

Minutes of the Regular Board Meeting of the New Lenox Community Park District Board of Commissioners held on Wednesday, May 18, 2016 at approximately 6:00 p.m. in the Board Room of the Village Hall, New Lenox, Illinois.

GENERAL FUNCTIONS:

- Call to order** President Fischer called the May 18, 2016 meeting to order at approximately 6:02 p.m.
- Pledge of Allegiance** President Fischer led the Board, Staff, and all others present in the Pledge of Allegiance.
- Roll Call** President Fischer directed the Recording Secretary to take roll call. Upon taking roll call, the following were present, Commissioners: Kraemer, Schulz, Larson, Thomson, and President Fischer.
- Also in Attendance** Executive Director Greg Lewis, Deputy Director of Recreation Lea Pipiras, Communications/Marketing Supervisor Lauren Lotz, Director of Parks-Maintenance George Travnicek, Director of Golf Bob Schulz, Business Services Supervisor Karen Acklin, Attorney Angelo Vitiritti and Deputy Director of Executive Services Jacque Tuma.
- Treasurer's Report** Commissioner Kraemer quoted the totals from the monthly Treasurer's Report as presented for April 30, 2016. President Fischer requested any questions or comments regarding the monthly Treasurer's Report for April 30, 2016. Hearing no questions or comments, President Fischer requested a motion to approve the Treasurer's Report as presented for April 30, 2016. Motion made by Commissioner Larson, seconded by Commissioner Thomson. Upon a roll call vote, all were in favor and the motion passed unanimously.
- Payment of Bills** Commissioner Kraemer quoted totals from the Payment of Bills as presented for April 30, 2016. President Fischer requested any questions or comments. Hearing none, President Fischer requested a motion to approve the Payment of Bills as presented for April 30, 2016. Motion made by Commissioner Thomson, seconded by Commissioner Larson. Upon a roll call vote, all were in favor and the motion passed unanimously.
- Special Guests** Mr. Bob Schaper New Lenox Mustangs
Mr. Schaper thanked the Board for allowing him to come and talk about his father and the Friday, June 24, 2016 7th annual Ron "Pappa" Schaper Memorial Scholarship Golf Outing. Mr. Schaper reported the outing has resulted in over \$50,000.00 in scholarship money given to the recipients' and the college of their choice. Mr. Schaper reported that the funds are raised specifically from the golf outing. Mr. Schaper spoke of his father's passing in 2010 and although "Pappa" Schaper did not like to fundraise, this fundraiser is for the benefit of the kids in the program. Mr. Schaper reported the Mustangs now have a Mustang Hall of Fame and the original 1965 football team will be in attendance at the golf outing. Mr. Schaper reported this is a positive way to keep "Pappa's" legacy going and a way to honor the athletes and continue the Mustang tradition. Mr. Schaper reported they continue to look for sponsors and if anyone has questions or would like to sponsor a hole he can be reached at 815-212-4673. Mr. Schaper reported he is looking forward to see the scholarship winners and to have the hall of fame inductees in attendance. Mr. Schaper reported registration forms are on their website and all entries are due by June 10. In addition, Mr. Schaper reported all recipients' receive at least \$1,000 in scholarship money.
- Communications** 2016 IAPD Parks Day/Legislative Conference Update
Executive Director Lewis reported on the 2016 IAPD Parks Day/Legislative Conference. Executive Director Lewis reported there were over 400 agencies from the state of Illinois that participated in the 2016 Parks Day. Executive Director Lewis reported there were over 4,000 attendees and over 30 legislators. Executive Director Lewis discussed the importance of the legislators being involved and reported all four legislators visited our booth and in return we visited theirs. Executive Director Lewis explained everyone has a park story and we need

the legislators help to obtain the grants which in return help us build facilities. Executive Director Lewis reported everyone would get a spiral book obtained at the event which will be a good resource guide which includes all contact information. Commission Schultz stressed how important it is to see and speak to the legislators - we need their support and assistance to get things done.

Consent Agenda

Approval of the Special Meeting Tri-Annual Minutes of April 4, 2016; Approval of the Special Meeting Golf Course Budget Workshop of April 13, 2016; Approval of the Special Meeting Budget Workshop of April 20, 2016; Approval for the Regular Meeting Minutes of April 20, 2016.

President Fischer requested any questions or comments on the Consent Agenda. Hearing no questions or comments, President Fischer requested a motion to approve the Consent Agenda as presented. Motion made by Commissioner Kramer, seconded by Commissioner Schultz. Upon a voice vote, all were in favor and the motion passed unanimously.

