

Minutes of the Regular Board Meeting of the New Lenox Community Park District Board of Commissioners held on Wednesday, October 17, 2018 at approximately 6:02 p.m. in the Board Room of the Village Hall, New Lenox, Illinois.

GENERAL FUNCTIONS:

Call to order President Schulz called the October 17, 2018 meeting to order at approximately 6:02 p.m.

Pledge of Allegiance President Schulz led the Board, Staff, and all others present in the Pledge of Allegiance.

Roll Call President Schulz directed the Recording Secretary to take roll call. Upon taking roll call, the following were present, Commissioners: Kraemer, Fischer, Larson, Thomson and President Schulz.

Also in Attendance Executive Director Greg Lewis, Director of Parks-Maintenance George Travnicek, Director of Recreation Lea Pipiras, Director of Golf Bob Schulz, Director of Business Services Kathy Lynch, Deputy Director of Business Services Karen Acklin, Attorney Angelo Vitiritti, Deputy Director of Recreation Jason Braglia, and Deputy Director of Executive Services Jacque Tuma.

Treasurer's Report Commissioner Kraemer quoted the totals from the Monthly Treasurer's Report as presented for September 30, 2018. President Schulz requested any questions or comments regarding the Monthly Treasurer's Report for September 30, 2018. Hearing no questions or comments, President Schulz requested a motion to approve the Treasurer's Report as presented for September 30, 2018. Motion made by Commissioner Thomson, seconded by Commissioner Fischer. Upon a roll call vote, all were in favor and the motion passed unanimously.

Payment of Bills Commissioner Kraemer quoted totals from the Payment of Bills as presented for September 30, 2018. President Schulz requested any questions or comments. Hearing none, President Schulz requested a motion to approve the Payment of Bills as presented for September 30, 2018. Motion made by Commissioner Larson, seconded by Commissioner Fischer. Upon a roll call vote, all were in favor and the motion passed unanimously.

Special Guests Mr. Ed McCormick delivered a presentation outlining the results of the 2017-2018 audit; a binder outlining the audits results was provided to the Board.

Executive Director Lewis commented on the tax rate decreasing to 1.3% and the importance of the community understanding the Park District is doing more with less revenue. Executive Director Lewis reported the high taxes in our area are not related to Park District fees.

PAD 2018 Partner Organizations Check Presentation

Deputy Director of Recreation Braglia, on behalf of the New Lenox Community Park District Board of Commissioners and staff thanked our 2018 Proud American Days Partners for their outstanding performance, hard work and dedication to our festival and the community. The organizations included the Knights of Columbus Council #10926 (represented by Tom Cousins and Tim Pastern), Lincoln Way Central Music Boosters (represented by Sara Strache), Lincoln Way Special Recreation Foundation (represented by Keith Wallace), New Lenox Friends of the Park (represented by Tony Kroll, Paul Manzi, Carol Barnas and Jaynie Olson) and New Lenox Lions Club (represented by

Marie Wheeler and Lynn Eckhardt). Deputy Director of Recreation Braglia also reported the organizations put forth 251 hours of volunteer time towards our event. We are extremely grateful to them and for the check that was provided in the amount of \$2,510.00.

Communications President Schulz reported on the IAPD Statewide Results of Agency Facility and Program Usage survey which was included in the board information and thanked the staff for their prompt response to the survey. President Schulz reported the results provide a significant amount of useful information. Executive Director Lewis reported on the survey explaining the information provides the community with the number of programs that are offered, the number of jobs that are created, the special projects that are completed and its important information that needs to get out to the community.

Consent Agenda Approval of Regular Board Meeting Minutes of September 19, 2018
President Schulz requested any questions or comments on the Consent Agenda. Attorney Angelo Vitiritti reported he attended the last board meeting and his name was not reflected in the attendance of the minutes. President Schulz indicated the correction to the minutes would be made. Hearing no further questions or concerns, President Schulz requested a motion to approve the Consent Agenda as presented. Motion made by Commissioner Kraemer, seconded by Commissioner Thomson. Upon a voice vote, all were in favor and the motion passed unanimously.

Committee & Staff Reports Business Services
President Schulz requested any questions or comments regarding Fiscal Year 2017-2018 Audit. Hearing none President Schulz requested a motion to approve the 2017-2018 audit. Motion made by Commissioner Larson, seconded by Commissioner Kraemer. Upon a voice vote, all were in favor and the motion passed unanimously.

Commissioner Thomson highlighted the renegotiation of the 2017-2018 liability insurance stating the negotiations paid off. Director of Business Services Lynch explained the negotiations resulted in increased coverage at the same rate.

Director of Business Services Lynch introduced and welcomed Karen LaPointe to the Business Services team. Director of Business Services Lynch reported Karen joined the Business Services Department as a full-time Supervisor on October 1, 2018. Karen is a New Lenox resident and has sixteen years of accounting experience and will be an asset to the department.

