

Minutes of the Regular Board Meeting of the New Lenox Community Park District Board of Commissioners held on Wednesday, December 21, 2016 at 6:00 pm in the Board Room of the Village Hall, New Lenox, Illinois.

GENERAL FUNCTIONS:

- Call to order** President Fischer called the December 21, 2016 meeting to order at approximately 6:01 pm.
- Pledge of Allegiance** President Fischer led the Board, Staff, and all others present in the Pledge of Allegiance.
- Roll Call** President Fischer directed the Recording Secretary to take roll call. Upon taking roll call, the following were present, Commissioners: Kraemer, Schulz, Thomson, Larson and President Fischer.
- Also in Attendance** Executive Director Greg Lewis, Communications/Marketing Supervisor Lauren Lotz, Director of Recreation Shirley Braglia, Deputy Director of Executive Services Jacque Tuma, Director of Parks-Maintenance George Travnicsek, Director of Golf Bob Schulz, Business Services Supervisor Karen Acklin.
- Treasurer's Report** Commissioner Kraemer quoted the totals from the monthly Treasurer's Report for November 30, 2016. President Fischer requested any questions or comments regarding the monthly Treasurer's Report for November 30, 2016. Hearing no questions or comments, President Fischer requested a motion to approve the Treasurer's Report as presented November 30, 2016. Motion made by Commissioner Larson, seconded by Commissioner Schultz. Upon a roll call vote, all were in favor and the motion passed unanimously.
- Payment of Bills** Commissioner Kraemer quoted totals from the Payment of Bills presented for November 30, 2016. President Fischer requested any questions or comments. Hearing none, President Fischer requested a motion to approve the Payment of Bills as presented for November 30, 2016. Motion made by Commissioner Schulz, seconded by Commissioner Thomson. Upon a roll call vote, all were in favor and the motion passed unanimously.
- Amendment to Agenda:**
- Special Guests** President Fischer requested a motion to amend the meeting agenda in order to acknowledge Resolution #16-17 honoring Grace Curran, State of Illinois Class AA State Champion at the 2016 IHSA Golf Tournament, Resolution #16-18 honoring the New Lenox Varsity Jr. Warriors Football team and cheerleading squad for the 2016 Super Bowl Championship and Resolution #16-19 Resolution of the New Lenox Community Park District Honoring the New Lenox Jr. Knights Lightweight Football Team and Cheerleading Squad for the 2016 Super Bowl Championship. Motion made by Commissioner Kraemer, seconded by Commissioner Larson. Upon a voice vote, all were in favor and the motion passed unanimously.
- New Business** Resolution #16-17 Honoring Grace Curran State of Illinois Class AA State Champion at the 2016 IHSA Golf Tournament
President Fisher asked for any questions or comments, hearing none, he requested a motion to approve Resolution #16-17 Honoring Grace Curran State of Illinois Class AA State Champion at the 2016 IHSA Golf Tournament. Motion made by Commissioner Kraemer and seconded by Commissioner Thomson. Upon a roll call vote the resolution passed unanimously.
- Resolution #16-18 Honoring New Lenox Jr. Warriors Varsity Team and Cheerleaders Super Bowl Championship
President Fisher asked for any questions or comments, hearing none, he requested a motion to approve Resolution #16-18 Honoring New Lenox Jr. Warriors Varsity Team and Cheerleaders Super Bowl Championship. Motion made by Commissioner Larson and seconded by Commissioner Schulz. Upon a roll call vote the resolution passed unanimously.
- Resolution #16-19 Honoring New Lenox Jr. Knights Lightweight Team and Cheerleaders Super Bowl Championship
President Fisher asked for any questions or comments, hearing none, he requested a motion to approve Resolution #16-19 Honoring New Lenox Jr. Knights Lightweight Team and Cheerleaders Super Bowl Championship. Motion made by Commissioner Larson and seconded by Commissioner Thomson. Upon a roll call vote the resolution passed unanimously.
- Consent Agenda** Approval of the Public Hearing Meeting Minutes of November 16, 2016 and Approval of the Regular Meeting Minutes of November 16, 2016
President Fischer requested any questions or comments on the Consent Agenda. Hearing no questions or comments, President Fischer requested a motion to approve the Consent Agenda as presented. Motion made by Commissioner Kraemer and seconded by Commissioner Larson. Upon a voice vote, all were in favor and the motion passed unanimously.

