

Minutes of the Regular Board Meeting of the New Lenox Community Park District Board of Commissioners held on Wednesday, May 20, 2015 at 6:00 pm in the Board Room of the Village Hall, New Lenox, Illinois.

GENERAL FUNCTIONS:

Call to order President Fischer called the May 20, 2015 meeting to order at approximately 6:00 pm.

Pledge of Allegiance President Fischer led the Board, Staff, and all others present in the Pledge of Allegiance.

Roll Call President Fischer directed the Recording Secretary to take roll call. Upon taking roll call, the following were present, Commissioners: Larson, Jansma, Kraemer, Schulz and President Fischer.

Also in Attendance Executive Director Greg Lewis, Communications/Marketing Supervisor Lauren Lotz, Recreation Supervisor Lea Pipiras, Parks-Maintenance Superintendent George Travnicek, Director of Golf Bob Schulz, Business Services Superintendent Kathy Lynch, Attorney Angelo Vitiritti, Executive Assistant/Office Supervisor Jacque Tuma.

Treasurer's Report Commissioner Kraemer quoted the totals from the monthly Treasurer's Report. President Fischer requested any questions or comments regarding the monthly Treasurer's Report for April 30, 2015. Hearing no further questions or comments, President Fischer requested a motion to approve the Treasurer's Report as presented for April 30, 2015. Motion made by Commissioner Larson, seconded by Commissioner Jansma. Upon a roll call vote, all were in favor and the motion passed unanimously.

Payment of Bills Commissioner Kraemer quoted totals from the Payment of Bills presented for April 30, 2015. President Fischer requested any questions or comments. Hearing none, President Fischer requested a motion to approve the Payment of Bills as presented for April 30, 2015. Motion made by Commissioner Schulz, seconded by Commissioner Jansma. Upon a roll call vote, all were in favor and the motion passed unanimously.

Amendment to Agenda: President Fischer requested a motion to amend the Meeting Agenda in order to move Special Guest Kevin Shannon of the New Lenox Soccer Association. Motion made by Commissioner Larson, seconded by Commissioner Kraemer. Upon a voice vote, all were in favor and the motion passed unanimously.

Special Guests *New Lenox Soccer Association – Percentage of Residents vs. Non Residents*
President Fischer welcomed Mr. Kevin Shannon of the New Lenox Soccer Association. Mr. Shannon stated he has reviewed the percentage of residents vs. non-residents as presented to him previously. President Fischer questioned why there is a variance. Mr. Shannon stated they are the largest organization in the Lincolnway area and have the most visibility which has increased registration from all areas. Commissioner Kraemer asked if the association ever turns away registrations based on residency or whether or not they conduct any sort of recruitment. Mr. Shannon stated they do not turn anyone away and everyone who registers for the program, gets into the program. They do not do any recruitment. Commissioner Jansma asked if they charge an additional fee for out of district residents. Mr. Shannon said no, and also added each child registered plays for at least 2 periods per game. Mr. Shannon will gather the additional information and reply to the Board with the updated numbers and ensured they will not be over the requested percentages of 80/20.

**Special Guests
Continued**

New Lenox Soccer Association (NLSA) – Storage Building at Spencer Campus

Parks-Maintenance Superintendent George Travnicek stated the NLSA does not currently have any storage on-site but they do off-site. Parks-Maintenance Superintendent George Travnicek stated the NLSA would like to purchase a 10.5' x 20' storage shed from CXT Industries. The shed would be located between the outhouse and the north most wall of Spencer Crossing on the north side of campus, adjacent to the parking lot at Spencer Crossing. Parks-Maintenance Superintendent George Travnicek stated this will provide on-site storage for Spencer Campus as the NLSA does not currently have any storage on the site but they do off site. Parks-Maintenance Superintendent George Travnicek stated this request makes sense as the off-site storage is inconvenient. President Fischer requested a motion to approve the construction of the storage building at Spencer Campus. Motion made by Commissioner Larson, seconded by Commissioner Schulz. Upon a voice vote, all were in favor and the motion passed unanimously.

Mrs. Christine Bodzianowski, Positive Impact of the Recreational Programs

Mrs. Bodzianowski stated her extreme gratitude to the Park District for the positive impact it has had on her son. Mrs. Bodzianowski stated often times only negative issues are brought to light and people are reprimanded instead of receiving the accolades they deserve. Mrs. Bodzianowski stated she now works extra hours so that her son can go to any class he wants and wanted to show recognition to those staff members who truly deserve it. President Fischer thanked Mrs. Bodzianowski and also shared his gratitude to the staff for a job well done.