Facilities/Planning
President Schulz reported all the down spouts were tied into the catch basins at the Lions Community Center and new curbing was installed which should help with the drainage issues including run off and water collection in the door ways. President Schulz also reported the skate sharpening area is being set up which will keep staff busy.

Golf Course Golf Course
Commissioner Kraemer reported the Golf Course had a decent September with Golf and Fish being a great success noting the weather played a big part. Commissioner Kramer reported fall rates have begun. Commissioner Kraemer reported projects regarding

drainage on 2, 3, 5, 7, 8 and 14 are underway. Commissioner Kraemer reported over 30,000 rounds of golf will be played in 2018. Commissioner Kraemer commented on all the projects that were completed this year including the bunkers on 12 and 14 along with the staff addressing numerous irrigation issues. In addition, Commissioner Kraemer reported other winter maintenance issues are taking place including aerating and removal of trees. Director of Golf Schulz reported there is a run on irrigation compressors to blow out the equipment. Director of Golf Schulz is targeting the end of the month to rent the equipment for maintenance projects. Director of Golf Schulz reported the Chili open sold out in less than an hour.

Parks/Development Development Project Update

Commissioner Larson reported on two projects currently in preliminary stages. The projects include concessions and washrooms for Mustang Football and permanent bathrooms for Rebels Baseball at Tyler-Bentley.

Commissioner Larson reported new business at Sky Harbor commenting their park development will be next.

Leigh Creek South Update

Commissioner Larson reported Leigh Creek OSLAD Grant application has been submitted to IDNR and it remains in their hands.

Commissioner Larson reported turf application has occurred at the parks and fields in addition to regular maintenance. Commissioner Larson reported concrete projects and issues have been addressed and seal coat projects are underway as well as the basketball court at Spencer. Commissioner Larson noted Director of Park Maintenance is being proactive by removing all the porta johns at the parks before Halloween to help avoid vandalism. Commissioner Larson thanked the Friends of the Park and The Village of New Lenox and staff for their participation in the empty bowls event. Commissioner Larson commented on the positive feedback he received.

Director of Parks and Maintenance Travnicek reported his staff will begin winterizing drinking fountains lines and bringing in pond aerators. Director of Parks and Maintenance Travnicek reported the area in the Commons is being excavated for the synthetic ice rink, working on getting the area level for the ice rink.

Land Options/Purchase

Executive Director Lewis introduced the Land Options/Purchase photographs which were included in the board packet explaining the Village has land that they may want to swap. Executive Director Lewis reported more information and details will be forthcoming in the next thirty days at which time the Board can meet in a special meeting to discuss the details. Executive Director Lewis commented the two priorities in the near future for the Park District is additional storage at Country Creek and a dog park.

Recreation

Asset of the Month – Constructive Use of Time: Time Scheduling & Screen Usage

Executive Director Lewis read the Asset of the Month, Constructive Use of Time: Time Management and Screen Usage. Young person knows how to balance his or her schedule to engage in those organizations and activities that will help him or her grow, serve

others, and positively fill “nothing to do” periods. October quote, “almost everything will work again if you unplug it for a few minutes, including you.”

Special Recreation

Monthly Reports, Staff Report, Monthly Financial Reports

Executive Director Lewis reported on Oct 27th LWSRA will host their trunk or tree event and on October 29th they will participate in an active shooter meeting. In addition, Executive Director Lewis reported there were 69 participants in the summer program commenting bringing Frankfort Square into the fold helped. Commissioner Fischer commented about the grants targeted for the playground and their target goal. Executive Director Lewis reported their target goal is \$200,000. Executive Director Lewis reported there have been additional donations and with those donations LWSRA has begun to update the front office space and create a sensory room. Executive Director Lewis reported the Park District donated some office furniture to help with their office update. Executive Director Lewis additionally commented on the partnership between the Park District and LWSRA and how the land donation made building the structure possible, allowing the community and the subdivision to have access to the activities making the homeowners happy as well.

Proud of American Days

Executive Director Lewis reported the event had a loss of \$3,454.66. Executive Director Lewis reported the committee has met with the vendors and have been discussing where we go next year, learning towards having the event. Executive Director Lewis reported there has been a downward trend and we have been losing money on the event. Executive Director Lewis reported the event cannot happen without volunteers, sponsors and Menards contribution. Executive Director Lewis reported this is not a revenue generating event it is an event for the community, and it is our goal to provide a safe community event and an opportunity for the volunteers and sponsors to get their message out. Executive Director Lewis commented the biggest thing is the special needs day, stating hundreds of kids count on that day and there is nothing like it offered in the community. Executive Director Lewis reported the goal is to find a way to make the event break even. Executive Director Lewis reported by the first of the year there will need to be a commitment from Menards explaining a decision will be made soon.

