

Minutes of the Regular Board Meeting of the New Lenox Community Park District Board of Commissioners held on Wednesday, July 20, 2016 at approximately 6:00 p.m. in the Board Room of the Village Hall, New Lenox, Illinois.

GENERAL FUNCTIONS:

- Call to order** President Fischer called the July 20, 2016 meeting to order at approximately 6:02 p.m.
- Pledge of Allegiance** President Fischer led the Board, Staff, and all others present in the Pledge of Allegiance.
- Roll Call** President Fischer directed the Recording Secretary to take roll call. Upon taking roll call, the following were present, Commissioners: Kraemer, Larson, Thomson, and President Fischer.
- Also in Attendance** Executive Director Greg Lewis, Deputy Director of Recreation Lea Pipiras, Communications/Marketing Supervisor Lauren Lotz, Director of Parks-Maintenance George Travnicek, Director of Golf Bob Schulz, Director of Business Services Kathy Lynch, Attorney Angelo Vitiritti and Deputy Director of Executive Services Jacque Tuma.
- Treasurer's Report** Commissioner Kraemer quoted the totals from the Monthly Treasurer's Report as presented for June 30, 2016. President Fischer requested any questions or comments regarding the Monthly Treasurer's Report for June 30, 2016. Hearing no questions or comments, President Fischer requested a motion to approve the Treasurer's Report as presented for June 30, 2016. Motion made by Commissioner Larson, seconded by Commissioner Thomson. Upon a roll call vote, all were in favor and the motion passed unanimously.
- Payment of Bills** Commissioner Kraemer quoted totals from the Payment of Bills as presented for June 30, 2016. President Fischer requested any questions or comments. Hearing none, President Fischer requested a motion to approve the Payment of Bills as presented for June 30, 2016. Motion made by Commissioner Thomson, seconded by Commissioner Larson. Upon a roll call vote, all were in favor and the motion passed unanimously.
- Communications** Kim Auchstetter with honor to present Certificate of Achievement for Excellence in Financial Reporting to New Lenox Park District. The Certificate of Achievement review process for the excellence with "Summary of Grading" with the financial reporting techniques. The receipt of this award reflects continued dedication and leadership by the Board of Commissioners; President Fischer, Commissioner Kraemer, Commissioner Larson, Commissioner Schulz, Commissioner Thomson and Executive Director Lewis. This also reflects the professionalism of the Business Service Department and the hard work provided by Kathy Lynch and Karen Acklin. President Fischer complimented all staff for the hard work and noted this was the 8th year in a row the New Lenox Park District received this award.
- Director of Golf, Bob Schulz discussed the Thank You Letter presented by the CDGA for graciously hosting the 2016 Illinois State qualifier. Bob stated the golf course is in great shape and have been hosting the event for 11 years. Also, three residents play in this event.
- President Fischer noted July is Parks & Recreation month. President Fischer reported that park and recreation programs provide essential services to the State of Illinois including health and wellness programs, senior services, before and after school care, special needs, summer camps and safety and education and training.

Consent Agenda Approval of the Special Meeting Budget Workshop of June 15, 2016, Approval of the Special Meeting Public Hearing of June 15, 2016, Approval of the Regular Meeting Minutes of June 15, 2016, and Approval of the Special Meeting Budget Workshop of June 29, 2016.

President Fischer requested any questions or comments on the Consent Agenda. Hearing none; President Fischer requested a motion to approve the Consent Agenda as presented. Motion made by Commissioner Kramer, seconded by Commissioner Larson. Upon a voice vote, all were in favor and the motion passed unanimously.

Committee & Staff Reports

Committee & Staff Reports: Ordinance #16-05-01

Attorney Angelo Vitiritti noted this is an annual ordinance that needs to pass for levy in December. Executive Director Lewis noted best financial shape; working hard to keep the budget appropriation in order. President Fischer requested any questions or comments on the Ordinance #16-05-01. Hearing none; President Fischer requested a motion to approve the Ordinance #16-05-01. Motion made by Commissioner Thomson, seconded by Commissioner Kraemer. Upon a roll call vote, all were in favor and the motion passed unanimously.

