

Minutes of the Regular Board Meeting of the New Lenox Community Park District Board of Commissioners held on Wednesday, February 16, 2022 at approximately 6:00 p.m. in the Board Room of the Village Hall, New Lenox, Illinois.

GENERAL FUNCTIONS:

- Call to order** President Schulz called the February 16, 2022 meeting to order at approximately 6:00 p.m.
- Pledge of Allegiance** President Schulz led the Board, Staff, and all others present in the Pledge of Allegiance.
- Roll Call** President Schulz directed the Recording Secretary to take roll call. Upon taking roll call, the following were present, Commissioners: Kraemer, Fischer, Ott and President Schulz.
- Also in Attendance** Executive Director Greg Lewis, Director of Business Services Kathy Lynch, Director of Parks and Maintenance George Travnicek, Director of Golf Bob Schulz, Director of Recreation Lea Pipiras and Deputy Director of Executive Services Jacque Tuma.
- Treasurer's Report** Commissioner Kraemer quoted the totals from the monthly Treasurer's Report as presented for January 31, 2022. President Schulz requested any questions or comments regarding the monthly Treasurer's Report for January 31, 2022. Hearing no questions or comments, President Schulz requested a motion to accept the Treasurer's Report as presented for January 31, 2022. Motion made by Commissioner Ott, seconded by Commissioner Fischer. Upon a roll call vote, all were in favor and the motion passed unanimously.
- Payment of Bills** Commissioner Kraemer quoted totals from the Payment of Bills as presented for January 31, 2022. President Schulz requested any questions or comments. Hearing none, President Schulz requested a motion to approve the Payment of Bills as presented for January 31, 2022. Motion made by Commissioner Fischer, seconded by Commissioner Ott. Upon a roll call vote, all were in favor and the motion passed unanimously.
- Communications** 2022-2023 IAPD Legislative Platform
President Schulz noted the report is in everyone's board packet; this is just informational for the board.
- IPRF -Thank You Letter
President Schulz noted this was a nice thank you for the items the district donated for the IPRF Silent Auction.
- IAPD and IParks Press Release
President Schulz was nominated as Vice Chairman of IAPD as well as Chairman of IParks. This is good news and will benefit our district.
- Consent Agenda** Approval for the Regular Minutes of January 19, 2022
President Schulz requested any questions or comments on the Regular Minutes of January 19, 2022. Hearing no questions or comments, President Schulz requested a motion to approve the Consent Agenda as presented. Motion made by Commissioner Kraemer, seconded by Commissioner Ott. Upon a roll call vote, all were in favor and the motion passed unanimously.

**Committee & Staff
Reports
Business Services**

Committee to come to board to work on Personnel items such as vacation days, personal days, etc. sometime in April.

Congratulations to Kathy Lynch on her appointment to PDRMA Health Benefits Committee. This will benefit the district to have some one on that committee.

Fulltime Staff Introduction

President Schulz welcomed new employee Dominic Cooper who is moving from a part-time Rec Coordinator to a Full-Time Recreation Supervisor. We thank him for his hard work and dedication.

Facilities / Planning

Commissioner Ott reported that it was a mostly slow month across the boards except for the Golf Course. They had their offices, Breakdown/kitchen and both restrooms have been patched and painted. New epoxy flooring was installed in offices, breakrooms and restrooms. ADA compliant toilets and sinks were installed as well as grab bars, mirrors, faucets and shut off valves. Our facilities are beautiful and the numbers are improving.

Golf Course

Golf Course

Commissioner Kraemer reported the January was cold but Bob was able to have meetings with outings, leagues and small groups. The Penguin Open was a huge success with about 80 players; which were asked to bring a food item for the Food Pantry. 150 food items were donated and this will become an annual thing. Leagues for 2022 are starting to have sign ups and currently all from 2021 are returning. Commissioner Kraemer noted no update on the new golf cart fleet because of delays. Director of Golf Schulz did have an update to the golf cart fleet that we should have them by mid-September 2022. We will receive 2023 golf carts but will honor their contract we have in place. As Commissioner Ott stated, the bar area received new countertops along with a new beer tap and the golfers from the Penguin open noticed. The painting has been completed along with some new point of purchase items installed. Commission Kraemer reported there are no major issues currently with the equipment. We have everything we need to start the mowing season.

