

Minutes of the Regular Board Meeting of the New Lenox Community Park District Board of Commissioners held on Wednesday, March 16, 2016 at approximately 6:00 pm in the Board Room of the Village Hall, New Lenox, Illinois.

**GENERAL FUNCTIONS:**

- Call to order** President Fischer called the March 16, 2016 meeting to order at approximately 6:03 pm.
- Pledge of Allegiance** President Fischer led the Board, Staff, and all others present in the Pledge of Allegiance.
- Roll Call** President Fischer directed the Recording Secretary to take roll call. Upon taking roll call, the following were present, Commissioners: Kraemer, Schulz, Thomson, and President Fischer.
- Also in Attendance** Communications/Marketing Supervisor Lauren Lotz, Director of Recreation Shirley Braglia, Director of Parks-Maintenance George Travnicek, Director of Golf Bob Schulz, Director of Business Services Kathy Lynch, Attorney Angelo Vitiritti and Deputy Director of Executive Services Jacque Tuma.
- Treasurer's Report** Commissioner Kraemer quoted the totals from the monthly Treasurer's Report as presented for February 29, 2016. President Fischer requested any questions or comments regarding the monthly Treasurer's Report for February 29, 2016. Hearing no questions or comments, President Fischer requested a motion to approve the Treasurer's Report as presented for February 29, 2016. Motion made by Commissioner Schulz, seconded by Commissioner Thomson. Upon a roll call vote, all were in favor and the motion passed unanimously.
- Payment of Bills** Commissioner Kraemer quoted totals from the Payment of Bills as presented for February 29, 2016. President Fischer requested any questions or comments. Hearing none, President Fischer requested a motion to approve the Payment of Bills as presented for February 29, 2016. Motion made by Commissioner Thomson, seconded by Commissioner Schulz. Upon a roll call vote, all were in favor and the motion passed unanimously.
- Special Guests** Ms. Lori Vierow, Assistant Director of Landscape Architecture from Planning Resources, Inc.  
Daryl Garrison with Planning Resources discussed master plan for Firefighters Park for the Contractor Recommendation. Planning Resources recommends accepting the base bid from Hacienda Landscaping including both alternates. Planning Resources has worked in the past several times with successful park development projects with Hacienda Landscaping Inc., Plainfield. Hacienda Landscaping, Inc. has also worked with the NLCPD at Neufairfield Park in 2015. The grand total for Firefighters Park is \$290,628.00.
- President Fischer discussed the possibility of a new electronic sign in the future for the NLCPD; New Lenox Friends of the Park passed a motion at their last meeting on January 21, 2016 that they will commit to 10% of the new electronic sign.
- Director of Recreation, Shirley Braglia discussed Communications-Marketing Supervisor, Lauren Lotz had published an article in the *Athletic & Recreation Programming* reporting on the success of the NLCPD Camp Wewannago. NLCPD had over 300 last year. President Fischer also noted that in the article NLCPD now has over 600 students enrolled in ACES program.
- Deputy Director of Executive Services, Jacque Tuma attended State of the Village of New Lenox and reported New Lenox is still #1 in Will County for building permits for 2015; in Will County 162 permits pulled as well as 40 permits for new businesses.
- President Fischer requested a motion to amend the agenda to move the Bid Results for Firefighters Park to after Special Guests. Motion made by Commissioner Kraemer, seconded by Commissioner Schulz. Upon voice vote all were in favor and the motion passed unanimously.
- Firefighter's Park – Approval of Bid  
Director of Parks-Maintenance George Travnicek discussed awarding the bid to Hacienda Landscaping, Inc. for Firefighter's Park for the grand total \$290,628.00 including the two alternates; Alternate A for Playground Expansion and Alternate B for removing existing playground site. President Fischer requested any questions or comments. President Fischer requested a motion to award the acceptance bid to Hacienda Landscaping. Motion made by Commissioner Thomson, seconded by Commissioner Kraemer. Upon a roll call vote, all were in favor and the motion passed unanimously.

**Consent Agenda**

Approval of the Regular Meeting Minutes of February 29, 2016.

President Fischer requested any questions or comments on the Consent Agenda. Hearing no questions or comments, President Fischer requested a motion to approve the Consent Agenda as presented. Motion made by Commissioner Schulz, seconded by Commissioner Thomson. Upon a voice vote, all were in favor and the motion passed unanimously.

Business Services

President Fischer highlighted on Director of Business Services, Kathy Lynch's report. Approved IPRF Safety & Educational Grant Award.

Facilities / Planning

Commissioner Thomson reported energy enhancement with lighting at 701. As well as improvements have been completed at LCC including speed limit signs for safety concerns. In addition to security concerns three additional cameras have been at LCC. Most of this was completed by a grant we received from the State of Illinois. Grounds park building 30% increase for space. Also reported new American Flags have been installed at 701, LCC, Lions Den and Cherry Hill.