**Committee & Staff
Reports
Business Services**

Business Services

President Fischer recognized employees for their years of service with New Lenox Community Park District: Mark Moustis for 5 years of service, Lauren Lotz on 10 years of service full-time and 3 years part-time, Lea Pipiras for 10 years of service, Bob Schulz for 10 years of service, Michael Wesolowski for 10 years of service, Doug Eggert for 15 years of service and George Travnicek for 20 years of service. President Fischer added Commissioner Kraemer along with himself met with Director of Business Services Kathy Lynch and Executive Director Greg Lewis to discuss switching to a new drug enforcement company for random employee drug testing. The company the Park District is considering is Physicians Immediate Care located here in New Lenox. President Fischer added the cost difference between our current provider and Physicians Immediate Care is minimal but the benefits far exceed what we receive now. President Fischer reported Commissioner Kraemer along with himself also discussed working on a social media policy which will be discussed at their workshop in January.

Facilities/Planning

Facilities/Planning

Commissioner Thomson reported the Administration Building at 701 Haven had HVAC issues worked on by Johnson Controls. Commissioner Thomson also highlighted he was impressed with the Park District employee holiday party which was held at the Lions Community Center banquet room. Commissioner Thomson added if anyone is interested in hosting a party at one of the Park Districts rooms, the information is online and in our catalog.

Director of Parks-Maintenance, Director of Recreation

Director of Parks-Maintenance George Travnicek presented slide of the synthetic ice rink. Director of Parks-Maintenance George Travnicek reported the platform to the synthetic ice rink took over 80 2x4 16 footers, 110 2x6 16 footers, 72 sheets of plywood, 1,500 screws, 2,500 nails along with over 200 staff hours. Director of Parks-Maintenance George Travnicek also added the District is working on resubmitting for Illinois Energy Now Program a check for \$2,700 from a check for \$2,700 from the parking lot light work completed at the Lions Community Center. Director of Recreation Shirley Braglia reported the synthetic ice rink rentals are up to 269 skate rentals and on opening day, there was 191 skates rented. Please visit our website for more information on skate rental times.

Golf Course

Golf Course

Commissioner Kraemer reported the Chili Open was a great event along with the staff making 27 pans of Chili. Commissioner Kraemer added this Winter the golf course will again have a temporary green on hole 14 for Winter golfing. Also, the golf course went over 33,800 rounds this year which is 2,100 more rounds than last year. Director of Golf Schulz added the Penguin Open will be held on Sunday, January 22nd, you can find more information on The Sanctuary's website. Director of Golf Schulz also added Grace Curran is the first State Champion he has ever known prior to winning State. Grace puts in an amazing effort and played the best three days of golf she has ever had.

2016 Golf Summit Agenda & Survey Results

Director of Golf Schulz reported attending the Golf Summit on December 14, 2016 along with Executive Director Greg Lewis, Superintendent Doug, Mike with food and beverage and Kathy with our Pro Department. Director of Golf Schulz added there was a couple speakers which talked about turf, it was a wetter year this year with a lot of water damage. Director of Golf Schulz stated after the speakers, attendees broke into separate groups to discuss different issues but a couple issues that were discussed was to make the golf course more playable by removing some bunkers to make a quicker round of golf along with a discussion on coming up with a better solution to limit cart traffic. Executive Director Greg Lewis added there was also discussions on resident passes for golf courses but there is no benefit for our golf course in utilizing a resident pass. Sanctuary Golf Course has discount golf on Wednesdays.

Parks/Development

Development Projects Update

Commissioner Larson stated we are still waiting on the transfer of deed and title for the Water Chase subdivision along with resurfacing the asphalt path which will be funded 100% by the Village. Commissioner Larson added Haines Park ice rink is ready for use. Commissioner Larson commended all the workers who helped to build the synthetic ice rink located in front of the Village Hall.

December Tri-Annual Meeting Update

Director of Parks-Maintenance George Travnicsek attended the Tri-Annual meeting which was held on December 5, 2016 with all Associations present. Commissioner Larson reported the meeting went very well with no major projects planned for 2017. There was a total of 4,168 players and share leaders for the year. Commissioner Larson reported girls' softball will have a new President and Treasurer. Also, Kevin Shannon will be stepping down as President with the New Lenox Soccer Association. Commissioner Thomson was not able to attend the meeting but after reviewing the minutes and talking with different Associations, Commissioner Thomson has found over the year's open communication has proven to show we have been able to resolve issues on a more timely basis.

Recreation

Asset of the Month – Support/Parent Involvement

My parents are my key to success by helping and guiding me along the way. Quote of the Month: "There are two – and only two – keys to educational success: hard work and parental involvement", Michael Farris. Executive Director Lewis read the December Asset of the Month and quote aloud.

