

Minutes of the Regular Board Meeting of the New Lenox Community Park District Board of Commissioners held on Wednesday, September 16, 2015 at 6:00 pm in the Board Room of the Village Hall, New Lenox, Illinois.

GENERAL FUNCTIONS:

- Call to order** President Fischer called the September 16, 2015 meeting to order at approximately 6:00 pm.
- Pledge of Allegiance** President Fischer led the Board, Staff, and all others present in the Pledge of Allegiance.
- Roll Call** President Fischer directed the Recording Secretary to take roll call. Upon taking roll call, the following were present, Commissioners: Larson, Kraemer, Schulz, Thomson and President Fischer.
- Also in Attendance** Executive Director Greg Lewis, Attorney Angelo Vitiritti, Director of Recreation Shirley Braglia, Communications and Marketing Director Lauren Lotz, Director of Golf Bob Schulz, Business Services Supervisor Karen Acklin, Deputy Director of Executive Services Jacque Tuma.
- Treasurer's Report** Commissioner Kraemer quoted the totals with year-end adjustments from the Monthly Treasurer's Report for August 31, 2015. President Fischer requested any questions or comments. Hearing none, President Fischer requested a motion to approve the Treasurer's Report as presented for August 31, 2015. Motion made by Commissioner Larson, seconded by Commissioner Schulz. Upon a roll call vote, all were in favor and the motion passed unanimously.
- Payment of Bills** Commissioner Kraemer quoted totals from the Payment of Bills presented for August 31, 2015. President Fischer requested any questions or comments. Hearing none, President Fischer requested a motion to approve the Payment of Bills as presented for August 31, 2015. Motion made by Commissioner Schulz, seconded by Commissioner Thomson. Upon a roll call vote, all were in favor and the motion passed unanimously.
- Communication** Misericordia – Thank You Letter
Director of Recreation Braglia noted a letter from Mary Doherty of Misericordia thanking the Park District for our donation of \$1,414.00. These proceeds came from the Proud American Days Car show attendee, Midwest Gear Grinders Classic Car Club of Homer Glen along with the New Lenox Community Park District.
- Consent Agenda** Approval of the Regular Meeting Minutes of August 19, 2015
President Fischer requested any questions or comments regarding the Regular Meeting Minutes of August 19, 2015. Hearing none, President Fischer requested a motion to approve the Regular Meeting Minutes of August 19, 2015. Motion made by Commissioner Larson and seconded by Commissioner Kraemer. Upon a voice vote, all were in favor and the motion passed unanimously.
- Committee & Staff Reports** Business Services
Director of Recreation Braglia, introduced Kelly Molloy who was recently promoted to our new Recreation Supervisor. Kelly is a 2013 graduate of Illinois State majoring in Human Development and Family Resources. She has been with the Park District for nine years. Business Services Supervisor Acklin is in attendance to answer any Business Services questions. Executive Director Lewis reported an adjustment to Proud American Days report will be necessary as there was a check received from the controlled burn not yet reflected in the current report.
- Committee & Staff Reports, cont'd** Facilities Planning
Director of Recreation Braglia noted a request from Leukemia Lymphoma Society organization and recommended approval in a reduction of fees for a banquet rental for September 20, 2015 as half the normal room rental with an open bar. President Fischer requested a motion to approve this request. Motion made by Commissioner Kraemer, seconded by Commissioner Larson. Upon a voice vote, all were in favor of the motion passed unanimously.

Director of Parks-Maintenance, Director of Recreation

Director of Recreation Braglia noted work is being done at LCC including painting in rooms designated for Kiddie Kampus, rooms 3, 4, 5 are completed. Executive Director Lewis reported the parking lot lights have been switched over at 701 to LED lighting and additional lighting is still in the works as well as window work at 701 and concrete work is currently underway.

Golf Course

Operation & Financial Reports Month To Date and Year To Date

Commissioner Kraemer reported the golf course video game machines are installed and running. Director of Golf Schulz stated fall maintenance has begun and the new sprayer has been ordered for the fairway, declaring it is up and running. Director of Golf Schulz reported the Chili Open is scheduled for October 1, 2015 and sign up begins at 7:00am. He added this event was sold out last year so please call ahead. Director of Golf Schulz noted golf is winding down.

