

Minutes of the Regular Board Meeting of the New Lenox Community Park District Board of Commissioners held on Wednesday, May 19, 2021 at approximately 6:00 p.m. in the Board Room of the Village Hall, New Lenox, Illinois.

**GENERAL FUNCTIONS:**

**Call to order** President Schulz called the May 19, 2021 meeting to order at approximately 6:01 p.m.

**Pledge of Allegiance** President Schulz led the Board, Staff, and all others present in the Pledge of Allegiance.

**Roll Call** President Schulz directed the Recording Secretary to take roll call. Upon taking roll call, the following were present, Commissioners: Thomson, Fischer, Larson, Kramer and President Schulz.

**Also in Attendance** Executive Director Greg Lewis, Attorney Angelo Vitiritti, Director of Recreation Lea Pipiras, Deputy Director of Recreation Jason Braglia, Director of Parks-Maintenance George Travnicek, Director of Golf Bob Schulz, Director of Business Services Kathy Lynch, and Deputy Director of Executive Services Jacque Tuma.

**Treasurer's Report** Commissioner Kraemer quoted the totals from the monthly Treasurer's Report as presented for April 30, 2021 without year-end adjustments. President Schulz requested any questions or comments regarding the monthly Treasurer's Report for April 30, 2021. Hearing no questions or comments, President Schulz requested a motion to accept the Treasurer's Report as presented for April 30, 2021. Motion made by Commissioner Thomson, seconded by Commissioner Fischer. Upon a roll call vote, all were in favor and the motion passed unanimously.

**Payment of Bills** Commissioner Kraemer quoted totals from the Payment of Bills as presented for April 30, 2021. President Schulz requested any questions or comments. Hearing none, President Schulz requested a motion to approve the Payment of Bills as presented for April 30, 2021. Motion made by Commissioner Fischer, seconded by Commissioner Larson. Upon a roll call vote, all were in favor and the motion passed unanimously.

Executive Director Lewis noted the Treasurer's Report and Payment of Bills presented were the totals from the previous month.

Commissioner Kraemer quoted the correct totals from the monthly Treasurer's Report as presented for April 30, 2021 without year-end adjustments. President Schulz requested any questions or comments regarding the monthly Treasurer's Report for April 30, 2021. Hearing no questions or comments, President Schulz requested a motion to accept the Treasurer's Report as presented for April 30, 2021. Motion made by Commissioner Thomson, seconded by Commissioner Fischer. Upon a roll call vote, all were in favor and the motion passed unanimously.

Commissioner Kraemer quoted the correct totals from the Payment of Bills as presented for April 30, 2021. President Schulz requested any questions or comments. Hearing none, President Schulz requested a motion to approve the Payment of Bills as presented for April 30, 2021. Motion made by Commissioner Larson, seconded by Commissioner Fischer. Upon a roll call vote, all were in favor and the motion passed unanimously.

**Communications** *Letters to US Senator Durbin, US Senator Duckworth & US Representative Foster – American Rescue Plan Act*

President Schulz noted the park district sent out letters to our US Senators and US Representative regarding the American Rescue Plan Act for park districts. Executive Director Lewis noted Park Districts were once again left out of this and have to go through the county or congress. We have been informed Will

County has 3 years to spend the money received. We are hoping to maybe recoup some of the \$1.4M in lost revenue in 2020.

Letter to Village of New Lenox - Request for Permit Fees Waived for Sanctuary Golf Course ADA Ramp System Project

President Schulz noted the park district sent the Village a letter requesting the permit fees to be waived for the Sanctuary Golf Course ADA Ramp System.

IAPD Legislative Alert – Legislators to Protect OSLAD and Fund Parks (Letters to Senator Joyce, Senator Hastings, Representative DeLuca, & Representative Ozinga)

Executive Director Lewis noted Park Districts put in 175% return or \$1.75 for every OSLAD project. IAPD put together a short virtual Parks Day video for the Legislators and it will be aired on Channel 6 for the public to view. Without OSLAD parks like Leigh Creek South and Sky Harbor would not be able to happen. President Schulz noted this is always a battle every year when it comes to the State's budget.

**Approval of Minutes** Approval of the Regular Meeting Minutes of April 21, 2021

President Schulz requested any questions or comments on the Public Meeting Minutes of April 21, 2021. Hearing no questions or comments, President Schulz requested a motion to approve the Regular Meeting minutes for April 21, 2021 as presented. Motion made by Commissioner Kraemer, seconded by Commissioner Thomson. Upon a voice vote, all were in favor and the motion passed unanimously.

Approval of Light Request from New Lenox Mustangs

President Schulz noted this is to ratify their request from April 20<sup>th</sup> regarding having the lights on for games played on April 27<sup>th</sup> or 28<sup>th</sup> with a 6/6:30pm start time. Hearing no questions or concerns, President Schulz requested a motion to approve the Light Request from New Lenox Mustangs. Motion made by Commissioner Larson, second by Commissioner Kraemer. Upon a voice vote, all were in favor and the motion passed unanimously.

