



Kiddie Kampus Preschool

Welcome to the New Lenox Community Park District's Kiddie Kampus program! We are very excited that you have chosen us to be a part of your child's early education. We look forward to a promising year filled with fun, learning and socialization; accomplished using songs, dance, arts & crafts, story time and circle time.

Our classes are designed to develop social, emotional, creative, and physical skills to ensure kindergarten readiness. Each course is carefully designed to maximize the development of each child with respect to his or her age. We have developed a curriculum following New Lenox School District 122 that will prepare your child to enter Kindergarten.

Not only will your child be mentally ready, but also be prepared socially. We feel that one of the greatest assets that we give your child is teach them to be socially responsible. One way we do this is through our daily playtime. Although you and your child may see playtime as just that, we see playtime as the building block to teach children how to interact with each other. This playtime is an integral part of preparing children for kindergarten and getting them ready for the world! Playtime teaches children how to share, take turns, work together, apologize, accept an apology, use their imagination and to make decisions when there are many choices offered to them.

Arrival and Departure: Our morning classes begin at 9:15am and end at 11:15am (3-year-olds)/11:30am (4-year-olds). Our afternoon classes begin at 12:30pm and end at 2:30pm (3-year-olds)/2:45pm (4-year-olds). Our “Finally Five” class runs from 12:30-3:00pm. For the safety of the children, all entry doors will be locked during school hours.

Drop-Off/Pick-Up Procedure: All students must use our curbside drop-off and pick-up system. Each student will receive their car placards and pick-up and drop-off information at their scheduled meet and greet.

Curbside Drop-off will take place at Door E, and we will have staff members outside to welcome children to school for the day. Parents will form a line in their vehicles and staff will help unload children and walk them inside to their teachers.

ID's will be required for pick up.

Curbside Pick-Up will also take place at Door E. All parents will receive two laminated placards that will have a number and a letter on it (ex: 14B). Parents that have multiple people picking up can request additional placards. This placard with the number/letter, which is specific to each child, will tell our staff outside which child is supposed to be getting into this particular vehicle.

Snack: Each child will be required to bring their own snack. Send ONE snack and ONE drink. Due to various allergies, we are attempting to be as peanut-free as possible.

Clothing: Send your child to school in comfortable play clothes that are okay to get messy. Also, keep a weather appropriate change of clothes in your child's backpack. Accidents do happen and we want to avoid having to call home to have an extra set of clothes brought to school.

Bathroom Break and Personal Hygiene: All children must be potty-trained and able to take care of their own personal hygiene before entering the Kiddie Kampus program. Your child will be able to use the bathroom when needed and classes will take a bathroom break together. **MAKE SURE YOUR CHILD GOES TO THE BATHROOM BEFORE CLASS.** It is best for your child if they are dressed in clothes that they can get up and down themselves. The teachers will gladly assist your child in helping them with buttons and snaps, but it empowers the children when they are able to use the bathroom unassisted. Please be aware that the teachers are not allowed to be in the bathroom stall with the children; rather they stand outside of each bathroom entrance. Therefore, your child needs to be able to take care of their own personal hygiene needs. If your child is not able to take care of this themselves, the teacher will verbally instruct them on what to do, but the child must learn to do this for themselves. Work with your child at home if they are not already able to take care of their own personal hygiene needs.

Medication: We encourage giving your child their medication at home prior to the program. If your child needs to take medication during the program a licensed physician must provide written permission for our staff to do so. Upload your doctor's note into ePACT. This must include specific directions for administering the medication. Medications must be labeled with your child's name on it. Staff will have each participants medication information through ePACT.

Health and Illness: To protect all the children and staff, we request that if your child is ill, please do not send them to class. If you are in doubt about the severity of the illness, err on the side of caution and keep your child at home until they are well enough to attend class. Please note: your child's teacher has the right to refuse admittance of a child who appears too ill to be in class that day.

Here are a few guidelines to follow when determining whether to send your child to school:

- *Children should be free of an elevated temperature for 24 hours before returning to school. Sending your child back prior to this waiting period increases their susceptibility to more germs due to a lower resistance and exposes the other children to their germs.
- *If your child is on antibiotics for their illness, wait 24 hours after beginning the antibiotics to send them back to school.
- *If your child has thick, colored mucous from their nose, do not send them to school; rather wait until the mucous is clear in color.
- *If your child has been vomiting or had diarrhea, keep them at home until they have been clear of this for 24 hours or more.
- * If your child has a rash, do not send them to school unless a doctor has specified that the rash is not contagious. The rash may cover the entire body, or just a small area. Wait for the rash to clear or have doctor approval before sending your child back to school.

Assessments: Each child will be assessed twice during the school year; December and May. This assessment is designed to aid you in understanding the social and cognitive skills that your child has demonstrated to us in the classroom environment. Understand that some children do not "test" well and may do certain things at home that they don't do in a classroom setting. Do not be overly alarmed if the teacher has marked something as "work in progress" that you know they are able to do for you. The assessment is a guideline for you to know what we have done in the classroom and what your child has displayed to us on the given testing day.

Discipline Policy: Our Kiddie Kampus program is designed to teach children how to interact responsibly with others and be respectful of other's belongings and personal space. If your child becomes frustrated with a situation, the teachers will assist the child in coping with the situation through redirection and role modeling. The goal is to promote an atmosphere of class cooperation. If a child is having difficulty in the classroom environment, the teacher will first discuss the situation with the child and parent and ask for the parent's assistance in controlling the situation. If the problem continues, the teacher will have a meeting with the parent and Recreation Supervisor. **If we are not able to resolve the situation and the safety of others is at risk, the child will be dismissed from the program.**

Fire and Tornado Drills: Each teacher will practice fire and tornado drills during the school year to ensure readiness in the event of an actual emergency.

Inclement Weather: In the event of severe weather, our Kiddie Kampus program will be closed. We follow New Lenox School District 122 in deciding whether to close our program due to weather. If New Lenox School District 122 is closed, we are too. Check our website for further details. We do not schedule make-up classes or offer refunds for inclement weather closings.

Photo Disclaimer: Registrants and participants permit the taking of photos and videos of themselves and their children during Park District activities for publication and use as the Park District deems necessary.