Parks/Development

Development Projects Update

Commissioner Larson reviewed the projects update, reporting weed and feed is completed and safety mulch has been replenished, as well as accessible screening paths have been installed for Bentley/Tyler fields. Commissioner Larson reported all fall season sports are underway. Executive Director Lewis explained we are working with the Village on the issues at Water Chase and the property behind Taco Bell. Executive Director Lewis added we are in the process of trying to get those two situations rectified.

Recreation

Asset of the Month – Connection & Commitment to School

Connection & Commitment to School. Young person is actively engaged in learning. September quote of the month. “Live as if you were to die tomorrow. Learn as if you were to live forever.” Executive Director Lewis read the Asset of the Month aloud.

Special Recreation

Monthly Reports, Staff Report, Monthly Financial Reports

Executive Director Lewis reported Lincolnway Special Recreation has received their three new buses. Executive Director Lewis stated the sides of the buses reflect the different sports and activities, serve as great advertisement. Executive Director Lewis reported all programs are full steam ahead, financials are in order and a sports banquet and a dinner social is coming up as well adding other great news of donations on the rise. Executive Director Lewis reported the LWSRF outing was sold out again this year. Executive Director Lewis noted this outing raised over \$5,000 more than last year and there were over 85 raffle baskets. Executive Director Lewis stated coordination was successful on both parts and everyone complimented everyone.

Proud American Days 2015 Recap

Executive Director Lewis explained the letter from New Lenox Fire Protection regarding spacing issues with tents. Executive Director Lewis stated each tent section has a UL marking on it. Executive Director Lewis stated the tent people need to match tent numbers to proper markings. Executive Director Lewis noted we will need to make sure going forward we have copies of all the markings to be compliant and we are happy to have the fire department back engaged this year. Executive Director Lewis stated the bill from the Fire Department has been deferred again

(Recreation, cont'd.) for this year and we received a reasonable quote for next year. Executive Director Lewis stated a thank you letter was sent to the fire department and we look forward to their involvement again next year. Executive Director Lewis further explained the biggest concern with the tents is to make sure the tents are 20 feet apart. Executive Director Lewis noted if tents are within 20 feet of each other it is counted as one, so this year we were not compliant and we will work next year on improving this. Executive Director Lewis also commented we had more community involvement this year and the important to take away. Executive Director Lewis extends a big thank you to Lake Shore Beverage. Executive Director Lewis noted even though numbers were down on entries, Lake Shore stepped up so our expenses were less. Executive Director Lewis stated we will be working on our Saturday entertainment for next year. Executive Director Lewis noted the financial reports will be finalized by next month. Executive Director Lewis reported we have reached out to Menards to request use of their land for 2016 with the possibility of obtaining a multiple year contract.

Director of Recreation

Commissioner Schulz reported on ACES current numbers noting there are currently 466 students employing 54 part time employees. Commissioner Schulz announced the upcoming events as follows:

Walker Park - Big Bad Pumpkin Party - Sunday, October 4, 2015- 9:30am-11:30am - A free event for ages 2-10

Sanctuary Golf Course - Boo & Brew - Saturday, October 24, 2015 – 5:30pm-11:00pm - Ages 21 and over

Sanctuary Golf Course/Friends of the Parks - Meta-Mucil Open - Sunday, October 13, 2015. Six foursomes still open. Looking for hole sponsors. Forms are available at both buildings as well as the golf course. Call 815-485-3584 for more information.

Director of Recreation Braglia presented the summer video of the Park District's activities and programs to the Board Members.

Old Business

Resolution #15-14 Authorizing the Execution of a Lease/Purchase Financing Agreement with Reindeers, Inc. and TCF Equipment Finance.

