

Minutes of the Regular Board Meeting of the New Lenox Community Park District Board of Commissioners held on Wednesday, December 21, 2022, at approximately 6:02 p.m. in the Board Room of the Village Hall., New Lenox, Illinois.

GENERAL FUNCTIONS:

Call to order President Schulz called the December 21, 2022, meeting to order at approximately 6:02 p.m.

Pledge of Allegiance President Schulz led the Board, Staff, and all others present in the Pledge of Allegiance.

Roll Call President Schulz directed the Recording Secretary to take roll call. Upon taking roll call, the following were present, Commissioners: Kraemer, Fischer, Ott, and President Schulz.

Also in Attendance Executive Director Greg Lewis, Deputy Director of Business Services Karen Acklin, Director of Golf Bob Schulz, Asst. Director Parks-Maintenance Ken Stephens, Director of Recreation Lea Pipiras, Deputy Director of Business Services Jason Braglia and Deputy Director of Executive Services Jacque Tuma.

Treasurer's Report Commissioner Kraemer quoted the totals from the monthly Treasurer's Report as presented for November 30, 2022. President Schulz requested any questions or comments regarding the monthly Treasurer's Report for November 30, 2022. Hearing no questions or comments, President Schulz requested a motion to accept the Treasurer's Report as presented for November 30, 2022. Motion made by Commissioner Ott, seconded by Commissioner Fischer. Upon a roll call vote, all were in favor and the motion passed unanimously.

Payment of Bills Commissioner Kraemer quoted totals from the Payment of Bills as presented for November 30, 2022. President Schulz requested any questions or comments. Hearing none, President Schulz requested a motion to approve the Payment of Bills as presented for November 30, 2022. Motion made by Commissioner Fischer, seconded by Commissioner Ott. Upon a roll call vote, all were in favor and the motion passed unanimously.

Special Guests President Schulz recognized Commissioner Garry Kraemer for his 15 years of service with IAPD and was presented a Certificate of Appreciation.

Communications President Schulz noted that we received a Thank You letter from the Childerguild (Silver Cross Hospital) for the donation we made of a foursome at the Sanctuary Golf Course for their 93rd Annual Childerguild Ball.

Consent Agenda Approval of the Special Workshop Meeting Minutes of November 16, 2022
President Schulz requested any questions or comments on the Special Workshop Meeting Minutes of November 16, 2022. Hearing no questions or comments, President Schulz requested a motion to approve the Special Workshop Meeting Minutes of November 16, 2022, as presented. Motion made by Commissioner Kraemer, seconded by Commissioner Fischer. Upon a roll call vote, all were in favor and the motion passed unanimously.

Approval of the Public Hearing Meeting Minutes of November 16, 2022
President Schulz requested any questions or comments on the Public Hearing Meeting Minutes of November 16, 2022. Hearing no questions or comments, President Schulz requested a motion to approve the Public Hearing Meeting Minutes of November 16, 2022, as presented. Motion made by Commissioner

Ott, seconded by Commissioner Fischer. Upon a roll call vote, all were in favor and the motion passed unanimously.

Approval for the Regular Meeting Minutes of November 16, 2022

President Schulz requested any questions or comments on the Regular Meeting Minutes of November 16, 2022. Hearing no questions or comments, President Schulz requested a motion to approve the Consent Agenda as presented. Motion made by Commissioner Kraemer, seconded by Commissioner Ott. Upon a roll call vote, all were in favor and the motion passed unanimously.

**Committee & Staff
Reports**

Business Services

Commissioner Ott noted that IParks, Liability Insurance Carrier, came out for a loss control visit and spent a couple of hours with our Business Services for some employee training as well as spent the better part of two days with Park Maintenance touring our Parks and Facilities. Commissioner Ott stated that the representative complimented on the great care, maintenance, and oversight that goes into our Parks and Facilities and because of his visit, no recommendations are being submitted. Commissioner Ott congratulated the Parks and Maintenance crew for taking good care of our parks and limiting potential liabilities.

Facilities / Planning

President Schulz reported that John Camp and Jeff Franson have been painting along with drywall repairs inside the office building (main level). President Schulz noted that these projects will be going on through January. President Schulz reported that quote from the painting contractor was \$15,000, so it was decided to be completed in-house. President Schulz thanked them for their hard work. President Schulz reported that new epoxy floors were installed in the concession area at Walker. President Schulz noted that some work was completed on a Thermostat at the Golf Course.

Golf Course

Golf Course

Commissioner Kraemer reported November was a great month. Chili Opens were a great success and we had 144 players each day with 6 different types of chili made by staff. The driving range is doing very well with about \$25,000 more in revenue compared to last year. Winter rates will stay in effect until March. Commissioner Kraemer stated that the golf carts are scheduled to be delivered sometime by the end of the year. Director of Golf Schulz updated the delivery of the golf carts will be sometime next year with a slight increase in price for the fleet because they stated that they held the price as long as they could. The 73 carts are supposed to be here by February. Director of Golf Schulz stated that this is the 3rd price increase that Yamaha has given to the dealer has issued but it is only the 1st price increase that will affect us at approximately \$26,000 extra. Commissioner Kraemer stated that Food and Beverage was busy for November, doing just over \$3,000 more than last year. Commissioner Kraemer noted that drink and food prices went up on our end in November and we will adjust accordingly as the year progresses. Commissioner Kraemer reported that the water system has been blown out for the winter and we have only a couple of issues to address during the off season with the system. Commissioner Kraemer stated that we added some much-needed drainage on the left side of the cart path at 14. Commissioner Kraemer note that with all of that there is no major equipment issues to report which goes back to the staff on how it is maintained. Commissioner Kraemer stated that we had over 32,000 rounds.

