

Minutes of the Regular Board Meeting of the New Lenox Community Park District Board of Commissioners held on Wednesday, June 16, 2021 at approximately 6:00 p.m. in the Board Room of the Village Hall, New Lenox, Illinois.

GENERAL FUNCTIONS:

Call to order	Vice President Fischer called the June 16, 2021 meeting to order at approximately 6:01 p.m.
Pledge of Allegiance	Vice President Fischer led the Board, Staff, and all others present in the Pledge of Allegiance.
Roll Call	Vice President Fischer directed the Recording Secretary to take roll call. Upon taking roll call, the following were present, Commissioners: Thomson, Larson, Kramer and Vice President Fischer.
Also in Attendance	Executive Director Greg Lewis, Attorney Angelo Vitiritti, Deputy Director of Recreation Olga Viano, Deputy Director of Recreation Jason Braglia, Director of Parks-Maintenance George Travnicek, Director of Golf Bob Schulz, Director of Business Services Kathy Lynch, and Deputy Director of Executive Services Jacque Tuma.
Treasurer's Report	Commissioner Kraemer quoted the totals from the monthly Treasurer's Report as presented for May 31, 2021 and April 30, 2021 with Year-End Adjustments. Vice President Fischer requested any questions or comments regarding the monthly Treasurer's Report for May 31, 2021 and April 30, 2021 with Year-End Adjustments. Hearing no questions or comments, Vice President requested a motion to accept the Treasurer's Report as presented for May 31, 2021. Motion made by Commissioner Ott, seconded by Commissioner Larson. Upon a roll call vote, all were in favor and the motion passed unanimously. Vice President Fischer requested a motion to accept the April 30, 2021 with Year-End Adjustments. Motion made by Commissioner Larson seconded by Commissioner Ott. Upon a roll call vote, all were in favor and the motion passed unanimously.
Payment of Bills	Commissioner Kraemer quoted totals from the Payment of Bills as presented for May 31, 2021. Vice President Fischer requested any questions or comments. Hearing none, President Schulz requested a motion to approve the Payment of Bills as presented for May 31, 2021. Motion made by Commissioner Larson, seconded by Commissioner Ott. Upon a roll call vote, all were in favor and the motion passed unanimously.
Approval of Minutes	<u><i>Approval of the Regular Meeting Minutes of May 19, 2021</i></u> Vice President Fischer requested any questions or comments on the Public Meeting Minutes of May 19, 2021. Hearing no questions or comments, Vice President Fischer requested a motion to approve the Regular Meeting minutes for May 19, 2021 as presented. Motion made by Commissioner Ott, seconded by Commissioner Kraemer. Upon a voice vote, all were in favor and the motion passed unanimously.
Committee & Staff Reports	
Business Services	Vice President Fischer noted the Auditors are scheduled for the week of June 28 th . We are starting to see tax dollars being deposited but everyone has the capabilities of making four installments. Wednesday, June 23 rd is Budget Workshop. Vice President Fischer noted we are still monitoring Revenues vs. Expenses throughout the year. <u><i>Tentative Budget & Appropriations Ordinance #21-05-01 Status Update</i></u> Executive Director Lewis noted the Public Hearing will be next month and if the public would like to see the tentative budget you can request one at the main office; please note this is not final.

Facilities / Planning

Commissioner Ott reported the ADA ramp at the Golf Course is a beautiful asset to the course. Commissioner Ott had questions regarding the rentals and noted due to COVID last year they were down but was curious if we are on track to look like years past. It was noted yes, we are on track for rentals to look like they did in years past. Director of Parks-Maintenance Travnicek thanked staff for their hard work with installing the National Fitness Court; this project has gone above what was expected due to donations from Silver Cross Hospital, the Village of New Lenox, and the Park District. It was also noted that with the donation from NuToys for the Sunshade it was better than Sourcewell. Vice President Fischer noted the court looks great. Executive Director Lewis noted moving forward to add 201-2020 rentals on the report for comparison.

Golf Course

Golf Course

Commissioner Kraemer commented that we are starting to sound like a broken record, but the Golf Course had its best May on record. Our Men's League has over 300 and counting. In our Food and Beverages menu pricing has been adjusted mid-season which we have never done in the past due to the cost of goods increasing. Holes 17 and 18 is almost completed. Two bunkers were removed on holes 14 & 18 and the fairways have been prepped with sod and should be ready for play in July. No major equipment or irrigation issues to report at this time. Commissioner Kraemer noted the staff is doing a great job as usual. Director of Golf Schulz noted last May we were only allowed 2 golfers out every 15 minutes which helped us some but now with being open fully we are getting more golfers to come out. Director of Golf Schulz also noted the pavilion is going to be worked on but we have to wait for a bit because of the cost of wood.

Parks/Development

Development Projects Update

Commissioner Larson noted Soccer's pavilion should be completed this month with FBi installing the structure. We are still waiting for Bisping Construction to repair the field drain tile at the far east end of Bristol Park; we will submit this to Will County Stormwater Management for 50% reimbursement for the project's cost.