Committee & Staff Reports

Business Services

Executive Director Lewis reported there is a lot going on behind the scenes and staff is doing a lot of work with personnel. Executive Director Lewis reported the overtime law was passed. Executive Director Lewis reported the plans that were discussed last year will go forward no need to fight new battles. Executive Director Lewis reported we need to finalize numbers, so we know our continuing balance with the tax levy. Executive Director Lewis reported revenues more than ever. Executive Director Lewis reported that fees and charges continue to increase, tax dollars are steady and things are stabilizing with the growth of New Lenox. President Fischer discussed the Ten Year comparison noting the tax levy is less than it was ten years ago. President Fischer reported we have to make do with what we have especially since the referendum did not pass. Executive Director Lewis reported the Golf course is paid off and now the six cents is removed from that. Executive Director Lewis commented that it is a good time to re-evaluate our fees and charges and our rentals. President Fischer reported the difference in tax dollars is less than \$200,000 from 2005 to 2015; our tax rate is less now than it was 10 years ago. Executive Director Lewis comments the program receipts and golf course revenue are the highest they have ever been. President Fischer requested any questions or comments regarding Business Services Report. President Fischer moved on to the Administration Report for April inquiring if there are any questions regarding Deputy Director of Executive Services Tuma report. Commission Larson expressed interest in the FOIA request regarding the Firefighters Development. Deputy Director of Executive Services Tuma reported there was only one FOIA regarding Firefighters the others were regarding transparency. Executive Director Lewis reported we have seen an increase in these request.

Facilities / Planning

Commissioner Thomson reported on maintenance work being done. Commissioner Thomson reported a Knox box was installed at golf course allowing for NLFPD to gain access to the building in off periods. Commissioner Thomson reported Walker Park and the concession stand will be opening May 28 noting a lot of work surrounding the opening of this location. Commissioner Thomson reported experiencing many banquet and rentals at LCC. Commissioner Thomson reported last month there were 12 banquets/room rentals with over 785 participants. Commissioner Thomson commented on the staff doing a great job. Director of Parks/Maintenance Travnicek reported the installation of baby changing stations in men and women's washrooms at the

Administration Building. Director of Parks Maintenance Travnicek further reported four new casement windows were installed in the south and north offices at the Lions Community Center. President Fischer inquired about splash pad opening dates. Deputy Director of Recreation Pipiras reported both splash pads will be openings Memorial Day weekend, Saturday and Sunday as long as it is 74 degrees, closed on Memorial Day.

Golf Course

Golf Course

Commissioner Kraemer reported over a 100 golfers attended the I-80 open, even with the bad weather. Commissioner Kraemer reported on the men's leagues which have over 200 golfers on Mondays; Tuesday afternoon mens and ladies leagues; Wednesday is \$30.00 Wednesdays, golfers get a cart for free, everyone is a senior; Thursday, two ladies leagues and a men's league in the morning; and Friday's, couples league. Commissioner Kraemer reported the course is in good shape in spite of the weather. Director of Golf, Bob Schulz congratulated the winner from the I-80 tournament, John Wright of Oakbrook. Director of Golf, Bob Schulz reported on the new 2016 club champ, Andy Roderique, from Frankfort, IL. Director of Golf Bob Schulz reported the Pro Am sign up begins June 1st and fills up fast call shop at 8:00 a.m. to sign up. Director of Golf Schulz reported Pro Am is July 6th, the first Wednesday after the 4th of July.

Parks/Development

Development Projects Update

Commissioner Larson reported on the changes at Firefighters Park reporting the project is ahead of schedule. Commissioner Larson reported on the residents and the girl scouts volunteering at Cherry Hill Park, pulling weeds. Commissioner Larson reported the parks and ball fields look great. Commissioner Larson reported on Jacob Lowell Park explaining that changing the drainage in the front ditch allowed them to mow this week, something that they were not normally able to do. Commission Larson reported an interest in extending the asphalt for truck traffic. Director of Parks-Maintenance Travnicek presented a slide show of Firefighters Park explaining the new equipment and the layout of the park projecting a three week time frame for completion. Director of Parks-Maintenance Travnicek reported receiving inquiries regarding the Prairie Ridge subdivision, residents asking about a playground. Director of Parks-Maintenance Travnicek reported on the Sky Harbor sight – explaining it is ready to be taken over. President Fischer inquired if Director of Parks-Maintenance Travnicek needed direction from the board regarding the park site. Executive Director Lewis reported Sky Harbor site is a 4 acre site and noting to date, the Park District has collected over \$78,000 in fees. Executive Director Lewis reported a build out of the entire project would result in over \$500,000 in revenue. Executive Director Lewis reported Sky Harbor subdivision is under the 50% reduction fee schedule. Executive Director Lewis further reported there is 6 acres of land to the south which included would total over 10 acres. Executive Director Lewis reported everything is in order at this point. President Fischer requested any questions or comments. Commissioner Kraemer inquired whether there was a retention area included in the parcel, Executive Director Lewis answered no. President Fischer requested a Motion to accept Sky Harbor 4 acre park site. Motion made by Commissioner Larson, seconded by Commissioner Kraemer. Upon Roll Call, all were in favor and the motion passed unanimously. Director of Parks-Maintenance Travnicek reported that two of the ponds, Walker Park and Hibernia were stocked with fish. Director of Parks-Maintenance reported on the fishing derby scheduled for June 4 at Hibernia. Director of Parks-Maintenance Travnicek reported the playgrounds are getting mulch for safety and noted they are helping the schools with their playgrounds as well.

