

Minutes of the Regular Board Meeting of the New Lenox Community Park District Board of Commissioners held on Wednesday, October 16, 2019 at approximately 6:00 p.m. in the Board Room of the Village Hall, New Lenox, Illinois.

**GENERAL FUNCTIONS:**

- Call to order** President Schulz called the October 16, 2019 meeting to order at approximately 6:00 p.m.
- Pledge of Allegiance** President Schulz led the Board, Staff, and all others present in the Pledge of Allegiance.
- Roll Call** President Schulz directed the Recording Secretary to take roll call. Upon taking roll call, the following were present, Commissioners: Kraemer, Fischer, Larson, Thomson, and President Schulz.
- Also, in Attendance** Executive Director Greg Lewis, Deputy Director of Executive Services Jacque Tuma, Director of Business Services Kathy Lynch, Director of Parks-Maintenance George Travnicek, Director of Golf Bob Schulz, Deputy Director of Business Services Karen Acklin, and Deputy Director of Recreation Jason Braglia, and Attorney Angelo Vitiritti.
- Treasurer's Report** Commissioner Kraemer quoted the totals from the Monthly Treasurer's Report as presented for September 30, 2019. President Schulz requested any questions or comments regarding the Monthly Treasurer's Report for September 30, 2019. Hearing no questions or comments, President Schulz requested a motion to approve the Treasurer's Report as presented for September 30, 2019. Motion made by Commissioner Thomson, seconded by Commissioner Fischer. Upon a roll call vote, all were in favor and the motion passed unanimously.
- Payment of Bills** Commissioner Kraemer quoted totals from the Payment of Bills as presented for September 30, 2019. President Schulz requested any questions or comments. Hearing none, President Schulz requested a motion to approve the Payment of Bills as presented for September 30, 2019. Motion made by Commissioner Larson, seconded by Commissioner Thomson. Upon a roll call vote, all were in favor and the motion passed unanimously.
- Special Guests** Mr. Ed McCormick delivered a presentation outlining the results of the 2018-2019 audit; a binder outlining the audits results was provided to the Board.

**PAD 2019 Partner Organizations Check Presentation**

Deputy Director of Recreation Braglia, on behalf of the New Lenox Community Park District Board of Commissioners and staff thanked our 2019 Proud American Days Partners for their outstanding performance, hard work and dedication to our festival and the community. The organizations included the Knights of Columbus Council #10926 (represented by Tom Cousins), Lincoln Way Central Music Boosters (represented by Sara Strache), New Lenox Friends of the Park (represented by Tom Eddy, Jenn Ruhl, Paul Manzi, Carol Barnas and Jaynie Olson, May Ann Anderson, and Stacey Schulz) and New Lenox Lions Club (represented by Marie Wheeler, Dave Wheeler and Lynn Eckhardt). Deputy Director of Recreation Braglia also reported the organizations put forth 265.50 hours of volunteer time towards our event. We are extremely grateful for their help. The check was then provided for the volunteers in the amount of \$8,158.55. President Ted Schulz thanked everyone for their continued support and help with this community event.

- Approval of Minutes** Approval of Regular Meeting Minutes of September 18, 2019  
President Schulz requested any questions or comments on the Meeting Minutes of September 18, 2019. Hearing no questions or comments, President Schulz requested a motion to approve the Meeting Minutes of September 18, 2019 as presented. Motion made by Commissioner Thomson seconded by Commissioner Fisher. Upon a voice vote, all were in favor and the motion passed unanimously.

## Committee & Staff Reports

### Business Services

Commissioner Thomson reported Director of Business Services Lynch, and team finished the Audit process and nothing came back outstanding. More information will follow on the benefit renewal. President Schulz asked if there were any questions or concerns with the Audit for 2018-2019. Hearing none. President Schulz requested a motion to approve the 2018-2019 Audit. Motion made by Commissioner Thomson, seconded by Commissioner Fischer. Upon roll call vote, all were in favor and the motion based unanimously.

### Facilities / Planning

President Schulz stated the men's washroom sink was damaged during a room rental at the Lions Community Center. Staff remounted the sink, connected new drain pipes and a water line. LED lighting is still going in at buildings. So far Com Ed rebates total around \$6,000. Director of Parks-Maintenance Travnicek stated they are very excited to be putting in new ADA push button doors this month in the exterior and interior vestibule at the Administration Building.

