

Minutes of the Regular Board Meeting of the New Lenox Community Park District Board of Commissioners held on Wednesday, February 15, 2017 at 6:02pm in the Board Room of the Village Hall, New Lenox, Illinois.

GENERAL FUNCTIONS:

Call to order President Fischer called the February 15, 2017 meeting to order at approximately 6:02pm.

Pledge of Allegiance President Fischer led the Board, Staff, and all others present in the Pledge of Allegiance.

Roll Call President Fischer directed the Recording Secretary to take roll call. Upon taking roll call, the following were present, Commissioner Kraemer, Commissioner Schulz, Commissioner Thomson, President Fischer, and Commissioner Larson connected electronically at 6:04 pm - disconnected at 6:11 pm.

Also in Attendance Executive Director Greg Lewis, Deputy Director of Executive Services Jacque Tuma, Director of Parks-Maintenance George Travnicsek, Director of Golf Bob Schulz, Director of Business Services Kathy Lynch, Deputy Director of Recreation Lea Pipiras, Attorney Angelo Vitiritti and Communications/Marketing Supervisor Lauren Lotz.

Treasurer's Report Commissioner Kraemer quoted the totals from the monthly Treasurer's Report for January 31, 2017. President Fischer requested any questions or comments regarding the monthly Treasurer's Report for January 31, 2017. Hearing none, President Fischer requested a motion to approve the Treasurer's Report as presented for January 31, 2017. Motion made by Commissioner Schulz, seconded by Commissioner Thomson. Upon a roll call vote, all were in favor and the motion passed unanimously.

Payment of Bills Commissioner Kraemer quoted totals from the Payment of Bills presented for January 31, 2017. President Fischer requested any questions or comments. Commissioner Thomson inquired if all Association bills are up to date and current. Director of Parks-Maintenance George Travnicsek reported all Associations are current except Soccer Association and they have been contacted and indicated they will bring their account current as soon as possible. President Fischer requested a motion to approve the Payment of Bills as presented for January 31, 2017. Motion made by Commissioner Thomson, seconded by Commissioner Schulz. Upon a roll call vote, all were in favor and the motion passed unanimously.

President Fischer requested a motion to amend the agenda and to hear Resolution No. 17-02 Resolution Authorizing the Execution Of Lease Agreement With American Capital. Motion made by Commissioner Kraemer, seconded by Commissioner Thomson. Upon a voice vote, all were in favor and the motion passed unanimously.

Resolution No. 17-02 Resolution Authorizing The Execution Of Lease Agreement With American Capital

President Fischer reported the resolution is to approve the purchase of a new Ford F350 truck. Commissioner Thomson abstained from the Motion due to his employment with AM Capital. President Fischer requested any comments and questions regarding the Resolution. Executive Director Greg Lewis explained the purchase of the truck was already accounted for in the budget and actually comes in under budget. President Fischer requested a motion to approved Resolution No. 17-02. Motion made by Commissioner Schulz, seconded by Commissioner Kraemer. Upon a roll call vote, Commissioner Thomson abstained and all other commissioners were in favor and the motion passed.

Communications President Fischer reported receipt of a thank you letter for the Park District's involvement in the IPRA Sponsor-A Student Program. Deputy Director of Executive Services Jacque Tuma further reported both students that were sponsored by the Park District were students from Moline and are graduating in May. President Fischer reported on the annual IAPD/IPRA State Conference held in Chicago. Executive Director Greg Lewis highlighted the awards that were received at the conference.

Consent Agenda *Approval of the Special Workshop Meeting Minutes of January 18, 2017 and the Regular Board Meeting Minutes of January 18, 2017*

President Fischer requested any questions or comments on the Consent Agenda. Hearing none, President Fischer requested any questions or comments. a motion to approve the Consent Agenda as presented. Motion made by Commissioner Kraemer, seconded by Commissioner Thomson. Upon a voice vote, all were in favor and the motion passed unanimously.

Committee & Staff Reports

Social Media Policy

President Fischer reported the social media policy had been discussed in the past and a workshop had been conducted regarding the creation of a policy. President Fischer reported it became an issue last year and explained technology can have an impact both good and bad. President Fischer reported it was necessary to put a social media policy together with rules and guidelines which was included in the Board Packet for everyone's review. President Fischer requested any questions or comments on the policy. Hearing none, President Fischer requested a motion to approve the Social Media Policy. Motion made by Commissioner Schultz, seconded by Commissioner Kraemer. Upon a roll call vote, all were in favor and the motion passed unanimously.

Ms. Caitlin Doyle, Business Services Supervisor

Director of Business Services Kathy Lynch reported on Caitlin Doyle's acceptance of a full-time position as Business Services Supervisor.

Director of Business Services Kathy Lynch reported on IPRF Safety and Education Grant Award. The grant of \$5,641.00 will allow for the upgrading and additional surveillance equipment at the Sanctuary Golf Course. Deputy Director of Executive Services Jacque Tuma highlighted a slight decrease in developer donation, but pointed out the year-to-date totals are up.

