

Minutes of the Regular Board Meeting of the New Lenox Community Park District Board of Commissioners held on Wednesday, January 20, 2016 at approximately 6:00 pm in the Board Room of the Village Hall, New Lenox, Illinois.

**GENERAL FUNCTIONS:**

- Call to order** President Fischer called the January 20, 2016 meeting to order at approximately 6:03 pm.
- Pledge of Allegiance** President Fischer led the Board, Staff, and all others present in the Pledge of Allegiance.
- Roll Call** President Fischer directed the Recording Secretary to take roll call. Upon taking roll call, the following were present, Commissioners: Kraemer, Schulz, Larson and President Fischer.
- Also in Attendance** Executive Director Greg Lewis, Communications/Marketing Supervisor Lauren Lotz, Director of Recreation Shirley Braglia, Director of Parks-Maintenance George Travnicek, Director of Golf Bob Schulz, Director of Business Services Kathy Lynch, Attorney Angelo Vitiritti and Deputy Director of Executive Services Jacque Tuma.
- Treasurer's Report** Commissioner Kraemer quoted the totals from the monthly Treasurer's Report for December 31, 2015. President Fischer requested any questions or comments regarding the monthly Treasurer's Report for December 31, 2015. Hearing no questions or comments, President Fischer requested a motion to approve the Treasurer's Report as presented December 31, 2015. Motion made by Commissioner Larson, seconded by Commissioner Schulz. Upon a roll call vote, all were in favor and the motion passed unanimously.
- Payment of Bills** Commissioner Kraemer quoted totals from the Payment of Bills presented for December 31, 2015. President Fischer requested any questions or comments. Hearing none, President Fischer requested a motion to approve the Payment of Bills as presented for December 31, 2015. Motion made by Commissioner Schulz, seconded by Commissioner Larson. Upon a roll call vote, all were in favor and the motion passed unanimously.
- Special Guests** Resolution #16-01 Honoring the New Lenox Mustangs Lightweight Football Team's 2015 Undefeated Season.  
Resolution to acknowledge this group of athletes at the Lightweight Division of whom are the first in the league history to not only win their division, but to capture the Southwest Midget Football League's Championship with an impressive 24-14 win over the Crete Bulldogs held at Providence Catholic High School football field. President Fischer requested a motion. Motioned by Commissioner Kraemer and seconded by Commissioner Larson. After passing roll call unanimously, Mr. Bob Schaper, President of the New Lenox Mustangs thanked the Board for acknowledging the team and their hard work.
- (NOTE: THIS WAS ORIGINALLY ITEM C – This resolution went before Resolution # 16-02)**  
Resolution #16-03 Honoring the New Lenox Youth Football Association's 2015 Jr. Warrior Varsity Football Cheerleading Squad  
Resolution to acknowledge the New Lenox Youth Football Association's Jr. Warrior Varsity Football Cheer Squad securing 1<sup>st</sup> Place and the Grand Championship at the SWCCL Cheer Competition; also claiming 1<sup>st</sup> Place at the River Valley Cheer Competition. President Fischer motioned. Motion made by Commissioner Schulz, seconded by Commissioner Larson.
- Resolution #16-02 Honoring the New Lenox Youth Football Association's 2015 Jr. Warrior Varsity Football Team.  
**(NOTE: THIS WAS ORIGINALLY ITEM B – This resolution went after Resolution 16-03)**  
Resolution to acknowledge the New Lenox Youth Football Association Jr. Warrior Varsity Football Team who ended the regular season with an impressive 10-2 record which included an eight game winning streak and the team's offense averaging 30 points per game while holding their opponents to only 15 and also to acknowledge the team winning the River Valley Youth Football League's Super Bowl Championship with a final score of 26-14 defeating the Frankfort Square Wildcats. President Fischer requested a motion. Commissioner Larson motioned, seconded by Commissioner Schulz.  
Coach Joe Foster thanked the Park District for honoring both the football team and cheerleading squad. Foster added this was the 10<sup>th</sup> Anniversary of the Jr. Warriors and Jr. Knights organization. Organization is strong, new leadership is in place. Looking forward to the future and to a long lasting partnership with the New Lenox Community Park District.

