

Minutes of the Regular Board Meeting of the New Lenox Community Park District Board of Commissioners held on Wednesday, November 17, 2021 at approximately 6:0 p.m. in the Board Room of the Village Hall., New Lenox, Illinois.

GENERAL FUNCTIONS:

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| Call to order | President Schulz called the November 17, 2021 meeting to order at approximately 6:11 p.m. |
| Pledge of Allegiance | President Schulz led the Board, Staff, and all others present in the Pledge of Allegiance. |
| Roll Call | President Schulz directed the Recording Secretary to take roll call. Upon taking roll call, the following were present, Commissioners: Larson, Fischer, Ott, and President Schulz. |
| Also, in Attendance | Executive Director Greg Lewis, Deputy Director of Executive Services Jacque Tuma, Director of Business Services Kathy Lynch, Director of Recreation Lea Pipiras, Deputy Director of Recreation Jason Braglia, and Director of Parks-Maintenance George Travnicek, Director of Golf Bob Schulz, and Attorney Angelo Vitiritti. |
| Treasurer's Report | Vice President Fischer quoted the totals from the Monthly Treasurer's Report as presented for October 31, 2021. President Schulz requested any questions or comments regarding the Monthly Treasurer's Report for October 31, 2021. Hearing no questions or comments, President Schulz requested a motion to accept the Treasurer's Report as presented for October 31, 2021. Motion made by Commissioner Larson, seconded by Commissioner Ott. Upon a roll call vote, all were in favor and the motion passed unanimously. |
| Payment of Bills | Vice President Fischer quoted totals from the Payment of Bills as presented for October 31, 2021. President Schulz requested any questions or comments. Hearing none, President Schulz requested a motion to approve the Payment of Bills as presented for October 31, 2021. Motion made by Commissioner Ott, seconded by Commissioner Larson. Upon a roll call vote, all were in favor and the motion passed unanimously. |
| Special Guests | Friends of the Park presented a check to the Food Pantry from the Empty Bowl Event. Friends of the Park also presented a check to the Park District to help with the new countertop at the Golf Course (\$2K) and to use towards a solar power pole for the fitness court (\$2K). |
| Communications | President Schulz noted there was the 2021 NRPA Annual Report in the Board Packet. |
| Approval of Minutes | <u>Approval of Regular Meeting Minutes of October 20, 2021</u> President Schulz requested any questions or comments on the Meeting Minutes of October 20, 2021. Hearing no questions or comments, President Schulz requested a motion to approve the Meeting Minutes of October 20, 2021 as presented. Motion made by Commissioner Ott seconded by Commissioner Fischer. Upon a roll call vote, all were in favor and the motion passed unanimously. |
| Committee & Staff Reports | |
| Business Services | President Schulz noted the tax money is coming in but very slowly. The district had IPRF (Workers' Comp) Loss Control Service visit with consultant Jim McCurry. Overall, the visit was good and a few recommendations for staff regarding common types of injuries and encourages us to use their online library. We also had a site visit with IParks and their Senior Loss Control Specialist Jason Johnston who had no recommendations for improvements. |
| Facilities / Planning | Commissioner Ott noted in the board packet is the 2018 Master Plan which Director of Parks-Maintenance Travnicek and Director of Recreation Pipiras have done a great job of updating and completing what was recommended for the 10-year plan. The next Master Plan will be planning for in 2027. The Administrative Building has also been assessed and added to the plan which also looks great. |

Golf Course

Commissioner Larson noted the high school golf ended with a few of the schools sending a player down state. Leagues have ended for the season, and all are returning in 2022. We are still on target for the new cart fleet sometime in the spring. Commissioner Larson noted it was a great month overall. Director of Golf Schulz noted the Penguin Open is January 22nd at 10AM and will be walking only.

Parks/Development*Leigh Creek South/Heather Glen Update*

Commissioner Larson stated we are still waiting for the final reimbursement of \$200K from the state.

Sky Harbor Park Update

Commissioner Larson stated Mary Jo Weller came for a site visit to check on the construction progress which about 65% completed. Director of Parks – Maintenance Travnicek noted all associations had a good season. Director of Parks-Maintenance Travnicek noted Sky Harbor is behind completion and will have a new date for substantial and final completion of May 16th and May 31st.

Water Chase Park

Commissioner Larson noted planning for this site will begin with working with Planning Resources, Inc. and refine the site's concept plan/budget.

