

Minutes of the Regular Board Meeting of the New Lenox Community Park District Board of Commissioners held on Wednesday, September 18, 2019 at approximately 6:00 p.m. in the Board Room of the Village Hall, New Lenox, Illinois.

GENERAL FUNCTIONS:

- Call to order** President Schulz called the September 18, 2019 meeting to order at approximately 6:00 p.m.
- Pledge of Allegiance** President Schulz led the Board, Staff, and all others present in the Pledge of Allegiance.
- Roll Call** President Schulz directed the Recording Secretary to take roll call. Upon taking roll call, the following were present, Commissioners: Kraemer, Fischer, Larson, and President Schulz.
- Also, in Attendance** Executive Director Greg Lewis, Deputy Director of Executive Services Jacque Tuma, Director of Business Services Kathy Lynch, Director of Parks-Maintenance George Travnicek, Director of Golf Bob Schulz, Director of Recreation Lea Pipiras, and Deputy Director of Recreation Olga Viano.
- Treasurer's Report** Commissioner Kraemer quoted the totals from the Monthly Treasurer's Report as presented for August 31, 2019. President Schulz requested any questions or comments regarding the Monthly Treasurer's Report for August 31, 2019. Hearing no questions or comments, President Schulz requested a motion to approve the Treasurer's Report as presented for August 31, 2019. Motion made by Commissioner Larson, seconded by Commissioner Fischer. Upon a roll call vote, all were in favor and the motion passed unanimously.
- Payment of Bills** Commissioner Kraemer quoted totals from the Payment of Bills as presented for August 31, 2019. President Schulz requested any questions or comments. Hearing none, President Schulz requested a motion to approve the Payment of Bills as presented for August 31, 2019. Motion made by Commissioner Fischer, seconded by Commissioner Larson. Upon a roll call vote, all were in favor and the motion passed unanimously.
- Approval of Minutes** *Approval of Regular Meeting Minutes of August 21, 2019*
President Schulz requested any questions or comments on the Meeting Minutes of August 21, 2019. Hearing no questions or comments, President Schulz requested a motion to approve the Meeting Minutes of August 21, 2019 as presented. Motion made by Commissioner Kraemer, seconded by Commissioner Fischer. Upon a voice vote, all were in favor and the motion passed unanimously.
- At approximately 6:03 p.m. President Schulz asked the record to reflect Commissioner Thomson was present.
- Committee & Staff Reports**
- Business Services** Commissioner Thomson reported Director of Business Services, Kathy Lynch, and team are working with the audit team and the financial audit will go to final form by next meeting, no problems to note.
- Facilities / Planning** President Schulz stated the Administration Building has been renovated with new plant material and decorative rock has replaced the wood mulch. The Lions Community Center maintenance work is coming along nicely.
- Golf Course** Commissioner Kraemer reported August was a great month as there were only a couple of bad weather days. There was a lot of participation in the outings. Regular play was down because the 3 bad weather days fell on Sundays. The ladies' leagues have ended, and they are looking forward to 2020 already. The junior golf league has finished with over 2100 junior rounds and the Lincoln-Way season is underway. Commissioner Kraemer stated summer staff is starting to return to school and there will be limited staff for the rest of the 2019 season.
- Director of Golf, Bob Schulz, stated the Chili Open sign up starts October 1st, 2019 @ 7:00 a.m. with the event date of Saturday, November 9th. Director of Golf, Bob Schulz, went on to say it

(Committee & Staff
Reports, cont.)

sells out that first day, do not wait until October 2nd as the only option will be to be placed on a waitlist.

Parks/Development

Leigh Creek South/Heather Glen Update

Commissioner Larson noted the playground is still being fine-tuned and bids should go out sometime in October for Leigh Creek South/Heather Glen. Director of Parks-Maintenance Travnicsek reported the bid documents and finalization of them are being worked on. Executive Director Lewis stated the bid will go out this Fall even if a shovel isn't put into the ground just to make sure the bids come back where they need to be so there's no time lost in the Spring. Commissioner Fischer asked out of curiosity if these types of playgrounds had ever been built before. Director of Parks-Maintenance Travnicsek stated yes, there is one similar to ours in Elmhurst, it was about half a million dollars. Executive Director Lewis stated the biggest delay was that this was an older site and the as-builts weren't good as far as the bid documents, the company that did them is no longer in business. There was also a delay with the State in signing the contract but finally they signed it because they were waiting for the Department of Commerce to release money. Executive Director Lewis stated part of the Lincolnway Special Rec report is that they were able to submit to the Realtors Association for a grant for approximately \$10,000.

Sky Harbor Park Update

Commissioner Larson stated Executive Director Lewis and Director of Parks-Maintenance Travnicsek met with MaryJo Weller from the IDNR, the grant administrator, for Sky Harbor Park. She told them there were 150 applications but thought our project looks pretty good and has a lot of merit.

