

Minutes of the Regular Board Meeting of the New Lenox Community Park District Board of Commissioners held on Wednesday, April 17, 2019 at approximately 6:00 p.m. in the Board Room of the Village Hall, New Lenox, Illinois.

GENERAL FUNCTIONS:

- Call to order** President Schulz called the April 17, 2019 meeting to order at approximately 6:02 p.m.
- Pledge of Allegiance** President Schulz led the Board, Staff, and all others present in the Pledge of Allegiance.
- Roll Call** President Schulz directed the Recording Secretary to take roll call. Upon taking roll call, the following were present, Commissioners: Thomson, Fischer, Larson, Kramer and President Schulz.
- Also in Attendance** Executive Director Greg Lewis, Attorney Angelo Vitiritti, Director of Recreation Lea Pipiras, Director of Parks-Maintenance George Travnicek, Director of Golf Bob Schulz, Director of Business Services Kathy Lynch, Deputy Director of Recreation Jason Braglia and Deputy Director of Executive Services Jacque Tuma.
- Treasurer's Report** Commissioner Kraemer quoted the totals from the monthly Treasurer's Report as presented for March 31, 2019. President Schulz requested any questions or comments regarding the monthly Treasurer's Report for March 31, 2019. Hearing no questions or comments, President Schulz requested a motion to approve the Treasurer's Report as presented for March 31, 2019. Motion made by Commissioner Larson, seconded by Commissioner Thomson. Upon a roll call vote, all were in favor and the motion passed unanimously.
- Payment of Bills** Commissioner Kraemer quoted totals from the Payment of Bills as presented for March 31, 2019. President Schulz requested any questions or comments. Hearing none, President Schulz requested a motion to approve the Payment of Bills as presented for March 31, 2019. Motion made by Commissioner Fischer, seconded by Commissioner Thomson. Upon a roll call vote, all were in favor and the motion passed unanimously.
- Special Guests** Government Finance Officers Association – Notice for FYE April 30, 2018 Certificate of Achievement for Excellence in Financial Reporting
Ms. Kim Auchstetter of the GFOA presented the park district for the 11th consecutive year the GFOA Certificate of Achievement for Excellence in Financial Reporting. Director of Business Services Lynch accepted the award. President Schulz congratulated Director of Business Services Lynch and Deputy Director of Business Services Acklin for a job well done.
- Mr. Joe Leddy – Water Chase Park Development
Mr. Joe Leddy of Water Chase thanked the Commissioners for allowing him to speak on behalf of the residences of Water Chase. Mr. Leddy gave some background on when he and his family moved into Water Chase back in 2007; they were the third home to be built in the subdivision; we built with O'Malley Builders. At this time, they were told a park would be built, but as of now there is no park in sight. The HOA has struggled over the past several years with the park district and whether a park was going to be built in the near future. He noted the builder made promises of a park and this subdivision's homes are affluent and cost anywhere from 400K-650K and we pay crazy taxes. Mr. Leddy noted the residences of Water Chase are extremely frustrated and there seems to be a lot of red tape to cut through in order their parcel of land to have a park built on it. Mr. Leddy noted the residents have been waiting for over 12 years for a park site and they do not understand what the lien on the property was for. Mr. Leddy noted he is here to get answers and to see if a park can be built in 3,5,10 years. President Schulz thanked Mr. Leddy for coming tonight and explained there is a process, procedures, and timeframe for building out parks. Executive Director Lewis noted the good news is we started maintaining the property to

