

Minutes of the Regular Board Meeting of the New Lenox Community Park District Board of Commissioners held on Wednesday, April 15, 2020 at approximately 6:00 p.m. in the Board Room of the Village Hall, New Lenox, Illinois.

GENERAL FUNCTIONS:

- Call to order** President Schulz called the April 15, 2020 meeting to order at approximately 6:00 p.m.
- Pledge of Allegiance** President Schulz led the Board, Staff, and all others present in the Pledge of Allegiance.
- Roll Call** The New Lenox Community Park District's Board of Commissioners were permitted by the Gubernatorial Disaster Proclamation in response to COVID-19 Executive Order 5 exempting Open Meetings Act for the physical presence of the Commissioners at the meeting and permitting Commissioner attendance by video, audio, or telephone access. The New Lenox Community Park District's were present via video. President Schulz directed the Recording Secretary to take roll call. Upon taking roll call, the following were present, Commissioners: Thomson, Fischer, Larson, Kramer and President Schulz.
- Also in Attendance** Executive Director Greg Lewis, Director of Recreation Lea Pipiras, Director of Parks-Maintenance George Travnicek, Director of Golf Bob Schulz, Director of Business Services Kathy Lynch, and Deputy Director of Executive Services Jacque Tuma.
- Treasurer's Report** Commissioner Kraemer quoted the totals from the monthly Treasurer's Report as presented for March 31, 2020. Director of Business Services Lynch noted to the board the \$3,000.20 in Land Acquisition should have been in the donation column not the receipts. President Schulz requested any questions or comments regarding the monthly Treasurer's Report for March 31, 2020. Hearing no questions or comments, President Schulz requested a motion to approve the Treasurer's Report as presented for March 31, 2020. Motion made by Commissioner Larson, seconded by Commissioner Thomson. Upon a roll call vote, all were in favor and the motion passed unanimously.
- Payment of Bills** Commissioner Kraemer quoted totals from the Payment of Bills as presented for March 31, 2020. President Schulz requested any questions or comments. Hearing none, President Schulz requested a motion to approve the Payment of Bills as presented for March 31, 2020. Motion made by Commissioner Fischer, seconded by Commissioner Thomson. Upon a roll call vote, all were in favor and the motion passed unanimously.
- Communications** IAPD – Power Play Grant
President Schulz noted the park district has received the IAPD -Power Play Grant again. Director of Recreation Pipiras thanked IAPD for the grant.
- Approval of Minutes** Approval of the Regular Meeting Minutes of March 20, 2019
President Schulz requested any questions or comments on the Public Meeting Minutes of March 18, 2020. Hearing no questions or comments, President Schulz requested a motion to approve the Consent Agenda as presented. Motion made by Commissioner Kraemer, seconded by Commissioner Larson. Upon a voice vote, all were in favor and motion passed unanimously.
- Committee & Staff Reports**
- Business Services** Nothing new to report.
- Facilities / Planning** President Schulz reported all rooms and equipment have been disinfected on a daily basis. Patched and painting walls in the all-purpose room was completed and two small areas where floor outlets were removed in main file area have been patched with extra carpet.

Golf Course

Golf Course

Commissioner Kraemer reported the course was going well until the shelter in place occurred. Events have been cancelled due COVID and the shelter in place along with the Golf Course being closed to the public; but staff is there to answer any calls. If the shelter in place is lifted where golf courses can go back to being operational the course is set up for pre-pay online for tee times.

Parks/Development

Development Projects Update

Commissioner Larson noted hopeful to move dirt for Leigh Creek South Park Development soon. Still waiting for the contract with IDNR for Sky Harbor. Commissioner Larson also noted the associations pushed their seasons back to May 1st; if the Shelter in place isn't lifted there may not be a summer season due to COVID-19. It was also noted there are no port-a-johns out in the parks due to the shelter in place; parks are closed, basketball courts are closed however staff is out maintaining turf. Director of Parks-Maintenance Travnicek noted parks are only open for walking on the trails, there are dog waste stations and staff is doing well with social distancing.

Recreation

Special Recreation Update

Executive Director Lewis reported the Lincolnway Special Recreation center has been professionally disinfected as there could have been exposure with COVID19; staff is working remotely and were able to get the necessary files and documents need. Executive Director Wallace is the only one in and out of the building. Staff at LWSRA have begun virtual programming which has gone well. The Superintendent of Recreation has put in her resignation to take another Superintendent of Recreation position at SSPRPA so Executive Director Wallace will be working on getting this position filled with an aggressive approach.