Association/Athletic Sites

Committee is reviewing and discussing the Athletic Association Requirement documents and would like to have revisions completed for review at November's Park Board meeting. Commissioner Larson stated the fencing is in at Spencer campus around the pond. Baseball is looking to renovate 15 infields this fall, and waiting on project documentation on Thorguard lightning detection system installation. Softball will renovate 1 infield.

Director of Parks-Maintenance Travnicsek reported the Thorgaurd project proposal had expired, but looks like it will probably be installed in October.

Recreation

Special Recreation

Executive Director Lewis stated a hard copy was given tonight. LWSRA continues to have a lot of programs. The Sports Banquet is coming up on the 29th of September at St. Jude's from 4:00 p.m. to 9:00 p.m.

September Asset of the Month – Responsibility (Self-Management)

Executive Director Lewis read the Asset of the Month.

Proud American Days 2019 Recap

President Schulz stated there are some bills and financials waiting to come in for Proud American Days, and there will be a final report next month.

Executive Director Lewis stated Menards issued the \$5,000 security deposit this year; this was just a matter of housekeeping on Menards side.

Recreation Summer 2019 Recap Video

President Schulz thanked the Recreation Department and stated it was a very nice video highlighting all of the programs offered by the Park District.

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Commissioner Fischer reported the flag football league's first set of games were on Saturday, August 17th. There are 433 players, 46 teams and 97 volunteer coaches for the flag football league. The children's basketball league has 246 participants signed up, and there is late registration going on. The Fall 2019 Kick start soccer program has 240 kids, 34 volunteers and a couple of divisions. The Park District programs are very popular. In a normal year, there are probably close to 300 programs offered and about 10,000 people take advantage of these programs. The Park District is doing their job in offering quality programs.

Commissioner Fischer stated the Metamucil golf outing, which is sponsored by The Friends of the Park, is on Tuesday, October 15th, at the Sanctuary Golf Course, 9:00 a.m. to 4:00 p.m. It benefits The Friends of the Park. It's a nice event.

Commissioner Fischer reported the Park District is hiring. There are full-time positions with the Maintenance Department. If interested, contact the Park District or go online to newlenoxparks.org. Also, in the Rec department, there are jobs available particularly in the ACES program which is the before-and-after-school program. It's a nice opportunity for students to pick up some extra hours, parents who are looking to work part time, grandparents – it offers flexible hours, opportunities for advancements – there are no nights, there are no weekends, there are no holidays. Competitive pay is offered. If interested in the before-and-after-school program, contact Jessica Tompkins at 815-485-3584 or go online at newlenoxparks.org or stop in our main office located at 701 West Haven.

Commissioner Fischer stated the free Barks and Brews event on Sunday, September 29th, from 12:00 p.m. to 3:00 p.m. Bring your four-legged friends to Firefighters Park where there will be a dog contest, raffle prizes, and a variety of dog-related vendors. You'll be able to purchase a nice cold brew for yourself, don't forget your ID, and all dogs must be on a leash.

Commissioner Fischer reported the Village of New Lenox is having their New Lenox Octoberfest to help fight hunger with our Friends of the Park Empty Bowls event. You can purchase a hand-painted bowl that was painted by a child in one of our programs and receive an unlimited amount of soup tastings from our local restaurants. The profits from the Empty Bowls event will go to the New Lenox Township Food Pantry. This event is on Saturday, October 5th, from 2:00 p.m. to 6:00 p.m. It's \$10 for pre-registration, and the deadline is Friday, September 27th or if you just want to walk up on the day, it's \$15. It's a great event.

Commissioner Fischer stated the New Lenox Historical Society is having their annual Octoberfest at the VFW here in town on Wednesday, October 9th, from 4:00 p.m. to 8:00 p.m. Head on down there and enjoy yourself a nice meal and support the New Lenox Historical Society.

Community Events

President Schultz announced the upcoming events as follows:

Village of New Lenox

Remember Me 2019: A Community Walk to Remember Our Youth: Saturday, September 21, beginning at 5:30 p.m. @ New Lenox Village Commons with suggested donation to ForeverU.

Community Rummage Sale in the Commons: Saturday, September 28, beginning at 9:00 a.m. @ New Lenox Village Commons – *This is sponsored by the Friends of the New Lenox Library.*

Contact the Village of New Lenox at 815-462-6400 for additional information.

New Lenox Chamber of Commerce

2019 Annual Chamber Halloween Fest: October 26th located at the Village Commons from 1:30 p.m. to 3:30 p.m. Trunk-or-Treat, pumpkin decorating, and a Halloween Surprise Egg Hunt will be available. For more information contact the Chamber's website or 815-485-4241.

Adjournment

At approximately 6:32 p.m., President Schultz requested a motion to adjourn the September 18, 2019 Regular Board Meeting of the New Lenox Community Park District Board of Commissioners. Motion made by Commissioner Thomson, seconded by Commissioner Larson. Upon a voice vote, all were in favor and the motion passed unanimously.

Respectfully Submitted,
Bethany Liszkiewicz, Recording Secretary