Facilities/Planning

Commissioner Thomson reported at Lions Community Center continued maintenance. Room rentals going strong over 1200 people for room rentals last month and 15 park rentals with over 700 people utilizing our facilities. Walker Park upgrades to HVAC system. re-purpose HVAC to a different location, so we can utilize money appropriately.

Golf Course

Golf Course

Commissioner Kraemer reported the golf course is in great shape and our rounds are up this year. The attendance for the Junior instructional program has increased and is going well. Director of Golf Schulz reported registration for Golf & Fish is September 5th at 5:30am. The official date for Golf & Fish is September 25th at 9am.

Parks/Development Development Project, Director of Parks-Maintenance

Commissioner Larson reported he met up with Director of Parks-Maintenance Travnicek and the New Lenox Fire Department that Proud American Days venue is all laid out and looks great. Commissioner Larson noted now mowing Water Chase but the Village is paying for it.

Director of Parks-Maintenance Travnicek reported on Taylor Glen is meeting with the homeowners and kids; hoping to have a park in by the fall. Looking at equipment options with Commissioner Larson. Prairie Ridge has shelter, picnic tables and parking lot is sealed coated. Sky Harbor still waiting for deed and title. Leigh Creek South starting to move some dirt and getting started.

Director of Parks-Maintenance Travnicek noted Tri-Annual Meeting is August 1st at 701 W. Haven at 6:30pm, hope all associations can be present. School District paved the Martino parking lot, which will be a big help for parking for football and softball.

Recreation

Asset of the Month, Special Recreation, Monthly Reports, Staff Reports, Monthly Financial Reports,

Executive Director Lewis read aloud the July Asset of the Month: Family and Neighborhood Boundaries.

Executive Director Lewis reported Frankfort Executive Director position was filled, Mokena is still pursuing to fill their position. Also, the Special Recreation picnic in the park at Sharon's Bay was a success, Monee was there to observe and just being proactive. Higher Tech 3 is working on the drawings to open the road on Laraway to tie all three subdivisions together.

President Fischer added a side note regarding Special Recreation; Special Olympics were held in Bloomington, IL and LWSRA came home with 18 medals; 13 Gold, 2 Silver and 3 Bronze.

Commissioner Kraemer reported how much good praise he hears about the LWSRA facilities and personal when he attends events.

Will County Sheriff's Union Off Duty Agreement

Executive Director Lewis stated we have to have a contracted agreement to work Proud American Days, basically just an agreement that they will be paid. Attorney Angelo Vitiritti explained if someone sues Will County's Sheriff's office due to a situation that would happen at our events, the Insurance will cover the legal costs. President Fischer requested a motion to pass the Will County's Sheriff's Union Off Duty Agreement, motion made by Commissioner Kramer, seconded by Commissioner Larson. Upon a roll call vote, all were in favor and the agreement was passed unanimously.

**Committee &
Staff Reports:**

Director of Recreation

Deputy Director of Lea Pipiras thanked all staff for all their hard work this summer especially with the heat this year. Hibernia Park has increased boat rentals; 83 boat rentals and 8 paddle board rentals and new kayaks. Proud American Days runs July 28 – July 31. Also reported our new event this year, Splish Splash Back to Summer Event on August 28th at Walker Country Estates.

New Business

Resolution #16-15 Authorizing the Execution of Lease Agreement with America Capital Government Leasing and Finance

President Fischer requested to table this Resolution until next meeting due to the fact that Commissioner Schulz is absent from July Board Meeting.

Executive Director Lewis stated needed is a two-thirds vote in order to pass this. With Commissioner Thomson abstaining from voting; needed Commissioner Schulz present for the vote. Attorney Angelo Vitiritti also reiterated the above.

Commissioner Thomson has to abstain from voting due to conflict of interest due to his employer.

Executive Session Minutes Released December '15 – May '16

Deputy Director of Executive Services Jacque Tuma reported there are no minutes yet to report at this time.