Commissioner Fischer reported fall kick start soccer leagues kicked off on September 9th with 265 players an increase of 85 from last year. In addition, children’s basketball league currently has 537 participants enrolled. Commissioner Fischer wanted to give a shout out to Pooch-a-Palooza event sponsor Tucker’s Doggie Delights and 13 other vendors who participated. In addition, a big thanks to the 150 dog owners and families who attended the event on September 30th. Commissioner Fischer reported the Empty Bowls event on October 6th was a great fundraiser for the food bank, unfortunately the weather was not ideal. Over 500 bowls were painted and 270 bowls were sold. Commissioner Fischer reported on the newly revamped website. The last time the website was updated was 2007. The new website is easy to navigate and has received positive comments from residents. Commissioner Fischer thanked Kathy and the Business Services staff for their assistance with the audit. Commissioner Fischer reported on the upcoming Jedi in Training event scheduled for Sunday, November 11th

from 3:00pm – 5:00pm at the Lion’s Community Center and the Gobbler Gauntlet 5K race/walk scheduled for Saturday, November 17th at the Sanctuary Golf Course beginning at 8:00am and benefiting NLCPD scholarship fund.

New Business

Resolution No. 18-22 Resolution Authorizing the Execution of the Lease/Purchase Agreement with Santander Bank

President Schulz entertained a motion to approve Resolution No. 18-22. Commissioner Fischer inquired if the vehicle is kept in the garage during the winter months. Executive Director Lewis replied yes. Hearing no additional questions or concerns President Schulz continued with the motion to approve Resolution No. 18-22. Motion made by Commissioner Fischer, seconded by Commissioner Kraemer. Upon a roll call vote, all were in favor and the motion passed unanimously.

Resolution No. 18-23 Credentials Certificate

President Schulz volunteered to be the designated delegate to the Business Meeting of the IAPD on January 26, 2019. Commissioner Fischer volunteered to be first alternate and Executive Director Greg Lewis volunteered to be second alternate. President Schulz entertained a motion to approve Resolution No. 18-23. Motion made by Commissioner Thomson, seconded by Commissioner Larson. Upon a roll call vote, all were in favor and the motion passed unanimously.

Resolution No. 18-24 Resolution Authorizing the Execution of Agreement with Planning Resources, Inc. (Sky Harbor Park Site Development)

Hearing no questions or concerns, President Schulz entertained a motion to approve Resolution No. 18-24. Motion made by Commissioner Larson, seconded by Commissioner Kraemer. Upon a roll call vote, all were in favor and the motion passed unanimously.

Public Notice: Annual Posting of Regular Park Board Meetings

Hearing no questions or concerns, President Schulz entertained a motion to approve Public Notice: Annual Posting of Regular Park Board Meetings. Motion made by Commissioner Larson, seconded by Commissioner Thomson. Upon a voice vote, all were in favor and the motion passed unanimously.

The New Lenox Community Park District Liability Insurance Renewal for 11/08/18 to 11/08/19

Hearing no questions or concerns, President Schulz entertained a motion to approve Liability Insurance Renewal for 11/08/18 to 11/08/19. Motion made by Commissioner Kraemer, seconded by Commissioner Larson. Upon a role call vote, all were in favor and the motion passed unanimously.

PDRMA 2019 Health Plan Selection Form (NLCPD)

Hearing no questions or concerns, President Schulz entertained a motion to approve PDRMA 2019 Health Plan Selection Form. Motion made by Commissioner Kraemer, seconded by Commissioner Larson. Upon a role call vote, all were in favor and the motion passed unanimously.

Community Events **New Lenox Chamber of Commerce**

Chamber of Commerce Halloween Fest – Saturday, October 27th, 1:30pm-3:30pm, located at the New Lenox Village Commons. Trunk-or-Treat, Halloween Egg Hunt, Coloring and Costumer Contests. For more information, call the Chamber of Commerce at 815.485.4241.

New Lenox Lions Club

Save the date for Breakfast with Santa on Sunday, December 2, 2018 from 8:00am – 12:00pm, at Lincoln Way West.

New Lenox Scouts

New Lenox Scouts are Scouting for Food with the 16th Annual Food Drive. Empty paper bags will be delivered to New Lenox residents November 1st-6th and collected on November 11th. All the items collected will be delivered to New Lenox food pantries.

President Schulz reminded everyone to get out and vote on November 6th.

Adjournment

At approximately 7:08 p.m., President Schultz requested a motion to adjourn the October 17, 2018 Regular Board Meeting of the New Lenox Community Park District Board of Commissioners. Motion made by Commissioner Larson, seconded by Commissioner Thomson. Upon a voice vote, all were in favor and the motion passed unanimously.

Respectfully Submitted,
Kimberly Pohrte, Recording Secretary