Recreation

Asset of the Month – Positive View of Personal Future: Young person is optimistic about his or her future.

Quote of the Month: “Go confidently in the direction of your dreams. Live the life you imagined.” Henry David Thoreau

In the Community: Help young people to set personal goals that inspire hope. Encourage kids to name their fears- things that might stop them from reaching their goals. Affirm and publicize the good things your community. Executive Director Lewis read the Asset of the Month.

Special Recreation Update

Executive Director Lewis reported on LWSRA and the vacancies on the Boards in the area. Executive Director Lewis reported they have a lot of Park parties in June. Executive Director Lewis reported the financials are in order and the budget has been finalized. Executive Director Lewis reported they are experiencing growth in their programs. Executive Director Lewis reported on the PDRMA ruling. Executive Director Lewis reported the Federal District Court agrees the Americans with Disabilities Act does not require administration of rectal diastat to program participants. Executive Director Lewis reported it's hard for staff to administer. President Fischer reported on Tim Culbertson's signing with University of Illinois to play wheelchair basketball next fall. President Fischer reported Tim is the first LWSRA to receive such an honor. Executive Director Lewis reported the participation numbers are growing leaps and bounds at LWSRA and they continue to assess their fees.

2016 Proud American Days

Communications-Marketing Supervisor, Lauren Lotz presented a slide show regarding Proud American Days which run July 28 through July 31. Communications-Marketing Supervisor, Lauren Lotz reported Thursday, July 28th is the annual raffle with cash prize of \$5,000, call 815-485-8043 for tickets and the Adult Bean Bag Tournament, registration begins at 6:15 p.m. \$10.00 per person. Communications-Marketing Supervisor, Lauren Lotz report on Friday, July 29th, Special Needs Day event, by invitation only, call 815-922-4959 for details or to volunteer. Communications-Marketing Supervisor, Lauren Lotz reported Saturday, July 30th will be the NL Fire Foundation controlled burn cook-off event beginning at 9:00 a.m., annual baby contest at 10:00 a.m. and a craft fair beginning at 10:00 a.m. Communications-Marketing Supervisor, Lauren Lotz reported Sunday, July 31st will be the Annual Military Tribute beginning at 11:00 a.m. for past and present military members, Classic car Show at noon and free live entertainment from 1:00 p.m. – 9:00 p.m. For further information please visit website www.proudamericandays.org.

NLFPD – Controlled Burn Letter

President Fischer reported on the letter dated April 19, 2016 from the NLFPD requesting NL Park district to waive the vendor fee for their “Controlled Burn.” Executive Director Lewis explained the regular vendor fee is \$400.00. Executive Director Lewis reported the NLFD has changed their hours for the beef cook off to 9:00 a.m. to noon. Executive Director Lewis explained this is beneficial to our staff, not requiring any early hours or overtime hours. Executive Director Lewis further commented that the vendors are also happy because the beef is not being sold, but being donated to the NL Food Pantry. Commission Larson inquired whether the cook off area would be roped off. Executive Director Lewis reported the area will be roped off and the change of hours will allow the selling of alcohol during the event. Executive Director Lewis reported all facilities are up to speed with the knock boxes. Executive Director Lewis reported that safety is a big concern and many meetings took place to ensure the public's safety.

Executive Director Lewis reported we have been working closely with Fire Department and Police Department and have discussed plans for all safety concerns including an evacuation plans. President Fischer requested a Motion to approve the NLFDD request to waive fee for the control burn for the 2016 Proud American Days. Motion made by Commissioner Thomson, seconded by Commissioner Schultz. Upon roll vote, motion passed unanimously.