Proud American Days 2020 Update

Executive Director Lewis noted the Mayor has moved June's concert to August and as of right now Lollapalooza a decision will be made at the end of May. Currently everyone is willing to work with us. Our attorney has advised us to give notice to Windy City Amusement (WCA) of terminating and modifying the contract. Currently staff is looking at all angles with this event but no decision has been made yet on cancelling all together. We had to give WCA a 90-day notice. We have had 2 sponsorship resend their commitment to the event as well. Commissioner Thomson asked if we have any financial obligations with contracts. Executive Director Lewis noted not at this time but everyone is willing to work with us; entertainment is 120 days out so we may have some deposits to pay. Executive Director Lewis noted this event cannot be pushed back just not feasible. Commissioner Thomson commented he agreed with our attorney's perspective of putting WCA on notice and reviewing the contracts. President Schulz noted it's still too early to call this event but staff will definitely be keeping us posted.

Aces Before and After School Care Recap

Director of Recreation Pipiras noted we are currently at 781 children are registered for ACES and Trailblazers. Director of Recreation Pipiras thanked District 122 for our continuous partnership.

Fees and Charges

Director of Recreation Pipiras commented fees have been increased for due to the minimum wage increases.

Commissioner Fischer noted the fees increased by \$2.00. Commissioner Fischer noted all recreational programming has stopped due to COVID-19; April revenue

has halted and a lot of refunds have gone back to our residents from programming. Commission Fischer noted we are currently in a good financial position but our recreation department has been hard during this shelter in place. Director of Recreation Pipiras thanked the recreation staff for all their hard work during this time and noted we are currently looking into virtual classes.

Executive Director Lewis noted behind the scenes staff is willing and helping out in any way possible during this time. He mentioned the district has secured face masks, no touch thermometers, hand sanitizer, and currently working on gloves. Deputy Director of Recreation Viano is currently working on new safety procedures moving forward regarding classes and staff. Staff currently is working staggered shifts and communicating who is coming in and how long. Executive Director Lewis noted we are essential and we are being as safe as possible during this time. We continually are working with the Mayor and Springfield during this time as well. Executive Director Lewis thanked our community for following the shelter in place and noted we will get through this together. When we have the green light to go your park district will be ready. Everyone is doing a great job and is performing exactly how our Executive Director thought. President Schulz noted staff is doing an excellent job. Commissioner Kraemer noted staff is learning new tasks to help out such as learning how to use the mowers to cut the golf course turf.

New Business

Resolution #20-04 Authorizing the Execution of Lease Agreement with Leaf Capital Funding, LLC

President Schulz asked if there were any questions or concerns with Resolution #20-04. Hearing none, President Schulz requested a motion to approve Resolution #20-04 Authorizing the Execution of Lease Agreement with Leaf Capital Funding, LLC. Motion made by Commissioner Larson, seconded by Commissioner Kraemer. Upon roll call vote, all were in favor and the motion passed unanimously.

Ordinance #20-04-01 Declaring Currently Owned Property as Surplus and Authorizing its Disposal (Finishing Mower)

President Schulz asked if there were any questions or concerns with Ordinance #20-04-01. Hearing none, President Schulz requested a motion to adopt Ordinance #20-04-01 Declaring Currently Owned Property as Surplus and Authorizing its Disposal (Finishing Mower). Motion made by Commissioner Fischer, seconded by Commissioner Larson. Upon roll call vote, all were in favor and the motion passed unanimously.

Ordinance #20-04-02 Adopting New Lenox Community Park District's Personnel Rules and Regulations, as Amended

President Schulz asked if there were any questions or concerns with Ordinance #20-04-02. Hearing none, President Schulz requested a motion to adopt Ordinance #20-04-02 Adopting New Lenox Community Park District's Personnel Rules and Regulations, as Amended. Motion made by Commissioner Kraemer, seconded by Commissioner Thomson. Upon roll call vote, all were in favor and the motion passed unanimously.

Adjournment

At approximately 6:36 p.m., President Schulz requested a motion to adjourn the April 15, 2020, Regular Board Meeting of the New Lenox Community Park District Board of Commissioners. Motion made by Commissioner Larson, seconded by Commissioner Kraemer. Upon a voice vote, all were in favor and the motion passed unanimously.

Respectfully Submitted,
Jacque Tuma
Recording Secretary