

Minutes of the Regular Board Meeting of the New Lenox Community Park District Board of Commissioners held on Wednesday, December 16, 2015 at 6:00 pm in the Board Room of the Village Hall, New Lenox, Illinois.

GENERAL FUNCTIONS:

- Call to order** President Fischer called the December 16, 2015 meeting to order at approximately 6:03 pm.
- Pledge of Allegiance** President Fischer led the Board, Staff, and all others present in the Pledge of Allegiance.
- Roll Call** President Fischer directed the Recording Secretary to take roll call. Upon taking roll call, the following were present, Commissioners: Kraemer, Schulz, Thomson and President Fischer.
- Also in Attendance** Executive Director Greg Lewis, Communications/Marketing Supervisor Lauren Lotz, Deputy Director of Recreation Lea Pipiras, Director of Parks-Maintenance George Travnicek, Director of Golf Bob Schulz, Business Services Supervisor Karen Acklin, Deputy Director of Executive Services Jacque Tuma.
- Treasurer's Report** Commissioner Kraemer quoted the totals from the monthly Treasurer's Report for November 30, 2015. President Fischer requested any questions or comments regarding the monthly Treasurer's Report for November 30, 2015. Hearing no questions or comments, President Fischer requested a motion to approve the Treasurer's Report as presented November 30, 2015. Motion made by Commissioner Schultz, seconded by Commissioner Thompson. Upon a roll call vote, all were in favor and the motion passed unanimously.
- Payment of Bills** Commissioner Kraemer quoted totals from the Payment of Bills presented for November 30, 2015. President Fischer requested any questions or comments. Hearing none, President Fischer requested a motion to approve the Payment of Bills as presented for November 30, 2015. Motion made by Commissioner Thompson, seconded by Commissioner Schulz. Upon a roll call vote, all were in favor and the motion passed unanimously.
- Communications** New Lenox Area Historical Society Newsletter – Then and Now (December 2015)
President Fischer mentioned the Historical Society is having their next meeting on February 4, 2016, 7 p.m. at the New Lenox Township. Please call 815-485-5576 for more information or to get involved with the New Lenox Area Historical Society.
Incident at Spencer Campus Involving Soccer 11/8/15
President Fischer stated the communication attached is an FYI to the Board bringing the 11/8/15 incident to a close with no further findings.
- Consent Agenda** Approval of the Regular Meeting Minutes of November 18, 2015
President Fischer requested any questions or comments on the Consent Agenda. Hearing no questions or comments, President Fischer requested a motion to approve the Consent Agenda as presented. Motion made by Commissioner Kraemer and seconded by Commissioner Schulz. Upon a voice vote, all were in favor and the motion passed unanimously.
- Committee & Staff Reports** Business Services
President Fisher introduced the Director of Business Services Report and the Deputy Director of Executive Services Report. President Fisher requested any questions or comments and none were raised.
Facilities/Planning
Commissioner Thomson reported that there have been many improvements, progress and updates to the Lion's Community Center. Commissioner Thomson stated the facilities are in in great shape and ready for LCC is ready for room rentals and banquets.
Director of Parks-Maintenance, Director of Recreation
Director of Parks-Maintenance Travnicek reported at the 901 service building the south and north service doors have been replaced and new blinds have been hung. President Fisher requested any questions or comments and none were raised.
- Golf Course** Golf Course
Commissioner Kraemer stated mild weather has been very kind to the Golf Course. Commissioner Kraemer stated there has been a fair amount of traffic with very reasonable rates.
Operation & Financial Reports Month to Date & Year to Date
Director of Golf Schulz reported the 14th hole will have a temporary green for the winter golfing season.
2015 Golf Summit Agenda & Survey Results
Director of Golf Schulz reported attending the Golf Summit, with Executive Director Lewis, Golf Course Superintendent Eggert. Director of Golf Schulz reported our rounds are up compared to

other courses in the area despite the industry being stagnate. Director of Golf Schulz also stated other courses in the area are taking the same creative measures as we are with changes to staff and food and beverage. Executive Director Lewis stated, Director of Business Services Lynch also attended the Conference and had discussion regarding the Affordable Care Act that will affect the golf course. Executive Director Lewis also stated there were approximately 50 attendees and a CEU high level discussion.

Parks/Development

Development Projects Update

Director of Parks-Maintenance Travnicek stated the parks currently in good shape with status unchanged: Bristol Park, Prairie Ridge and Sky Harbor. Director of Parks-Maintenance Travnicek stated Water Chase has a sidewalk asphalt issue with low spots and additionally vehicles are getting in and tearing up the turf.

Director of Parks-Maintenance Travnicek stated staff has been training for snow plow and mini bus driver training. Director of Parks-Maintenance Travnicek also stated the Neufairfield shelter is complete, Haines will open the ice skate arena weather permitting using the red and green flag system with the lights staying on until 10:30. Director of Parks-Maintenance Travnicek stated the master plan has been drafted and is 75% complete, and is hoping to have a plan ready for review at February's Board Meeting. Director of Parks-Maintenance Travnicek stated he has spent time with Planning Resources regarding Firefighter's Park ADA project with a budget to be presented at the next Board Meeting. Director of Parks-Maintenance Travnicek stated he has been working with Life Scout Brett Hyink since last summer, and as of last week the scope of the project has been reduced to focus on terrorism. Director of Parks-Maintenance Travnicek will meet with Brett and his dad over the next several weeks to review the new project and resolve some issues.

