

Minutes of the Tri Annual Meeting held on Monday, April 1, 2019 at 6:30 pm at the New Lenox Community Park District, New Lenox, IL.

### **GENERAL FUNCTIONS:**

**Call to order** Director of Parks-Maintenance called the April 1, 2019 meeting to order at approximately 6:30 pm.

**Roll Call** In Attendance: Commissioner Kraemer, Director of Parks-Maintenance George Travnicsek, Ken Stephens Park-Maintenance Assistant Director, Paul Berlin NLBA, Nick Turton NLGSA, Dion Calandriello and Mike Plesek NLSA, Scotty Gouty NLYFA and Office Coordinator Jenni Piotrowski.

**Associations Reports** Paul Berlin NL Rebels Baseball  
Numbers are at about 800 right now, we don't expect the numbers to shift much.

Upcoming projects include resurfacing on some fields 6, 8, 12 and 13. Sports Field will be doing the work, Director of Parks-Maintenance Travnicsek pointed out to make sure the project sheet before the work begins so that the NLCPD and NLSA 122 keeping them in the loop. Also, NLBA will do some general normal maintenance.

Nick Turton NLGSA Girls Softball Association  
Nick Turton reported sitting around 500 for the Spring.

Upcoming projects: Fencing issues at Walona are in the works to be installed, just waiting on all the legal paperwork and Nicor. Sports Fields is also doing the work on the fields after Spring season. Looking to do 2 to 4 fields. June/July on target to replace all field boxes and usual maintenance.

Scott Gouty NLYFA  
Number are about 230 football players and 130 cheerleaders. Looking to have a 2<sup>nd</sup> signup in May to get the numbers up.

Upcoming projects: Currently we have none. Director of Parks-Maintenance reported on quotes for the entrance and exit drives to the 4H fields off Francis due to the pot holes. There was discussion that NLYFA does not have \$15,000 to fix or replace the entrance/exit drives. Commissioner Kraemer was discussing why if there are other organizations using the 4H complex this is strictly being targeted for NLYFA to pay for. So, this is an ongoing battle that we are still trying to come to an agreement.

Mike Plesek/Dion Calandriello NLSA  
Mr. Plesek reported recreation numbers were about 350. Legacy is approximately 175, registration is still ongoing.

Upcoming projects: Doing some work and maintenance on turf at Nelson and Spencer.

**Park District** Director of Parks-Maintenance Travnicsek reported ADA screening paths need to be topped off at Tyler/Bentley, Spencer and Nelson.

Director of Parks-Maintenance Travnicsek handed out all the required documents and reported all association documents need to be turned in a more-timely manner. Also, reported the COI and field permits are needed to have BEFORE first practice. Commissioner Kraemer suggested that we may move the Tri-Annual meeting to March 1, 2019 so that we have documents before the 1<sup>st</sup> practice and required by April 1<sup>st</sup> otherwise you will not be allowed on the fields.

Director of Parks-Maintenance Travnicek stated all bleacher inspections will be done 1<sup>st</sup> week of May. NLCPD will be paying for the bleacher inspections by ET Paddock If repairs need to be made that will be on the association or perhaps a split cost depending on the severity of the repair.

Director of Parks-Maintenance Travnicek reported all port-a-johns are out on site. Trash cans are out. Mowing will start mid-April. Turf applications start end of April and continue into May. NLBA likes to get crabgrass preventors first and about 6 weeks then apply weed and feed. NLCPD and NLSA work hand in hand with applying weed and feed and fertilization. NLYFA at 4H fields, we are trying to help out with weed and feeds. This year NLCPD wants to do some aeration at some fields this year.

Director of Parks-Maintenance Travnicek reported that Drop Zone has been bought out by Lakeshore Waste Service now labeled Pit Stop. Pit Stop office staff should have on file 3 contact people from each organization if there are issues during the week/weekend to get things fixed or serviced.

Director of Parks-Maintenance Travnicek stated we are going to start adding mulch for curb appeal at sites. As far as seal coating, Nelson, Bentley and Walona parking lots will be completed early Spring.

Director of Parks-Maintenance Travnicek reported on BP Pipeline are going to be utilizing the parking lot at Stonebridge approximately 3<sup>rd</sup> week of April due to a BP Pipeline that needs repair and they are not sure how long this will take and the extent of work to be completed. BP are looking to be out there Monday through Saturday. Nick Turton allowed Monday through Friday until 4:30 and NO on Saturdays because parking is utilized by NLGSA for practices.

Parks-Maintenance Assistant Director Ken Stephens just noted that he really needs the schedules the sooner the better.

## **Adjournment**

Director of Parks-Maintenance Travnicek thanked all for attending the meeting. Director of Parks-Maintenance Travnicek reminded all associations that next Tri-Annual Meeting will be Monday, August 5<sup>th</sup> at 6:30pm. Director of Parks-Maintenance adjourned the Tri-Annual Meeting of April 1, 2019 at approximately 7:31 pm

Respectfully Submitted,  
Jenni Piotrowski  
Recording Secretary