

Minutes of the Regular Board Meeting of the New Lenox Community Park District Board of Commissioners held on Wednesday, February 15, 2023, at approximately 6:00 p.m. in the Board Room of the Village Hall, New Lenox, Illinois.

**GENERAL FUNCTIONS:**

**Call to order** President Schulz called the February 15, 2023, meeting to order at approximately 6:00 p.m.

**Pledge of Allegiance** President Schulz led the Board, Staff, and all others present in the Pledge of Allegiance.

**Roll Call** President Schulz directed the Recording Secretary to take roll call. Upon taking roll call, the following were present, Commissioners: Kraemer, Fischer, Ott and President Schulz.

**Also in Attendance** Executive Director Greg Lewis, Director of Business Services Kathy Lynch, Director of Parks and Maintenance George Travnicek, Golf Course Assistant Director Ethan Bedsaul, Deputy Director of Business Services Karen Acklin, Deputy Director of Business Services Jason Braglia, and Deputy Director of Administrative Services Jacque Tuma.

**Treasurer's Report** Commissioner Kraemer quoted the totals from the monthly Treasurer's Report as presented for January 31, 2023. President Schulz requested any questions or comments regarding the monthly Treasurer's Report for January 31, 2023. Hearing no questions or comments, President Schulz requested a motion to accept the Treasurer's Report as presented for January 31, 2023. Motion made by Commissioner Fischer, seconded by Commissioner Ott. Upon a roll call vote, all were in favor and the motion passed unanimously.

**Payment of Bills** Commissioner Kraemer quoted totals from the Payment of Bills as presented for January 31, 2023. President Schulz requested any questions or comments. Hearing none, President Schulz requested a motion to approve the Payment of Bills as presented for January 31, 2023. Motion made by Commissioner Ott, seconded by Commissioner Fischer. Upon a roll call vote, all were in favor and the motion passed unanimously.

President Schulz requested a motion to amend the agenda to move all Agenda Items under Unfinished Business to be approved. Motion made by Commissioner Ott, seconded by Commissioner Fischer, upon roll call vote, all were in favor and the motion passed unanimously.

**Special Guests** *Resolution #23-01 Honoring the Mustang Legacy Varsity Cheerleading Squad's 2022 ICS State Championship*

President Schulz requested a motion to approve Resolution #23-01 Honoring the Mustang Legacy Varsity Cheerleading Squad's 2022 ICS State Championship. Motion made by Commissioner Kraemer, seconded by Commissioner Fischer. Upon a roll call vote, all were in favor and the motion passed unanimously.

Recreation Supervisor Maher read the resolution out loud to the public and congratulated the Mustang Legacy Varsity Cheerleading Squad. President Schulz congratulated everyone and noted it was a great accomplishment!

**Communications** *2023-2024 IAPD Legislative Platform*

President Schulz noted the report is in everyone's board packet; this is just informational for the board.

*IPRF -Thank You Letter*

President Schulz noted this was a nice thank you for the items the district donated for the IPRF Silent Auction.

*Governor Pritzker Appoints Natalie Phelps Finnie Director of IDNR Article*

President Schulz noted the Governor has appointed a new Director for IDNR. Executive Director Lewis noted this was a friendly hire.

President Schulz requested a motion to amend the agenda move all Agenda Items under New Business to be approved. Motion made by Commissioner Ott, seconded by Commissioner Kraemer. Upon a roll call vote, all were in favor and the motion passed unanimously.

*Resolution #23-03 Authorizing the Execution of Lease with De Lage Landen Public Finance, LLC*

Executive Director noted the financing dropped from 6.8% to 6.65% which is good for us and the getting the Golf Carts. President Schulz asked if there were any questions pertaining to the financing of the Golf Carts. Hearing none, President Schulz requested a motion to approve Resolution #23-03 Authorizing the Execution of Lease with De Lage Landen Public Finance, LLC. Motion made by Commissioner Fischer, seconded by Commissioner Kraemer. Upon a roll call vote, all were in favor and the motion passed unanimously.

*Resolution #23-04 Authorizing the Execution of Agreement with CE Golf Design and Landscape Architecture (Sanctuary Driving Range Expansion Project)*

Executive Director Lewis noted the design fees are only paid if we start phasing it out. President Schulz asked if there were any further questions pertaining to the Sanctuary Driving Range Expansion Project. Hearing none, President Schulz requested a motion to approve Resolution #23-04 Authorizing the Execution of Agreement with CE Golf Design and Landscape Architecture (Sanctuary Driving Range Expansion Project). Motion made by Commissioner Kraemer, seconded by Commissioner Ott. Upon a roll call vote, all were in favor and the motion passed unanimously.

