

Minutes of the Regular Board Meeting of the New Lenox Community Park District Board of Commissioners held on Wednesday, January 18, 2023, at approximately 6:00 p.m. in the Board Room of the Village Hall, New Lenox, Illinois.

**GENERAL FUNCTIONS:**

**Call to order** President Schulz called the January 18, 2023, meeting to order at approximately 6:02 p.m.

**Pledge of Allegiance** President Schulz led the Board, Staff, and all others present in the Pledge of Allegiance.

**Roll Call** President Schulz directed the Recording Secretary to take roll call. Upon taking roll call, the following were present, Commissioners: Ott, Fischer, Larson, and President Schulz.

**Also, in Attendance** Director of Business Services Kathy Lynch, Director of Parks – Maintenance George Travnicek, Director of Golf Bob Schulz, Director of Recreation Lea Pipiras, Deputy Director of Business Services Karen Acklin, Deputy Director, Business Services Jason Braglia, Attorney Angelo Vitiritti and Deputy Director of Executive Services Jacque Tuma.

**Treasurer’s Report** Vice-President Fischer quoted the totals from the monthly Treasurer’s Report as presented for December 31, 2022. President Schulz requested any questions or comments regarding the monthly Treasurer’s Report for December 31, 2022. Hearing no questions or comments, President Schulz requested a motion to accept the Treasurer’s Report as presented for December 31, 2022. Motion made by Commissioner Ott, seconded by Commissioner Larson. Upon a roll call vote, all were in favor and the motion passed unanimously.

**Payment of Bills** Vice President Fischer quoted totals from the Payment of Bills as presented for December 31, 2022. President Schulz requested any questions or comments. Hearing none, President Schulz requested a motion to approve the Payment of Bills as presented for December 31, 2022. Motion made by Commissioner Larson, seconded by Commissioner Ott. Upon a roll call vote, all were in favor and the motion passed unanimously.

**Consent Agenda** Approval for the Tri-Annual Meeting Minutes of December 5, 2022  
President Schulz requested any questions or comments on the Tri-Annual Meeting Minutes of December 5, 2022. Hearing no questions or comments, President Schulz requested a motion to approve the Tri-Annual Meeting Minutes of December 5, 2022. Motion made by Commissioner Fischer, seconded by Commissioner Ott. Upon a roll call vote, all were in favor and the motion passed unanimously.

Approval for the Regular Minutes of December 21, 2022  
President Schulz requested any questions or comments on the Regular Minutes of December 21, 2022. Hearing no questions or comments, President Schulz requested a motion to approve the Consent Agenda as presented. Motion made by Commissioner Fischer, seconded by Commissioner Larson. Upon a roll call vote, all were in favor and the motion passed unanimously.

**Committee & Staff Reports**

**Business Services** Fulltime Staff Introduction  
Commissioner Ott welcomed new Recreation Office Coordinator, Christina Studlow to the New Lenox Community Park District.

Commissioner Ott spoke regarding opening the General Obligations Limited Tax Park Bonds, Series 2023 to the public. Commissioner Ott stated that we are fairly constrained with the amount of money we can issue without going to referendum and that we have no interest in raising property taxes, but this is a means for capital funding for park improvements and new parks. Commissioner Ott stated that this is constrained by the value of the district by less than 1 % and thanks the board for their support and that we will do everything we can to improve our parks as well as build new parks without raising taxes.

**Facilities / Planning**

President Schulz reported that the general maintenance including weekly checks have been taking place including the inspection of the Ansul hood system in the kitchen at the Golf Course as well as installation of more LED security lights that include rebates for some cost savings and security cameras installed around the buildings perimeters.

**Golf Course**

Golf Course

Commissioner Larson reported the course did well despite the weather in December and all outings and leagues are returning for 2023. Commissioner Larson reported that the MAJGT, IJGA and the State AM will be back for next year. Commissioner Larson noted that the driving range will be open during the winter because we have plenty of balls. Commissioner Larson stated that gaming was down compared to last year due to the weather compared to last December and we are currently painting clubhouse and restrooms. Commissioner Larson reported that no major issues with equipment along with the snow mold protected has been applied and 14 green had a hard top dressing applied to protect it during the winter. Commissioner Larson reminded everyone that Penguin Open is January 21, 2022, and the weather looks promising compared to last year.

**Parks/Development**

Development Update

Hibernia Park Phase II

Commissioner Larson noted that Hibernia Park Phase II OSLAD Grant components for the Splash pad, fitness equipment and boat dock expansion pieces have been selected. Commissioner Larson reported the multi-use building will be 20ft x 40 ft containing washrooms, ample storage/mechanical area for all well & splash pad equipment, concession area and a covered roof area allowing shade for patrons. Commissioner Larson stated that we are looking to go out to bid for this in the first week of February.

Sky Harbor Park

Commissioner Larson stated that at this time, Integral Construction has made no effort to contact us on the remaining punch list items. Commissioner Larson noted that we will send them a letter asking how and when they will complete the punch list items to our satisfaction. Commissioner Larson reported that we will set a date and if Integral does not meet the completion date our district will seek out another contractor to finish the project and fortunately, we have retained enough money to complete the project.

