

Minutes of the Regular Board Meeting of the New Lenox Community Park District Board of Commissioners held on Wednesday, March 15, 2017 at approximately 6:00 pm in the Board Room of the Village Hall, New Lenox, Illinois.

GENERAL FUNCTIONS:

- Call to order** President Fischer called the March 15, 2017 meeting to order at approximately 6:02 pm.
- Pledge of Allegiance** President Fischer led the Board, Staff, and all others present in the Pledge of Allegiance.
- Roll Call** President Fischer directed the Recording Secretary to take roll call. Upon taking roll call, the following were present, Commissioner Kraemer, Commissioner Schulz, President Fischer and Commissioner Larson connected electronically at 6:02 pm - disconnected at 6:10 pm.
- Also in Attendance** Communications/Marketing Supervisor Lauren Lotz, Deputy Director of Recreation Lea Pipiras, Director of Parks-Maintenance George Travnicek, Director of Golf Bob Schulz, Director of Business Services Kathy Lynch, Attorney Angelo Vitiritti and Deputy Director of Executive Services Jacque Tuma.
- Treasurer's Report** Commissioner Kraemer quoted the totals from the monthly Treasurer's Report as presented for February 28, 2017. President Fischer requested any questions or comments regarding the monthly Treasurer's Report for February 28, 2017. Hearing no questions or comments, President Fischer requested a motion to approve the Treasurer's Report as presented for February 28, 2017. Motion made by Commissioner Schulz, seconded by Commissioner Kraemer. Upon a roll call vote, all were in favor and the motion passed unanimously.
- Payment of Bills** Commissioner Kraemer quoted totals from the Payment of Bills as presented for February 28, 2017. President Fischer requested any questions or comments. Hearing none, President Fischer requested a motion to approve the Payment of Bills as presented for February 28, 2017. Motion made by Commissioner Kraemer, seconded by Commissioner Schulz. Upon a roll call vote, all were in favor and the motion passed unanimously.
- President Fischer requested a motion to amend the agenda and to hear Resolution No. 17-03 Resolution Authorizing the Execution Of The Lease/Purchase Financing Agreement With TCF Equipment Finance and Resolution No. 17-04 Resolution Authorizing the Execution Of The Lease/Purchase Financing Agreement With TCF Equipment Finance. Motion made by Commissioner Kraemer, seconded by Commissioner Schultz. Upon a voice vote, all were in favor and the motion passed unanimously.
- Resolution No. 17-03 Resolution Authorizing The Execution Of Lease/Purchase Financing Agreement With TCF Equipment Finance*
President Fischer reported the resolution is to approve the purchase of a new Toro Grounds master 4000-D and attachment kits. President Fischer explained the purchase was already accounted for in the budget. President Fischer requested a motion to approve Resolution No. 17-03. Motion made by Commissioner Schulz, seconded by Commissioner Kraemer. Upon a roll call vote all commissioners were in favor and the motion passed.
- Resolution No. 17-04 Resolution Authorizing The Execution Of Lease/Purchase Financing Agreement With TCF Equipment Finance*
President Fischer reported the resolution is to approve the purchase of a new John Deere 7500 A E-Cut Hybrid Fairway Mower and attachment kits. President Fischer explained the purchase of was already accounted for in the budget. President Fischer requested a motion to approved Resolution No. 17-04. Motion made by Commissioner Kraemer, seconded by Commissioner Schultz. Upon a roll call vote all commissioners were in favor and the motion passed.
- Special Guest** Kim Auchsetter present a Certificate of Achievement for Excellence in Financial Reporting to the New Lenox Community Park District for the ninth consecutive year on behalf of The Government Finance Officers Association. The Certificate of Achievement Program has been in operation since 1946. The purpose of the program is to encourage and assist governments to prepare financial reports of the highest quality for the benefit of the citizens and other parts of the vital interests in the governments finances. To earn the Certificate of Achievement for Excellence in Financial Reporting the New Lenox Community Park District had to substantially conform to the programs demanding criteria which goes well beyond the minimum requirements of the generally excepted accounting principles. The receipt of this award reflects continued dedication and leadership on the part of the Park Districts Board of Commissioners Brian Fischer, Garry Kraemer, Ted Schulz, Dale Larson, Bill Thompson and Executive Director Greg Lewis. It

also reflects the professionalism, commitment and outstanding effort made by Director of Business Services Kathy Lynch and the dedication and hard work put forth by her staff especially Deputy Director of Business Services Karen Acklin. The Government Finance Officers Association hopes that this award to the New Lenox Community Park District will serve as an example and to encourage others to strive for the same high standards in their own financial reports.