*Resolution #23-05 Authorizing the Execution of Agreement with Planning Resources, Inc. (Fieldstone Park Site Development)*

Executive Director Lewis noted this is preliminary work to get a concept plan ready. President Schulz asked if there were any further questions pertaining to the PRI agreement for Fieldstone Park Site Development. Hearing none, President Schulz requested a motion to approve Resolution #23-05 Authorizing the Execution of Agreement with Planning Resources, Inc. (Fieldstone Park Site Development). Motion made by Commissioner Ott, seconded by Commissioner Fischer. Upon a roll call vote, all were in favor and the motion passed unanimously.

Resolution #23-06 Authorizing the Execution of Agreement with Planning Resources, Inc. (Sharon's Bay Park Site Development)

Executive Director Lewis noted this is preliminary work to get a concept plan ready. President Schulz asked if there were any further questions pertaining to the PRI agreement for Sharon's Bay Park Site Development. Hearing none, President Schulz requested a motion to approve Resolution #23-06 Authorizing the Execution of Agreement with Planning Resources, Inc. (Sharon's Bay Park Site Development). Motion made by Commissioner Kraemer, seconded by Ott. Upon a roll call vote, all were in favor and the motion passed unanimously.

Resolution #23-07 Authorizing the Execution of Lease for Ron Rob Fields

Executive Director Lewis reminded the board this is the field that Girls Softball had approached us with and there is still one useful field out there to use. Attorney Vitiritti noted this is an extension of our current lease agreement. President Schulz asked if there were any further questions. Hearing none, President Schulz requested a motion to approve Resolution #23-07 Authorizing the Execution of Lease for Ron Rob Fields. Motion made by Commissioner Fischer, seconded by Commissioner Kraemer. Upon a roll call vote, all were in favor and the motion passed unanimously.

Ordinance #23-02-01 Declaring Currently Owned Property as Surplus and Authorizing Its Disposal (Utility Carts)

Executive Director Lewis noted the first Surplus Ordinance did not list the Utility Carts as surplus for the trade; this is to clarify they are apart of the trade. President Schulz asked if there were any further questions. Hearing none, President Schulz requested a motion to adopt Ordinance #23-02-01 Declaring Currently Owned Property as Surplus and Authorizing Its Disposal (Utility Carts). Motion made by Commissioner Ott, seconded by Commissioner Fischer. Upon a roll call vote, all were in favor and the motion passed unanimously.

Ordinance #23-02-02 AN ORDINANCE providing for the issue of (\$448,285) General Obligation Limited Tax Park Bonds, Series 2023, of the New Lenox Community Park District, Will County, Illinois, and for the levy of a direct annual tax to pay the principal of and interest on said bonds.

Attorney Vitiritti noted to the public that no member of the general public were present at this time and the only ones present were the Mustangs Varsity team which left immediately following their presentation. President Schulz asked if there were any further questions. Hearing none, President Schulz requested a motion to adopt Ordinance #23-02-02 AN ORDINANCE providing for the issue of (\$448,285) General Obligation Limited Tax Park Bonds, Series 2023, of the New Lenox Community Park District, Will County, Illinois, and for the levy of a direct annual tax to pay the principal of and interest on said bonds. Motion made by Commissioner Ott, seconded by Commissioner Fischer. Upon a roll call vote, all were in favor and the motion passed unanimously.

Aaron Gold from Speer Financial read the results of the sale for the Bond Series 2023A. He noted there were three bids with Old Plank Trail being most competitive at a 4.2% interest rate. Closing will be February 28<sup>th</sup> for the amount of \$448,285 for annual capital.

Executive Session Minutes Released June 2022 – December 2022 Including Previously Withheld Minutes

Deputy Director of Administrative Services Tuma noted there are no executive sessions being withheld or need to be released. Executive Director Lewis noted next time we will either list the minutes or list non on the agenda.

**Consent Agenda**

Approval of the Public Hearing Minutes of January 18, 2023

President Schulz requested any questions or comments on the Public Hearing Minutes of January 18, 2023. Hearing no questions or comments, President Schulz requested a motion to approve the Public Hearing Minutes. Motion made by Commissioner Kraemer, seconded by Commissioner Ott. Upon a roll call vote, all were in favor and the motion passed unanimously.

Approval of the Regular Minutes of January 8, 2023

President Schulz requested any questions or comments on the Regular Minutes of January 18, 2023. Hearing no questions or comments, President Schulz requested a motion to approve the Consent Agenda as presented. Motion made by Commissioner Ott, seconded by Commissioner Fischer. Upon a roll call vote, all were in favor and the motion passed unanimously.

