

Minutes of the Regular Board Meeting of the New Lenox Community Park District Board of Commissioners held on Wednesday, December 18, 2019 at approximately 6:02 p.m. in the Board Room of the Village Hall, New Lenox, Illinois.

GENERAL FUNCTIONS:

- Call to order** President Schulz called the December 18, 2019 meeting to order at approximately 6:02 p.m.
- Pledge of Allegiance** President Schulz led the Board, Staff, and all others present in the Pledge of Allegiance.
- Roll Call** President Schulz directed the Recording Secretary to take roll call. Upon taking roll call, the following were present, Commissioners: Kraemer, Fischer, Larson, Thomson, and President Schulz.
- Also in Attendance** Executive Director Greg Lewis, Attorney Angelo Vitiritti, Director of Recreation Lea Pipiras, Director of Parks-Maintenance George Travnicek, Director of Golf Bob Schulz, Deputy Director of Business Services Karen Acklin, Deputy Director of Recreation Jason Braglia and Deputy Director of Executive Services Jacque Tuma.
- Treasurer's Report** Commissioner Kraemer quoted the totals from the monthly Treasurer's Report as presented for November 30, 2019. President Schulz requested any questions or comments regarding the monthly Treasurer's Report for November 30, 2019. Hearing no questions or comments, President Schulz requested a motion to approve the Treasurer's Report as presented for November 30, 2019. Motion made by Commissioner Thomson, seconded by Commissioner Fischer. Upon a roll call vote, all were in favor and the motion passed unanimously.
- Payment of Bills** Commissioner Kraemer quoted totals from the Payment of Bills as presented for November 30, 2019. President Schulz requested any questions or comments. Hearing none, President Schulz requested a motion to approve the Payment of Bills as presented for November 30, 2019. Motion made by Commissioner Larson, seconded by Commissioner Fischer. Upon a roll call vote, all were in favor and the motion passed unanimously.
- Communications** *IAPD Presentation Best of the Best Gala – Dale Larson 20 years of Service*
President Schulz presented a plaque to Commissioner Dale Larson in recognition of his 20 years of service as a member of the New Lenox Community Park District Board of Commissioners. Commissioner Larson stated he appreciates receiving this award and added a lot has been accomplished in the past 20 years which he believes is based on the decision of hiring Greg Lewis as Director.
- Consent Agenda** *Approval for the Regular Meeting Minutes of November 20, 2019*
President Schulz requested any questions or comments on the Consent Agenda. Hearing no questions or comments, President Schulz requested a motion to approve the Consent Agenda as presented. Motion made by Commissioner Kraemer, seconded by Commissioner Thomson. Upon a voice vote, all were in favor and the motion passed unanimously.

Committee & Staff Reports

Business Services

Commissioner Thomson stated Director of Business Services Kathy Lynch along with Executive Director Greg Lewis and Attorney Angelo Vitiritti met with Will County Tax Extension Supervisor Brit Hitchins to discuss the tax levy to be sure the Park District is recouping as much funds as it can for the benefit of the district. Commissioner Thomson noted the New Lenox Park District is one of the lowest tax bodies on the tax bill at \$0.24 which Commissioner Thomson believes is being used very efficiently. Commissioner Thomas noted most of the Park Districts revenue comes from our program fees. In July 2019 the board passed the Appropriation Ordinance however, the \$0.04 the Lincoln Way Special Recreation was receiving wasn't really \$0.04 because of how it was being moved around. Therefore, on tonight's agenda we have an amended Appropriation Ordinance for 2019-2020 to increase that amount to rectify the issue which will result in an \$18,000 levy. Increases have also been made to appropriations in the corporate funds to maximize that total appropriation. Executive Director Greg Lewis added 60% of the park district's budget is from user fees with the rest made up by the tax rate. The Park Districts goal every year is approximately \$100,000 in new tax money to run day to day operations. The Park District makes sure to maximize every dollar they get. Executive Director Greg Lewis stated the meeting with Will County Tax Extension Supervisor Brit Hitchins was great and he really appreciates Mr. Hitchins meeting with them. Commissioner Fischer stated in years past, user fees only made up 45% of the budget or less but because impact fees have been reduced almost by 50% and grant money out of Springfield has become tougher to receive, we rely more and more on user fees. Commissioner Fischer added the Park District runs 300 programs a year with over 10,000 patrons taking advantage of the programs.

Facilities / Planning

President Schulz reported 2 new HVAC units were installed at the Administration Building along with auto handicap accessible openers on both sets of main doors. Director of Parks-Maintenance George Travnicsek commended Facilities-Maintenance Supervisor John Camp for sharpening 70 pairs of ice skates twice a week.

Golf Course

Golf Course

Commissioner Kraemer reported November was a colder month but we did have a little stretch of warmer weather which did bring golfers to the golf course. Commissioner Kraemer stated the Chili Open was a big success with the golfers going through 31 pans of chili. Commissioner Kraemer also reported winter golf rates started December 1st and the golf course will be open as long as there is no snow on the greens. Commissioner Kraemer added winter equipment maintenance has had no issues, however with the cold starting early, some of the project have been postponed to early Spring. Director of Golf Bob Schulz noted the next event held at the golf course is the Penguin Open which will be held on Saturday, January 18th at 10:00 a.m., no pre-registration required. Director of Golf Bob Schulz wished everyone a Merry Christmas and congratulated Commissioner Larson on his 20 years of service.