Commissioner Larson noted the Tri-Annual Meeting on December 6th in person and all associations are encouraged to attend. This year the associations will be responsible for out of district fees which will be approximately \$20K which will help the Park District purchase a new line striper. Director of Parks-Maintenance Travnicek noted contracted mowing and portable services will be in discussion for 2022 pricing. Hibernia's combination building and smaller shelter were painted. We replaced two worn sections of asphalt path at Palmer Valley Park with concrete. All vehicles are being prepped for snow and ice removal for the upcoming season. We have received quotes to replace the lighting at the Lions Den Park with LED lights for the softball fields and sand volleyball courts. Director of Parks-Maintenance Travnicek thanked the Township Highway Department for letting our District use their specialized brush mower to cut back the overgrowth at the pond adjacent to Sharon's By Park.

Recreation*November Asset of the Month – Safety (Social Awareness)*

Executive Director Lewis read the Asset of the Month.

Special Recreation

Executive Director Lewis noted LWSRA purchased software from PowerDMS to start inputting all their current policies and procedures to make sure everything is compliant for the Distinguish Agency Award. Executive Director Lewis noted we are also looking into this software. LWSRA has also applied for a couple more grants. LWSRA is gearing up for their Grinch Kits. It was noted LWSRA is working closely with our staff to help with evaluations and to mainstream. Overall, everything else is in order.

Commissioner Fischer thanked all 68 volunteer coaches for dedicating their time to our Flag Football League which conclude on Saturday, October 9th. Kiddie Kampus was busy with students and family attending a field trip to Konow's Pumpkin Farm. The Park District assisted on October 3rd the Friends of the Park Empty Bowl event where 163 ceramic bowls were sold. On October 10th we held our annual Big Bad Pumpkin Party where we had over 200 participants attend. We are preparing for the Ice Rink in the Christmas in the Commons which opening day is Saturday, December 4th. President Schulz gave a huge shout out to Connie and Kathy for a great Scarecrow during the NL Chamber Scarecrow Stroll this past month.

New Business

Resolution #21-17 Authorizing the Execution of the First Addendum to Intergovernmental Agreement by and between the Park District and School District No. 122

President Schulz asked if there were any questions or concerns with Resolution #21-17. Hearing none. President Schulz requested a motion to approve Resolution #21-17 Authorizing the Execution of the First Addendum to Intergovernmental Agreement by and between the Park District and School District No. 122. Motion made by Commissioner Ott, seconded by Commissioner Fischer. Upon roll call vote, all were in favor and the motion based unanimously.

Resolution #21-18 Authorizing the Execution of the Service/Equipment Proposal from spectrum VoIP

President Schulz asked if there were any questions or concerns with Resolution #21-18. Hearing none. President Schulz requested a motion to approve Resolution #21-18 Authorizing the Execution of the Service/Equipment Proposal from spectrum VoIP. Motion made by Commissioner Fischer, seconded by Commissioner Larson. Upon roll call vote, all were in favor and the motion based unanimously.

Resolution #21-19 Authorizing the Execution of the Agreement with Andromeda Computing Systems, Inc.

President Schulz asked if there were any questions or concerns with Resolution #21-19. Hearing none. President Schulz requested a motion to approve Resolution #21-19 Authorizing the Execution of the Agreement with Andromeda Computing Systems, Inc. Motion made by Commissioner Larson, seconded by Commissioner Ott. Upon roll call vote, all were in favor and the motion based unanimously.

Ordinance #21-11-01 Tax Levy Ordinance 2021-2022

President Schulz asked if there were any questions or concerns with Ordinance #21-11-01. Hearing none. President Schulz requested a motion to approve Ordinance #21-11-01 Tax Levy Ordinance 2021-2022. Motion made by Commissioner Ott, seconded by Commissioner Fischer. Upon roll call vote, all were in favor and the motion based unanimously.

Community Events

President Schulz announced the upcoming events as follows:

The Village of New Lenox and the New Lenox Chamber of Commerce invite you to SHIFT YOUR SHOPPING for the 2021 holiday season. Shop local with our participating retailers as they offer exclusive deals, discounts, and specials! Friday, November 26 through Sunday, December 5.

Commissioner Larson noted it is amazing we were able to secure \$5M in grants to build out our park sites. President Schulz noted hopefully there is more to come with OSLAD grants

Adjournment

At approximately 6:40 p.m., President Schulz requested a motion to adjourn the November 17, 2021 Regular Board Meeting of the New Lenox Community Park District Board of Commissioners. Motion made by Commissioner Larson, seconded by Commissioner Ott. Upon a roll call, all were in favor and the motion passed unanimously.

Respectfully Submitted,
Jacque Tuma, Recording Secretary