Communications

State of the Village Brochure

President Fischer reported on the State of the Village presentation which was held February 17, 2017 at Silver Cross Hospital. President Fischer stated it was great presentation by Mayor Baldermann highlighting different projects going on around the area. President Fischer added New Lenox is a progressive town which we see in our impact fees.

Christmas in the Commons, Ice Rink Letter

President Fischer noted the letter addressed to Mayor Tim Baldermann stating that New Lenox Community Park District is committed to Christmas in the Commons for 2018 which was a very successful event this year. President Fischer added the New Lenox Community Park District will plan on being part of the Christmas in the Commons again, possibly expanding the size of the rink. The ice rink was open for five weeks with 65% of the skate rentals from out of district with 35% of the skate rentals from in district residents.

The Pediatric Oncology Treasure Chest Foundation – Thank You Letter

President Fischer noted the letter received from The Pediatric Oncology Treasure Chest Foundation thanking the New Lenox Community Park District for the donations which they received. Communications/Marketing Supervisor Lauren Lotz noted this year was another successful toy drive which the New Lenox Community Park District conducted. Communications/Marketing Supervisor Lauren Lotz expressed her appreciation to the Kiddie Kampus, ACES and Trailblazer program families who collected 157 toys to be donated to The Pediatric Oncology Treasure Chest Foundation.

Consent Agenda

Approval of the Regular Meeting Minutes of February 15, 2017.

President Fischer requested any questions or comments on the Consent Agenda. Hearing no questions or comments, President Fischer requested a motion to approve the Consent Agenda as presented. Motion made by Commissioner Kraemer, seconded by Commissioner Schulz. Upon a voice vote, all were in favor and the motion passed unanimously.

Committee & Staff Reports

Director of Recreation, Shirley Braglia – Retirement Letter

President Fischer noted the letter received from Director of Recreation Shirley Braglia announcing her retirement on February 13, 2017 after 32 year of service with the New Lenox Community Park District. Director of Recreation Shirley Braglia started part-time in 1985 and became full-time in 1999 as Director of Recreation and has held the same position ever since.

Recreation Supervisor, Jason Braglia – CPRP Award

President Fischer noted the certificate which Recreation Supervisor Jason Braglia earned from the National Recreation and Park Association. President Fischer congratulated Recreation Supervisor Jason Braglia and added he would like to see all of the New Lenox Community Park District employees further their education.

Facilities / Planning

Director of Parks-Maintenance George Travnicsek reported the Lions Community Center has three new electrical outlets in the Bi-Centennial Room along with painting and floor maintenance. At our 701 location LED lighting will be installed in the All-Purpose Room.

Golf Course

Golf Course

Commissioner Kraemer reported the course did not suffer any major damage this Winter and all leagues will be returning. Commissioner Kraemer reported a five-year plan has been put together for equipment to keep down costs and will also keep the equipment well maintained. Commissioner Kraemer added sign-ups are currently being held at the golf course for the I-80 Amateur which will be held on May 20th through May 21st. Director of Golf Bob Schulz reported he spoke with the both athletic directors from Lincoln-Way West and Lincoln-Way Central to discuss a home schedule this year. The season starts a week earlier, which will not affect matches, only practices. Also, the Sanctuary Golf Course will be hosting the Lincoln-Way Central Girls Conference on Tuesday, September 26th. President Fischer noted the Golf Course Budget Workshop will be held on April 13th at 6:00 p.m. at 701 W. Haven.

Parks/Development

Development Projects Update

Director of Parks-Maintenance Travnicek reported he met with local disc golf vendors and obtained pricing on a nine-hole course located within the circular asphalt path at Bristol Park which will be installed by staff.

Tri-Annual Meeting – April 3, 2017

Director of Parks-Maintenance Travnicek noted the meeting will be held at 701 W. Haven at 6:30 p.m. and we will be sticking to the agenda topics.

Director of Parks-Maintenance George Travnicek reported equipment and staff are ready to begin opening the parks.

Recreation

Asset of the Month – Sense of Community

President Fischer read the Asset of the Month, Sense of Community. Young person sees the value of being part of a wider community. March quote of the month “Without a sense of caring, there can be no sense of community.” Anthony J. D’Angelo.

Special Recreation

Deputy Director of Executive Services Jacque Tuma reported on current projects at LWSRA. A meeting was held to discuss the sensory room which will be installed soon, fundraising has started to offset costs. Deputy Director of Executive Services Jacque Tuma added the preconstruction meeting will be held on March 22nd. Deputy Director of Executive Services Jacque Tuma reported the Bunny Breakfast will be held on Saturday, April 15th from 8:00 a.m. – 11:00 a.m. at Lincoln-Way East High School.