Parks/Development

Development Projects Update

Commissioner Larson reported the Tri-Annual Meeting was held on December 2nd. Changes to the Association's documents were reviewed along with their

document checklists. All Associations were in attendance except for a representative for New Lenox Mustangs Football. Commissioner Larson added participation numbers were down 5%, New Lenox Rebels had a lightning strike which caused over \$6,000 worth of damages to their field lighting system and Girls Softball are looking into security cameras at Walona Park to help reduce vandalism. Commissioner Larson stated the Park District received a \$850 grant from IPARKS and final paperwork is being completed regarding the Will County Stormwater Management Grant for Bristol Park sink hole project this grant amount is \$9,225. Commissioner Larson noted staff did another great job installing the synthetic ice rinks in the commons.

Leigh Creek South Update

Commissioner Larson stated we are still waiting to hear from the IDNR OSLAD Grant Administrator to see if we will receive a grant for Sky Harbor Park and we are looking to resubmit a PARC Grant to build two permanent washrooms at the golf course. Commissioner Larson added the bid results for Leigh Creek South came in higher than expected. Director of Parks-Maintenance George Travnicek reported everything has been quiet out at the parks. Staff has been using their paid time off. Director of Parks-Maintenance George Travnicek congratulated Commissioner Larson and added he appreciates all his knowledge and has tremendously helped with his growth at the park district and appreciates all that Commissioner Larson has done. Executive Director Greg Lewis noted later in the agenda there will be two resolutions the first resolution is to disqualify a noncompliant bid then from there he will ask the board to table the Leigh Creek South Park project at the moment and not award the lowest qualified bidder which is George's Landscape until we have a chance to value engineer the project, we are over budget. Director of Parks-Maintenance George Travnicek has been working closely with Planning Resources to get the number closer to where we need to be. Executive Director Greg Lewis states he is very confident that we will get this rectified but we need to make sure our plans coincide with George's Landscape but also coincide with the State of Illinois. There is a 60-day window on that so we will bring it back in January to get it done. Executive Director Greg Lewis added the PARC Grant is due right before our January meeting but we are not sure if we are going to resubmit yet but there is no reason not to put it in, it's not a strong PARC Grant but does have potential. The number at the time was \$220,000 for two permanent washrooms but based on the number we are seeing now we are sure that number is going to go over \$300,000 with most of it for labor costs.

Recreation

Asset of the Month – Positive Peer Influence (Social Awareness)

Director Lewis read the Asset of the Month, Positive Peer Influence (Social Awareness). Young person's closest friends model responsible behavior. December quote of the month "Kindness is the language which the deaf can hear and the blind can see." – Mark Twain

Special Recreation Update

Executive Director Greg Lewis reported LWSRA Executive Director Keith Wallace has helped to raise \$210,000 for the playground. Mokena, Frankfort Square and Frankfort have contributed to the Leigh Creek South development. Executive Director Greg Lewis added lunch with the Grinch was held on December 14th, the LWSRA family holiday party was on December 16th and on January 11th and 12th the LWSRA will have an adult wheelchair basketball

tournament. Participation numbers are up and have increased across the board. The LWSRA continues to pull more people into the program. Executive Director Greg Lewis noted the LWSRA was awarded as the 2019 Partner of the Year from the New Lenox Chamber of Commerce.

Proud American Days 2020 Planning

Deputy Director of Recreation Jason Braglia reported we are still waiting to here whether the Menards property will be available for use. Hairbangers Ball have already booked a different gig, so they will not be able to perform at Proud American Days this year.

Commissioner Fischer reported there is 581 students in our ACES program, the 2019 Fall Adult Softball League had a great year ending on November 21st with 32 teams participating, the Adult Flag Football Turkey Tournament was held on Saturday, November 2nd at Fieldstone Park with 7 teams participating. Commissioner Fischer thanked our sponsor Berkots for donating 20 turkeys to the 1st place team and 20 chickens to the 2nd place team. The Children's Basketball League started the week of November 11th with 551 players. The Annual Gobbler Gauntlet 5K was held on Saturday, November 10th at the Sanctuary Golf Course. They had a total of 283 participants with 263 of the participants pre-register for the race, which is the largest number we have ever had. Commissioner Fischer thanked the sponsors Berkots, Chiro One, New Lenox VFW Post and Town Center Bank. We had 126 entries this year for our turkey coloring contest. This year's winners are; age 4-5 Ava Hofmann, age 6-8 Brenna Biedron and age 8-12 Leah Jacobs.

