

Minutes of the Regular Board Meeting of the New Lenox Community Park District Board of Commissioners held on Wednesday, August 19, 2015 at 6:00 pm in the Board Room of the Village Hall, New Lenox, Illinois.

## **GENERAL FUNCTIONS:**

- Call to order** President Fischer called the August 19, 2015 meeting to order at approximately 6:00 pm.
- Pledge of Allegiance** President Fischer led the Board, Staff, and all others present in the Pledge of Allegiance.
- Roll Call** President Fischer directed the Recording Secretary to take roll call. Upon taking roll call, the following were present, Commissioners: Larson, Kraemer, Schulz and President Fischer. Commissioner Thomson arrived approximately at 6:05p.m.
- Also in Attendance** Executive Director Greg Lewis, Director of Recreation Shirley Braglia, Director of Parks-Maintenance George Travnicek, Director of Golf Bob Schulz, Director of Business Services Kathy Lynch, Deputy Director of Executive Services Jacque Tuma.
- Treasurer's Report** Commissioner Kraemer quoted the totals from the monthly Treasurer's Report for June 30, 2015 with year-end adjustments. President Fischer requested any questions or comments regarding the monthly Treasurer's Report for July 31, 2015 with year-end adjustments. Hearing no further questions or comments, President Fischer requested a motion to approve the Treasurer's Report as presented for July 31, 2015. Motion made by Commissioner Schulz, seconded by Commissioner Larson. Upon a roll call vote, all were in favor and the motion passed unanimously.
- Payment of Bills** Commissioner Kraemer quoted totals from the Payment of Bills presented for July 31, 2015. President Fischer requested any questions or comments. Hearing none, President Fischer requested a motion to approve the Payment of Bills as presented for July 31, 2015. Motion made by Commissioner Schulz, seconded by Commissioner Larson. Upon a roll call vote, all were in favor and the motion passed unanimously.
- Communications** *Illinois Association of Park Districts (IAPD): Legislative Update – Property Tax Freeze the Main Focus at the Capitol*  
President Fischer discussed the legislative update regarding the Property Tax Freeze and how the impact will affect the New Lenox Park District in a negative way. He stated that this has been approved by the Senate and now it goes back to the House. President Fischer reported that this may become a reality and we have to see how it will affect corporate, projects, programs, etc. Executive Director Lewis mentioned that the Park District, unlike the School District, is not subsidized by anything else. He also noted that the Park District relies heavily on user fees and rentals.
- 38<sup>th</sup> IAPD/IPRA Legislative Awareness Golf Outing - Thank You Letter*  
President Fischer presented a Thank You letter from IAPD which thanked the New Lenox Community Park District for the donation of a golf basket.
- The Wall Street Journal – Trying to Capture a Moment, Many Lose Track of Time Article – Camp Wewannago Time Capsule*  
President Fischer presented the “Trying to Capture a Moment, Many Lose Track of Time” article that was mentioned in The Wall Street Journal. Director of Recreation Braglia explained that in 2005 the Camp Wewannago kids buried a time capsule. It was finally found this year in 2015 by the campers in the sand volleyball courts. One of the current camp counselors was one of the children who buried the capsule in 2005.
- Chicago District Golf Association – Thank You Letter*  
President Fischer presented a Thank You letter from the Chicago District Golf Association which thanked the New Lenox Sanctuary Golf Course for hosting the 2015 Illinois State Amateur qualifier. Director of Golf Schulz noted that this event was postponed for one week due to the rain. He also noted that this is the 11<sup>th</sup> year the Sanctuary has hosted the event.

New Lenox Fire Foundation Controlled Burn Beef Cook-Off – Thank You Letter

President Fischer presented a Thank You letter from the New Lenox Fire Foundation which thanked the New Lenox Community Park District for participating in the fourth annual Controlled Burn Beef Cook Off.

