

Minutes of the Special Board Meeting of the New Lenox Community Park District Board of Commissioners held on Wednesday, April 19, 2017 at 5:00 pm at the Formal Executive Conference Room 202 at the Village Hall, New Lenox, IL.

GENERAL FUNCTIONS:

- Call to order** President Fischer called the April 19, 2017 meeting to order at approximately 5:00pm.
- Roll Call** President Fischer asked for everyone to state their names for the record; the following were present Commissioners: Larson, Schulz, Thomson, and President Fischer.
- Also in Attendance** Executive Director Greg Lewis, Director of Business Services Kathy Lynch, Deputy Director of Recreation Lea Pipiras, Attorney Angelo Vitiritti, and Deputy Director of Executive Services Jacque Tuma.

Discussion on Fees & Charges Including Enterprise

Executive Director Lewis noted this is the time of year we typically review fees and charges for the District; this year we added a catering package to our Banquet Rentals. Deputy Director of Recreation Pipiras noted we have three different catering options for our patrons to choose from; Events Catering, Cutting Edge, and Pizza Mia. Executive Director Lewis noted the biggest comment we have received is we are not a one stop shop for our banquets; by adding this option it will make our banquets more appealing. Deputy Director of Recreation Pipiras noted we are advised then on their websites and pamphlets; catering options have been asked about for over a year and it's time to offer. It was noted if they choose not to use the catering option there is an additional charge of \$50.00.

At approximately 5:10PM Commissioner Kraemer was present.

Commissioner Thomson had asked the Recreation Department to review the resident card program we currently offer; asked why we continue if there was a potential to generate an additional revenue. It was noted these types of concerns should go through committee first then to the board. Deputy Director of Recreation Pipiras noted the board if we are going to change this she just needs to know before the Fall Catalog. Commissioner Thomson asked if it could be changed now; since it is noted in our catalog that rates are subject to change. Executive Director Lewis noted this helped with our larger programs such as Kiddie Kampus. President Fischer noted this should go to committee first. There was a discussion on whether to keep the individual resident card and increase the fee from \$100.00 to \$300.00 or to total eliminate the program overall. Commissioner Kraemer noted the Golf Course use to this and has totally eliminated the program. Executive Director Lewis noted the card not only gives resident rates but the same privileges as a resident to sign up when they do. Deputy Director of Recreation Pipiras noted she would eliminate the program. Executive Director Lewis noted the committee needs to make a recommendation. Commissioner Schulz who is the committee chair of the Recreation Department would like to eliminate the program but grandfather those who have a current resident card to continue until their card expires. Commissioner Larson agrees; as well as Commissioner Kraemer. The committee recommends the elimination of the resident card program effectively immediately; but those who have current cards may use them until they expire.

Update on Recreation Department Reorganization

Executive Director Lewis updated the board on the organizational chart the red dotted line would have two bosses to report to; the overall process has been outstanding with all the moving pieces; the district is keeping current staff but with different roles and responsibilities. Meet with all current Supervisors everyone is in agreement and understands. Original design is intact; added an immediate backup for functions and everyone will become interchangeable. Recommendation to move forward with internal proposal for the Director and Deputies; place the Recreation Supervisor's position on IPRA/IAPD websites. As of today, we have received 15 applications for this position. Executive Director Lewis noted everyone has a job to do and to seize the moment; we currently have the largest operation and this is the best set up for the department. President Fischer asked if any had further questions. Deputy Director of Recreation Pipiras noted Athletic Supervisor Viano and Recreation Supervisor Braglia will conduct the first round of interviews and

the Deputy Director of Recreation Pipiras will be in at the second interview for those candidates who qualify. She also noted this position was posted at entry level.

Brief discussion regarding the land at Jackson Branch; everyone in agreement to not accept. There is progress on the Walker Country Estates lots.

Adjournment

At approximately 5:46PM President Fischer requested a motion to adjourn the April 19, 2017 Special Board Meeting of the New Lenox Community Park District Board of Commissioners. Motion made by Commissioner Thomson, seconded by Commissioner Schulz. Upon voice vote, all were in favor and the motion passed unanimously.

Respectfully Submitted,
Jacque Tuma
Recording Secretary