### Golf Course

Commissioner Kraemer stated, we had a great September until the last weekend of the month with almost 7 inches of rain in less than a 24-hour period. We lost our largest outing of the year and also had to cancel Golf and Fish. The course did reopen for 9 holes only for the 4 days and 1 week later we ended up having all 18 holes open. We have started our fall menu and kitchen hours. The flood caused some extra work and hours to get the course back into playable condition. We also had to push back our fall maintenance schedule because of the flood and we hope to still get everything completed before winter arrives. Director of Golf Schulz, congratulated the Lincoln Way West and Lincoln Way Central boys and girls that made it to state. Director of Golf Schulz, also stated that the Chili Open is an upcoming event on November 9<sup>th</sup>, the event sold out quickly and we currently have a waitlist. Commissioners thanked Golf staff for all their hard work.

### Parks/Development

#### Leigh Creek South/Heather Glen Update

Commissioner Larson stated that we met with planning resources and our playground representative last week to finalize playground equipment and a layout. The equipment and layout will be sent to IDNR for accessibility approval. We are looking into the possibility of using Sourcewell for the playground equipment. We also reconfigured the perimeter walking path-removing over 150 ft of lineal ft of asphalt path. The project will go out to bid the last week in November, we also will anticipate a bid opening on December 11<sup>th</sup> and awarding the bid/project at December's park board meeting.

#### Sky Harbor Park Update

Commissioner Larson stated according to the IDNR Grant Administrator we should be notified in the beginning of November if we made the cut for the three-minute presentation at Springfield.

#### Association/Athletic Sites

Commissioner Larson stated 11 of 15 infields have been renovated with the remaining 4 to be completed this month, and still waiting for project documentation on Thorguard Lightning detection system installation. Staff will be going through all snow and ice removal equipment preparing for a possible November usage. Staff will also be winterizing parks within the next 30 days including blowing out drinking fountains and splash pad water lines. Commissioner Larson also stated contracted mowing and portable services are winding down and accessible concrete walks have been installed near the playgrounds at Schoolhouse Manor and Firefighters Park. Director of Parks-Maintenance Travnicek stated that due to all the rain, they had to call out the Village to have them power jet areas at Tyler/Bentley school, Director of Parks-Maintenance Travnicek continued to thank the Village. Director of Parks-Maintenance Travnicek thanked NuWay Disposal for making a seamless transition getting their containers in place.

## Recreation

### September Asset of the Month – Restraint (Self-Management)

Executive Director Lewis read the Asset of the Month.

### Special Recreation

Executive Director Lewis stated that staff does an amazing job and that they offer a variety of activities and that LWSRA has set the standard. It has been confirmed that LWSRA will be hosting the regional wheelchair softball tournament.

### 2019 LWSRA Sports Banquet Video Recap

Executive Director Lewis stated the video really shows how great of a program LWSRA is and how much they have to offer.

### Proud American Days 2019 Recap

Executive Director Lewis stated total profit was \$8,158,47 and the Entertainment tent is a wild card still but overall Proud American Days had a great result. Executive Director Lewis also stated the planning for next year's event has started this month, he continued to thank the Proud American Day Partners, Board, and Staff for all their hard work.

Commissioner Fischer reported September was the start of all of our fall classes. We had 18 Athletic classes for a total for 189 participants. These classes included Bowling, Track and Field, Basketball, Tennis, T-Ball and Archery. The Fall Kick Start Soccer League started on Sunday, September 8<sup>th</sup> at the Lions Den Park. This program is offered to boys and girls ages 3 to 6. There are 24 teams within the two leagues, making a combination of 240 players and 50 volunteer coaches. On Friday, September 27<sup>th</sup> we announced the winners for our Flag Football League raffle. This year we raised \$4,263.00 from raffle tickets sales. We had a total of 16 raffle prizes with the top prize being \$500! The Children's Basketball League currently has 480 kids enrolled. We also had 3 fitness programs start within the month of September, Hatha Yoga, Zumba, and Fit4Mom: Body Back. Within these 3 classes we have a total of 40 participants. Also, on Saturday, September 28<sup>th</sup>, we had 28 participants board a deluxe motor coach and headed to Amelia Island, Jacksonville, and St. Augustine for 8 nights. Participants thoroughly enjoyed their time in Florida.

Commissioner Fischer stated the Shark Baby Dance Party event on Sunday, November 10<sup>th</sup> from 2:30 p.m. to 4:00 p.m., The cost is \$15 per child and registration deadline is Friday, October 25<sup>th</sup>. Join us as we put on our dancing shoes, and have a Baby Shark Party. We will have themed activities, make shark bait, and a special guest will be making an appearance for the kids.