Communications

New Lenox Baseball Association Exception to Light Policy

President Fischer noted a letter from the NLBA requesting permission to illuminate the lights on Sunday, May 24, 2015 if needed during the NLBA Memorial Day Classic Baseball Tournament at Tyler Bentley Complex. Parks-Maintenance Superintendent George Travnicek stated the NLBA requests this every year for only a couple of extra hours although it has never been used, but it has always been approved for "just in case". President Fischer requested a motion to approve the NLBA Exception to Light Policy. Motion made by Commissioner Jansma, seconded by Commissioner Kraemer. Upon a voice vote, all were in favor and the motion passed unanimously.

Illinois Association of Park Districts (IAPD): Capital Construction, Local Control, & Minimum Wage Impact

President Fischer noted an article from the IAPD in Springfield regarding OSLAD grants and capital construction projects. President Fischer stated during construction, OSLAD and PARC projects generate additional revenue for the State and local governments through job creation and the purchase of building supplies and materials. President Fischer added OSLAD and PARC construction projects are win-win partnerships that pay for themselves. President Fischer noted local control over local revenue decisions is critical to services as a state imposed property tax freeze would take control away from locally elected officials. President Fischer added the minimum wage increases will impact local park and recreation agencies, stating an increase would be devastating to the park district.

Consent Agenda

Approval of the Special Meeting Budget Workshop of April 8, 2015; Approval of the Special Meeting Budget Workshop of April 15, 2015; Approval of the Regular Meeting Minutes of April 15, 2015

President Fischer requested any questions or comments on the Consent Agenda. Hearing none, President Fischer requested a motion to approve the Consent Agenda. Motion made by Commissioner Schulz and seconded by Commissioner Jansma. Upon a voice vote, all were in favor and the motion passed unanimously.

Business Services

2015 Legislative Conference/Parks Day

President Fischer noted a letter from Mr. Peter Murphy of the IAPD thanking us for attending the 2015 Parks Day at the Capitol in Springfield. Communications/Marketing Supervisor Lauren Lotz presented a slide show and stated the Parks Day was a great success. The NLCPD always does a fantastic job promoting the benefits of park districts and our booth has a great layout with the scrolling banner which is a great opportunity to showcase as well as catalogs and giveaways. Commissioner Schulz noted the booth was great and there were a lot of people stopping by which was productive. Commissioner Kraemer stated the representatives are “pro-park district” and they are good supporters for us. Executive Assistant Tuma stated it was a great time and was nice to see the legislators.

Committee & Staff Reports

Business Services Superintendent Update/Executive Assistant

President Fischer asked if there were any questions regarding the updates. Commissioner Larson commented on the YTD Developer Donations totals. Executive Director Lewis stated most of the 50% lots are built out. President Fischer noted a refund received after the audit of the IPRF Workers Compensation Audit. President Fischer noted the Developer Donations are going very well. President Fischer noted the Fiscal Year ended with paid Developer Donations of 130 lots.

Golf Course

Operation & Financial Reports Month to Date & Year to Date

Director of Golf Schulz stated April was a good month overall for golf and the golfers really came out to play with the warm weather. Director of Golf Schulz noted the Monday Nights men’s league went over 200 players for the first time ever, adding the Sanctuary is the busiest golf course on Monday’s in the Midwest. Director of Golf Schulz stated all of the privately run leagues are also up in players for the 2015 season; Junior League sign up is a little behind last year at this point but mostly due to the end of the school year extension. Director of Golf Schulz congratulated Alex Berg who won the I80 event. Commissioner Kraemer stated it was a great event despite the weather conditions.

Parks/Development

Development Projects Update

Parks Maintenance Superintendent Travnicek stated Walker Park punchlist is completed with fencing around the splash pad installed and 2 gates as well. Parks Maintenance Superintendent Travnicek stated the site will be ready for Memorial Day weekend, weather permitting. Parks Maintenance Superintendent Travnicek noted the following updates on future/undeveloped parks as follows: Bristol Park – repairs made to asphalt path completed, turf is coming in with several low areas which will be addressed and reseeded, turf applications are planned around the Holidays; several park benches will be installed around the path, paid for the developer; Prairie Ridge – ADA drinking fountain installed and number dead/dying trees (approximately 12-14 trees on parkway) still need to be replaced; once completed, will move to take over parcel; Sky Harbor – Developer jumped the gun and seeded/blanketed the entire 4 acre site without approval from the Village/Park district regarding approval of rough and final grade, seed type and fertilization application, etc. Developer claims the turf will be as good as any golf course, however Parks Maintenance Superintendent Travnicek stated time will tell on that prediction; Water Chase – NLCPD and village staff will meet at the end of the month to review the 3 acre site issues; currently, we are not mowing the area – someone else is, as it is not owned by the Park District yet; until we have final deed, it is not ours to fix.