**Committee & Staff Reports**

**Business Services**

Commissioner Thomson reported the year-end audit is on track for the end of June. In the past the accounting staff has done a great job and would expect nothing less. Commissioner Thomson noted the district's financials are in good shape for the upcoming fiscal year.

Tentative Budget & Appropriations Ordinance #21-05-01 Status Update

Executive Director Lewis noted this will be presented in June with the passing of it in July which is the extent of law. As the audit unfolds, we will have a better idea of the Year End numbers for beginning balances.

**Facilities / Planning**

President Schulz reported staff is putting LED lighting out at Hibernia and an ADA ramping system is being installed at the backside of the clubhouse with accessible concrete walk (s) and pad for picnic tables will soon follow.

**Golf Course**

Golf Course

Commissioner Kraemer reported the course had a great March but an even better April with a total of \$180,000 over in revenue. The Mid-American Junior Golf Tour is full for both days. The Grinder is coming tomorrow. Drainage between 17 green and 18 tee box and the drainage at the front of 8 fairway are doing well. Staff is finishing up on the bunker. Commissioner Larson questioned why we had Golf Operation revenue but no Food & Beverage in 2020. Director of Golf

Schulz noted those were prepaid rounds for April 2020 which were played in May due to the course being closed in April. Commissioner Kraemer noted the course is good overall.

## **Parks/Development**

### Development Projects Update

Commissioner Larson noted Soccer's project of the 24foot X 40 foot shelter at Spencer Campus will have an install in July due to supplies not being readily available. Bristol Park status is unchanged from last month. Leigh Creek South Park is waiting for a visit from IDNR and the color coating of the two basketball areas is still on hold due to the temperatures. Director of Parks-Maintenance Travnicek commented the entrance off Alt Vista Drive will be accessible starting June 6<sup>th</sup> and earthwork for Sky Harbor will start tomorrow.

Director of Parks-Maintenance Travnicek noted both tackle football programs had a spring season and are now over. Baseball had a successful opening day on April 24<sup>th</sup> as well as Girls' Softball on May 1<sup>st</sup>. Baseball and Soccer have done a good job with turning in required documents. The remaining associations continue to be an issue with submitting the documents on time. Director of Parks-Maintenance Travnicek noted Excel Electric is working well with energizing the Leigh Creek South shelter. Director of Parks-Maintenance noted Kuypers Brothers did a great job with concrete for the Fitness Court, all their time was donated. ADA drinking fountain with bottle filler and pet fountain is ordered and waiting for its arrival. Another little library has been built and installed at Aerohaven Park; a family in the area covered the cost to build it. Pond aerators are being re-installed this week at Freedom and Crystal Springs ponds and will stay out until October.

## **Recreation**

### Asset Quote of the Month

Executive Director Lewis read the quote out loud.

### Special Recreation Update

Executive Director Lewis reported the board finalized the 3-year contract for the Executive Director. LWSRA is working on a Fund Policy for reserves and has been working Director of Business Services Lynch for guidance and setting them up like us with regards to revenues and expenses. Executive Director Lewis noted LWSRA is starting to ramp up their programming for the summer and with the Bridge Phase happening they can now do more hands on than before. Executive Director Lewis noted LWSRA also wrote letters to Will County and the Federal Level regarding the American Rescue Plan Act. Their audit is almost completed.

Commissioner Fischer reported the Recreation Fund from a year ago has come back. Commissioner Fischer noted ACES currently has 650 participants attending all four schools; this is a step in the right direction with registration for the summer programs starting on May 10<sup>th</sup> with In-District. It was noted we hit the largest numbers with online registration on the first day of registration; numbers are increasing daily. The summer catalog is on our website. It was noted the new Fitness Court is free and should be ready in June for usage. Director of Recreation Pipiras noted both Splash Pads will open on June 1<sup>st</sup> with the entry fee being \$3.00 for residents and \$5.00 for non-residents; we will be following the CDC guidelines this summer. Chasing the Sun is Thursday, June 3<sup>rd</sup> and will be a chip certified race. Commissioner Fischer noted if anyone is looking for a summer job to please look online for job opportunities.

## **Annual Reorganization Of the Board**

President Schulz commented to the public before we go into our Annual Reorganization of the Board, we would like to take the time to recognize outgoing Commissioner Bill Thomson for his years of service to the New Lenox Community Park District community, board, and staff.

### Oath of Office

Attorney Vitiritti sworn in both Mark Ott, Jr. and Ted Schulz from the 2021 Consolidated Elections held on April 6<sup>th</sup>.

### Temporary Chairman – Current Presiding Officer

President Schulz requested a motion to be appointed the Temporary Chairman – Current Presiding Officer. Motion made by Commissioner Fischer, second by Commissioner Kraemer. Upon voice vote all were in favor and the motion passed unanimously.

### Election of Officers

President Schulz opened officer nomination for President. Ted Schulz was nominated by Commissioner Fischer. Hearing no further nominations, President Schulz requested a motion to appoint Ted Schulz as President. Upon a voice vote, all were in favor and Commissioner Schulz was appointed President.