Facilities/Planning Commissioner Thomson reported on building maintenance highlighting the lighting upgrades at 701 and the building inspection at 1 Manor Drive. Commissioner Thomson also reported on the banquet, room rentals and park rentals currently booked for the year. Director of Parks-Maintenance George Travnicsek reported on the new state law requiring all schools and daycare facilities to test lead in the drinking water. Responding to the law, the Lions Community Center's drinking water samples were sent out and passed with flying colors.

Golf Course Commissioner Kraemer reported on completion of painting and maintenance at the clubhouse. Commissioner Kraemer further reported the course is ready for golfers and it is first come first serve basis until March 1st. Director of Golf Bob Schulz reported on couple's league and Jr. league sign up beginning March 1st, indicating some leagues have already begun. President Fischer reported on the upcoming Golf Course Budget Workshop scheduled in April.

Parks/Development Director of Parks-Maintenance George Travnicsek reported still waiting on the Village to transfer deed and title on Water Chase. Director of Parks-Maintenance Travnicsek reported on the trailers that have been sanded, primed and painted, showing slides and thanking the great staff for completing the task. In addition, the shop tile floors were striped and waxed. Director of Parks-Maintenance George Travnicsek reported on the Lion's Den barn that was burned to the ground. Executive Director Greg Lewis reported kick start soccer Association also had some equipment in the building. Executive Director Greg Lewis reported all damages and loss of equipment has been documented with the police

department including the trees in the vicinity that were damaged and we are currently waiting on insurance. President Fischer reported security cameras would cost residents money. Commissioner Thomson reported on the importance of residents reporting any suspicious activity and is thankful for the residents that reported the fire at Sharon's Bay. Executive Director Greg Lewis reiterated the importance of community involvement.

Recreation

Asset of the Month – Empathy

Director Lewis read the Asset of the Month, Empathy. Young person places a high value on caring about other people and their experiences and feeling. February quote of the month "It's the hardest thing in the world to go on being aware of someone else's pain." Pat Barber.

Special Recreation

Executive Director Greg Lewis reported on LWSRA approval of a contract for an access road to the north explaining Keith is working on coordinating the project. Executive Director Greg Lewis reported on current projects at LWSRA, the sensory room project is in full swing and they are also in the process of adding more office space. Executive Director Greg Lewis reported on the donations for the new playground reaching nearly \$60,000 deeming it a big success. Executive Director Lewis also reported that two individuals from the LWSRA program are going to college as a student athlete. A great accomplishment.

2017 Proud American Days Planning Update

Executive Director Greg Lewis reported on ongoing planning for Proud America Days. Executive Director Greg Lewis reported sponsorship information went out and all systems are a go with property location. Executive Director Greg Lewis reported Walmart is preparing to update and remodel the New Lenox location commenting we will have to work around that.

Ice Rink Recap

Deputy Director of Recreation Lea Pipiras reported the ice rink went very well this season. Deputy Director of Recreation Lea Pipiras reported the Mayor reached out to the Park District to ask us to commit for next year. Deputy Director of Recreation Lea Pipiras reported we are working on the location and working on sponsorship to help with next year's costs. Executive Director Greg Lewis reported the Friends of the Park donation of \$5,000 helped this year with expenses. Executive Director Greg Lewis reported the community need is there, we have all the equipment and the goal is to take the negative number down by adding sponsorships. Executive Director Greg Lewis reported that a lot of expenses were paid this year including the ice and skates. Executive Director Greg Lewis reported the staff did a fantastic job and the rink was well received by the public.

Family Faire Event Update 2017

Communications/Marketing Supervisor Lauren Lotz reported the Family Faire Event will not take place this year due to financial situations. District #210 High School wishes to continue spreading the message of the T.E.A.M. Asset and have asked the Park Districts to display their message at their local Chambers' Spring Business Expos. The School District is requesting that the Park District bring voice to the T.E.A.M. Asset Program. Communications/Marketing Supervisor Lauren Lotz reported the Park District will continue supporting the Annual Pediatric Oncology Toy Drive which provides toys for children undergoing radiation and chemotherapy, allowing each child to pick a toy upon completion of treatment. Communications/Marketing Supervisor Lauren Lotz reported

receptacles have been placed at each of the four ACES program at the various schools and at the Park District. Toy collection begins February 20, 2017 through March 3, 2017. Those interested in making a cash donation can drop off an envelope to the Park District in an envelope marked T.E.A.M. Asset.

Commissioner Schulz reported on the growing number of students in the ACES programs. Commissioner Schulz read an email from a parent praising the ACES staff and the program. Commissioner Schulz reported over 800 people used the drop-in programs at the field houses. In addition, Commissioner Schulz reported on the Clover Hunt scheduled for March 10 and the Road Rally Adventure on March 11.