December Tri-Annual Meeting Update

President Fischer stated he attended the Tri-Annual meeting due to the fact Commissioner Larson is out of town for the holidays in addition to Director of Parks-Maintenance George Travnicek. President Fischer stated there was a lengthy discussion regarding the out of district fee and that most associations struggle with the in/out of district ratio. Director of Parks-Maintenance Travnicek stated all associations were present except for the NLYFA, and several key topics in addition to the out of district fees was held including the Youth Sports Concussion Safety Act. Director of Parks-Maintenance Travnicek stated 2 additional points developed from the discussion including looking to LW 210 facilities for additional program use and reduced fee for instructional/skills programs by any association. Executive Director Lewis stated the reduced fee for instructional/skills programs would be an easy adjustment and there was an extended discussion on the Out of District fee that will be a more difficult adjustment with our agreements with the Lincolnway School Districts. Executive Director Lewis stated a meeting has been set up with School District 122 to start discussions.

Recreation

Asset of the Month – Caring School Climate

Schools provide a caring, encouraging environment. Quote of the Month: "I think the best teachers had a real interest in the subject they were teaching and a love for children", Beverly Cleary. Executive Director Lewis read the Asset of the Month and quote aloud.

Special Recreation

Monthly Reports, Staff Report, Monthly Financial Reports, Annual Financial Report for the Year Ended May 31, 2015

Executive Director Lewis stated Special Recreation continues to grow and they welcome a new staff member Katey Mager as the new FT Adapted Sports Coordinator. Executive Director Lewis stated there is some issues with the flooring from the original construction that need to be addressed sooner than later. Executive Director Lewis stated the audit went very well and Special Recreation is financially solid and are having discussions about adding additional districts.

Proud American Days 2016 Planning

Executive Director Lewis reported Menards will be contacted after the 1st of January to request the use of the property. Executive Director Lewis reported work continues on booking bands and entertainment and maximize Saturday night.

Youth Sports Concussion Safety Act – Compliance Letter

Director of Parks-Maintenance Travnicek stated on August 3, 2015, Illinois Governor Rauner signed the Youth Sports Concussion Safety Act into public law to bring out awareness of this issue. Director of Parks-Maintenance Travnicek stated Executive Director Lewis sent a letter to all Athletic Associations and all Associations are taking this to heart and are being very proactive, the letter is also available on our website. President Fischer stated there was a good discussion on this issue at the Tri-Annual meeting. Executive Director Lewis quoted from the letter “Any Park District and Youth Sports Program must make available educational materials that describe the nature and risk of concussions and head injuries”. Executive Director Lewis stated we are providing the information our website and all Associations must provide the information on their websites through a link to our website by January 1, 2016.

Director of Recreation

Commissioner Schulz stated for the 3rd year in a row we have participated in Operation Christmas Child project which provides various items to children in need. Commissioner Schulz thanked all staff involved in the Basketball program which started December 6th with over 500 participants. Deputy Director of Recreation Pipiras stated registration began on December 5th for our new spring catalog.

New Business

Resolution #15-12-01 Levy Ordinance 2015-2016

President Fisher asked for any questions or comments, hearing none, he requested a motion to approve Ordinance #15-12-01 Levy Ordinance 2015-2016. Motion made by Commissioner Kraemer and seconded by Commissioner Schulz. Upon a roll call vote the resolution passed unanimously.

**Questions and
Comments from the
Floor**

Ken Carroll addressed the Board regarding surveying the community regarding a year round table tennis interest. Executive Director Lewis stated the community has not been surveyed for table tennis interest specifically, however, because we use the Lincolnway School District facilities and we get second choice for space after the schools which could potentially cause a scheduling problem. President Fischer asked if this was an activity directed for senior citizens. Mr. Carroll stated there is senior citizen interest, however this would be an activity for all ages. Executive Director Lewis stated we are always looking for new programs and asked that Mr. Carroll leave his name and contact information so a Recreation Supervisor could contact him for more information.

Community Events

President Fischer reminded anyone interested in joining the Historical Society their phone number is 815-485-5576.

**Commissioner &
Director Comments**

- Executive Director Lewis stated with our levy we are capped by the CPI and we had a huge Golf Course bond retire this year which is why we had an increase instead of a decrease. We received \$60,000 from tax money, and the rest comes from fees and charges which we evaluate on a yearly basis. Executive Director Lewis stated he and Jason Braglia worked together on the Junior Warrior Basketball project and although we lost some open gym time, overall it will be a positive direction for the future. Executive Director Lewis stated because Commissioner Larson is out of town, he asked that Executive Director Lewis wish everyone a Merry Christmas and Happy New Year for him.
- Commissioner Schulz thanked the staff for an excellent job and a great year. Commissioner Schulz also wished everyone Merry Christmas and Happy Holidays.

- Commissioner Thomson stated he spent time with Director of Parks-Maintenance Travnicek and Director of Recreation Braglia viewing the parks and facilities in that past few weeks. Commissioner Thomson stated we have great facilities, staff and programs that staff works hard all year to maintain.
- Commissioner Kraemer agreed with Commissioner Thompson regarding our great facilities, staff and programs. Commissioner Kramer wished everyone a Merry Christmas and a safe and Happy New Year.
- President Fisher concurred with the other Commissioners and stated with the tax levy the Park District operates on less than 4% of resident tax bills and approximately service approximately 10,000 participants use our over 11,000 programs we have available. President Fisher stated the Triannual had lots of good information and wished everyone a Merry Christmas and Safe, Happy and Healthy 2016.

Adjournment

- At approximately 6:51 pm, President Fischer requested a motion to adjourn the December 16, 2015 Regular Board Meeting of the New Lenox Community Park District Board of Commissioners. Motion made by Commissioner Schulz, seconded by Commissioner Thompson. Upon a voice vote, all were in favor and the motion passed unanimously.

Respectfully Submitted,

Carrie M. Farmer

Recording Secretary