



## Financial Agreement and Credit Card Authorization Form

**Please complete one form per household.**

As your childcare provider, we are excited to offer you the convenience of an automatic payment plan through **"PayTrac"**. Your payment will be safely and securely processed by **"PayTrac"** on a weekly basis, giving you the peace of mind that your payment for childcare has been paid on time! It's easy to enroll and even easier to participate; please fill out the form below to get started!

Your payment will be processed on your credit card every Monday morning before business hours begin for the following week.

**There will be a \$25 service fee added if your card declines. If your credit card on file declines three separate transactions when running your payment, you will be removed from the commitment plan and it will be your responsibility to register your child for the program.**

### *Credit Card Authorization*

\_\_\_\_\_  
Your Name (Please Print)

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Child(ren) Attending (Please Print)

\_\_\_\_\_  
Email Address

\_\_\_\_\_  
Address

\_\_\_\_\_  
Credit Card Number

\_\_\_\_\_  
City, State & Zip

\_\_\_\_\_  
Expiration

\_\_\_\_\_  
3-Digit Code

Please Circle type of Credit Card Used:

\_\_\_\_\_  
Visa

\_\_\_\_\_  
MasterCard

\_\_\_\_\_  
Discover

\_\_\_\_\_  
American Express

**This authorization will remain in full force and effective until I (we) notify NLCPD in writing of its termination in such time and in such manner as to afford NLCPD a reasonable opportunity to act upon it. Notices must be received at a minimum of 15 business days in advance of the termination date.**

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

**FOR OFFICE USE ONLY:**

Date Entered: \_\_\_\_\_ Entered By: \_\_\_\_\_