President Fischer requested any questions or comments regarding Resolution #15-14 authorizing the Execution of a Lease/Purchase Financing Agreement with Reindeers, Inc. and TCF Equipment Finance. Executive Director Lewis reported TCF came back with a new number once our credit rating came through, as such the resolution stands and the financing went through. Hearing no other questions or comments, President Fischer requested a motion to ratify Resolution #15-14 Authorizing the Execution of a Lease/Purchase Financing Agreement with Reindeers, Inc. and TCF Equipment Finance. Motion made by Commission Kraemer, seconded by Commissioner Shulz. Upon roll call vote, all were in favor and the motion was passed unanimously.

Ordinance #15-06-01 An Ordinance Declaring Currently Owned Property As Surplus and Authorizing Its Disposal

President Fisher requested a motion to repeal Ordinance #15-06-01 regarding the use of the 2002 Ford Windstar Van. Motion to repeal made by Commissioner Larson, seconded by Commissioner Kraemer. Upon roll call vote, all were in favor and the motion was passed unanimously.

New Business

Resolution 15-15 Resolution Approving a Memorandum Of Understanding Between The New Lenox Community Park District and Lincolnway Special Recreation Association Regarding Shared Transit Bus Use.

President Fisher discussed the agreement to share the use of Lincolnway Special Recreation Association buses with The Park District. Executive Director Lewis discussed specific training and requirements for all drivers of the buses. President Fischer requested any other questions or comments. Hearing none, President Fischer requested a motion to approve Resolution 15-15 Resolution Approving a Memorandum Of Understanding Between The New Lenox Community Park District and Lincolnway Special Recreation Association Regarding Shared Transit Bus Use. Motion made by Commissioner Thomson and seconded by Commissioner Shultz. Upon roll call vote, all were in favor and motion passed unanimously.

Ordinance 15-09-01 An Ordinance Declaring Currently Owned Property As Surplus And Authorizing Its Disposal

President Fischer requested any questions or comments regarding Ordinance 15-09-01. Executive Director Lewis noted this currently owned property, a 1986 Olathe sweeper and a Smithco sprayer is no longer useful. President Fischer requested a motion to approve Ordinance 15-09-01 Declaring Currently Owned property as Surplus and Authorizing It's Disposal. Motion made by Commissioner Kraemer and seconded by Commissioner Larson. Upon a voice vote all were in favor and motion passed unanimously.

Ordinance 15-09-02 An Ordinance Declaring Currently Owned Property As Surplus And Authorizing Its Disposal

President Fischer requested any questions or comments regarding Ordinance 15-09-02. Executive Director Lewis noted this currently owned property, a sun slider 5 adjustable pedal boat and a KL American 12 Jon boat are no longer useful. President Fischer requested a motion to approve Ordinance 15-09-02 Declaring Currently Owned Property as Surplus And Authorizing Its Disposal. Motion made by Commissioner Schulz, seconded by Commissioner Thomson. Upon roll call vote, all were in favor and motion passed unanimously.

**Commissioner &
Director Comments**

- Executive Director Lewis reported this is the 50th anniversary of the National Park and Recreation Association. Executive Director Lewis reported the National Park and Recreation nationwide generate \$104 billion dollars a year in activities resulting in 1 million jobs in the United States. Executive Director Lewis noting we are not part of the problem rather we are a part of the economic solution.
- Commissioner Schulz welcomed Kelly Molloy and commented great job by all staff members.
- Commissioner Thomson had no comments.
- Commissioner Larson commented on the PAD numbers looking great and he looks forward to the Boo & Brew event and the Meta-Mucil event as well as extended his compliments to all the staff on a great job.
- President Fisher also congratulated Kelly Molloy wishing good luck and extended his thoughts to Kathy Lynch on her recovery from surgery. President Fisher concurs with Commission Kraemer regarding his thanks to all PAD workers and volunteers.

Adjournment

At approximately 6:52 pm, President Fischer requested a motion to adjourn the September 16, 2015 Regular Board Meeting of the New Lenox Community Park District Board of Commissioners. Motion made by Commissioner Larson, seconded by Commissioner Kraemer. Upon a voice vote, all were in favor and the motion passed unanimously.

Respectfully Submitted,
Kim Pohrte, Recording Secretary