**Parks/Development
Continued**

Park Rental Fees and Charges

President Fischer noted an updated list of Park Rental Fees and Charges. President Fischer requested a motion to approve the newly updated Park Rental Fees and Charges. Motion made by Commissioner Kraemer, seconded by Commissioner Larson. Upon roll call vote, all were in favor and the motion passed unanimously.

**Committee & Staff
Reports**

Parks Maintenance Superintendent

Parks Maintenance Superintendent Travnicek stated one of our fleet machinery and equipment athletic field line strippers is not working correctly and several repairs have already been performed; Athletic field maintenance and mowing has been the main focus and drinking fountains have been turned on as well as pond aerators at Crystal Springs and Freedom parks; a prescribed burn has been completed at the Schoolhouse Manor wetlands; new sand volleyball court posts have been installed at Lions Den park and he will provide photos next month at the meeting; Associations: Girls Softball had outfield fencing installed on fields 2 & 3 with a portion on each field above ground due to Nicor easement restraints; Mustang Football, NLSO 122 staff and Parks Maintenance Superintendent Travnicek met a few weeks back and discussed the Mustangs pulling out of Bentley/Tyler this fall and making Martino their all in one complex for cheer & football players due to turf repair/new sod at mid-field taking place shortly including artificial turf on home team sideline to be installed this summer; Soccer is going to install a precast storage building at Spencer Campus as discussed earlier in meeting; parking complaints from homeowners at the far west end of Spencer Campus are claiming cars are parking on both sides of the street as well as parking on dead end drive, etc.; Soccer will reach out and inform people to use Spencer Campus only for parking. Parks Maintenance Superintendent Travnicek noted the OSLAD 50% grant reimbursement check for Walker Country Estates has been received.

Recreation

Asset of the Month – Positive View of Personal Future

Young person believes the future is full of positive possibilities. (“When I grow up, I know that I can become whatever I want and the sky’s the limit!”) Quote of the Month: “the future belongs to those who believe in the beauty of their dreams” – Eleanor Roosevelt. Director Lewis read the Asset of the Month aloud.

Special Recreation

Monthly Reports, Staff Reports, Monthly Financial Reports, Staff Report: Golf Outing Friday, August 14th – Sanctuary Golf Course, Concept Plans: Building Expansion & Park Build Out

Executive Director Lewis reviewed the monthly financial and staff reports from the LWSRA Board of Directors stating all reports are present and in order including monthly financial reports and quarterly attendance as well as the concept plans for a building expansion and park build out. Executive Director Lewis stated all drawings are conceptual and the additions make sense. Executive Director Lewis stated they have been very successful in obtaining donations and these are just all the different possibilities that could happen.

Proud American Days 2015 – Planning Update

Executive Director Lewis stated the planning is coming together well; Lake Shore Beverage is working out great, Windy City is on board, Walmart agreements are ok and we have been welcomed with open arms again; Band line up is set, we have the support of the VFW again. Executive Director Lewis stated WCCQ is awarding \$5,000 scholarship to a veteran or significant other for college. Executive Director Lewis stated the Military Tribute is on Sunday, July 26th at 11:00 a.m. and urges everyone to attend this event.

Recreation Superintendent Update

Recreation Supervisor Pipiras stated the Splash Pad at Walker and Hibernia will be open on May 23rd provided the temperature is 74 degrees or above and will be free that day only. Recreation Supervisor Pipiras stated after that date, the splash pads will be open on weekends only and then as of June 6, 2015 they will be open every day provided the weather remains at 74 degrees or above. Recreation Supervisor Pipiras noted the following upcoming events: 5K race on June 11 at 7:00 pm with registration being taken now; Fishing derby on June 6 at 9:30 am with pre-registration required. Commissioner Schulz noted the Kiddie Kampus HOPATHON fundraiser held for Muscular Dystrophy received \$2,200.00 in donations.