Legal Counsel Update/Angelo Vitiritti

Attorney Angelo Vitiritti reported he changed law firm to Scott R. Wheaton & Associates; everything remains the same, all his clients moved to his new firm. Executive Director Lewis reviewed all rates with other firms and he is the best candidate.

Ordinance 16-07-01 An Ordinance Providing For Public Comment At The Monthly Board Meetings Of The Park District

Deputy Director of Executive Services Jacque Tuma explained this is a new ordinance that keeps statute of time limit to five minutes from public comments. President Fischer

requested a motion to approve the Ordinance #16-07-02. Motion made by Commissioner Larson, seconded by Commissioner Kraemer. Upon a roll call vote, all were in favor and the motion passed unanimously.

Ordinance 16-07-03 An Ordinance Amending The Park District's Ordinance No. 1 Prescribing Rules For The Conduct Of The Business Of The Park District

Attorney Angelo Vitiritti reported this ordinance keeps everything be in compliance with the 3rd Wednesday of every month at 6pm. President Fischer requested a motion to approve the Ordinance #16-07-03. Motion made by Commissioner Kraemer, seconded by Commissioner Thomson. Upon a roll call vote, all were in favor and the motion passed unanimously.

Community Events President Fischer announced the upcoming events as follows:

New Lenox Chamber of Commerce

Annual Golf Outing – The Olympics

Friday, August 5, 2016 @ 11:30 am

The Sanctuary Golf Course

485 N. Marley Road, New Lenox, IL 60451

\$500/Foursome or \$125/Golfer

Sponsorships are available

Business After Hours

Thursday, August 18, 2016

5:00 pm – 7:00 PM

1925 Ferro Drive, New Lenox, IL 60451

Visit www.newlenoxchamber.com or call 815.485.4241 for full details on all Chamber Events.

Village of New Lenox

August 2: New Lenox Police Department's National Night Out

August 3: Movie Night (Cinderella, 2015) at approximately 8:30 PM

August 6: Bands & Brews, 5:00 PM

August 10: Movie Night (Aladdin), featuring New Lenox Band performance
At 7:30 PM

August 13: Triple Play: The Wallflowers

August 17: Movie Night (The Incredibles), at approximately 8:30 PM

For full details, visit www.newlenox.net

Director/Commissioner

Comments

Executive Director Lewis congratulated Business Services Department, Kathy Lynch, Karen Acklin, our Directors, George Travnicek, Shirley Braglia, Bob Schulz. A great achievement and requires a lot of work keeping things within our budget. Also, congratulated Angelo Vitiritti on his new venture and complimented him on his leadership and that other attorneys look up to him.

Commissioner Thomson echoed Greg's comments regarding Business Services achievements and congratulations for the award received again this year. Commissioner Thomson also New Lenox Police Department's National Night Out; with all the events happening around the world, please recognize the officers and what a great job they do.

Commissioner Kraemer thanked ahead of time for all their hard work and volunteers that make Proud American Days a great success. Congratulated Kathy, Jacque and staff on receiving the Certificate of Achievement for Excellence in Financial Reporting Award. Also thanking all the camp staff for providing fun for all the kids even though some days are tough in the heat.

Commissioner Larson thanked Kathy and staff for all the hard work on keeping the budget in order. It's come a long way since he has been on the board since 1999.

President Fischer agreed with all above comments from all Commissioners. Also, again thanked Kathy and staff for a understanding job. President Fischer thanked all the Commissioners with being prepared for our monthly meetings and keeping our meeting in a orderly fashion each month. Also, please come out to Proud American Days and also come thank our veterans on the Military Tribune Day on Sunday, July 31st.

Adjournment

At approximately 6:57 p.m., President Fischer requested a motion to adjourn the July 20, 2016, Regular Board Meeting of the New Lenox Community Park District Board of Commissioners. Motion made by Commissioner Larson, seconded by Commissioner Thomson. Upon a voice vote, all were in favor and the motion passed unanimously.

Respectfully Submitted,
Jennifer Piotrowski, Recording Secretary