

Minutes of the Regular Board Meeting of the New Lenox Community Park District Board of Commissioners held on Wednesday, August 17, 2022, at approximately 6:00 p.m. in the Board Room of the Village Hall, New Lenox, Illinois.

**GENERAL FUNCTIONS:**

**Call to order** President Schulz called the August 17, 2022, meeting to order at approximately 6:01 p.m.

**Pledge of Allegiance** President Schulz led the Board, Staff, and all others present in the Pledge of Allegiance.

**Roll Call** President Schulz directed the Recording Secretary to take roll call. Upon taking roll call, the following were present, Commissioners: Kraemer, Larson, Fischer, Ott, and President Schulz.

**Also in Attendance** Executive Director Greg Lewis, Director of Recreation Lea Pipiras, Director of Parks-Maintenance George Travnicek, Director of Golf Bob Schulz, Director of Business Services Kathy Lynch, Deputy Director of Recreation Jason Braglia, and Deputy Director of Executive Services Jacque Tuma.

**Treasurer's Report** Commissioner Kraemer quoted the totals from the monthly Treasurer's Report as presented for July 31, 2022. President Schulz requested any questions or comments regarding the monthly Treasurer's Report for July 31, 2022. Hearing no questions or comments, President Schulz requested a motion to accept the Treasurer's Report as presented for July 31, 2022. Motion made by Commissioner Larson, seconded by Commissioner Ott. Upon a roll call vote, all were in favor and the motion passed unanimously.

**Payment of Bills** Commissioner Kraemer quoted totals from the Payment of Bills as presented for July 31, 2022. President Schulz requested any questions or comments. Hearing none, President Schulz requested a motion to approve the Payment of Bills as presented for July 31, 2022. Motion made by Commissioner Ott, seconded by Commissioner Fischer. Upon a roll call vote, all were in favor and the motion passed unanimously.

**Special Guests** New Lenox Friends of the Parks presented the New Lenox Community Park District with a check donation from the proceeds of the 5K that took place in April and hope that the donation can allow the Park District to purchase some items to benefit some programs. The New Lenox Friends of the Parks also wanted to remind everyone of some upcoming events, "Empty Bowls", that takes place on September 17, 2022, from 2 to 6pm in the New Lenox Commons as well as the Meta-Mucil Golf Outing on October 11, 2022.

**Approval of Minutes** Approval of the Tri-Annual Meeting minutes of July 11, 2022  
President Schulz requested and question or comments on the Tri-Annual Meeting minutes. Hearing no questions or comments, President Schulz requested a motion to approve the Tri- Annual Meeting Minutes of July 11, 2022, as presented. Motion made by Commissioner Kraemer and seconded by Commissioner Larson. Upon roll call vote, all were in favor and the motion.

Approval of the Special Budget Workshop Meeting of July 20, 2022  
President Schulz requested and question or comments on the Special Budget Workshop Meeting minutes. Hearing no questions or comments, President Schulz requested a motion to approve the Special Budget Workshop Meeting Minutes of July 20, 2022, as presented. Motion made by Commissioner Fischer and seconded by Commissioner Ott. Upon roll call vote, all were in favor and the motion.

Approval of the Public Hearing Meeting Minutes of July 20, 2022

President Schulz requested any questions or comments on the Public Hearing meeting minutes of July 20, 2022. Hearing no questions or comments, President Schulz requested a motion to approve the Public Hearing meeting minutes of July 20, 2022, as presented. Motion made by Commissioner Kraemer, seconded by Commissioner Larson. Upon roll call vote, all were in favor and the motion passed unanimously.

Approval of the Regular Board Meeting Minutes of July 20, 2022

President Schulz requested any questions or comments on the Regular Board Meeting minutes of July 20, 2022. Hearing no questions or comments, President Schulz requested a motion to approve the Regular Board Meeting minutes of July 20, 2022, as presented. Motion made by Commissioner Ott, seconded by Commissioner Fischer. Upon a roll call vote, all were in favor and the motion passed unanimously.

**Committee & Staff  
Reports**

**Business Services**

Commissioner Ott reported that the draft copy of the audit should be available for viewing in early September. Commissioner Ott, Executive Director Lewis and Director of Business Services, Kathy Lynch met with Aaron, a partner with Speer Financial to discuss the non-referendum bonding authority. As of August 17, 2022, we received some more information regarding what we can do legally. Commissioner Ott state that they hope to have some more information in the next few months to present to the rest of the board.

**Facilities / Planning**

President Schulz reported that there is just some minor plumbing with regular repairs and maintenance along with some HVAC repairs.

**Golf Course**

Golf Course

Commissioner Kraemer reported July was a good month. Commissioner Kraemer stated that the range just keep getting abused and the numbers reflect this, unfortunately we had to go to mats but only for one week because our grass tee just can't handle the high volume especially with the lack of rain. Commissioner Kraemer stated that the golf course maintenance staff have done an outstanding job at keeping everything playable and we have had no major equipment issues. Commissioner Kraemer noted that we are slowly getting parts in for the new irrigation stations. Commissioner Kraemer also noted that there is no new information on the new fleet of golf carts. Food and Beverage is going great, and staff is doing an amazing job especially with the limited kitchen we do have and because of the prices of our supplies increasing we will have to increase some of our pricing. Director of Golf Schulz spoke about the Friends of the Parks Meta-Mucil Golf Outing and stated that they normally get a great turnout but need sponsorships. Director of Golf Schulz did state that he also spoke with the vendor regarding the new fleet of golf carts, and he was given a timeline of September thru December or potentially next April for the arrival of the new fleet.