2017 Proud American Days

Deputy Director of Recreation Lea Pipiras reported Proud American Days are July 27th through July 30th and all bands have been booked. Deputy Director of Recreation Lea Pipiras noted all other information regarding Proud American Days will be in the New Lenox Community Park Districts Summer Catalog which you can find in the Patriot Newspaper on April 6th.

Commissioner Schulz reported the Adult Egg Hunt will be at 8:00 p.m., Friday, April 7th at Haines Park and the Childrens Egg Hunt will be held on Saturday, April 8th at Haines Park with the first hunt beginning at 10:30 a.m. with the scheduled age groups following. Commissioner Schulz reported Sunday, April 9th at the Lions Community Center, New Lenox Community Park District will be hosting the first ever Peter Rabbit’s Breakfast, be sure to register by Monday, March 20th.

Old Business

None

New Business

Portable Services Re-Bid Results

Director of Parks-Maintenance George Travnicek reported on the 2017 Portable Services recommending Drop Zone Portable Service Inc. be awarded the bid due to their price and high recommendations. President Fischer requested a motion to approve the 2017 Portable Services to Drop Zone Portable Service Inc in the amount of \$24,904.10. Motion made by Commissioner Schulz and seconded by Commissioner Kraemer. Upon a roll call vote, all were in favor and the motion passed unanimously.

Ordinance No. 17-03-01 Declaring Currently Owned Property as Surplus and Authorizing Disposal

Pursuant to Section 8-22 of the Park District Code, 70ILCS 1205/8-22, the Board of Commissioners of the New Lenox Community Park District finds that the following described personal property: 2007 Toro 4000D (rough mower), Serial No. 270000523, and a 2002 John Deere 3215B (fairway mower), Serial No. TC3215B040058, now owned by the Park District, would be best served by the property's disposal, after all useful parts are salvaged, if any. President Fischer requested a motion to approve Ordinance No. 17-03-01, motion made by Commissioner Kraemer, seconded by Commissioner Schulz upon a roll call vote, all were in favor and the motion passed unanimously.

Community Events

President Fischer announced the upcoming events as follows:

St. Jude's Lenten Fish Fry

March 24th, 31st and April 7th

5:00 p.m. – 8:00 p.m.

Hosted by KNIGHTS OF COLUMBUS Council #10926

St. Jude's Catholic School Gymnasium

241 W. 2nd Ave., New Lenox

Dinner selections includes shrimp dinner, shrimp & cod combo (fried or baked), cod dinner (fried or baked), grilled cheese sandwich w/fries or baked potato. All dinners include a choice of baked potato or French fries, salad bar, bread, sauces, coffee or hot tea. There are other sides available for purchase. Cash bar available, carry-outs available, desserts are available for an additional cost. Only cash or checks are accepted.

New Lenox Lions Club

Sunday, March 26, 2017 @ 1:30 p.m.

Annual Fashion Show

VFW Post 9545

323 Old Hickory Rd., New Lenox

Tickets: \$25/person

Includes soup, salad, dessert buffet, wine and fashion show!

Contact Lisa Kline for tickets: 815/744-6668 / kline@numarkcu.org

Village of New Lenox Police Dept./Safe Communities

2017 Severe Weather Spotter Training/Health and Safety Expo

Wednesday, April 26, 2017 at Lincoln-Way West High School

(Performing Arts Center – West side of campus)

Health and Safety Expo – 5:00 pm to 7:00 pm

Severe Weather Spotter Training – 7:00 pm to 8:30 pm

For questions or additional information, please contact Public Safety Division Chief Daniel Martin at the New Lenox Police Department (815) 462-6100 or via e-mail dmartin@newlenox.net.

**Commissioner
Comments**

- Commissioner Schulz thanked all the staff that worked on the New Lenox Community Park District youth basketball leagues. The numbers were outstanding along with how well everything was run.
- Commissioner Kraemer thanked Director of Business Services Kathy Lynch and her staff for all their hard work and for receiving the Certificate of Achievement for Excellence in Financial Reporting for the ninth year in a row. Commissioner Kraemer congratulated Director of Recreation Shirley Braglia on her retirement.
- President Fischer congratulated Director of Recreation Shirley Braglia on her retirement and stated there will be an official ceremony at the New Lenox Community Park District to celebrate her 35 years of service. President Fischer added Director of Business Services Kathy Lynch and

her staff do an outstanding job. President Fischer highlighted the Junior Golf League which is open for registration and is a great program to get involved with for children ages 15 and under.

Adjournment

At approximately 6:43 p.m., President Fischer requested a motion to adjourn the March 15, 2017, Regular Board Meeting of the New Lenox Community Park District Board of Commissioners. Motion made by Commissioner Kraemer, seconded by Commissioner Schulz. Upon a voice vote, all were in favor and the motion passed unanimously.

Respectfully Submitted,
Recording Secretary – Lori Mennite