help out the Village. Executive Director Lewis noted the bankruptcy was not clean and the lien was for the Lake Michigan water line; this is currently in the process of getting cleaned up. Executive Director Lewis explained the park district has a Master Plan and Water Chase is apart of this plan but the district has to wait for capital funding either by developer fees and/or OSLAD grants. Currently the district tied up with funding for Leigh Creek South which is a two-year process. It was noted Taylor Glen took years to build during a time when the OSLAD grant program was put on hold. It was noted we cannot spend funds if you don't have the funds; it was noted we do not build parks unless we have the funding available to do so. Mr. Leddy asked the board for an expectation for their park site and jump over the pecking order since they have been waiting 12 years; our children cannot ride their bikes to a park site without crossing Laraway Road, why can't the park district use the tax money to build the park. Executive Director Lewis noted the park district is the lowest dollar amount on your tax bill; we operate on \$.24; any new tax money helps us to maintain existing parks, our operating costs come from user fees which is at 60%. Mr. Leddy asked the board what do I tell our HOA. Commissioner Larson noted he's been a member of the board for 20 years now and explained the Water Chase HOA is aware of what is going and have been told the order of development and what the process is; it's the developer who failed the residents and there's a logical order. Executive Director Lewis commented this board is flexible but without State funding development of park sites was halted; and this board and staff never said a park was going to go in as quickly as you may have believed. Mr. Leddy noted there was a block party where concept plans were brought out for the residents to pick out; this was a false sense of hope for the residents, they thought finally their park was going to be built. Executive Director Lewis explained how NeuFairfield received their park site; this was supposed to be a turn-key park and the City of Joliet pulled the line of credit on the developer. This site had the equipment and couldn't be installed so the vendor pulls the equipment back and resold it. The HOA of NeuFairfield put a surcharge on their homes to raise funding to build a 300K park. Executive Director Lewis noted currently the park district has collect 56K from the impact fees at Water Chase Estates. Impact fees were explained to Mr. Leddy and how they are collected per lot once all impact fees. It was noted to the HOA group helped develop the concept plan at Water Chase for when a park does get built. Commissioner Larson noted Autumn Keuger was trying to promote the park and to get the residents involved; she had the costs and plans. Mr. Leddy asked what the board would communicate back to the residents. Executive Director Lewis commented to get organized, and come up with a plan of action outside of the box like NeuFairfield did; at this time the park district cannot promise a park. Mr. Leddy asked again for the park district to make special considerations.

Communications

IAPD – Power Play Grant

President Schulz noted the park district has received the IAPD -Power Play Grant again. Director of Recreation Pipiras thanked IAPD for the grant and noted it will be used for staff training and equipment.

Approval of Minutes

Approval of the Regular Meeting Minutes of March 20, 2019

President Schulz requested any questions or comments on the Public Meeting Minutes of March 20, 2019. Hearing no questions or comments, President Schulz requested a motion to approve the Consent Agenda as presented. Motion made by Commissioner Kraemer, seconded by Commissioner Thomson. Upon a voice vote, all were in favor and motion passed unanimously.

Approval of the Business Services Committee Meeting of March 28, 2019

President Schulz requested any questions or comments on the Business Services Committee Meeting minutes. Hearing no questions or comments, President Schulz requested a motion to approve the Business Services Committee Meeting of March 28, 2019 as presented. Motion made by Commissioner Thomson, seconded by Commissioner Fischer. Upon a voice vote, all were in favor and the motion passed unanimously.

Approval of the Special Meeting Tri-Annual Minutes of April 1, 2019

President Schulz requested any questions or comments on the Tri-Annual Meeting minutes. Hearing no questions or comments, President Schulz requested a motion to approve the Tri-Annual Meeting minutes of April 1, 2019 as presented. Motion made by Commissioner Fischer, seconded by Commissioner Kraemer. Upon a voice vote, all were in favor and the motion passed unanimously.

**Committee & Staff
Reports**

Business Services

2018 – Levy Will County Tax Rate Calculation

President Schulz noted the 2018 Tax Levy calculation was in the board packet for informational purposes.

New Entry Level Grade Chart Structure with \$10.00 Minimum Wage

President Schulz noted this was discussed in our workshop prior to the meeting and asked the Commissioners if there were any further questions. Hearing none, President Schulz requested a motion to approve the New Entry Level Grade Chart Structure with \$10.00 Minimum Wage. Motion made by Commissioner Thomson, seconded by Commissioner Fischer. Upon roll call vote, all were in favor and the motion passed unanimously.

Fiscal Year 19/20 Personnel Budget Increase employees not to exceed 3% for cost of living, longevity and merit. (Excludes Entry Level Compensation Chart Adjustments) Exception: Personnel Budget Increase for employees in positions falling below Entry Grade Level will be brought to the Entry Grade Level (Replaces/Excludes Increase not to exceed 3% for cost of living, longevity and merit.)

President Schulz requested a motion to approve the above. Motion made by Commissioner Kraemer, seconded by Commissioner Larson. Upon roll call vote, all were in favor and the motion passed unanimously.

Commissioner Thomson reported staff did a great job regarding personnel there were many drafts of what would be the best for the district. The pay structure and grid have been updated to reflect the minimum, midpoint, and maximum now which is a better structure for the district to use moving forward. Commissioner Thomson congratulated Director of Business Services Lynch on receiving the GFOA award for the 11th year.

President Schulz thanked the Business Services Committee for all their hard work with their recommendation for the upcoming fiscal year regarding personnel.

Facilities / Planning

President Schulz reported a lot of maintenance and updating has been done in the past month. The Lions Community Center had to replace the two southern HVAC units and the two northern units will be replaced in 2019-2020 budget.

The Administration Building continues to upgrade the lighting with LED lighting and ceiling tile.

