

Minutes of the Regular Board Meeting of the New Lenox Community Park District Board of Commissioners held on Wednesday, January 19, 2022, at approximately 6:00 p.m. in the Board Room of the Village Hall, New Lenox, Illinois.

GENERAL FUNCTIONS:

- Call to order** President Schulz called the January 19, 2022, meeting to order at approximately 6:00 p.m.
- Pledge of Allegiance** President Schulz led the Board, Staff, and all others present in the Pledge of Allegiance.
- Roll Call** President Schulz directed the Recording Secretary to take roll call. Upon taking roll call, the following were present, Commissioners: Ott, Fischer, Larson, and President Schulz.
- Also in Attendance** Director of Business Services Kathy Lynch, Director of Parks – Maintenance George Travnicek, Director of Golf Bob Schulz, Director of Recreation Lea Pipiras, and Deputy Director of Executive Services Jacque Tuma.
- Treasurer’s Report** Vice-President Fischer quoted the totals from the monthly Treasurer’s Report as presented for December 31, 2021. President Schulz requested any questions or comments regarding the monthly Treasurer’s Report for December 31, 2021. Hearing no questions or comments, President Schulz requested a motion to accept the Treasurer’s Report as presented for December 31, 2021. Motion made by Commissioner Larson, seconded by Commissioner Ott. Upon a roll call vote, all were in favor and the motion passed unanimously.
- Payment of Bills** Vice President Fischer quoted totals from the Payment of Bills as presented for December 31, 2021. President Schulz requested any questions or comments. Hearing none, President Schulz requested a motion to approve the Payment of Bills as presented for December 31, 2021. Motion made by Commissioner Ott, seconded by Commissioner Larson. Upon a roll call vote, all were in favor and the motion passed unanimously.
- Communications** 2021 IAPD Annual Report
President Schulz noted the report is in everyone’s board packet; this is information on the review from last year.
- IAPD Letter – Thank You
President Schulz noted there was a thank you in the board packet from IAPD for our continuous efforts in Parks and Recreation.
- Press Release – NLCPD Board Vice President Receives 2021 Citizen of the Year
President Schulz read out the loud to the public the press release regarding Vice President Fischer being awarded the Chamber of New Lenox Citizen of the Year Award. Everyone congratulated him.
- Consent Agenda** Approval for the Tri-Annual Meeting Minutes of December 6, 2021
President Schulz requested any questions or comments on the Tri-Annual Meeting Minutes of December 6, 2021. Hearing no questions or comments, President Schulz requested a motion to approve the Tri-Annual Meeting Minutes of December 6, 2021. Motion made by Commissioner Larson, seconded by Commissioner Ott. Upon a roll call vote, all were in favor and the motion passed unanimously.

Approval for the Regular Minutes of December 15, 2021

President Schulz requested any questions or comments on the Regular Minutes of December 15, 2021. Hearing no questions or comments, President Schulz requested a motion to approve the Consent Agenda as presented. Motion made by Commissioner Fischer, seconded by Commissioner Ott. Upon a roll call vote, all were in favor and the motion passed unanimously.

**Committee & Staff
Reports**

Business Services

Fulltime Staff Introduction

President Schulz welcomed new Recreation Supervisor Jennifer Vittori to the New Lenox Community Park District as the supervisor of our childcare program. President Schulz noted we need to start highlighting our new employees as they come on board.

President Schulz is happy to report we finally received the final reimbursement of \$200K for Leigh Creek South.

Facilities / Planning

Commissioner Ott highlighted the Safety Committee inspected all the buildings this month. Buildings are inspected quarterly any concerns are then brought up at the safety committee meeting. Staff did not find any major safety concerns most of the concerns that were brought up were housekeeping issues then safety issues. Buildings were also checked during the extended Holiday weekends. Commissioner Ott also noted the office and bathroom upgrades at the Golf Course Maintenance Building was all being done in house.

Golf Course

Golf Course

Commissioner Larson reported the course did \$12,500 in new gift card sales. Permanent Tee Time information will be going out the first week of January and we expect all of those that participated in 2021 to be back for the 2022 season. Penguin Open is scheduled for Saturday, January 22nd. The granite bar back and countertop are scheduled to be installed in early January. Special thank you to the Friends of the Parks, as they generously donated to the project. A new beer tap for the draught beer system went well with the install. Routine maintenance was done on both the golf course and equipment. It was noted rounds were up 400 from last year at this time. Director of Golf Schulz commented the new POS system was extremely helpful this holiday season with selling gift certificates; we even had one purchased in California and Guam.

