

Minutes of the Regular Board Meeting of the New Lenox Community Park District Board of Commissioners held on Wednesday, October 21, 2015 at 6:00 pm in the Board Room of the Village Hall, New Lenox, Illinois.

GENERAL FUNCTIONS:

- Call to order** President Fischer called the October 21, 2015 meeting to order at approximately 6:00 pm.
- Pledge of Allegiance** President Fischer led the Board, Staff, and all others present in the Pledge of Allegiance.
- Roll Call** President Fischer directed the Recording Secretary to take roll call. Upon taking roll call, the following were present, Commissioners: Larson, Kraemer, Schulz, Thomson and President Fischer.
- Also in Attendance** Executive Director Greg Lewis, Director of Recreation Shirley Braglia, Director of Parks-Maintenance George Travnicek, Director of Golf Bob Schulz, Director of Business Services Kathy Lynch, Attorney Angelo Vitiritti, Communications/Marketing Supervisor Lauren Lotz, Deputy Director of Executive Services Jacque Tuma.
- Treasurer's Report** Commissioner Kraemer quoted the totals from the monthly Treasurer's Report for September 30, 2015 with year-end adjustments. President Fischer requested any questions or comments regarding the monthly Treasurer's Report for September 30, 2015 with year-end adjustments. Hearing no further questions or comments, President Fischer requested a motion to approve the Treasurer's Report as presented for September 30, 2015. Motion made by Commissioner Larson, seconded by Commissioner Schultz. Upon a roll call vote, all were in favor and the motion passed unanimously.
- Payment of Bills** Commissioner Kraemer quoted totals from the Payment of Bills presented for September 30, 2015. President Fischer requested any questions or comments. Hearing none, President Fischer requested a motion to approve the Payment of Bills as presented for September 31, 2015. Motion made by Commissioner Schulz, seconded by Commissioner Larson. Upon a roll call vote, all were in favor and the motion passed unanimously.
- Special Guests** *Fiscal Year 2014-2015 Audit Presentation, Mr. Ed McCormick*
Mr. Ed McCormick appeared before the Board and presented a fiscal year 2014-2015 Audit Presentation. Mr. McCormick reported the information was a fair representation of what has transpired over the fiscal year 2014-2015. He stated overall the district programs did well resulting in a decrease in debt. Mr. McCormick stated the golf course had an operating loss reported; this is representative of the area golf course industry. Executive Director Lewis explained the numbers and the increases are reflective of the successes here and nothing to do with additional money from Springfield. Mr. McCormick reported no surprises during audit. Mr. McCormick thanked the Business Service staff for their assistance and professionalism through the audit process.
- PAD 2015 Partner Organizations Check Presentation.*
Communications/Marketing Supervisor Lauren Lotz recognized the PAD partners and presented a donation check from BMO Harris Bank to the Susan G. Komen Fund. BMO Harris Bank did not have a representative at the meeting. In addition, Communications/Marketing Supervisor Lauren Lotz presented check to President Craig Lyons of the Knights of Columbus, Sara of the Lincolnway Soccer Club, Kevin of the New Lenox Soccer Association, President Corina Glass of the New Lenox Lions Club and President Tony Kroll of the Friends of The Park. The checks presented totaled \$5,058.08.
- Friends of the Park*
President Kroll introduced new Board members and reported on the \$1,200 donation made by the Friends of the Park for the Air Golf Shoe Cleaner for the Golf Course. Director of Golf Schulz reported the cleaner is a great asset for the golfers and it's beneficial for the cleanliness of the club. Friends of the Park, President Kroll thanked Vice President Braglia, and Director Schulz for their assistance in the 2nd Annual Metamucil Golf Outing. President Kroll reported the event had a great turnout and was a successful outing. Director of Golf Schulz further reported the golfers were pleased with the event and offered many positive comments. President Kroll reported on the PAD baby contest declaring it the best participation to date. President Kroll invited all interested parties to attend their upcoming board meetings. President Kroll noted the board meetings are held the 3rd Thursday of the Month at 6:00 pm. President Fisher extending his thanks to all participants of PAD reporting a win / win for all organizations and the Park District.

Communications

New Lenox Area Historical Society Newsletter – Then and Now

President Fischer discussed the New Lenox Area Historical Society's newsletter. President Fischer noted that the Historical Society had a successful Oktoberfest event on October 14th. President Fisher announced the Historical Society's next meeting scheduled for November 5th at 7:00 PM at the New Lenox Township.

Consent Agenda

Approval of the Regular Meeting Minutes of September 16, 2015

President Fischer requested any questions or comments on the Consent Agenda. Hearing no further questions or comments, President Fischer requested a motion to approve the Consent Agenda. Motion made by Commissioner Kraemer and seconded by Commissioner Larson. Upon a voice vote, all were in favor and the motion passed unanimously.

Committee & Staff Reports

Business Services

Director of Golf Schulz introduced Ethan Bedsaul, the new Assistant Golf Professional. Director of Golf Schulz reported Ethan graduated from Bobby Jones University in Greenville, SC and currently lives in New Lenox with his wife who was a Lincolnway Central Graduate and their new baby. Director of Golf Schulz further reported that Ethan is a level 2 PGA apprentice and is a great asset to the Golf Course.