New Business

Extension of Lease – Ron Rob Field

Attorney Angelo Vitiritti reported on the Ron Rob Field lease extension. The lease would extend through December 31, 2021. Executive Director Greg Lewis reported the land is currently used by some of the sports associations for additional field space. Executive Director Greg Lewis also reported the field is unfortunately in a flood plain. President Fischer requested a motion to approve the extension of the lease. Motion made by Commissioner Thomson and seconded by Commissioner Schulz. Upon a roll call vote, all were in favor and the motion passed unanimously.

Bid Results/Approval of Portable Services

Director of Parks-Maintenance George Travnicek reported on the Portable Service Bid received by two vendors, Drop Zone Portable Service, Inc. and Perfect Potty, Inc. Director of Parks-Maintenance George Travnicek recommended due to the low turnout of bids the Park District rebid the service and include language in the bid that the contractor shall be responsible for any and all units to be replaced due to vandalism; of the current bids, only Perfect Potty, Inc. included vandalism coverage. President Fischer requested a motion to reject the current bids for 2017 portable services. Motion made by Commissioner Kraemer and seconded by Commissioner Thomson. Upon a roll call vote, all were in favor and the motion passed unanimously. President Fischer requested a motion to rebid 2017 Portable Services. Motion made by Commissioner Thomson and seconded by Commissioner Schulz. Upon a roll call vote, all were in favor and the motion passed unanimously.

Bid Results/Approval Turf Mowing

Director of Parks-Maintenance George Travnicek reported on the 2017 Turf Mowing bids recommending Carefree Lawn Maintenance be awarded the bid due to their price and past performance. President Fischer requested a motion to approve the 2017 mowing contract to Carefree Lawn Maintenance. Motion made by Commissioner Kraemer and seconded by Commissioner Schulz. Upon a roll call vote, all were in favor and the motion passed unanimously.

Ordinance # 17-02-01 An Ordinance Amending Ordinance #8 to Provide for a Public Social Media Policy

President Fischer requested a motion to approve Resolution No. 17-02-01. Motion made by Commissioner Thomson, seconded by Commissioner Schultz. Upon a roll call vote, all were in favor and the motion passed unanimously.

Ordinance #17-02-02 An Ordinance Declaring Currently Owned Property as Surplus and Authorizing its Disposal

President Fischer requested a motion to approve Ordinance No. 17-02-02. Motion made by Commissioner Kraemer, seconded by Commissioner Thomson. Upon a roll call vote, all were in favor and the motion passed unanimously.

Resolution #17-01 Authorizing the Execution of Limited License Agreement with Menards, Inc.

President Fischer requested a motion to approve Resolution No. 17-01. Motion made by Commissioner Kraemer, seconded by Commissioner Schulz. Upon a roll call vote, all were in favor and motion passed unanimously.

Community Events President Fischer announced the upcoming events as follows:

NEW LENOX ROTARY CLUB WEEKLY MEETING

Thursday, February 23, 2017

Location: Country Charm Restaurant, 101 Lincoln-Way Drive, New Lenox

Time: 7:00-8:00 AM

Interested in learning more about the Rotary Club of New Lenox? Attend a meeting to learn more about this great service organization of local businessmen and women. For more information, contact Bruce Burns at bruce@burnsphoto.net.

NEW LENOX C HAMBER OF COMMERCE

Saturday, March 11, 2017

2017 Community Expo & Home Show

9:00 AM – 1:00 PM

Lincoln-Way Central HS Field House, New Lenox, IL

Contact Information: Emily Johnson, 815-485-4241 or visit newlenoxchamber.com

NEW LENOX LIONS CLUB

Sunday, March 26, 2017

Annual Fashion Show, New Lenox VFW

Contact Bob Herling at 815-931-9394 or Lisa Kline at 815-744-6668 with any questions and for further information

**Commissioner
Comments**

- Commissioner Schulz thanked the IAEP for the conference last month and thanked the staff that went to the conference to further their education.
- Commissioner Thomson thanked the staff for their flexibility and all the behind the scenes work everyone does, work that the community does not see.
- Commissioner Kraemer commented on the amazing ACES numbers, almost 700 and the amazing job the staff does. Commissioner Kraemer reported the staff is gearing up for the busy spring and commented on how important it is to have the public for our eyes and ears.
- President Fischer commented on the importance of the conference and while at the conference listening to the other Park Districts just emphasizes our staff is what makes this Park District great. President Fischer further commented that the New Lenox citizens get a good value for their dollar.

Adjournment

At approximately 7:11 p.m., President Fischer requested a motion to adjourn the February 15, 2017 Regular Board Meeting of the New Lenox Community Park District Board of Commissioners. Motion made by Commissioner Kraemer, seconded by Commissioner Thomson. Upon a voice vote, all were in favor and the motion passed unanimously.

Respectfully Submitted,
Kimberly Pohrte