President Schulz opened nomination for Vice-President. Brian Fischer was nominated by Commissioner Kraemer. Hearing no further nominations, President Schulz requested a motion to appoint Brian Fischer as Vice-President. Upon a voice vote, all were in favor and Commissioner Fischer was appointed Vice-President.

President Schulz opened nominations for Secretary. Dale Larson was nominated by Commissioner Kraemer. Hearing no further nominations, President Schulz requested a motion to appoint Dale Larson as Secretary. Upon a voice vote, all were in favor and Commissioner Larson was appointed Secretary.

President Schulz opened nominations for Treasurer. Garry Kraemer was nominated by Commissioner Larson. Hearing no further nominations, President Schulz requested a motion to appoint Garry Kramer as Treasurer. Upon voice vote, all were in favor and Commissioner Kraemer was appointed Treasurer.

### Committee Assignments

President Schulz noted this will be discussed at next month's meeting. Executive Director Lewis noted this year this will play a larger role with liaisons to other entities.

### 2021 Consolidate Election Results (Information Purpose Only)

President Schulz noted in your board packet is the 2021 Consolidated Election Results from April 6<sup>th</sup>.

## **Unfinished Business**

### Ordinance #21-04-01 Adopting New Lenox Community Park District's Personnel Rules and Regulations, as Amended

President Schulz noted the changes have been discussed with committee and everyone agrees with the changes. President Schulz requested a motion to approve Ordinance #21-04-01 Adopting New Lenox Community Park District's Personnel Rules and Regulations, as Amended. Motion made by Commissioner Larson, seconded by Commissioner Fischer. Upon a roll call vote, all were in favor and the motion passed unanimously.

**New Business**

*Resolution #21-05 Authorizing the Completion and Execution of Credit Application with Yamaha Motor Finance Corporation, U.S.A.*

Executive Director Lewis noted this is an abnormal from what we typically do, and this is an extra step because of how far out you now need to order the carts. Director of Golf Schulz noted we will not be excepting delivery until March of 2022 but need to get in line. Commissioner Fischer noted our golf course is doing well and ended the year with \$1.5M in revenue which is the best and testament to our staff. Commissioner Kraemer note our course is ahead of the others in the area and this is a good move to get ourselves in line for a new fleet. Commissioner Larson noted we do a lot of improvements in house and everything at the course is amazing. Hearing no further questions or comments President Schulz requested a motion to approve Resolution #21-05 Authorizing the Completion and Execution of Credit Application with Yamaha Motor Finance Corporation, U.S.A. Motion made by Commissioner Ott, second by Commissioner Kraemer. Upon a roll call vote, all were in favor and the motion passed unanimously.

*Approval of the Annual American with Disabilities Act (ADA) Action Guideline Report & Projects/Replacement*

President Schulz noted this is done on an annual basis. Hearing no questions and/or concerns President Schulz requested a motion to approve the Annual American with Disabilities Act (ADA) Action Guideline Report & Projects/Replacement. Motion made by Commissioner Larson, seconded by Commissioner Kraemer. Upon a roll call vote, all were in favor and the motion passed unanimously.

*COVID -19 Updates/Work in Progress – IAPD Update State Moves to Bridge Phase on Friday, May 14<sup>th</sup>*

President Schulz noted this was for informational purposes for the board.

*New Lenox Baseball Association – Bentley/Tyler Athletic Fields (Toilet Room Remodeling*

Executive Director Lewis noted this is no cost to the District and the School Board has approved this project. Hearing no further questions or concerns President Schulz requested a motion to approve New Lenox Baseball Association – Bentley/Tyler Athletic Fields (Toilet Room Remodeling. Motion made by Commissioner Larson, seconded by Commissioner Kraemer. Upon a roll call vote, all were in favor and the motion passed unanimously.

**Community Events**

*VILLAGE OF NEW LENOX*

**Movie Nights** are back this summer Starting with the movie UP!

Wednesday, June 2 starting at dusk (approximately 8:30pm)

**Cruise the Commons**, Tuesday, June 15 at 5:00pm. These cruise night events will offer residents and visitors the opportunity to bring their cars, trucks, Jeeps, and bikes and put them on display in the Village Commons.

**Play Day in the Commons**, Saturday, June 19 at 11:00am **There will be live entertainment throughout the day plus visits from your favorite characters and princesses, water activities, bounce houses, face painting and lots more.**

*All Events are FREE*

*Located at the New Lenox Commons*

*Concessions are available for purchase*

*Contact the Village of New Lenox at (815) 462-6400 for more information.*

**Adjournment**

At approximately 6:50 p.m., President Schulz requested a motion to adjourn the May 19, 2021, Regular Board Meeting of the New Lenox Community Park District Board of Commissioners. Motion made by Commissioner Thomson, seconded by Commissioner Larson. Upon a voice vote, all were in favor and the motion passed unanimously.

Respectfully Submitted,  
Jacque Tuma  
Recording Secretary