**Consent Agenda**

Approval of the Special Meeting Workshop of July 7, 2015; Approval of the Special Meeting Budget Workshop of July 15, 2015; Approval of the Regular Meeting Minutes of July 15, 2015; Approval of the Special Meeting Tri-Annual Minutes of August 3, 2015

President Fischer requested any questions or comments on the Consent Agenda. Hearing no further questions or comments, President Fischer requested a motion to approve the Consent Agenda. Motion made by Commissioner Kraemer and seconded by Commissioner Schulz. Upon a voice vote, all were in favor and the motion passed unanimously.

**Business Services**

Resignation Letter – Ms. Jean Petrow

President Fischer presented the resignation letter from Jean Petrow. Director of Recreation Braglia reported that Jean was in charge of Kiddie Kampus, ACES, Trailblazers, Dance, etc. She is leaving after 16 years of service and going to the Village of Orland Park. Director of Recreation Braglia wished Jean the best of luck and said she will be missed.

**Committee & Staff Reports**

Director of Business Services, Deputy Director of Executive Services

President Fischer presented the Committee and Staff reports. There were no questions or comments.

Director of Parks-Maintenance, Director of Recreation

Commissioner Thomson stated that he has been speaking with Director of Recreation Braglia and Director of Parks-Maintenance Travnicek who are keeping him up to speed with his new responsibilities. Director of Parks-Maintenance Travnicek noted that the fascia and soffits at the Sanctuary Golf Course Clubhouse are completed. He also noted that the roof, fencing and replacement of the parking lot lights have been completed as well. Executive Director Lewis stated that the seal coating at the LCC is done along with added signage to yield to pedestrians and speed limit signs. He asked the general public to please take notice of the signs and slow down when driving through and keep an eye out for the children.

**Golf Course**

Operation & Financial Reports Month to Date & Year to Date

Commissioner Kraemer noted that the Jr. League has ended with great success with over 380 participants. All of the golf outings last weekend went smoothly. He also noted that the golf course is in great shape, the fencing looks great and so does the clubhouse. Director of Golf Schulz presented a picture of the 5<sup>th</sup> hole sign that was auctioned off and purchased by a resident who has it in their back yard. He also stated that Golf & Fish sign-up is Tuesday, September 8, 2015 at 5:30 am. He noted that High School golf has started. Commissioner Larson noted how appreciative he was to everyone for making all of the golf outings a huge success.

Discussion on Chemical Application & Equipment

Executive Director Lewis reported that Director of Golf Schulz has done research regarding the purchase of a new piece of equipment for chemical application. One option was to borrow this piece of equipment but since it is a very technical piece of equipment, this will not be in the best interest. The equipment was purchased in 1995 and parts are no longer available. Staff is in agreement and recommends that a smaller piece to replace it is more economical. At this time the best option for financing is being looked into. Executive Director Lewis reported that, per Attorney Vitiritti, we can pass the resolution today or we can have a consensus to go ahead with purchase and financing options and vote on next month.

**Parks/Development**    Development Projects Update

Director of Parks-Maintenance Travnicek noted that he had a Kick-Off Meeting with Planning Resources to review goals and forward documents. He also noted that the installation of the precast storage building at Spencer has been re-scheduled for October 12, 2015 when the kids are not in school. Director of Parks-Maintenance Travnicek reported that benches are being installed at Bristol Park, Sky Harbor turf has grown in nicely and needs to be fertilized, and Water Chase is being mowed and also needs to be fertilized. There is still an issue at Water Chase with the asphalt path and what to do with it.