Commissioner Larson noted Ann Fletcher from IDNR was extremely impressed with Leigh Creek South Park. Director of Parks – Maintenance Travnicek gave kudos to Director of Business Services Lynch and Deputy Director of Business Services Acklin for their help with the audit which is more comprehensive than years prior.

It was noted that the fitness equipment will be arriving in the next week for Sky Harbor's Park Development; unfortunately, the two shelters are about 8 weeks out. Friday the underground drainage will be worked on along with the Tennis Pad.

Director of Parks-Maintenance Travnicek noted over Memorial Day Baseball had a tournament and the fields were left clean and Soccer held their annual picnic which was a great time by all. Tri-Annual Meeting is scheduled for Monday, July 12th where it will be discussed again about required documentation and we are still at this time waiting on any documents from Mustangs.

Director of Parks-Maintenance Travnicek noted vandalism is up with broken playground equipment to setting fires to port-a-johns; he asked the public if you see something please say something. Vice President Fischer noted we do pursue to the extent of the law for those who vandalize our parks. Director of Parks –

Maintenance Travnicek noted two red oaks have been planted in Cherry Hill Park and thanked the HOA and one memorial tree was also installed this past month.

Recreation

Asset Quote of the Month

Executive Director Lewis read the quote out loud. It was noted we have two little libraries in our park system.

Special Recreation Update

Executive Director Lewis reported Peotone Park District now has a new Park Manager along with Wilmington Park District has a new Executive Director. It was another great month for Special Recreation, and they are looking into a loan forgiveness for \$252,682 which the estimated cost is less than 3%. They had their annual audit where it was reported they corrected their deficiencies from previous year, and they are fiscally clean. The auditors are looking now for a Reserve Fund Policy which LWSRA has been working with Director of Business Services Lynch. Executive Director Lewis noted the Golf Outing for August 13th is sold out and they are adding a second golf outing. There will be Special Olympics this year but only individual sports no team sports yet. Executive Director Lewis gives them a lot of credit with working through the past year.

Vice President Fischer reported that Deputy Director of Recreation Olga Viano is the President Elect for the SSPRPA Board along with Deputy Director of Recreation Jason Braglia who is the Treasurer now. Vice President Fischer noted our Athletic programs have over 250 participants in 17 classes with 11 classes at full capacity. He noted we have 103 volunteer coaches this year which is extremely important because it helps the programming run. Vice President Fischer commented the Grand Opening for the NFC Grant will be August; this Fitness Court is located at Haven and Gear. This is a beautiful asset to add to our Park System and thanked all the Corporate Sponsorship, Contractors, and Vendors for making this court the best it can be. Our Camp Wewannago program currently has 181 campers registered. Preschool ended successfully on May 28th and we are happy to report we had no COVID – 19 cases reported throughout the year. On May 22nd we hosted the Kid's Fishing Derby which we had 197 children signed up for it. The largest fish caught was by a 5-year-old with a 14-inch Bass and the most fish caught was by a 12 year with a total of 19 fish caught. Commissioner Ott, Fischer, and Schulz helped, and it was a great day! It was asked for the public who is using our ponds to fish to please clean up after yourself especially your old fishing line.

Vice President Fischer noted the Recreation Department is still looking for a Full-time Recreation Supervisor. Vice President Fischer noted Kick Start Soccer deadline is July 12th and the program begins August 14th. You can still register for Flag Football which the program begins August 21st though October 9th and this is a great program. Volley for Paws is July 10th which is a cup in hand program; this program is to help raise money for a local rescue.

The Grand Opening for Leigh Creek South Park is Thursday, July 15th and you do need to pre-register for this event. It was noted this park is an all-inclusive park and is well over a \$1M as it is built out. There is of PR for this site which is great. If you have a chance pre-register for lunch by July 8th.

Unfinished Business

Committee Assignments

Vice President Fischer noted everyone should know their assignments and if you have any questions to see President Schulz.

Amended Resolution #21-05 Authorizing the Executive Director to Order Golf Carts from Harris Golf Carts

Executive Director Lewis noted this was housekeeping for ordering so far in advance; we entered into a lease agreement right off the bat which is not the normal process, and it was determined after May's meeting some language needed to be cleaned up but we needed to get in line for obtaining golf carts for next season. Vice President Fischer asked if there were any further questions and/or concerns. Hearing none, Vice President Fischer requested a motion to approve Amended Resolution #21-05 Authorizing the Executive Director to Order Golf Carts from Harris Golf Carts. Motion made by Commissioner Kraemer, seconded by Commissioner Ott. Upon a roll call vote, all were in favor and the motion passed unanimously.

