

Minutes of the Special Board Meeting of the New Lenox Community Park District Board of Commissioners held on Wednesday, April 20, 2016 at 5:00 pm at the Formal Executive Conference Room 202 at the Village Hall, New Lenox, IL.

GENERAL FUNCTIONS:

- Call to order** President Fischer called the April 20, 2016 meeting to order at approximately 5:00pm.
- Roll Call** President Fischer asked for everyone to state their names for the record; the following were present, Commissioners: Kraemer, Thomson, Larson, and Schulz.
- Also in Attendance** Attorney Angelo Vitiritti, Director of Parks-Maintenance George Travnicek, Recreation Director of Golf Bob Schulz, Business Services Supervisor Karen Acklin , Deputy Director of Recreation Lea Pipiras, and Deputy Director of Executive Services Jacque Tuma.

**Fees & Charges –
Banquet/Room
Rental Charges**

Deputy Director of Recreation Pipiras noted there is only a few changes for the upcoming Fiscal Year; we are increasing the following, table cloths from \$3.00 to \$4.00; Cash Bar Packages will have to pay a \$250.00 up front cost to help cover the cost of a bartender; we are decreasing the cost of drinks to be in line with VFW and American Legion. President Fischer asked if the hourly rate changed or increased. Deputy Director of Recreation Pipiras noted no the fees will remain the same for this fiscal year and we will be doing more advertising to hopefully bring in more rentals. Commissioner Thomson noted we are \$5,100.00 ahead of what was projected for Fiscal Year 2015-2016; there was a question regarding Class I and Class II and generating revenue. Deputy Director of Recreation Pipiras commented we haven't had really a Class II but will definitely look into this. Commissioner Thomson asked about 501C3 for banquets. Deputy Director of Recreation Pipiras noted if this happens they will have to write a letter to the Board of Commissioners for approval.

**Discussion on FY 16/17
Budget Overall Personal
Increase not to exceed
3% for CPI, longevity,
And merit (excludes
Individual position
Reclassifications)**

President Fischer noted he meet with Director of Business Services Lynch and Business Services Supervisor Acklin regarding the retro pay for staff and by approving the CPI increases earlier will help with payroll. President Fischer noted last year salaries and benefit attributed 24% of the district's expenses and this year we are at 32% because the bonds are paid off and we do not have the LWSRA building anymore. President Fischer commented about possibly going to 2.75% instead of 3% because of the perception the higher increase may give to the public body. Commissioner Kraemer has no issues with giving staff the 3% increase because all of our positions are at the low end of the market; by giving the 3% we are less likely to lose a great employee which in the long may actually cost the district more money. Commissioner Thomson noted we have a balanced budget and agrees the 3% increase is fair especially since we are below the midpoint. President Fischer noted we would be in the same bracket for increases as Lemont and Channahon. Commissioner Thomson asked what has been given in the past. President Fischer noted last year was a 3% but we have had years where the salaries were frozen for two years. Commissioner Thomson noted the budget supports the 3% increase. Commissioner Kraemer noted giving the increase is probably cheaper in the long run instead of overtime. Commissioner Thomson asked have we been faced with any challenges before with an increase. President Fischer note just with new vehicles because we purchased at the same time the Village did. Deputy Director of Executive Services Tuma noted we have a post salaries online to be in compliance with the Open Meetigns Act and if anyone needed to see salaries they can go there or do and FOIA. President Fischer asked if everyone is in agreement with the 3% increase. The consensus was yes; this will be voted on in the Regular Board Meeting.

There was a discussion regarding Firefighter's Park and the Rat that is up. President Fischer noted he has talked to the BA of the Laborer's Union and he is sending us the Responsible Bidder the Village of Gardener uses; and noted they should list a training program location. Commissioner Larson asked who has to police this. President Fischer noted we would and the reason there is a strike is because of showing adequate benefits to their employees. Commissioner Thomson asked

if the union hall has funds set aside to offset the contract if we were to go that route. Commissioner Larson noted a while ago the unions asked us to adopt Responsible Bidder language which we did. Director of Parks-Maintenance Travnicek noted Hacienda is currently doing work in Lockport, Hickory Hills, Bolingbrook, Batavia and they are not out there. Attorney Vititirrit noted we can't exclude non-union shops as long as they are paying prevailing wages and sign the Responsible Bidder and follow all of our bidding requirements.

There was a brief discussion regarding the Fire Department going union; and PAD fees will more than likely increase and have to be paid.

Adjournment

At approximately 5:46PM President Fischer requested a motion to adjourn the April 20, 2016 Special Board Meeting of the New Lenox Community Park District Board of Commissioners. Motion made by Commissioner Kraemer, seconded by Commissioner Larson. Upon voice vote, all were in favor and the motion passed unanimously.

Respectfully Submitted,
Jacque Tuma
Recording Secretary