Additional Special Guests: Friends of the Parks Organization/ Tony Kroll

Tony Kroll, President of Friends of the Parks presented a check to the NLCPD as a donation of \$2,034.95 to put back into the program to help with costs for the Kiddie Kampus program. Mr. Kroll added the Friends of the Parks meets monthly, usually 1 day following the NLCPD Board Meetings, at 6:00 pm. The public is invited to attend and join. The Friends of the Parks is always looking for more help. Executive Director Greg Lewis stated there is a link on the NLCPD website to access the Friends of the Parks foundation.

**Consent Agenda**

Approval of the Regular Meeting Minutes of December 7, 2015, Public Hearing Minutes of December 16, 2015, Regular Meeting Minutes of December 16, 2015.

President Fischer requested any questions or comments on the Consent Agenda. Hearing no questions or comments, President Fischer requested a motion to approve the Consent Agenda as presented. Motion made by Commissioner Schulz and seconded by Commissioner Kraemer. Upon a voice vote, all were in favor and the motion passed unanimously.

**Committee & Staff Reports**

Business Services

Committee & Staff Reports: Audits: Director of Business Services, Kathy Lynch noted a new Service Management Firm due to all the new laws in Humans Resources, training, etc. We are now a member of their organization. They can do other services as well for us in the future such as benchmarking and special development. Executive Director Lewis stated there will be questions on the agenda in the next month with committee recommendations, ready for auditors. President Fischer noted more information soon to come. No other questions or concerns for Director of Business Services or Director of Executive Services reports.

Facilities / Planning

Village of New Lenox Approved Resolution #15-31 (50% Reduction for Development).

Yearly review of contracted services – Portable Restroom Services, Mowing.

Village of New Lenox approved Resolution 15-31 (50% reduction for development): President Fischer noted a letter from the Village of New Lenox regarding Open Space 2016 as an FYI to the Board. The letter states 50% reduction for all required fees allows the deferral and payment of open space fees until the time of occupancy for each residence. Executive Director Greg Lewis noted this is the 6<sup>th</sup> year there has been a 50% reduction in fees.

**Golf Course**

Golf Course

Commissioner Kraemer stated they painted the clubhouse and the walls at the Golf Course; Penguin Open is January 31, 2016 at 10:00 am. Director of Golf Bob Schulz noted good weather at the start of December was great for golf, but then turned cold.

Operation & Financial Reports Month to Date & Year to Date

Director of Golf Schulz reported he will select a day for March/April for the 2016 season. They have been tracking expenses on a monthly basis, planning to have a structure in place and will report to the Board.

**Parks/Development**

Development Projects Update

Director of Parks-Maintenance, Director of Recreation

Director of Parks-Maintenance, George Travnicsek reported Perfect Potty, Inc. will continue to provide our portable restroom services as well as provide the same rates for 2016 for the parks, all special events and Proud American Days. This service will go back out for bid in 2017.

Director of Parks-Maintenance George Travnicsek also noted Carefree Lawn Maintenance will honor their same pricing per acre for lawn maintenance in 2016 as they have done so for the past 2 years. Carefree Lawn Maintenance maintains 35 parks for the NLCPD as well as the upkeep of 57 acres in the NLSD 122.

Director of Parks-Maintenance George Travnicsek stated that Haines Park Ice Rink has been inconsistent weather temperatures to date which have not allowed for quality ice skating, however, the past week it has been cold enough. He thanked the staff for hard work resurfacing the ice rink.

Director of Parks-Maintenance stated the expansion to the storage closet is nearing completion. At the Lions Community Center a concrete floor was poured around new floor drains; installed new sink and mop basin, washer, dryer and water heater. Most of the work was completed in house; great job to Mark and Jeff. Also, additional parking lot light with fixture was installed in Northwest corner providing more light in that area for safety.

Commissioner Larson noted they are waiting for project breakdown for Firefighters Park ADA Playground, once the construction bid documents have been reviewed they will be put out for bid. Bid opening date is March 11, 2016. March Board Meeting for bid summary, recommendations and final approval. Executive Director Lewis state if board has any concerns please ask George Travnicsek or Greg Lewis; anticipated ground breaking to be approximately April 1, 2016.