Commissioner Fischer stated the Gobbler Gauntlet 5K will be held at the Sanctuary Golf Course on Saturday, November 23<sup>rd</sup>. The Gauntlet will begin at 8:00 a.m. The cost will be \$30 per person for pre- registration by mail/fax/walk in when it is received by 11/15. You can also register at the [thtiming.com](http://thtiming.com) until 5:00 p.m. on 11/19. It will be \$40 on race day for walk up registration. Registration will begin at 7:00 a.m. All community participants will receive one complimentary drink in the clubhouse upon finishing the race. Medals will be awarded to the 1<sup>st</sup> and 2<sup>nd</sup> place finisher in each age category. The terrain of the race/walk is mostly flat with a few rolling hills. The route will have a water station and an electronically timed finish line.

**New Business**

*Resolution #19-13 Credentials Certificate*

President Schulz asked if there were any questions or concerns with resolution #19-13. Hearing none President Schulz requested a motion to approve resolution #19-13 authorizing the Credentials Certificate. Motion made by Commissioner Larson, seconded by Commissioner Kraemer. Upon roll call vote, all were in favor and the motion based unanimously.

*Public Notice: Annual Postings of Regular Park Board Meetings*

President Schulz asked if there were any questions or concerns with the Annual Postings of Regular Park Board Meetings. Hearing none President Schulz requested a motion to approve the Annual Posting of Regular Park Board Meetings. Motion made by Commissioner Thomson, seconded by Commissioner Fisher. Upon roll call vote, all were in favor and the motion passed unanimously.

*Revised Athletic Association Requirements*

Hearing no questions or concerns, President Schulz entertained a motion to approve the Revised Athletic Association Requirements. Motion made by Commissioner Kraemer, seconded by Commissioner Larson. Upon roll call vote, all were in favor and the motion passed unanimously.

*The New Lenox Community Park District Liability Insurance Renewal for 11/08/19 to 11/08/20*

President Schulz asked if there were any questions or concerns with the New Lenox Community Park District Liability Insurance renewal for 11/08/19 to 11/08/20. Hearing none President Schulz requested a motion to approve the Liability Insurance Renewal for 11/08/19 to 11/08/20. Motion made by Commissioner Fischer, seconded by Commissioner Thomson upon a roll call vote, all were in favor and the motion passed unanimously.

*PDRMA 2020 Health Plan Selection Form (NLLCPD)*

Hearing no questions or concerns, President Schulz entertained a motion to approve PDRMA 2020 Health Plan Selection form. Motion made by Commissioner Thomson, seconded by Commissioner Fischer. Upon a roll call vote, all were in favor and the motion passed unanimously.

**Community Events**

President Schulz announced the upcoming events as follows:

**New Lenox Chamber of Commerce**

**2019 Annual Chamber Halloween fest:** October 26<sup>th</sup> located at the Village Commons from 1:30 p.m. to 3:30 p.m. Trunk or Treat, pumpkin decorating, and a Halloween surprise egg hunt will be available for more information contact the Chamber's website or call 815-485-4241.

**Lincoln Way Special Recreation Association**

**Trunk or Treat:** October 26<sup>th</sup> from 11:00 a.m. to 1:00 p.m., located at LWSRA. This free event is Open to the public and includes a DJ dance party and a bounce house. For more information call 815-320-3500.

**New Lenox Public Library**

**7<sup>th</sup> Annual Ghouls and Golf:** This mini golf fundraiser will be held Sunday, October 27<sup>th</sup> from 11:00 a.m. to 4:00 p.m., admission will be \$3. For more information call 815-485-2605.

**New Lenox Fire Protection District Foundation**

**Pancake Breakfast:** Will be held Saturday, November 9<sup>th</sup> at the New Lenox Fire Station 1 on Route 30 between 8:00 a.m. to 10:00 a.m. This is a free event but donations are welcome. Donations will benefit the Fire Station and the New Lenox Food Pantry. For more information call 815-463-4500.

**Village of New Lenox**

**Christmas in the Commons:** Will begin Saturday, November 30 from 4:00 p.m. to 8:00 p.m. There will be skate rentals, Christmas vendors and more to enjoy. Contact the Village of New Lenox at 815-442-6400 or visit their website.

**Adjournment**

At approximately 7:01 p.m., President Schulz requested a motion to adjourn the October 16, 2019 Regular Board Meeting of the New Lenox Community Park District Board of Commissioners. Motion made by Commissioner Larson, seconded by Commissioner Kraemer. Upon a voice vote, all were in favor and the motion passed unanimously.

Respectfully Submitted,  
Shelby Adler, Recording Secretary