New Business

Resolution #21-06 Authorizing the Execution of Agreement with AGAE/A1 Roofing Joint Venture, LLC (Roof Replacement – 701 Admin. Building)

Executive Director Lewis noted this is a qualified bid under Sourcewell and it gave us a better price point for the roof replacement. AGAE/A1 is the subcontractor under the venue and can hire out a local vendor who is Adler to do the work. AGAE/A1 will over see the whole project including insurance. The second resolution is the financing portion of the project which NCL is also a part of Sourcewell, and we are able to take the payments over several years. Vice President Fischer asked if there were any further questions and /or concerns. Hearing none, Vice President Fischer requested a motion to approve Resolution #21-06 Authorizing the Execution of Agreement with AGAE/A1 Roofing Joint Venture, LLC (Roof Replacement – 701 Admin. Building). Motion made by Commissioner Larson, second by Commissioner Ott. Upon a roll call vote, all were in favor and the motion passed unanimously.

Resolution #21-07 Authorizing the Execution of Financing Agreement for New Roof with NCL Government Capital (701 Admin. Building)

Vice President Fischer asked if there were any questions and/or concerns regarding this resolution. Hearing none, Vice President Fischer requested a motion to approve Resolution #21-07 Authorizing the Execution of Financing Agreement for New Roof with NCL Government Capital (701 Admin. Building). Motion made by Commissioner Kraemer, seconded by Commissioner Ott. Upon a roll call vote, all were in favor and the motion passed unanimously.

Ordinance #21-06-01 Declaring Currently Owned Property as Surplus and Authorization Its Disposal (2017 John Deere Z93)

Executive Director Lewis per the Park Code we can declare currently owned property and then trade it in which is still following the law. Attorney Vitiritti noted this ordinance is saying we are trading in this mower for the new mower. Vice President Fischer asked if there any further question and/or concerns. Hearing none, Vice President Fischer requested a motion to approve Ordinance #21-06-01 Declaring Currently Owned Property as Surplus and Authorization Its Disposal (2017 John Deere Z93). Motion made by Commissioner Ott, second by Commissioner Kraemer. Upon a roll call vote, all were in favor and the motion passed unanimously.

Resolution #21-08 Authorizing the Execution of Purchase Agreement with Russo Power, Frankfort, Illinois, to be Financed through Western Equipment Finance (2021 Toro Mower)

Vice President Fischer asked if there were any further questions and/or concerns. Hearing none, Vice President Fischer requested a motion to approve Resolution #21-08 Authorizing the Execution of Purchase Agreement with Russo Power, Frankfort, Illinois, to be Financed through Western Equipment Finance (2021 Toro Mower). Motion made by Commissioner Larson, Commissioner Kraemer. Upon a roll call vote, all were in favor and the motion passed unanimously.

Resolution #21-09 Authorizing the Execution of Beverage Sales Agreement with Pepsi Beverages Company

Director of Golf Schulz noted the contract is up and we need to renew our contract and Pepsi is the way to go because they offer Gatorade which is what is sold a lot out at the course. Vice President Fisher asked if there were any further questions and/or concerns. Hearing none, Vice President Fischer requested a motion to approve Resolution #21-09 Authorizing the Execution of Beverage Sales Agreement with Pepsi Beverages Company. Motion made by Commissioner Larson, seconded by Commissioner Ott. Upon a roll call vote, all were in favor and the motion passed unanimously.

Resolution #21-11 Designating Additional Freedom of Information Officers and Open Meetings Act Officers of the New Lenox Community Park District (Victoria Rafatcz & Nicole Saltzman)

Vice President Fischer asked if there were any further questions and/or concerns. Hearing none, Vice President Fischer requested a motion to approve Resolution #21-11 Designating Additional Freedom of Information Officers and Open Meetings Act Officers of the New Lenox Community Park District (Victoria Rafatcz & Nicole Saltzman). Motion made by Commissioner Ott, seconded by Commissioner Kraemer. Upon a roll call vote, all were in favor and the motion passed unanimously.

Community Events

VILLAGE OF NEW LENOX

Independence Day Celebration ~ Sunday, July 4, 6:00pm, Village Commons
Don't miss a performance from Mistaken Identity as they take the stage from 6:00-8:00pm. Following Mistaken Identity's performance will be the Joliet American Legion Band to lead into the fireworks display with patriotic tunes. The fireworks display will take place at dusk (approximately 9:30pm).

Fridays after Five ~ July 16, 5:30pm, Village Commons

Fridays After Five bring food trucks and live music to the Village Commons, for a relaxing way to welcome the weekend. Enjoy a performance from the band Not Dead Yet.

Contact the Village of New Lenox at (815) 462-6400 for more information.

Adjournment

At approximately 6:50 p.m., Vice President Fischer requested a motion to adjourn the June 16, 2021, Regular Board Meeting of the New Lenox Community Park District Board of Commissioners. Motion made by Commissioner Larson, seconded by Commissioner Kraemer. Upon a voice vote, all were in favor and the motion passed unanimously.

Respectfully Submitted,
Jacque Tuma
Recording Secretary