**Committee & Staff Reports**

**Business Services**

Commissioner Ott gave Kudos to Director of Business Services Lynch and both Deputy Directors of Business Services Braglia and Acklin for securing again a Safety Grant from IPARKS to install cameras at 901 and various eye and hand protection for both Maintenance Departments.

**Facilities / Planning**

President Schulz the Administration building's main level got painted and some offices had their furniture rearranged during the month of January, all done in house which was a huge cost savings for the district. All buildings had their fire alarms tested and no failures reported. Director of Parks-Maintenance Travnicek reported the staff finished installing additional exterior lighting.

**Golf Course**

Commissioner Kraemer reported there was limited golfing days for January but overall was did well when the weather was conducive. The Annual Penguin Open had 70 players and we were able to donate well over 200 items to the New Lenox Food Pantry. The driving got some use as well when the weather was nice which resulted in a \$450 in range sales for the month. Permanent tee time holders for 2023 are all paid, and we are full. It was approved earlier in the meeting that we are expanding our practice facility which is a good revenue generator. More to come in the upcoming months. Golf Assistant Director Bedsaul noted sign ups for lessons and programs is being taking starting March 18<sup>th</sup>. President Schulz commented the Penguin Open was a great event.

**Parks/Development**

Development Update

Director of Parks-Maintenance Travnicek reported we will be going out to bid for Hibernia Park Phase II March 1<sup>st</sup> with a bid opening around March 15<sup>th</sup>. Currently we are under budget in the bid. Director of Parks-Maintenance Travnicek noted a letter was sent to Integral Construction for Sky Harbor putting them back on the clock to finish the punch list items by May 15<sup>th</sup>. Director of Parks-Maintenance Travnicek noted we still have not received word about Water Chase, however, we have been made aware that the 2024 Grant Cycle will start July 3<sup>rd</sup> through August 31<sup>st</sup>. We will be putting together an application for a

second phase at Sharon's Bay. Director of Parks – Maintenance Travnicek noted Fieldstone has great turf for future programming but would not qualify for an OSLAD Grant, however we do need to get an updated concept plan for a pavilion and parking to be added.

Director of Parks – Maintenance Travnicek noted we need all associations to be present at the Tri-Annual meeting on Monday, March 6<sup>th</sup> at 6:30PM.

Director of Parks – Maintenance Travnicek commented on the great teamwork the grounds and golf course departments did with tree removal and wood chipping on the 14<sup>th</sup> green. Fast facts last year staff totaled up 68,597 in fleet miles and 1,238 hours on tractors and equipment; we also had 1,487 hours in seasonal help which is three times the amount in recent years.

## **Recreation**

### Special Recreation Update

Executive Director Lewis noted we will send the Special Recreation packet out once we receive it. The Audit was approved and LWSRA is in good standings and if anyone has any questions to please reach out.

Commissioner Fischer reported our Recreation Department attended this year's IAPD/IPRA Soaring to New Heights Conference and attended 47 classes totaling 63 hours. This is a great opportunity for staff to not only learn but to network as well with other districts from around the state. Commissioner Fischer mentioned our Beyond the Bell is a great program for working parents and is an extension of our Before/After Care program ACES. Staff has been doing a great job and a huge shout to those who work this program!

## **Community Events**

New Lenox Lion's Club - Garden Party Fashion Show  
Sunday, March 26, 2023 from 1:30-3:30pm  
New Lenox VFW post 954 323 Old Hickory Rd, New Lenox, IL 60451  
All proceeds benefit the New Lenox Lion's Club  
\$25 per person or \$250 for a reserved corporate table of 10

Tickets include the fashion show, silent auction, 50/50 raffle, door prizes, soup, salad, dessert buffet, and complimentary wine.

Tickets available to purchase at:  
Mainstream Boutique, 1844 E Lincoln Hwy, New Lenox, IL 60451  
Moody Blues Jean Boutique, 1844 E Lincoln Hwy, New Lenox, IL 60451  
For more information, please contact Lisa Kline at 815-474-2433.

New Lion's Club – Senior Spaghetti Dinner on Sunday, April 2<sup>nd</sup> from 11AM-2PM at the Lions Community Center this event is free.

## **Adjournment**

At approximately 5:42p.m., President Schulz requested a motion to adjourn the February 15, 2023 Regular Board Meeting of the New Lenox Community Park District Board of Commissioners. Motion made by Commissioner Kraemer, seconded by Commissioner Ott. Upon a roll call vote, all were in favor and the motion passed unanimously.

Respectfully Submitted,  
Recording Secretary – Jacque Tuma