

Minutes of the Regular Board Meeting of the New Lenox Community Park District Board of Commissioners held on Wednesday, January 15, 2020 at approximately 5:59 p.m. in the Board Room of the Village Hall, New Lenox, Illinois.

**GENERAL FUNCTIONS:**

**Call to order** President Schulz called the January 15, 2020 meeting to order at approximately 5:59 p.m.

**Pledge of Allegiance** President Schulz led the Board, Staff, and all others present in the Pledge of Allegiance.

**Roll Call** President Schulz directed the Recording Secretary to take roll call. Upon taking roll call, the following were present, Commissioners: Kraemer, Fischer, Larson, Thomson, and President Schulz.

**Also in Attendance** Executive Director Greg Lewis, Attorney Angelo Vitiritti, Director of Recreation Lea Pipiras, Director of Parks-Maintenance George Travnicek, Director of Golf Bob Schulz, Director of Business Services Kathy Lynch, Deputy Director of Business Services Karen Acklin, Deputy Director of Recreation Jason Braglia and Deputy Director of Executive Services Jacque Tuma.

**Treasurer's Report** Commissioner Kraemer quoted the totals from the monthly Treasurer's Report as presented for December 31, 2019. President Schulz requested any questions or comments regarding the monthly Treasurer's Report for December 31, 2019. Hearing no questions or comments, President Schulz requested a motion to approve the Treasurer's Report as presented for December 31, 2019. Motion made by Commissioner Thompson, seconded by Commissioner Fischer. Upon a roll call vote, all were in favor and the motion passed unanimously.

**Payment of Bills** Commissioner Kraemer quoted totals from the Payment of Bills as presented for December 31, 2019. President Schulz requested any questions or comments. Hearing none, President Schulz requested a motion to approve the Payment of Bills as presented for December 31, 2019. Motion made by Commissioner Fischer, seconded by Commissioner Larson. Upon a roll call vote, all were in favor and the motion passed unanimously.

**Special Guests** Friends of the Park were in attendance to present a check in the amount of \$3400.00. The attendees included Tony Kroll, Friends of the Park President, Stacey Schulz, Friends of the Park Secretary, Joe Goosky, Friends of the Park Director, Tom Eddy, Friends of the Park Director and Janice Beaudry, Member. The dollar amount is to be split \$1700 to the Recreation Department and \$1700 to the Sanctuary Golf Course.

Michelle Krooswyk from the New Lenox Public Library was also in attendance to speak about the upcoming Library Referendum on the March 17<sup>th</sup> ballot. Ms. Krooswyk explained that the current voter approved construction bonds issued to build the current library were fully paid off as of December 2019 and that the library will no longer be collecting taxes for this fund. The referendum on the March 17, 2020 ballot is requesting that a redirection of the tax rate from the construction bonds to the tax rate for operations. Ms. Krooswyk went on to explain that a yes vote would allow the library to expand and improve services, increase hours of operation, increase homebound services and maintain the 20-year-old building. A no vote would cause reduced hours, minimized maintenance, decreased services, limited materials and less technology. She also reminded everyone that early voting starts March 2, 2020.

**Communications**

*IAPD 2019 Annual Report*

President Schulz stated the report from the IAPD was mailed to the commissioners and if they have not received one will be provided to them upon request.

President Schulz recognized and read aloud a complimentary email from New Lenox resident Glenn Jurgens. The email complimented the Park District, Board members and Executive Director Lewis on the layout and design of the current winter/spring catalog as well as implementation of the services provided to the community at large.

**Consent Agenda**

*Approval of the Public Hearing Minutes of December 18, 2019 (Amended Budget FY 2019- 2020)*

President Schulz requested any questions or comments on the Public Hearing Minutes. Hearing no questions or comments, President Schulz requested a motion to approve the Public Hearing Minutes as presented. Motion made by Commissioner Kraemer, seconded by Commissioner Fischer. Upon a voice vote, all were in favor and the motion passed unanimously.

*Approval of the Public Hearing Minutes of December 18, 2019 (Levy Ordinance FY 2019- 2020)*

President Schulz requested any questions or comments on the Public Hearing Minutes. Hearing no questions or comments, President Schulz requested a motion To approve the Public Hearing Minutes as presented. Motion made by Commissioner Larson, seconded by Commissioner Kraemer. Upon a voice vote all were in favor and the motion passed unanimously.

*Approval of the Regular meeting Minutes of December 18, 2019*

President Schulz requested any questions or comments on the Consent Agenda. Hearing no questions or comments, President Schulz requested a motion to approve The Consent Agenda as presented. Motion made by Commissioner Thomson, seconded by Commissioner Fischer. Upon a voice vote, all were in favor and the motion passed unanimously.

**Committee & Staff Reports**

**Business Services**

Commissioner Thomson noted that Business Services is very busy with the calendar year ending and all tax related matters for employees are being processed. He also stated that Business Services is preparing for the upcoming audit to take place within the upcoming months.

**Facilities / Planning**

President Schulz commended the great teamwork by Building and Parks along with Maintenance departments for their work on the reconfiguration of the 701 administrative building. He went on to state that two new work stations were created and relocated as well as many file cabinets. Relocation of electrical circuits and addition of four new data locations was also completed. The walls were patched and painted and a pass-through window was added allowing staff to better serve our community during busy office hours.