Director of Golf Schulz commented the Penguin Open is scheduled for January 21st with a 10am shotgun start and please remember to bring a can good for the food pantry.

Parks/Development

Tri-Annual Update

President Schulz commented that this was nice to go to and nice to get the input from all the organizations as well as the school district. President Schulz reported that Girls Softball reported that they had record numbers for participation with the numbers for the fall through the roof and it will be 25 years of playing at Walona Park and they will be planning a celebration. President Schulz noted that the Mustangs reported that their Cheerleaders won a State Championship for the first time. President Schulz stated that soccer talked about getting some field signage at the Spencer Campus to help direct families. Director of Parks Maintenance Travnicek went over the contracted services that affect these groups and explained to them that these services are going out to bid. Executive Director Lewis noted that we are looking to get the Mustangs Cheerleaders before the board to honor them.

Development Update

Hibernia Park Phase II – OSLAD Grant

Asst. Director of Parks Maintenance Stephens reported that we are still working with Planning Resources to have this go out to bid in January.

Sky Harbor Park Update

Asst. Director of Parks Maintenance Stephens reported that we still have to finish up the punch list which will take place in the spring.

Water Chase OSLAD Grant

Asst. Director of Parks Maintenance Stephens reported that we are still waiting to hear from IDNR for the Water Chase OSLAD Grant.

Asst. Director of Parks Maintenance Stephens noted that Haines Park Ice Rink has been opened as of December 21, 2022. Asst Director of Parks Maintenance Stephens stated that the fleet has begun having their yearly oil changes and inspections as well as the plows are ready for the upcoming winter season. Asst. Director of Parks Maintenance Stephens also noted that the Portable Services and Mowing are going out to bid in January.

Executive Director Lewis stated that Jacque Tuma confirmed that the Restore Illinois money that is coming from Will County is now in legal's hands and hopefully by mid-January we will hear something. Executive Director Lewis stated that we are working through some issues with some bus issues, but Ken Stephens and staff are working on it. Executive Director commented that the state bid program has no vehicles that we need out there and the ones that are out there seem to be very high.

Recreation

Special Recreation Update

Executive Director Lewis reported that LWSRA had their Day with the Grinch event that raised over \$12,000 and is always a hit. Executive Lewis noted that the Grinch moved around to different districts as well as the Christmas in the Commons. Executive Director Lewis reported last month that their status of non-profit or they are government that some of their money through COVID that

was available they held the money with salaries and didn't use it, so the money was returned because they are not eligible for it. Executive Director Lewis reported that with the state bid program for vehicles, LWSRA got into a little bit of a jam with needing a vehicle but they came up with a temporary solution by bidding themselves and see where it goes. Executive Director Lewis noted that he will keep an eye on this process and if it is successful then it may be something we may want to look into for the Park District. Executive Director Lewis reported that the foundation had their holiday meeting and started to lay plans for next year. Executive Director Lewis stated that the intakes continue to grab more and more people, with Peotone and Wilmington, as well as having Crete Park District fully on board with them being a full contributing member a year from now. Executive Director Lewis noted that the audit is happening right now and looks very good.

Commissioner Fischer highlighted the Kiddie Kampus 3- & 4-year-old program celebrated Thanksgiving with having a Kiddie Kampus food drive collecting over 1,000 food items which was given to the New Lenox Food Pantry. Commissioner Fischer wanted to thank our staff for all their hard work, which some of them are doing double duty. Commissioner Fischer also wanted to thank you to our volunteers for everything they do for the Park District. Commissioner Fischer noted that the Recreation Department wanted to congratulate some staff, Dominic Cooper, Recreation Supervisor, Brooke Krol, Recreation Supervisor and Christina Studlow, Recreation Office Coordinator on their promotions. Commissioner Fischer stated that the 2023 Winter/Spring program guide is available on our website.

Community Events

President Schulz congratulated Amy Maher, Recreation Supervisor for her appointment to serve on the New Lenox Chamber of Commerce Board of Directors as well as a Chamber of Commerce Ambassador beginning in January.

The ice rinks, hosted by the New Lenox Community Park District, are free of charge if you bring your own ice skates. For Days and Hours of Operation visit our website at newlenoxparks.org

President Schulz noted that at the upcoming IAPD/IPRA Conference our staff has stepped up to moderate these sessions.

President Schulz wished everyone Happy Holidays and acknowledged that our staff is doing an exceptional job yet again this year and we always adapt to what is being thrown our way.

Adjournment

At approximately 6:30 p.m., President Schulz requested a motion to adjourn the December 15, 2021, Regular Board Meeting of the New Lenox Community Park District Board of Commissioners. Motion made by Commissioner Kraemer, seconded by Commissioner Fischer. Upon a roll call vote, all were in favor and the motion passed unanimously.

Respectfully Submitted,
Recording Secretary – Jacque Tuma