**Recreation**

Asset of the Month – Constructive Use of Time: Time Scheduling

Young person knows how to balance his or her schedule; to engage in those organizations and activities that will help him or her grow, serve others, and positively fill “nothing to do” periods. “Children who plan their own schedules...learn to take more responsibility.” Bruce Feiler

**Special Recreation**

Monthly Reports, Staff Report, Monthly Financial Reports, PDRMA 2015 Loss Control Award (Level A – Accredited \$1,500.00 Award)

Executive Director Lewis stated financial reports are all in order, enrollments are up, participation numbers are good, everyone is benefitting from it; worked through some issues with the gymnasium but are working with contractors to fix humidity levels so the wooden floors do not buckle.

**Community Events**

President Fischer announced the upcoming events as follows:

**SAFE COMMUNITIES**

The New Lenox Police Department will be hosting a Community Emergency Response Team (CERT) 20-Hour Basic Course beginning Thursday, January 28, 2016. The Course is **FREE** to New Lenox residents and will be held on Thursday evenings from 6:30pm to 8:30pm at the New Lenox Police Department. Those interested in registering for the CERT Course should contact Public Safety Division Daniel Martin at the New Lenox Police Department at (815) 462-6100 or [dmartin@newlenox.net](mailto:dmartin@newlenox.net).

**NEW LENOX CHAMBER OF COMMERCE**

Business On The Move Luncheon – A Leadership Model for the 21<sup>st</sup> Century

Tuesday, February 2, 2016 – 11:30am-1:00pm

New Lenox Village Hall Community Room

This presentation will explore some of these basic assumptions and examine the limitations of current leadership models. The Organizational Leadership Assessment (OLA) will be presented and an opportunity to assess one's own leadership effectiveness will be provided. For further information, please contact the Chamber of Commerce at 815.485.4241.

**TEAM ASSET FAMILY FAIRE**

The annual T.E.A.M. Asset Family Faire will be held at Lincoln Way Central High School on Saturday, March 5, 2016 from 9am to 1pm. This large family-oriented event offers sponsorship and vendor exhibit opportunities to reach the 600-700 people that attend. For further information, please contact Lauren Lotz, New Lenox Community Park District at 815.485.3584 or via email at [lloth@newlenoxparks.org](mailto:lloth@newlenoxparks.org) for further details.

**Commissioner &  
Director Comments**

- Executive Director Greg Lewis stated great news – Menards will not be building again on their site so Proud American Days is on in the same location on July 28, 29, 30, and 31.
- Commissioner Schulz thanked all the staff for their hard work; thanked Tony Kroll and the Friends of the Park for all their help and what a great group of people working together for the Community.
- Commissioner Kraemer congratulated the New Lenox Mustangs, the New Lenox Youth Football Association, Friends of the Parks and Congratulations to the LWSRA on their 40<sup>th</sup> Year Anniversary.
- Commissioner Larson thanked the staff. Noted the great job being done on Haines Park and hopes everyone gets a chance to get out there and use it. Thanks to Lauren Lotz for pronouncing all the names on the Resolutions. Congratulations to Joe Foster on the NLYFA 10<sup>th</sup> Year Anniversary.
- Director of Recreation Shirley Braglia noted the ACES program has 567 participants along with 80 part time workers. Kudos to all.
- President Fischer agrees with all comment made. Congratulations to Joe Foster on the NLYFA 10<sup>th</sup> Year Anniversary – great program. Recalling when they first discussed the idea of pursuing the idea of putting together another organization and they wondered how it would work going up against the Mustangs. Final comment....Never say never!

**Adjournment**

At approximately 7:12 pm, President Fischer requested a motion to adjourn the January 20, 2016 Regular Board Meeting of the New Lenox Community Park District Board of Commissioners. Motion made by Commissioner Larson, seconded by Commissioner Kraemer. Upon a voice vote, all were in favor and the motion passed unanimously.

Respectfully Submitted,  
Recording Secretary - Jennifer Piotrowski