Director of Business Services Kathy Lynch introduced Caitlin Doyle as a new full time addition to the Business Services Department as a Business Services Coordinator. Director of Business Services Lynch reported that Caitlin has worked for the New Lenox Park District since 2011 and will be an excellent addition to the Business Services team.

President Fisher opened the meeting to any further questions or comments regarding Fiscal Year 2014-2015 Audit. Executive Director Lewis commented that the Golf Course is the only business type facility that has to be audited like that. With no further comments, President Fisher requested a motion to approve the Fiscal Year 2014-2015 Audit as presented by Mr. Ed McCormick. Motion was made by Commissioner Larson and seconded by Commissioner Schultz. Upon a roll call vote, all were in favor and motion passed unanimously.

President Fisher introduced the Director of Business Services Report and Deputy Director of Executive Report. President Fisher requested and questions or comments and none were raised.

Facilities/Planning

Commissioner Thomson reported that the banquet facility and rentals are doing well. Commissioner Thomson also reported the parking lot improvements are complete. Executive Director Lewis reported the improvements to the facility have been paying dividends and increasing our numbers. Executive Director Lewis credited the improvements to the hard work of Director of Recreation Braglia and her staff.

Resolution No. 14-16. Resolution Authorizing The Execution Of The Lease Agreement Between The Village of New Lenox And The New Lenox Community Park District

Attorney Vitiritti explained the resolution was for 99 years but the lease is up in October. Vitiritti reports the Village may want to do a one year lease. Vitiritti also clarified it would be a better decision to do a lease that renews every year. Executive Director Lewis reported the goal is to combine a deal down the line that will include the Taco Bell property. Executive Director Lewis explained that the property is used for housing equipment. President Fisher reported the resolution will be revisited when the documents are prepared and brought back to the Board.

Director of Parks-Maintenance, Director of Recreation

Director of Parks-Maintenance Travnicek reported additional lighting was added to Lions Community Center, 3 parking light poles and additional lighting retrofitted with LED's. Director of Recreation Braglia reported facility maintenance is going well, adding Jeff is doing a good job. Commissioner Kraemer reported on the police training at the old Lions Building explaining it was very help and they were thankful for our assistance.

Golf Course

Operation & Financial Reports Month to Date & Year to Date

Director of Golf Schulz reported on two separate outings that went well at the Sanctuary. In addition, Director of Golf Schulz reported progress on current fall maintenance, greens and tees have been treated. Director of Golf Schulz noted the sprayer was delivered and has been used. In addition, revenues are up and fall rates began October 5th.

Parks/Development

Development Projects Update

Commissioner Larson reported on the Lion's Den tear down. Commissioner Larson also reported on the storage unit at Spencer Soccer Fields being installed and looking good. In addition, Commissioner Larson reported on Jacob Lowell drainage issues being fixed. Commissioner Larson also reported on Bristol Park improvements including replacement of dead trees and shrubs and concrete poured for new benches. Director of Parks-Maintenance Travnicek noted that the developer at Bristol Park completed and assisted in all of the improvements at that location. Director of Parks-Maintenance Travnicek presented a slide show highlighting improvements at the parks. In addition Director of Parks-Maintenance Travnicek reported on weed and feed applications completed at Water Chase.

Executive Director Lewis and President Fisher discussed storage issue problems and cost options. Director of Parks-Maintenance Travnicek presented a slide show reporting on September 28, 2015 demolition of the Lion's Den. Two hundred officers from the Will County Sheriff's Department Special Operations unit conducted a training exercise resulting in 6 ½ hours of training for the officers at the Park District location.

Director of Parks-Maintenance Travnicek reported on Neufarfield slab that has been poured for a 24 x 36 shelter. In addition, shelter should be installed last week of October. President Fisher commented on vandalism in the area. Director of Parks-Maintenance Travnicek, noted vandalism not really an issue any more. Director of Parks-Maintenance Travnicek explained that the Neufarfield Homeowners have raised approximately \$5,000 to assist with the cost of all the projects and improvements at this location. Neufarfield also had concrete walks added and three disc golf baskets and tees installed. President Fisher asked for comments and none were noted.

Director of Parks-Maintenance Travnicek reported a shortage of staff to help with the daily/weekly park checks, mowing and athletic field work.

Recreation

Asset of the Month – Responsibility

Young person accepts and takes personal responsibility. Quote of the Month: "The price of greatness is responsibility." Executive Director Lewis read the Asset of the Month and quote aloud.

Special Recreation

Monthly Reports, Staff Report, Monthly Financial Reports

Executive Director Lewis reported the audit went well. Executive Director Lewis reported on the upcoming 40th Anniversary and plans for the celebration. In addition their budget remains healthy. Executive Director Lewis reports on a few September events and commented on how the numbers are growing as LWSRA. They continue to work with other districts and spread awareness. President Fisher opened the floor to any questions or comments. None were noted.