**Parks/Development**    *Development Projects Update*

*Hibernia Park Development Phase II – OSLAD 2022 Grant Project Discussion*

Commissioner Larson reported that we have a proposal for professional services from Planning Resources and looking for the construction to begin in Spring of 2023.

*Bristol Park*

Commissioner Larson stated that Director of Parks-Maintenance Travnicsek has met with the developer and village staff to discuss the next steps to alleviate excessive surface runoff from future Ashton Estates North Developer. Commissioner Larson stated that the developer will be required to run all new drain tile from east to west. Commissioner Larson noted that the developer is concerned when they tie into our drain tile it may cause numerous breaks/damages to the 70-year-old system.

*Sky Harbor Park Update*

Commissioner Larson noted that Integral Construction has been sent a letter discussing the punch list items for final completion and liquidated damages. Commissioner Larson stated also there is roughly 140 lineal feet of compromised asphalt path that is going to be corrected as well as incurred some extra costs because of the project not being completed in a timely manner.

*Water Chase Park Update*

Commissioner Larson stated that thank you to the IDNR adding \$200,000 in state funding for the project total of the grant cycle we are talking about adding pour'd in place rubber safety and accessible surfacing at the playground instead of mulch and possibly adding picnic tables and benches to the grant.

Commissioner Larson noted the Associations fall seasons will start after Labor Day. Commissioner Larson stated that the baseball and girls' softball have large numbers which may be due to the schools having their own programs now at the Junior High level and parents wanting to get their kids started early. All Associations are getting ready to get underway with their fall seasons. Girls Softball is talking about changing their lights to 750 Watt to meet the recreational standard.

Commissioner Larson stated that the contracted services have been somewhat of a headache this year for Director of Parks-Maintenance Travnicsek. Commissioner Larson noted that Precise Tree Care continues to do a solid job with brush clearing, pruning and tree/stump removals at R.S. Corcoran, Stonebridge, and Country view Parks. Commissioner Larson noted that the portable services, mowing, and pond maintenance continue to struggle maintaining our sites citing lack of help and skilled labor as the common denominator. Commissioner Larson also stated that the shelters at Jacob Lowell and Palmer Valley Parks have been recently painted. Commissioner Larson noted that B & J Towing is the new contractor for State Safety Inspections for our fleet. Commissioner Larson spoke about the Haines Park disc golf renovation with 18 new concrete tee box pads, herbicide application followed by brush clearing at the new baskets/goal locations is to take place soon. Commissioner Larson also stated that new baskets/goals then signage is coming soon. Commissioner Larson wanted to give a special thanks to Dellwood Disc Golf for their donation of 18 DGA Mach 5 baskets/goals that saved us approximately \$7500.

Commissioner Larson stated that staff continues to work on curb appeal and park beautification at various sites and have been working on the related athletic fields. Commissioner Larson noted that the well pump for Walker Splash Pad had to be dropped 20 feet to obtain more water volume. Commissioner Larson spoke that the brain box at Hibernia has burnt out, but we have been able to control that manually which was a good thing and now that we are going to be replacing all of that it should not be an issue.

Director of Parks-Maintenance Travnicek mentioned that Integral Construction had set the final completion date at Sky Harbor of June 16, 2022. Director of Parks-Maintenance Travnicek stated that from then until now they are roughly 62 days over which included some substantial rain days. Director of Parks-Maintenance Travnicek stated that they are doing the punch list in pieces, 140 ft of asphalt path is a construction quality issue not a contract issue and they are talking about seal coating some scratches and gauges. Director of Parks-Maintenance Travnicek also stated as of today he checked with them, and they were working on concrete and drop a couple of clean out drains. Director of Parks-Maintenance Travnicek has asked for several weeks for a letter on how they plan to attack the asphalt path. He stated that they were supposed to meet today, August 17, 2022, but found it unnecessary to due to limited work that has been done. Executive Director Lewis stated that a letter has been sent to Integral Construction to inform them of where the park district stands with the project, but he feels like the project is in a good place but would like to see all the payouts taken care of and the audit started. Executive Director Lewis noted that he would like for some type of a response in the next 30 days from Integral Construction.

Executive Director Lewis spoke about the potential land donation adjacent to the Stonebridge Park. Director of Parks-Maintenance Travnicek has been in discussion with Will Nash and walked the property and it looks like we would be able to connect to the property to the west and crossing the gas line to make a trail connection and the potential property has merit. Executive Director Lewis spoke with the landowner and strongly encouraged her to draft a letter addressing our concerns with the property issues including the dead trees, stumps, and landscape debris. Executive Director Lewis also stated that the land boundaries would probably have to be re-established.