Parks/Development

Development Update

Leigh Creek South Update

Commissioner Larson noted we received the final reimbursement from the state.

Sky Harbor Park Update

Commissioner Larson noted the site is buttoned up for the winter with security fencing and locks on the tennis courts.

Hibernia Park Phase II

Commissioner Larson noted we are still anticipating a trip to Springfield in February to present our project to IDNR.

Bristol Park Update

Commissioner Larson noted we are still waiting for Bisping to close out the project and remove three piles of spoils and install a new drain cover.

Commissioner Larson noted baseball is in its final stages for the new washrooms at Bentley/Tyler.

Commissioner Larson reported registration has begun for Baseball, Girls Softball, and Soccer. It was noted we had one bid for Portable Services which there was an approximate 65% increase in pricing. We are also going out for Turf Mowing Services as well as our current vendor encouraged us to go out to bid this year. The new salt spreader has been put into action as our main spreader has some wiring issues. Ice rink at Haines was opened on January 5th and staff will determine on a daily basis if the ice is good to skate on; we will use the flag system again. The synthetic ice rinks in the Commons are scheduled to be taken down in the next couple of days. Staff will begin working on the 2022/2023 budget and being identifying projects, equipment, and vehicles.

Recreation

Asset of the Month – Goal Setting/Self - Management

President Schulz read out loud the asset of the month.

Special Recreation Update

President Schulz note we will get a report next month when Executive Director Lewis is back.

Ice Rink Recap

President Schulz noted the ice rink was open 24/7 from December 4th and did great once again. Director of Recreation Pipiras commented we had a lot of out of district people and noted the Mayor really appreciates the ice rink.

Commissioner Fischer the synthetic ice rink is a great amenity for the Park District and we are going on our sixth year with it. Commissioner Fischer noted on December 16th our Executive Director, Director of Recreation and Deputy Director of Recreation helped the SSPRPA Diversity Committee at Lockport Park District with donations received for the Crisis Center for South Suburbia. They helped sort and fill 600 gifts and deliver them to the Crisis Center in Tinley Park. Our Park District alone had 150 gifts to give to this cause. This is a great example of helping others. Our Before/After Care program is up from last year with 432 registered to attend. On December 30th we hosted our annual Noon Year's Eve event in the Commons which was a great special event. Commissioner Fischer gave kudos to Recreation Supervisor Maher on spearheading setting up the You Tube Page for the Park District. Commissioner Ott commented he subscribed to it today.

Hearing none, President Schulz asked for a motion to approve Resolution #20-14 Authorizing the Execution of Sponsorship Agreement with Silver Cross (State of the Art Fitness Court). Motion made by Commissioner Kraemer, seconded by Commissioner Fischer. Upon roll call vote, all were in favor and the motion passed unanimously.

New Business

Bid Results – Portable Services

President Schulz commented committee agrees to reject Service Sanitation bid as we only had one bidder and there was an approximate 65% from 2020/2021 pricing. Commissioner Fischer note we have to do our due diligence for the community. President Schulz requested a motion to reject the bid from Service Sanitation which was opened on January 11th and to rebid for Portable Services.

Motion made by Commissioner Ott, seconded by Commissioner Fischer. Upon roll call vote all were in favor and the motion passed unanimously.

Community Events

President Schulz noted the Lions Club Garden Show will be going on this year and there are more details to come. For tickets, please call Lisa Klein at 815.474.2433 or you can pick them up at the Moody's Blue Boutique.

Commissioner Fischer congratulated the Golf Course on \$2M in revenue so far for this fiscal year.

Adjournment

At approximately 6:23 p.m., President Schulz requested a motion to adjourn the January 19, 2022, Regular Board Meeting of the New Lenox Community Park District Board of Commissioners. Motion made by Commissioner Larson, seconded by Commissioner Ott. Upon a roll call vote, all were in favor and the motion passed unanimously.

Respectfully Submitted,
Recording Secretary – Jacque Tuma