Proud American Days 2015 Recap

Executive Director Lewis reported on Proud American Days and the great community involvement. Executive Director Lewis also reported going forward it would be nice to coordinate a multiple year agreement with Menards for the use of the property. Unfortunately, at this point, they are unwilling to commit to multiple years. Executive Director Lewis reported work continues on booking bands and working in coordination with the Fire Department. President Fisher reported Proud American Days is a community event and is not about making money, it is instead about providing a community event. President Fisher also reported on the Military Tribute attendance stating it was the best attendance to date.

Director of Recreation

Commissioner Schulz reported on the success of the Co-Ed Basketball Program, 508 participants to date. Commissioner Schulz also reported on the Aces numbers noting an increase from last year at this time, currently 522 students enrolled. Commissioner Schulz announced the upcoming Boo and Brew event scheduled at the Sanctuary Golf Course, October 24th 5:30PM – 11:00PM. In addition Commissioner Schultz announced the upcoming 5K Gobbler Gauntlet scheduled for November 21st at the Sanctuary and the Flag Football Turkey Tournament on November 14th. Director of Recreations Braglia reported the winter/spring 2016 catalog progress. The new catalogs go out November 19th in the New Lenox Patriot with open registration beginning December 5th. President Fisher commented on the quality of our recreation programs offered at a good rate.

New Business

Ordinance No. 15-10-01. An Ordinance Declaring Currently Owned Property As Surplus and Authorizing It's Disposal

Executive Director Lewis explained the need to dispose of the 1992 Ford dump truck which has been cut up into pieces. President Fisher asked for any questions or comments, hearing none, motion made by Commissioner Kraemer to dispose of surplus as outlined in Ordinance No. 15-10-01 and seconded by Commissioner Thomson. Upon roll call vote ordinance passed unanimously.

Resolution #15-16. Credential Certificate.

President Fisher explained Resolution #15-16 and appointed Executive Director Lewis as the delegate; first alternate, Commissioner Larson; second alternate Commissioner Schulz. Motion to approve Resolution #15-16 made by Commissioner Kraemer, seconded by Commissioner Thomson. Upon a voice vote resolution passed unanimously.

Public Notice. Annual Posting of Regular Park Board Meetings Held On The 3rd Wednesday of Each Month

Commissioner Larson presented 2016 Board Meeting dates. Commissioner Larson motioned approval of Public Notice, Annual Posting of Regular Park Board Meeting Held On The 3rd Wednesday of Each Month, seconded by Commissioner Kraemer. Upon a voice vote, Notice passed unanimously.

Community Events

President Fischer announced the upcoming events as follows:

New Lenox Lions Club

Blizzard Dance

Saturday, November 14th

1 Manor Drive New Lenox

Tickets \$30.00 per person or \$300.00 per table. Event includes dinner, dancing and open bar.

For ticket information, Marie Wheeler at wheelsdals@sbcglobal.net or 815-592-7566

Breakfast With Santa

Sunday, December 6

8:00 AM-12:00PM at Lincolnway West

Commissioner & Director Comments

- Executive Director Lewis thanked the Board for getting involved with the Historical Society. Executive Director Lewis commented on the importance of community involvement. In addition, Executive Director Lewis noted how pleased he is that we have inter cooperation with the governmental entities. Executive Director Lewis explained new press release designed to expound on Springfield's role in our community. In addition Executive Director Lewis explained how team effort allows us to accomplish everything we do in our community
- Commissioner Schulz thanked Olga and her staff for their contribution and hard work for the flag football program. Commissioner Shultz recognized the effort involved to put on such a large, successful program.

- Commissioner Thomson welcomed Caitlin and thanked Kathy and staff for their work and hours dedicated to the audit with congratulations on a clean audit. Commissioner Thomson announced the Boy/Girl Scouts drive to collect food in our area for the food pantry. Beginning November 4th grocery bags will be placed on residents doors in an effort to collect food. Commissioner Thomson expressed his appreciation for the community's involvement and stated he was impressed by all the staff's efforts.
- Commissioner Kraemer welcomed Caitlin and Ethan and extended his congratulations to Business Services on their great job on the audit. In addition, Commissioner Kraemer thanked the PAD partners and thanked the Village for their assistance and involvement.
- Commissioner Larson thanked the staff members for their continued good job. As a board member of IAPD; Commissioner Larson note at the last IAPD meeting all employees have been moved from IMRF to a different retirement program. IAPD will not be using tax dollars to pay the monthly/annual premium.
- President Fisher concurred with all Commissioners and commented on the Friends of the Park meetings which are held the 3rd Thursday of the month. President Fisher encouraged residents to get involved.

Adjournment

At approximately 7:20 pm, President Fischer requested a motion to adjourn the October 21, 2015 Regular Board Meeting of the New Lenox Community Park District Board of Commissioners. Motion made by Commissioner Larson, seconded by Commissioner Kraemer. Upon a voice vote, all were in favor and the motion passed unanimously.

Respectfully Submitted,
Kimberly Pohrte
Recording Secretary