Annual Reorganization Of the Board

Oath of Office: Brian Fischer; Dale Larson; Garry Kraemer; Temporary Chairman Current Presiding Officer ; Election of Officers

Attorney Vitiritti conducted the swearing in of the re-elected officers which included Brian Fischer Dale Larson and Garry Kraemer. President Fischer congratulated all of the re-elected officers.

2015/2016 Officers and Committee Assignments

President Fischer requested a motion to appoint himself as the Temporary Chairman/Current Presiding Officer. Motion made by Commissioner Kraemer, seconded by Commissioner Jansma. Upon voice vote, all were in favor the motion passed unanimously. Temporary Chairman Fischer opened current nominations for President. Commissioner Kraemer nominated President Fischer. Upon a voice vote, all were in favor and the nomination was passed unanimously. President Fischer requested nominations for the committee assignments. Commissioner Kraemer nominated Commissioner Schulz for Vice President; Commissioner Jansma nominated Commissioner Larson for Secretary; Commissioner Larson nominated Commissioner Kraemer for Treasurer. Upon a voice vote, all were in favor and the nominations passed unanimously. President Fischer stated they are trying to get all of the Charis to meet with their respective departments and will discuss further throughout the month.

Appointment of Legal Counsel

President Fischer requested a motion to appoint Attorney Vitiritti's firm as the New Lenox Community Park District legal counsel. Motion made by Commissioner Kraemer, seconded by Commissioner Schulz. Upon a voice vote, all were in favor and the motion passed unanimously.

New Business

Resolution #15-07: Authorizing the Execution of Parking License Agreement with Walmart Real Estate Business Trust.

President Fischer requested a motion to approve Resolution #15-07 Authorizing the Execution of Parking License Agreement with Walmart Real Estate Business Trust to provide sufficient land to allow the Park District to park vehicles during the Proud American Days Festival. Motion made by Commissioner Jansma, seconded by Commissioner Kraemer. Upon a roll call vote, all were in favor and the motion passed unanimously.

Community Events

President Fischer announced the upcoming events are as follows:

NEW LENOX CHAMBER OF COMMERCE

Business After Hours on Thursday, June 18, 2015 from 5 pm – 7 pm at the New Lenox Community Park District new Administration Building located at 701 W Haven Avenue in New Lenox. Everyone is welcome to attend to tour the Park District's new facility. Please RSVP to the chamber no later than June 11th at 815-485-4241, or via their website at www.newlenoxchamber.com.

**Commissioner &
Director Comments**

- Executive Director Lewis congratulated the staff on a great job as the earlier testimony proves. Executive Director Lewis stated Camp Wewannago keeps growing. Executive Director Lewis thanked the Board for running and getting involved.
- Commissioner Jansma thanked the staff for hard work and stated it was good to hear the compliments from the speaker guests. Commissioner Jansma noted all programs are going full blast as well as a lot of maintenance going on. Commissioner Jansma thanked Walmart and partners for cooperating with us and allowing us the use of their site for Proud American Days.
- Commissioner Schulz reminded residents to check our website and catalog for programs, etc.
- Commissioner Kraemer stated after the speaker, we realize now our group changes positively and is proud to be a part of this organization. Commissioner Kraemer thanked the staff for making us look good. Commissioner Kraemer congratulated Attorney Vitiritti and added he has taken the lead over the other counsels. Commissioner Kraemer added he is an excellent attorney.
- Commissioner Larson noted each month they thank the staff but don't always know about the other staff compliments from the patrons. Commissioner Larson stated that was nice to hear. Commissioner Larson noted the shed requested by the NLSA is due to \$35,000 they raised through their organization and it benefits everyone. Commissioner Larson stated we are coordinating it but working together with the association.
- President Fischer requested everyone please join us in the hopes the public will fill the tent for the Military Tribute on July 26 at 11:00 am. President Fischer stated the LWSRA Golf Outing will be held on Friday August 14, 2015 at the Sanctuary and urges everyone to get involved. Feel free to call 815-320-3507. President Fischer reminded everyone about the Chambers Business After Hours event on June 18th. President Fischer noted the influence by the Park District on our Special Guest speaker and her son, adding it makes all of our extra efforts worthwhile.

Adjournment

At approximately 7:45 pm, President Fischer requested a motion to adjourn the May 20, 2015 Regular Board Meeting of the New Lenox Community Park District Board of Commissioners. Motion made by Commissioner Kraemer, seconded by Commissioner Larson. Upon a voice vote, all were in favor and the motion passed unanimously.

Respectfully Submitted,
Janet Frigo
Recording Secretary