

Minutes of the Regular Board Meeting of the New Lenox Community Park District Board of Commissioners held on Wednesday, August 19, 2020 at approximately 6:00 p.m. in the Board Room of the Village Hall, New Lenox, Illinois.

GENERAL FUNCTIONS:

- Call to order** President Schulz called the August 19, 2020 meeting to order at approximately 6:06 p.m.
- Pledge of Allegiance** President Schulz led the Board, Staff, and all others present in the Pledge of Allegiance.
- Roll Call** President Schulz directed the Recording Secretary to take roll call. Upon taking roll call, the following were present, Commissioners: Kraemer, Larson, Fischer, Thomson, and President Schulz.
- Also in Attendance** Executive Director Greg Lewis, Director of Recreation Lea Pipiras, Director of Parks-Maintenance George Travnicek, Director of Golf Bob Schulz, Director of Business Services Kathy Lynch, and Deputy Director of Executive Services Jacque Tuma.
- Treasurer's Report** Commissioner Kraemer quoted the totals from the monthly Treasurer's Report as presented for July 31, 2020. President Schulz requested any questions or comments regarding the monthly Treasurer's Report for July 31, 2020. Hearing no questions or comments, President Schulz requested a motion to accept the Treasurer's Report as presented for July 31, 2020. Motion made by Commissioner Larson, seconded by Commissioner Thomson. Upon a roll call vote, all were in favor and the motion passed unanimously.
- Payment of Bills** Commissioner Kraemer quoted totals from the Payment of Bills as presented for July 31, 2020. President Schulz requested any questions or comments. Hearing none, President Schulz requested a motion to approve the Payment of Bills as presented for July 31, 2020. Motion made by Commissioner Thomson, seconded by Commissioner Fischer. Upon a roll call vote, all were in favor and the motion passed unanimously.
- Communications** President Schulz stated there is a letter from Representative DeLuca's office indicating we are the recipients of 20K which is earmarked in the Capital Bill. This is for informational purposes for the board.
- Approval of Minutes** Approval of the Tri-Annual Meeting minutes of July 13, 2020
President Schulz requested and question or comments on the Tri-Annual Meeting minutes. Hearing no questions or comments, President Schulz requested a motion to approve the Tri- Annual Meeting Minutes of July 13, 2020 as presented. Motion made by Commissioner Kraemer and seconded by Commissioner Larson. Upon voice vote, all were in favor and the motion
- Approval of the Public Hearing Meeting Minutes of July 15, 2020
President Schulz requested any questions or comments on the Public Hearing meeting minutes of July 15, 2020. Hearing no questions or comments, President Schulz requested a motion to approve the Public Hearing meeting minutes of July 15, 2020 as presented. Motion made by Commissioner Fischer, seconded by Commissioner Thomson. Upon voice vote, all were in favor and the motion passed unanimously.
- Approval of the Regular Board Meeting Minutes of July 15, 2020
President Schulz requested any questions or comments on the Regular Board Meeting minutes of July 15, 2020. Hearing no questions or comments, President Schulz requested a motion to approve the Regular Board Meeting minutes of July 15, 2020 as presented. Motion made by Commissioner Larson, seconded by Commissioner Kraemer. Upon a voice vote, all were in favor and the motion passed unanimously.

Committee & Staff Reports

Business Services Commissioner Thomson reported the financial audit is still ongoing and they are putting their final touches on the report. Commissioner Thomson asked if hiring was put on hold. Director of Business Services confirmed it is.

Facilities / Planning President Schulz reported a lot of general maintenance happened including painting the exterior doors at the Administration building along with removing and replacing the window shutters.

Golf Course

Golf Course

Commissioner Kraemer reported July was a good month with catching up from the spring time dealing with COVID-19. We were able to offer a smaller scale of Junior camp which sold out. The leagues we were able to have were good; we did miss our Junior league on Tuesdays. We had our first outing this past month which was a lot smaller than our normal outings. Food & Beverages is limited and is doing well. Hole 14 & 15 had some irrigation issues but Golf Course Superintendent Eggert is working on this. Director of Golf Schulz made the announce this evening that Golf and Fish has been cancelled for 2020; outings are a lot stricter with the guidelines and we are following the guidelines that were released from the Governor's office. Director of Golf Schulz noted we will visit the golf cart fleet in the spring and thanked his staff for working very hard during this time. Director of Golf Schulz noted we are looking at moving the Golf and Fish to the spring. President Schulz asked if there was any damage to course after the storm. Commissioner Kraemer noted holes 5 & 14 had some damage and we lost approximately 10 trees. Director of Golf Schulz noted we lost food because there was no power.

Parks/Development

Development Projects Update

Commissioner Larson thanked everyone for how well his outing went. Commissioner Larson reported we at Bristol Park we had two sink holes emerged on the far east; we are working with the Village and the developer to repair. There was also a larger sink hole uncovered a separation in the filed tile drainage pipes coming in. Director of Parks-Maintenance Travnicek is working with Will County Storm Management for reimbursement.

Leigh Creek South Update

Commissioner Larson noted flatwork and curbing around the playground and the fitness stations are nearly completed. Director of Parks-Maintenance Travnicek noted the playground work should start next week.

Sky Harbor Park Update

Director of Parks-Maintenance Travnicek noted this park will go out to bid mid-November.

Director of Parks-Maintenance Travnicek noted the park district lost approximately 30 trees throughout the park system from the storm. We had some damage to the dugouts at Bentley and Lions Den. Director of Parks-Maintenance Travnicek thanked all the staff who put in over 300 hours, the Village and noted our bucket truck is priceless because of its weight this past week with the storm cleanup. Commissioner Larson noted all associations still must follow the laid out COVID-19 sport guidelines from the state, county, CDC, health department along with their own sport specific procedures.