**Golf Course**

Golf Course

Commissioner Kraemer reported that December was a very good month as over 750 rounds were played. He also reported that all leagues are returning for 2020 and there are two new leagues that we are in discussions with. He continued that the Penguin Open is January 18<sup>th</sup> with a 10 am shotgun start. He went on to state that food and beverages operations was up just over \$1500.00 compared to 2018 numbers. He went on to say that after the Penguin Open painting of the bar and grill area will begin to give the area a fresh new look. Commissioner Kraemer went on to speak about the drainage issues at hole 5 and stated that this will be finished up within the next month or so. Director of Golf Bob Schulz added that no equipment was purchased to address the drainage issues at hole 5 and added that the hole flooded at the end of September. He also provided a picture slide show of the flooding, drainage issues and repair process and progress for the board to view. Director Schulz went on to add that no additional work will be done for the remainder of this year unless necessary.

**Parks/Development**

Development Projects Update

Commissioner Larson noted that we are still awaiting the results of the OSLAD grant for Sky Harbor and that hopefully this would be announced at the IAPD/IPRA Conference.

Leigh Creek South/Heather Geln Update

Commissioner Larson stated that planning resources was working with the IDNR to decrease construction costs.

Commissioner Larson stated that a 6ft snow plow has been purchased and will be mounted to the RTV Kubota. He went on to say that this set up will be used to maintain snow removal for the walking path around Hibernia pond. He also noted the unfavorable conditions for pond ice skating at Hibernia. Commissioner Larson noted that staff has begun identifying new projects out in the parks/athletic sites and that we'll be reaching out to contractors/vendors for pricing etc.

Commissioner Larson stated that the PARC Grant for two detached restroom facilities located at the front and back nine of the golf courses will be resubmitted later this month.

Director of Parks & Maintenance George Travnicek added that all was quiet with our associations and that we will begin requesting pertinent documents for the spring/summer seasons. Director Travnicek went on to add that the Tri-Annual Meeting will be held March 2<sup>nd</sup> at 6:30 pm in the Administration Building.

Director of Parks & Maintenance George Travnicek gave a thank you to Mike/ (next door) as he will be going through our mowers and equipment and making needed repairs and adjustments along with ordering new parts. Director of Parks & Maintenance George Travnicek added that this provides us with a huge savings.

## Recreation

### Asset of the Month – Perseverance

Executive Director Lewis read the Asset of the Month, Resistance Skills (Relationship Skills). Young person can avoid negative peer pressure and avoid dangerous situations January quote of the month “Negative people have a problem for every solution.” – Unknown

### Special Recreation Update

Executive Director Greg Lewis stated that packet of information would be distributed as it becomes available usually in the even months. No updates currently.

### Proud American Days 2020 Update

Deputy Director of Recreation Jason Braglia noted no new updates for Proud American Days. He went on to state that finalization of musical entertainment is being completed and that we have the OK from Menards but are awaiting official confirmation from Menards that usage of the property is allowed.

Commissioner Fischer noted that the Children’s Basketball League tipped- off on Sunday, December 8<sup>th</sup>. He went on to state that there was a total of 550 players within the 7 divisions making up 59 teams. The games are held at Lincoln-Way West on Sundays starting at 11am. We are partnering with the Mokena park District for the Girls Teen Division (7<sup>th</sup>-8<sup>th</sup> grade) to ensure that the girls get enough games.

Commissioner Fischer complimented the Park District staff on the ice rink in the commons, stating that it was nice free feature in the commons.

Commissioner Fischer congratulated Recreation Supervisor Keith Blomberg on passing Certified Park and Recreation Professional test and becoming officially CPRP certified.

**Unfinished Business** President Schulz stated that the numbers for the park application for the construction of the restrooms at the Sanctuary Golf Course were included in the packet for review.

Executive Director Greg Lewis went on to add that the staff and committee were all on board with the numbers and the 75% / 25%. With the 25% being our piece. He went on to add that we are finalizing documents.

### Bid Results- Leigh Creek South

President Schulz stated that we are awarding George’s Landscape as the lowest responsible and responsive bidder with the amount of \$935,320.00 and not to exceed that amount. President Schulz then asked for a motion to approve Georges Landscape as the lowest responsible and responsive bidder. Motion made by Commissioner Larson, and seconded by Commissioner Kraemer Upon a voice vote, all were in favor and the motion passed unanimously.

**Community Events** President Schulz announced the upcoming events as follows:

**New Lenox Lions Club Mystery Dinner**

Saturday, February 8, 2020 the New Lenox Lions Club is having a dinner and play fundraiser at the Lions Community Center held at 1 Manor Drive. Cocktails will be at 6:30 p.m. which will be a cash bar, dinner is at 7:00 p.m. and the play will be after dinner. The cost is \$35 a person and table rates are available. Contact Steve Kuyawa at 815-693-0818 for more details. Proceeds will benefit the Lion's Club Charitable Events.

**Adjournment**

At approximately 6:36 p.m., President Schulz requested a motion to adjourn the January 15, 2020, Regular Board Meeting of the New Lenox Community Park District Board of Commissioners. Motion made by Commissioner Larson, seconded by Commissioner Thomson. Upon a voice vote, all were in favor and the motion passed unanimously.

Respectfully Submitted,  
Recording Secretary – Cori Condon