President Schulz mentioned that in the packet included the estimated budget for the Water Chase Park project showing an increase due to the OSLAD Grant increasing. Executive Director Lewis stated that they just wanted to show that the budget reflects a little more than 50/50.

## **Recreation**

### *Asset of the Month – Personal Power/Self-Awareness*

Executive Director Lewis read the asset of the month quote out loud.

### *Special Recreation Update*

Executive Director Lewis asked if there were any questions or comments from the report that was provided. Executive Director Lewis stated that they continue to get different types of grants that are out there. Executive Director Lewis reported that the LWSRF Golf Outing was a success. Executive Director Lewis noted that Keith Wallace held a Wheelchair Softball tournament, it was a huge success and made some strong connections with the PVA Vaughn Chapter and

was highlighted by CBS news. Executive Director Lewis stated that there are three different projects that have been submitted for Will County for the grant that is in the amount of \$58,000 and still has not heard back on those. Executive Director Lewis noted that Crete Park District has been in attendance and in discussion with them on joining an SRA. Executive Director Lewis noted that Crete Park District chose LWSRA, and they will now have a series of meetings with the next step of a Resolution and petition the LWSRA board and will have to look at a satellite office and program site in Peotone or Crete.

Commissioner Fischer reported that the Recreation department has had a busy summer and we hope to offer more once we have enough staff. Commissioner Fischer stated that the Flag Football League was in full swing with a total 308 registered with 32 teams across 5 age divisions and a total of 74 volunteer coaches. Commissioner Fischer noted that we appreciate all the coaches dedicating their time as we do not have success without them. Commissioner Fischer stated that we received a donation of 18 Disc Golf Baskets from Sean Callahan at Dellwood Disc Golf at a value of \$7,470.16. Commissioner Fischer wanted to thank Sean Callahan and Dana Vicich from Disc Mania who generously donated their time to help us redesign the course to provide a new and safer course at Haines Park. Commissioner Fischer stated that there are still a few openings in the Kiddie Kampus program. Commissioner Fischer talked about the Bake Me Crazy Picnic with over 200 participants that came, and we were able to offer a variety of baked goods from donations that were given by Berkot's, Fleckenstien's, Rocky's Rolls and Joey's. Commissioner Fischer noted that we could not have run this event without the generosity of our local businesses who always come through for the Park District.

**Unfinished Business** President Schulz stated that New Lenox Soccer Association-Spencer Campus-2022 Site Improvement item will be tabled until next month's meeting due to waiting on the school board meeting and decision.

**New Business** President Schulz stated that the regular scheduled September Board meeting scheduled for September 21, 2022, has been requested to change to September 28, 2022, due to several members of the administrative staff as well as President Schulz will be attending the National Parks Conference. President Schulz requested a motion to approve the changing of the September Board meeting date from September 21, 2022, to September 28, 2022. Motion made by Commissioner Ott, seconded by Commissioner Kraemer. Upon a roll call vote, all were in favor and the motion passed unanimously.

*Resolution #22-12 Resolution to Honor the 50<sup>th</sup> Season of the New Lenox Girls Softball Association*

President Schulz asked if there were any questions regarding Resolution #22-12. Hearing none, President Schulz requested a motion to approve Resolution #22-12 Resolution to Honor the 50<sup>th</sup> Season of the New Lenox Girls Softball Association. Motion made by Commissioner Larson, seconded by Commissioner Kraemer. Upon a roll call vote, all were in favor and the motion passed unanimously.

Resolution #22-13 Execution of Agreement with Renville Gaming for Video Gaming Terminals

President Schulz asked if there were any questions regarding Resolution #22-13. Hearing none, President Schulz requested a motion to approve Resolution #22-13 Execution of Agreement with Renville Gaming for Video Gaming Terminals. Motion made by Commissioner Fischer, seconded by Commissioner Ott. Upon a roll call vote, all were in favor and the motion passed unanimously.

Resolution #22-14 Execution of Agreement with PRI (Hibernia Park Phase II)

President Schulz asked if there were any questions regarding Resolution #22-14. Hearing none, President Schulz requested a motion to approve Resolution #22-14 Execution of Agreement with PRI (Hibernia Park Phase II). Motion made by Commissioner Kraemer, seconded by Commissioner Larson. Upon a roll call vote, all were in favor and the motion passed unanimously.

President Schulz stated that the New Lenox Softball Association Walona Park Improvement (Replacing Existing Lights with LED). President Schulz stated that this would be changing current light fixtures to LED fixtures with no less than 750 Watts. President Schulz asked for motion to approve that the New Lenox Girls Softball Association change current light fixtures to LED fixtures with no less than 750 Watts. Motion was made by Commissioner Ott, seconded by Commissioner Fischer. Upon a roll call vote, all were in favor and the motion passed unanimously.

**Adjournment**

At approximately 7:05p.m., President Schulz requested a motion to adjourn the August 17, 2022, Regular Board Meeting of the New Lenox Community Park District Board of Commissioners. Motion made by Commissioner Larson, seconded by Commissioner Kraemer. Upon a voice vote, all were in favor and the motion passed unanimously.

Respectfully Submitted,  
Jacque Tuma, Recording Secretary