**Golf Course**

Golf Course

Commissioner Schulz reported grounds looks great and good weather for golfing for the month of February. Director of Golf, Bob Schulz adult junior lessons have started. President Fischer reported Golf Shop Budget Workshop is on April 13<sup>th</sup>.

**Parks/Development**

Development Projects Update

Director of Parks-Maintenance Travnicek reported Prairie Ridge has title now. Water Chase Subdivision the homeowner to see if any additional funding is accessible from the Village. Director of Parks-Maintenance also noted at LWSRA there is discussion moving forward with a street that will run into the South of their parking lot.

Tri-Annual Meeting – April 4, 2016

Director of Parks-Maintenance Travnicek encouraged all Commissioners and NLSA 122 can be present.

Cherry Hill Homeowners Association – Park Rental Fees Waived Request

Cherry Hill Homeowner's Association has requested fees waived for a few events for the upcoming year. President Fischer requested a motion to approve fees waived for 2016. Motion made by Commissioner Kraemer, seconded by Commissioner Schulz. Upon a roll call vote, all were in favor and the motion passed unanimously.

Director of Parks-Maintenance George Travnicek reported the Tri-Annual Meeting will be April 4<sup>th</sup>; encourage the School District to be present.

**Recreation**

Asset of the Month – Citizenship

Communications/Marketing Supervisor Lauren Lotz read the Asset of the Month.

2016 Proud American Days

Communications-Marketing Supervisor, Lauren Lotz reported Proud American Days are July 28 through July 31. Bands are all reserved and moving forward with sponsorships and vendors.

Commissioner Schulz announced a few upcoming events: Amazing Race April 16, 2016. Flag Football Registration on April 19<sup>th</sup>.

Director of Recreation, Shirley Braglia reported the Summer Catalog will be delivered in the New Lenox Patriot on April 7, 2016; registration will take place on April 23, 2016.

**New Business**

*Ordinance No. 16-03-01 An Ordinance Declaring Currently Owned Property As Surplus and Authorizing Disposal*

Pursuant to Section 8-22 of the Park District Code, 70ILCS 1205/8-22, the Board of Commissioners of the New Lenox Community Park District finds that the following described personal property: 1996 John Deere Gator, serial #003926; 1996 John Deer Gator, serial # 003866; 1996 John Deer Gator, serial # 003863; 1996 Toro 3100 mower, serial # 04353-60360; and 1985 Yanmar 187D tractor, now owned by the Park District, would be best served by the property's disposal, after all useful parts are salvaged, if any. President Fischer requested a motion to approve Ordinance No. 16-03-01, motion made by Commissioner Kraemer, seconded by Commissioner Thomson upon a roll call vote, all were in favor and the motion passed unanimously.

**Community Events**

President Fischer announced the upcoming events as follows:

**New Lenox Chamber of Commerce**

Mar 23 Business After Hours – TJ Cachey Builders

Apr 21 Business After Hours – NuMark Credit Union

Apr 30 Ribbon Cutting: New Lenox Family Dental

For further details, visit [www.newlenoxchamber.com](http://www.newlenoxchamber.com) or call 815.485.4241

**New Lenox Share Fest**

New Lenox ShareFest will be offering a series of community outreach service projects to benefit the Lincoln Way community beginning in March and will run through the official Share Fest Day of September 17<sup>th</sup>. For full details on all ShareFest opportunities, visit

[www.ShareFestNewLenox.com](http://www.ShareFestNewLenox.com), call 815.717.2614 or send an email to [info@ShareFestNewLenox.com](mailto:info@ShareFestNewLenox.com).

Also, Share Fest will be sponsoring a \$5.00/ticket monthly raffle drawing courtesy of various local businesses with various prizes worth at least \$100. To buy tickets, please contact Lauren at [lrinkle313@yahoo.com](mailto:lrinkle313@yahoo.com). All money raised will go toward equipping the New Lenox Township Food Pantry with a much needed walk-in freezer/cooler and upcoming ShareFest service projects.

**New Lenox Public Library**

Saturday, March 26

10:30 AM – 11:30 AM

Meeting Rooms A&B

**Hopping Egg Hunt**

Join the library for games, basket decorating, egg hunting and more! For more information, contact the library at 815.485.2605.

**Adjournment**

At approximately 7:12 pm, President Fischer requested a motion to adjourn the March 16, 2016, Regular Board Meeting of the New Lenox Community Park District Board of Commissioners. Motion made by Commissioner Schulz, seconded by Commissioner Thomson. Upon a voice vote, all were in favor and the motion passed unanimously.

Respectfully Submitted,  
Recording Secretary - Jennifer Piotrowski