**Special
Announcements**

Winter/Spring program catalog registration for residents starts on Monday, December 16th, you can register online at www.newlenoxparks.org or stop in at the LCC or Administration Building. Ice Skating and concessions are now available at the Village Commons, hours of operation for November 30 – December 23rd on Saturday and Sunday are noon – 8:00 pm and Tuesday, Thursday and Friday 5:00 – 8:00 pm. December 26 – January 6th Sunday – Saturday noon – 8:00 pm (closed on January 1st) and December 31st noon – 4:00 pm. Skate rental fee is \$5.00/cash \$5.50/credit. Commissioner Fischer wished Merry Christmas and a happy and healthy New Year to everyone. Congratulations to Lincoln-Way East High School Varsity Football team for winning the 2019 IHSA 8A State Championship. Commissioner Fischer also congratulated Commissioner Larson and added Commissioner Larson is very professional, knowledgeable and always brings a lot to the meetings. They might not always agree on everything but Commissioner Larson is never disagreeable and is a role model for all commissioners.

New Business

Resolution No. 19-15 Resolution Authorizing the Participation in H-GAC Purchasing Cooperative

President Schulz requested any questions or comments regarding Resolution No. 19-15 – Resolution Authorizing the Participation in H-GAC Purchasing Cooperative. Hearing no questions or concerns, President Schulz entertained a motion to approve Resolution No. 19-15 – Resolution Authorizing the Participation in H-GAC Purchasing Cooperative. Motion made by Commissioner Fischer, seconded by Commissioner Kraemer. Upon a roll call vote, all were in favor and the motion passed unanimously.

New Business (con't) *Resolution No. 19-16 Resolution Authorizing the Participation in Goodbuy Purchasing Cooperative*

President Schulz requested any questions or comments regarding Resolution No. 19-16 – Resolution Authorizing the Participation in Goodbuy Purchasing Cooperative. Hearing none, President Schulz requested a motion to approve Resolution No. 19-16. Motion made by Commissioner Larson, seconded by Commissioner Kraemer. Upon a roll call vote, all were in favor and the motion passed unanimously.

Resolution No. 19-17 Resolution Authorizing Execution of the Sanctuary Golf Course PARC Project Application

President Schulz requested any questions or comments regarding Resolution No. 19-17 – Resolution Authorizing Execution of the Sanctuary Golf Course PARC Project Application. Hearing none, President Schulz requested a motion to approve Resolution No. 19-17. Motion made by Commissioner Thomson, seconded by Commissioner Kraemer. Upon a roll call vote, all were in favor and the motion passed unanimously.

Ordinance No. 19-12-01 Amended 2019-2020 Budget and Appropriation Ordinance

President Schulz requested any questions or comments regarding Ordinance No. 19-12-01. Hearing none, President Schulz requested a motion to adopt Ordinance No. 19-12-01. Motion made by Commissioner Larson, seconded by Commissioner Thomson. Upon a roll call vote, all were in favor and the motion passed unanimously.

Ordinance No. 19-12-02 Levy Ordinance 2019-2020

President Schulz requested any questions or comments regarding Ordinance No. 19-12-02. Hearing none, President Schulz requested a motion to adopt Ordinance No. 19-12-02. Motion made by Commissioner Fischer, seconded by Commissioner Larson. Upon a roll call vote, all were in favor and the motion passed unanimously.

Planning Resources, Inc. Recommendation to Disqualify Non-Responsive Bidder

President Schulz stated its Planning Resource's recommendation to disqualify Kee Construction's bid as non-responsive using the wrong bid form and not including the cost requested to supply the three specified shelters. President Schulz requested any questions or comments regarding Planning Resources, Inc. Recommendation to Disqualify Non-Responsive Bidder. Hearing none, President Schulz requested a motion to disqualify Kee Construction's as a non-responsive bidder. Motion made by Commissioner Kraemer, seconded by Commissioner Larson. Upon a roll call vote, all were in favor and the motion passed unanimously.

Bid Results – Leigh Creek South

President Schulz stated he needs a motion to table the bid result until the January board meeting. Motion made by Commissioner Larson, seconded by Commissioner Kraemer. Upon a roll call vote, all were in favor and the motion passed unanimously.

Community Events President Schulz announced the upcoming events as follows:

New Lenox Lions Club Mystery Dinner

Saturday, February 8, 2020 the New Lenox Lions Club is having a dinner and play fundraiser at the Lions Community Center held at 1 Manor Drive. Cocktails will be at 6:30 p.m., dinner is at 7:00 p.m. and the play will be after dinner. Contact Steve Kuyawa at 815/693-0818 for more details.

**Director/Commissioner
Comments**

President Schulz wished the residents and the staff a Happy Holiday.

Executive Director Greg Lewis thanked Commissioner Larson for his 20 years and stated a lot has happened in a short amount of time. Executive Director Greg Lewis added he cannot thank Commissioner Larson, as well as the other four commissioners enough for their input and wished everyone a Merry Christmas.

Adjournment

At approximately 6:51 p.m., President Schulz requested a motion to adjourn the December 18, 2019, Regular Board Meeting of the New Lenox Community Park District Board of Commissioners. Motion made by Commissioner Thomson, seconded by Commissioner Larson. Upon a voice vote, all were in favor and the motion passed unanimously.

Respectfully Submitted,
Recording Secretary – Lori Mennite