Port a Johns will be picked up into November. Landscaper hired a new crew and is working better since August and September. A. Replaced concrete walkout at Crystal Spring wetland. Spencer Campus cracks sealed and filled. Chestnut point and Sharon's Bay Park repair/replace equipment. Skyharbor flagpole has a lock and cover. Aerohaven park has been vandalized numerous times, have notified the police to keep an eye on it. Passed out letters to neighbors. Staff power washed the equipment, and it cleaned up nice. Additional brush removed from disc golf course Director of Parks-Maintenance Travnicek noted taking down nets, blowing out bubblers, putting up silk nets and blowing out pond aerators. Executive Director Greg Lewis noted if anyone sees anything regarding vandalism to report it immediately. Any information to inform the police and park district immediately.

**Recreation**

*Special Recreation*

Executive Director Lewis asked if anyone had any questions. Our district utilizes the LWSRA the most. Crete township petitioned LWSRA to be part of their organization. This would bring more resources and opportunities.

Staff Report

Commissioner Fischer noted how hard the rec department is working. 439 participants enrolled in Aces. Looking for more after school coordinators. Athletics, September saw 12 more athletic activities added. Kick Start Soccer started with 180 players with 26 volunteer coaches. Kiddie Kampus 194 participants. Children's programs, 142 participants in dance. Programs are up and running and going strong. New sponsorship program, Lou Malnati's pizza. Lea will have more information soon. We need staff. Our staff is up to the challenge as of now but will not be for long.

Announcements:

Commissioner Fischer announced the Gobbler Gauntlet November 19<sup>th</sup>. 5K race with t shirt included and a free drink at end of the race. Director of Recreation Lea Pipiras wanted to highlight Board President Ted Schultz for NPRA 5k in 29 minutes. President Schultz thanked everyone for the highlight. Executive Director Lewis added that Olga Viano was responsible for organizing events for South Suburban and that she is getting much better with her organizing and getting officials to attend.

**Unfinished Business**

Amended Resolution #22-15. Authorizing the Execution of Agreements with Comcast for 701 W. Haven Ave

President Schultz noted price changes from resolutions last month not to the good or in the districts favor. President Schulz requested a motion to accept Amended Resolution #22-15. Motion to approve by Commissioner Kraemer, seconded by Commissioner Larson. Upon roll call vote, all were in favor and the motion based unanimously.

Amended Resolution #22-15. Authorizing the Execution of Agreements with Comcast for 1 Manor Dr

President Schulz requested a motion to accept Amended Resolution #22-15. Motion to approve by Commissioner Kraemer, seconded by Commissioner Ott. Upon roll call vote, all were in favor and the motion based unanimously.

**New Business**

Public Notice: 2023 Annual Postings of Regular Park Board Meetings

President Schulz requested a motion to accept the meeting dates for 2023 Regular Park Board Meeting date. Motion made by Commissioner Larson, seconded by Commissioner Ott. Upon roll call vote, all were in favor and the motion based unanimously.

Annual Renewal of the General Liability Insurance (Policy Period 11/08/22 – 11/08/23 – Current Pending)

President Schulz requested a motion to approve General Liability Insurance. Motion made by Commissioner Ott seconded by Commissioner Larson. Upon roll call vote, all were in favor and the motion based unanimously.

PDRMA 2023 Health Plan Selection Form (NLCPD)

President Schulz requested a motion to approve the PDRMA Health Plan Selection Form. Motion made by Commissioner Larson, seconded by Commissioner Kraemer. Upon roll call vote, all were in favor and the motion passed unanimously.

Resolution #22-18 Authorizing the Execution of Certain Resolutions to Approve Crete Park District to become a Member District of the Lincolnway Special Recreation Association

President Schulz requested a motion to approve the Resolution #22-18 Authorizing the Execution of Certain Resolutions to Approve Crete Park District to become a Member District of the Lincolnway Special Recreation Association. Motion made by Commissioner Kramer, seconded by Commissioner Ott upon a roll call vote, all were in favor and the motion passed unanimously.

Resolution #22-19 Authorizing the Execution of a Master Agreement with GFC Leasing (New Copiers)

President Schulz requested a motion to approve Resolution #22-19 Authorizing the Execution of a Master Agreement with GFC Leasing (New Copiers). Motion made by Commissioner Kraemer seconded by Commissioner Larson. Upon a roll call vote, all were in favor and the motion passed unanimously.

Resolution #22-20 Authorizing the Execution of a Master Agreement with GFC Leasing (Plotter/Scanner)

President Schulz requested a motion to approve Resolution #22-20 Authorizing the Execution of a Master Agreement with GFC Leasing (Plotter/Scanner). Motion made by Commissioner Ott seconded by Commissioner Fischer. Upon a roll call vote, all were in favor and the motion passed unanimously.

Resolution #22-21 Credentials Certificate – Annual Delegates to the Business Meeting of the IAPD

President Schulz requested a motion to approve Resolution #22-21 Credentials Certificate – Annual Delegates to the Business Meeting of the IAPD Motion made by Commissioner Kraemer seconded by Commissioner Larson. Upon a roll call vote, all were in favor and the motion passed unanimously.

Ordinance #22-10-01 Declaring Currently Owned Property as Surplus and Authorizing its Disposal

President Schulz requested a motion to approve Ordinance #22-10-01 Declaring Currently Owned Property as Surplus and Authorizing its Disposal. Motion made by Commissioner Fischer seconded by Commissioner Ott. Upon a roll call vote, all were in favor and the motion passed unanimously.

**Community Events**

President Schulz announced the upcoming events as follows:

**Village of New Lenox and New Lenox Chamber of Commerce Scarecrow Stroll**

Saturday, October 24 through Monday, November 2, New Lenox Village Commons

Visit the New Lenox Village Commons this October to view a trail of scarecrows around the Commons. Each scarecrow is created by a local business or organization. FREE!

**New Lenox Chamber Halloween Fest**

Saturday, October 29 9:30 a.m. until 11:30 a.m., New Lenox Village Commons

This community event will have trunk-or-treat, a costume contest, pumpkin party, and more! FREE! For more information go to the Village of New Lenox website at [newlenox.net](http://newlenox.net)

**Adjournment**

At approximately 6:51 p.m., President Schulz requested a motion to adjourn the October 19, 2022 Regular Board Meeting of the New Lenox Community Park District Board of Commissioners. Motion made by Commissioner Larson, seconded by Commissioner Kraemer. Upon a voice vote, all were in favor and the motion passed unanimously.

Respectfully Submitted,  
Jacque Tuma, Recording Secretary