Intergovernmental Agreement with the Village of New Lenox – Discussion

Executive Director Lewis noted our counsel and the Village of New Lenox counsel have worked through the language of the agreement in regards to inheriting or purchasing the remaining land associated with Waste Water Treatment Plan #2. By incorporating this language it'll help with the 8 acres if funding becomes available. President Schulz noted this is yet another great opportunity for us to work with the Village and swap land for the 901 building for storage and the WS#2 for a possible dog park.

Recreation

Asset of the Month – Personal Power/Self-Awareness

Executive Director Lewis read the asset of the month quote out loud.

Special Recreation Update

Executive Director Lewis wanted to highlight they are hosting their board meeting in the Gym and had a special meeting to answer all questions the public had. Currently working on tighten up the policies to help build the trust back up. It was noted the scholarship program is used specific programs and/or individuals which is funds that are already spoken for; they are looking into renaming this program, this should help moving forward. Executive Director Lewis reported everything looks good and they will hit their target for the park. Currently they are down 100K in registration due to COVID restrictions keeping them shut down; they had 3 individuals who tested positive so they are splitting the staff schedules and wearing mask while in the building. Executive Director Lewis noted Keith is doing a great job. Commissioner Fischer asked about the 25K they received from Representative DeLuca. Executive Director Lewis noted they have a great cause for Capital projects where the public is always willing to work with them. Executive Director Lewis noted the park district should be receiving a similar letter from Senator Hastings for 100K to help rebuild Hibernia's Splash Pad. President Schulz noted there is a ton of time put into the Freedom of Information requests they have received.

Commissioner Fischer noted the Recreation Department has done a great job during COVID. Currently our ACES program will not be held in the schools, Kiddie Kampus is postpone until January 2021 for a start date. We are continuously monitoring our revenues versus expenses during this time. The Recreation Department is doing a great job on a daily basis having to adjust with the continuous changes in the COVID guidelines. Commissioner Fischer noted our Kick Start Soccer and T-Ball Leagues have ended for the Summer and were successful. Commissioner Fischer noted due to COVID restrictions our Camp WeWannago program went from 300+ participants to 22 families using this service. Commissioner Fischer noted our parks are being used along with our Splash Pads which closed down for the season after Labor Day. Director of Recreation Pipiras explained we are offering care called Beyond the Bell which is held at the Lions Community Center with limited spots. Director of Recreation Pipiras thanked the community for being patient with all the changes and thanked Business Services for getting refunds out quickly to our participants. Executive Director Lewis noted our Recreation Department has done a great job thinking and planning on their feet; there are a lot of adjustments on the fly happening.

Executive Director Lewis noted we are not cancelled we are unfortunately on hold with a lot of our normal programming. We have plans laid out and are ready to move forward when we are able. We will continue to provide services that a within the guidelines. Commissioner Fischer noted we are 100% dependent on the schools and with them being closed it is difficult to offer our services. If we had been given the permission from the public a few years ago

for a Recreation Center we would be able to offer more programming in our buildings. Commissioner Thomson noted he is looking forward to the next three months; we have reserves and will continue monitor our financials.

Unfinished Business

Resolution #20-05 Authorizing the Execution of an Option and Lease Agreement between the New Lenox Community Park District and Central States Tower IV, LCC (Verizon Wireless)

President Schulz noted this will be tabled and will come back later in the year.

New Business

Resolution #20-07 to Adopt and Allocate Funds for an Outdoor Fitness Court as part of the 2020 National Fitness Campaign

President Schulz asked if there were any questions. Hearing none, President Schulz requested a motion to approve Resolution #20-07 to Adopt and Allocate Funds for an Outdoor Fitness Court as part of the 2020 National Fitness Campaign. Motion made by Commissioner Kraemer seconded by Commissioner Larson. Upon roll call vote all were in favor and the motion passed unanimously.

Resolution #20-08 Authorizing the Execution of First and Second Addendum to Intergovernmental Agreements by and between the Park District and School District No. 122

President Schulz asked if there were any questions. Hearing none, President Schulz requested a motion to approve Resolution #20-08 Authorizing the Execution of First and Second Addendum to Intergovernmental Agreements by and between the Park District and School District No. 122. Motion made by Commissioner Thomson seconded by Commissioner Fischer. Upon roll call vote all were in favor and the motion passed unanimously.

Resolution #20-09 Authorizing the Execution of Documents to Effectuate the Transfer of property Pursuant to the Intergovernmental Agreement with the Village of New Lenox

President Schulz asked if there were any questions. Hearing none, President Schulz requested a motion to approve Resolution #20-09 Authorizing the Execution of Documents to Effectuate the Transfer of property Pursuant to the Intergovernmental Agreement with the Village of New Lenox. Motion made by Commissioner Larson, seconded by Commissioner Kraemer. Upon roll call vote all were in favor and the motion passed unanimously.

COVID-19 Update/Work in Progress

President Schulz noted this is a work in progress and is in the packet to inform the board.

Resolution #20-10 Resolution Authorizing the Execution of Agreements with Comcast

President Schulz asked if there were any questions. Hearing none, President Schulz requested a motion to approve Resolution #20-10 Resolution Authorizing the Execution of Agreements with Comcast. This is related to E-Learning and is a COVID expense. Motion made by Commissioner Fischer seconded by Commissioner Larson. Upon roll call vote all were in favor and the motion passed unanimously.

Adjournment

At approximately 6:43 p.m., President Schulz requested a motion to adjourn the August 21, 2019, Regular Board Meeting of the New Lenox Community Park District Board of Commissioners. Motion made by Commissioner Larson, seconded by Commissioner Kraemer. Upon a voice vote, all were in favor and the motion passed unanimously.

Respectfully Submitted,
Jacque Tuma, Recording Secretary