Special Recreation

Monthly Reports, Staff Report, Monthly Financial Reports, Annual Financial Report for the Year Ended May 31, 2016

Executive Director Lewis stated Special Recreation had an audit presentation, the auditor was very impressed with the processes which are now in place along with the condition with the financial reports. We have been contacted by a couple smaller and larger communities about joining our Special Recreation Association. We will have to make a decision by next year to see where we want to go. Executive Director Lewis added there has been employee changes as of December 1st, not only is it dollars and cents in our employees' salaries it is also the jobs our employees are responsible for. By law Special Recreation needed to move those employees from a salary position to a RO position. Executive Director Lewis also reported there was a bid for the access road which was not complete and was left out on the bid package. After the attorney's review the bid we will bring it to the Board.

Proud American Days 2076 Planning

Executive Director Lewis reported Menards will be contacted after the 1st of January to request the use of the property. Executive Director Lewis reported work continues on booking bands and entertainment.

Commissioner Schulz commended Diana Kroll on her photographs which were used on the I-Parks calendar. Commissioner Shultz stated the Adult Flag Football Tournament this year ended in a tie between The Alphas and 2 E-Z because they ran out of daylight. Commissioner Shultz reported two upcoming events: Snowman and S'mores Family event on Sunday, January 15, 2017 from 2:30-4:30 pm and Sips and Splatters on January 18, 2017 from 7:00 – 9:00 pm. Director of Recreation Shirley Braglia thanked the staff for a great year and an outstanding job on everything they have put together for the community.

Community Events

VILLAGE OF NEW LENOX Christmas in the Commons

Holiday Lights and Ice Skating – Now through January 8

See the Village of New Lenox's dazzling display of lights throughout the Village Commons, highlighted by a 36-foot-tall lighted Santa Claus and the synthetic ice rink and there will be limited skates available to rent at a fee of \$5.00. Please visit www.newlenox.net or www.newlenoxparks.org for full details.

NEW LENOX FIRE PROTECTION DISTRICT FOUNDATION

The New Lenox Fire Protection District Pancake Breakfast on Saturday, January 14th, District's Station 1 located at 261 E. Maple Street. The breakfast will be held from 8:00 a.m. – 10:00 a.m. The breakfast is free to the public, but is intended for community seniors and families less fortunate. Those who attend are encouraged to bring a food donation for our local food pantry. For more information, please contact Tim Hartnell at 815.462.0023 or visit www.nlfdfoundation.org.

NEW LENOX CHAMBER OF COMMERCE

Business after hours: JointPro Physical Therapy
Thursday, February 16, 2017 from 5:00 p.m. – 7:00 p.m.
1405 E. Lincoln Hwy., New Lenox, IL 60451

**Commissioner &
Director Comments**

- Executive Director Lewis stated the staff has done a great job all year. Executive Director Lewis also thanked the staff and the Board of Commissioners who volunteer their time. Merry Christmas and Happy New Year.
- Commissioner Schulz commended Director of Recreation Shirley Braglia and Director of Parks-Maintenance Travnicek staff for doing a great job with the synthetic ice rink especially on opening day. Commissioner Schulz also wished everyone Merry Christmas.
- Commissioner Thomson stated 2016 was a great year watching the staff work hard throughout all the areas of the Park District, it was a true team effort. Happy Holidays.
- Commissioner Kraemer thanked the Village and the Mayor for partnering with us on the ice rink and to all the staff who worked hard on getting the ice rink ready for opening day. Merry Christmas and a safe and Happy New Year.
- Commissioner Larson stated the success of the Park District is from all the hard work of all the staff. Commissioner Larson wished everyone a Merry Christmas and a Happy New Year.
- President Fisher agreed with all of the Commissioners comments and added the Park District, just for the Youth Basketball League, has 120 volunteers. President Fisher thanked all of our volunteers for all their help along with Friends of the Parks and our staff who work in the Business Services Department, for the last 8 years we have received the Government Finance Officers Award for Excellence in Financial Recording, the Recreation Department offers hundreds of programs a year along with 600 children attending our before and after care program, also Parks-Maintenance Travnicek for maintaining the parks and lastly Executive Director Greg Lewis along with Deputy Director of Executive Services Jacque Tuma for pulling everything together. President Fischer wished everyone a Merry Christmas and Happy New Year.

Adjournment

At approximately 7:01 pm, President Fischer requested a motion to adjourn the December 21, 2016 Regular Board Meeting of the New Lenox Community Park District Board of Commissioners. Motion made by Commissioner Larson, seconded by Commissioner Thompson. Upon a voice vote, all were in favor and the motion passed unanimously.

Respectfully Submitted,
Lori A. Mennite
Recording Secretary