Commissioner Schultz reported on Camp Wewannago, registration which began April 4 and already has 111 registered campers. Commissioner Schultz reported the Park District is helping a family in need with summer camp this year and the Friends of the Park have graciously volunteered to help as well. Commissioner Schultz reported on the event, Chasing the Sun - 5K which will take place Thursday, June 9th at the New Lenox commons beginning at 7:00 p.m. Commissioner Schultz reported on the Fishing Derby which will take place Saturday, June 4th. Commissioner Schultz reported on the upcoming Big Wheel 500 race for ages 2-6 on Saturday, July 12th. Commissioner Schultz explained the Big Wheel Race will be held at Liberty Jr. High and the kids will race around track beginning at 1:30 p.m.

Annual Reorganization Of Board

President Fischer opened officer nominations for President. Brian Fischer was nominated by Commissioner Kraemer, seconded by Commissioner Larson. Upon voice vote, all were in favor and Brian Fischer was appointed President. President Fischer opened officer nominations for Vice President. Ted Schultz was nominated by Commissioner Larson, seconded by Commissioner Thomson. Upon voice vote, all were in favor and Ted Schultz was appointed Vice President. President Fischer opened officer nominations for Secretary. Commissioner Schultz nominated Dale Larson, seconded by Commissioner Kraemer. Upon voice vote, all were in favor and Dale Larson was appointed Secretary. President Fischer opened officer nominations for Treasurer. Gary Kraemer was nominated by President Fischer, seconded by Commissioner Schultz. Upon voice vote, all were in favor and Gary Kraemer was appointed Treasurer. President Fischer reported committee assignments will be given at the next meeting.

New Business

Resolution #16-13 Authorizing the Execution of Beverage Sales Agreement with Pepsi Beverage Company

President Fischer requested a motion to approve the Beverage Sale Agreement with Pepsi Beverages Company. Motion made by Commissioner Kraemer, seconded by Commissioner Schultz. Upon a voice vote, all were in favor and the motion passed unanimously.

Community Events

President Fischer announced the upcoming events as follows:

New Lenox Chamber of Commerce

June 9 Chasing the Sun 5K Race, 7:00pm - New Lenox Commons, visit www.newlenoxchamber.com for further details

Village of New Lenox

Wednesday Movie Night at 8:30 in the Commons

June 1st Minions

Jun 8th The Good Dinosaur

June 4th Wine & Jazz Night featuring Bob Lark and His Alumni Big, 7:00pm, visit newlenox.net for further details

Director/Commissioner Comments

Executive Director Lewis thanked the Commissioners for taking time to attend the event in Springfield. Executive Director Lewis commented on the

importance of inter-governmental involvement Executive Director Lewis thanked the staff for the great job on the booth. Executive Director Lewis commented on the Park Districts being seen as the central hub; a part of the solution not a part of the problem.

Commissioner Schultz thanked the staff for everything they did for Springfield. Commissioner Schultz thanked the recreation department for a great job on the Touch a Truck event, commenting he received phone calls of appreciation from residents.

Commissioner Thomson thanked the staff on the successful finish to the school year, including the success of the Kiddie Kampus. Commissioner Thomson commented on the ramping up for Proud American Days. Commissioner Thomson commented on how great the parks are looking.

Commissioner Kraemer thanked our state and local representatives who came to our booth to enquire on our area needs. Commissioner Kraemer thanked the County Board expressing his appreciation to Ray Tuminello for being helpful and reaching out to the Park District offering his assistance.

Commissioner Larson thanked the staff for doing a great job. Commissioner Larson commented on how great the parks look, how great the golf course looks expressing his opinion no wonder everyone wants to live in New Lenox. Commissioner Larson thanked the Girl Scouts for their volunteer work at Cherry Hill. Commissioner Larson commented, we do too good of a job, everything looks great that's why the referendum did not pass.

President Fischer extended a friendly reminder to everyone regarding "Pappa" Schafer golf outing. President Fischer commented if you are unable to attend, please consider sponsoring a hole. President Fischer commented on Proud American Days coming up. President Fischer commented on the upcoming Memorial Day holiday and the Splash Pads will be opening which are always a big hit. President Fischer commented on the new equipment at Firefighters Park where he witnessed kids enjoying the new climber.

Executive Session

At approximately 7:03p.m. Motion made by Commissioner Kramer to go into closed executive session, seconded by Commissioner Larson. Upon voice vote, all were in favor and the motion passed unanimously. The Board went into special session from 7:03 p.m.to approximately 7:37 p.m.

Adjournment

At approximately 7:38 p.m., President Fischer requested a motion to adjourn the May 18, 2016, Regular Board Meeting of the New Lenox Community Park District Board of Commissioners. Motion made by Commissioner Kramer, seconded by Commissioner Larson. Upon a voice vote, all were in favor and the motion passed unanimously.

Respectfully Submitted,
Recording Secretary - Kim Pohrte