Parks/Development

Development Update

Tyler Bentley Athletic Fields

Director of Parks-Maintenance Travnicek reported that flush washrooms are finally completed. Just another great example on how our sports groups are putting money into the site.

Bristol Park

Director of Parks-Maintenance Travnicek reported they are getting some playground layouts together. It will be a Tot-Lot ages 2 to 5. Executive Director Lewis stated that the Tot Lot is in conjunction with Water Chase.

Water Chase Park

Director of Parks-Maintenance Travnicek reported planning resources will be working on concept plans and hope to have our first public meeting sometime he withing the first two weeks of April.

Sky Harbor Park

Director of Parks-Maintenance Travnicek reported they are doing monthly inspections and waiting for the weather to break to get back out there.

Director of Parks-Maintenance Travnicek stated that the next Tri-Annual meeting is scheduled for March 14, 2022. Agendas have been sent out to all the associations.

Director of Parks-Maintenance Travnicek stated there has been some vandalism at Bristol Park involving the little library and some rail fencing at Schoolhouse Manor from the kids sledding into the wetlands.

Director of Parks-Maintenance Travnicek stated that the staff did a great job with the first snow storm.

Recreation

Asset of the Month – Service to Others/Responsible Decision Making
Executive Director Lewis read the Asset of the Month.

Special Recreation Update

Executive Director Lewis reported that the Lincoln-Way Foundation presented a \$45,000 check to LWSRA. The 13 member board work very hard year long which is a great cause that goes back to fund and support the high supervision programs. Executive Director Lewis reported one highlight was they had 15 new participants to their recreation programs. They are slowly getting back to normal. Executive Director Lewis reported that their draft audit financial report looks to be presented next month and their numbers seem to be coming back nicely. Moody's did report that they are the only SRA that has been rated which is unique and this is because of the Park grant and will help with future projects because of the improved rating.

Commissioner Fischer reported that Recreation has had a slow month. Early childhood has 5 programs that are running and this hasn't happened since 2020 which means things are going in the right direction. Commissioner Fischer stated that enrollment in all our programs are moving in the right direction. Commissioner Fischer stated that there are jobs available in the recreation department whether it is fulltime or parttime. Commissioner Fischer announced that we will be hosting a Flashlight Clover hunt that will take place on March 11th at Firefighters Park. Commissioner Fischer also announced that we will be hosting a Running with Friends on Saturday, April 23rd at Sanctuary Golf Course and the proceeds will benefit the New Lenox Friends of the Park.

Unfinished Business

Rebid Bid Results

President Schulz was glad that we rebid the Portable Services but not 100% happy with the fee increase. By sending it out to rebid we did get the cost down a little. President Schulz requested for a motion for approval for the 2022 portable services with Service Sanitation. Motion made by Commissioner Ott and seconded by Commissioner Kraemer. Upon a roll call vote, all were in favor and the motion passed unanimously.

New Business

Turf Mowing Services Bid

President Schulz presented the bid for the Turf mowing and was happy with the bid was returned. Director of Parks-Maintenance Travnicek checked the references for the company and everything looks good. President Schulz asked for a motion to award the 2022 Turf Mowing services to Ramiro Guzman Landscaping, Inc. Motion made by Commissioner Kraemer, seconded by

Commissioner Fischer. Upon roll call vote, all were in favor and the motion passed unanimously.

Executive Session Minutes Released June 2021-December 2021
None

President Schulz stated that several commissioners and staff went to the IAPD conference and it was a great session. President Schulz thanked the staff for making things run well.

Adjournment

At approximately 6:33p.m., President Schulz requested a motion to adjourn the February 16, 2022 Regular Board Meeting of the New Lenox Community Park District Board of Commissioners. Motion made by Commissioner Fischer, seconded by Commissioner Ott. Upon a roll call vote, all were in favor and the motion passed unanimously.

Respectfully Submitted,
Recording Secretary – Jacque Tuma