Golf Course

Golf Course

Commissioner Kraemer reported the course is up and running. The tile and carpeting have been cleaned for the season. They are done with tree removal and clean up and ready for play. Outings are going well for the upcoming season along with the lesson program. Commissioner Kraemer noted the practice bunker is being reshaped.

Director of Golf Bob Schultz thanked the Martin J Larson foundation for their generous donation of \$1,000.00 to go towards an ADA golf cart which should be here next week; and they will be looking into grants to purchase another ADA golf cart.

Parks/Development

Development Projects Update

Commissioner Larson noted the residents of Sky Harbor like scheme 2. Commissioner Fischer commented this site is not 100% out of development and doesn't want patrons to think it is. Director Lewis noted this is just a jump start because the district is currently deficient in Tennis Courts and we are building them out of the bond processed; the upcoming budget will drive what we can do in the upcoming year.

Leigh Creek South Update

Commissioner Larson noted we are still waiting for the IDNR agreement but in the packet, you will find the tentative timeline from Planning Resources and if things work out we are hopefully to begin construction in the Fall.

Tri-Annual Update

Director of Parks-Maintenance Travnicek commented the meeting was good; Mustangs did not have a representative. Soccer came with their documentation this time. Moving forward it was discussed to have the spring Tri-Annual in March instead of April since the associations take the fields on April 1st; this will give them time to get all their documents into us.

Director of Parks-Maintenance Travnicek noted in Bristol Park it was discovered there are numerous sink holes at the south/west section of the flood plain area. It was discovered this was an old farmer drain tile running north and south which has been compromised. We will be replacing approximately 180 lineal ft of 2-foot clay tile sections with 20ft long , 24-inch diameter corrugate plastic pipe.

Director of Parks-Maintenance Travnicek mentioned to the board that seven park sites had been hit with vandalism/graffiti last week (end of March) when it was Spring Break.

Recreation

Asset of the Month – Positive View of Personal Future – Grit & the Power of Passion

Executive Director Lewis read the asset of the month quote out loud.

Special Recreation Update

Executive Director Lewis reported the National Wheelchair Basketball was a huge success and Keith Wallace is hopeful to put a bid in to host again in 2020. Executive Director Lewis reported he is now on the Budget Committee and there is some reviewing taking place for the payments from Park District contributions and how it flows.

Proud American Days 2019 Update

Deputy Director of Recreation Braglia read the headliners for the bands. Thursday night is 7th Heaven, Friday night is Infinity, and Saturday night is Hair Bangers Ball. Currently sponsorship is up by \$8,200.00 at this time from a year ago; we currently are at \$21,250.00. For more information regarding the Proud American Days Festival please visit our website www.proudamericandays.org.

Aces Before and After School Care Recap

Director of Recreation Pipiras noted we are currently at 702 children are registered for the program; all staff completed DCFS Mandate Reporter training. Director of Recreation Pipiras thanked District 122 for our continuous partnership.

Fees and Charges

Director of Recreation Pipiras commented fees have been increased for programing; the smaller programs increased by \$1.00 and the larger programs increased by \$2.00. There is also a volunteer fee now for Flag Football and Basketball; if a parent volunteers then we will refund the \$15.00.

President Fischer noted the Fees and Charges increased to keep up with expenses along with accommodating the minimum wage increases; the district may have to adjust fees to accommodate expense in the future. Commissioner Fischer noted the Basketball program received high kudos this past season. Commissioner Fischer noted we implemented a new software for our registration process on March 25th and thanked Tracy Wrase and Jacque Tuma for taking the charge on getting this software up and functioning. Commissioner Fischer noted on Saturday, May 4th is Touch a Truck and on Thursday, May 9th from 5:30PM-7:30PM is the Park District's 50th Anniversary party at Firefighters Park and hot dogs will be sold for \$.50. Commissioner Fischer noted the Loyalty Day parade is Sunday, May 5th and for more information to call Sharon at 815/478.4781.

New Business

Resolution #19-05 Authorizing the Execution of the Agreement with Andromeda Technology Solutions, Inc.

President Schulz asked if there were any questions or concerns with Resolution #19-05. Hearing none, President Schulz requested a motion to approve Resolution #19-05 Authorizing the Execution of the Agreement with Andromeda Technology Solutions, Inc. Motion made by Kraemer, seconded by Commissioner Larson. Upon roll call vote, all were in favor and the motion passed unanimously.

Adjournment

At approximately 7:13 p.m., President Schulz requested a motion to adjourn the April 17, 2019, Regular Board Meeting of the New Lenox Community Park District Board of Commissioners. Motion made by Commissioner Larson, seconded by Commissioner Thomson. Upon a voice vote, all were in favor and the motion passed unanimously.

Respectfully Submitted,
Jacque Tuma
Recording Secretary