Water Chase Park

Commissioner Larson stated that at this time, there is no word on our OSLAD Application from the state/IDNR but may happen in the next couple of weeks.

Commissioner Larson reported registration has begun for the various sport groups. Commissioner Larson noted that Applied Ecological Services was unable to perform the prescribed burn in the wetlands at Schoolhouse Manor Park last year and we will be at the top of their list this spring. Commissioner Larson stated that the bid results for the contracts for the portable services and contracted mowing came in better than expected. Commissioner Larson stated that we will be working on locking in pricing for turf applications, detention pond maintenance and seal coating. Commissioner Larson stated that our fleet is receiving annual inspections and oil changes. Commissioner Larson reported that due to the inconsistent cold weather it has only allowed a couple of days of skateable ice at Haines Park this winter and staff is working on pruning trees, namely the Oak trees. Commissioner Larson stated that the Village's P TAB committee has assisted with installing Duck Crossing signs in Palmer Valley Park and No Parking signs on the east side of Daniel Lewis Drive across from skateboard park. Commissioner Larson noted that renovations have begun at the 2 tennis/pickle ball courts at Royal Meadows site including removing damaged asphalt. Commissioner Larson stated that 5 core samples were obtained which showed excessive moisture and not enough stone thickness. Director of Parks Maintenance Travnicek noted that he will reach out to the residents in Royal Meadows to see what their preference is between tennis and pickle ball.

## **Recreation**

### Special Recreation Update

President Schulz noted that the Special Recreation report is in packet and had no questions.

### Ice Rink Recap

Director of Recreation Pipiras reported that 42% of ice skate rental were in district with a total of 352 and 58% were out of district with a total of 481. Director of Recreation Pipiras thanked the Friends of the Park for the donation of \$2,000 which allowed 20 new pairs of hockey skates to be purchased. Director of Recreation Pipiras did point out that we had less skate rentals but more families who brought their own skates.

Commissioner Fischer reported the before and after school we currently have 467 participants which is 5 more than last month. Commissioner Fischer wanted to point out that we do have plenty of activities for adults including many different bus trips. Commissioner Fischer noted that our children's basketball league has 47 teams with 89 volunteer coaches and a total of 486 participants. Commissioner Fischer thanked the New Lenox Fire Department for coming to talk to our Kiddie Kampus and taught them about the "Learn Not to Burn" program. Commissioner Fischer noted that on December 29, 2022, we hosted a Noon Year's Eve event that took place in the New Lenox Commons and over 200 patrons attended.

## **New Business**

### Resolution #23-01 Honoring the Mustang Legacy Varsity Cheerleading Squad's 2022 ICA State Championship

President Schulz asked for a motion for Resolution #23-01 Honoring the Mustang Legacy Varsity Cheerleading Squad to be tabled. Motion made by Commissioner Fischer, seconded by Commissioner Larson. Upon a roll call vote, all were in favor and the motion passed unanimously.

Resolution #23-02 Concerning a hearing required to be held pursuant to the Bond Issue Notification Act of the State of Illinois

President Schulz requested a motion to approve Resolution #23-02 Concerning a hearing required to be held pursuant to the Bond Issue Notification Act of the State of Illinois prior to the sale of an amount not to exceed \$600,000 General Obligation Limited Tax Park Bonds, Series 2023 of the New Lenox Community Park District, Will County, Illinois. Motion made by Commissioner Ott, seconded by Commissioner Fischer. Upon a roll call vote, all were in favor and the motion passed unanimously.

Bid Results – Portable Services

President Schulz requested a motion to approve Service Sanitation, Inc in the estimated monthly cost not to exceed \$4,444.00. Motion made by Commissioner Larson and seconded by Commissioner Fischer. Upon a roll call vote, all were in favor and the motion passed unanimously.

Bid Results – Turf Mowing

President Schulz requested a motion to award the turf mowing contract to Seasons Lawn Maintenance at \$21.38 per acre. Motion made by Commissioner Ott and seconded by Commissioner Larson. Upon a roll call vote, all were in favor and the motion passed unanimously.

Regular Scheduled Board Meeting Time Change

President Schulz requested a motion to approve the time change of the February 15, 2023, Board Meeting from 6:00pm to 5:00pm. Motion made by Commissioner Ott and seconded by Commissioner Fischer. Upon a roll call vote, all were in favor and the motion passed unanimously.

**Community Events**

President Schulz congratulated the 2022 New Lenox Chamber of Commerce Award Winners, Business of the Year, Old Plank Trail Community Bank, Citizen of the Year, Ruth Colby, President & CEO, Silver Cross Hospital and Partner of the Year, New Lenox Rotary Club.

**Adjournment**

At approximately 6:26 p.m., President Schulz requested a motion to adjourn the January 18, 2023, Regular Board Meeting of the New Lenox Community Park District Board of Commissioners. Motion made by Commissioner Larson, seconded by Commissioner Ott. Upon a roll call vote, all were in favor and the motion passed unanimously.

Respectfully Submitted,  
Recording Secretary – Jacque Tuma