Tri-Annual Meeting Update

Commissioner Larson reported that the Tri-Annual meeting went well. All associations say numbers are stable with the exception of the younger kids. They were all happy with George Travnicek and his staff for doing a great job with the fields. Director of Parks-Maintenance Travnicek reported that youth football has begun, softball and baseball starts September 8, and soccer starts August 29. He noted that the 75% resident vs. 25% non-resident was discussed. They also discussed the penalty for not maintaining the resident percentage, payment of invoices in a timely manner and the timing of permit documents. Director of Parks-Maintenance noted that it was a very good meeting. President Fischer asked about the parking issues. Director of Parks-Maintenance reported that he is working with Will County Sheriffs to get temporary signage to stop people from parking in front of resident's houses and cutting through their yards. Commissioner Kramer noted there is also a safety issue to consider for ambulance or fire truck access. Director of Parks-Maintenance Travnicek noted that for several years information has been passed along to coaches and parents asking them not to park in front of resident housing but it is being ignored. Executive Director Lewis suggested hiring police officers to patrol the area for the first couple of games to discourage people from parking in the area and to show the residents that the New Lenox Community Park District is aware of the situation and is doing something to fix it. Commissioner Thomson asked about a particular invoice that is 30 days past due. Executive Director Lewis explained that we always attempt to get in contact with the Association who is past due to resolve before any penalties are put in place. Director of Parks-Maintenance Travnicek reported that the past due invoice was due to a change in the Treasurer of that Association. President Fischer stated that we are in good standings with all the Associations and always work with them to solve any issues.

Fall 2015 Field Allocation – Final

Director of Parks-Maintenance Travnicek presented the Summer/Fall field allocations. He noted the biggest change is that the Mustangs are now exclusively at Martino.

NLGSA Letter from the President – Residency

President Fischer presented a letter from Greg Cleveland, the current president of New Lenox Girls Softball. Greg Cleveland is an Out-of-District resident and the rules state that Association Board members must be in-district. He has been on the NLGSA Board for over 7 years and would like to continue to be. Commissioner Larson noted he would like to revisit the rule because he would not want to lose a good person like Mr. Cleveland. He suggested allowing 1 person from OOD as long as they can't "take over" the Board. Commissioner Kraemer suggested that Mr. Cleveland be grandfathered in. Commissioner Schulz agrees with Commissioner Kraemer about grandfathering Mr. Cleveland in and noted that the policy may not be a good idea. President Fisher agrees that Mr. Cleveland should absolutely be grandfathered in. Executive Director Lewis stated that Mr. Cleveland is a great asset. He also stated that OOD should be evaluated case by case, the policy should be kept in place and that Mr. Cleveland should be grandfathered in. President Fischer requested a motion to Grandfather Mr. Cleveland in as

NLGSA President. Motion made by Commissioner Larson, seconded by Commissioner Kraemer. Upon a roll call vote, all were in favor and the motion passed unanimously.

Director of Parks-Maintenance

Director of Parks-Maintenance Travnicek noted that staff did an outstanding job setting up, staffing, taking down and cleaning up for Proud American Days. Special Needs Day was amazing and we had a wonderful turnout.

**Recreation**

Asset of the Month – Family Support

Family life provides high levels of love and support “(I look forward to spending time with my family with the love and attention they show me.)” Quote of the Month: “I sustain myself with the love of my family.” Executive Director Lewis read the Asset of the Month aloud.

**Special Recreation**

Monthly Reports, Staff Report, Monthly Financial Reports

Executive Director Lewis made sure to thank the LWSRA staff. Their association is growing by leaps and bounds and they are doing a great job to accommodate it. Executive Director Lewis reported that at the meeting they revised some overnight policies, talked about getting their new busses and addressed some issues of precast for the gym. Everything is going well.

Proud American Days 2015 Recap

Executive Director Lewis reported that this will be discussed at October’s Regular Board Meeting when all the bills are in. He stated overall it was a big success and the weather was great. Executive Director Lewis stated that he has noticed that the community is becoming more involved. He thanked everyone for all the food donations and to the many workers. He also thanked Menards and noted that they have been requested again for next year.

Misericordia Donation Letter from Proud American Days Car Show

Commissioner Schulz presented a letter to Misericordia regarding the donation of \$1,414 from the Midwest Gear Grinders Classic Car Club of Homer Glen along with the New Lenox Community Park District. He also thanked Turtle Wax, Inc. for donating products to help support the event. Commissioner Schulz thanked the staff for doing a wonderful job and the Commissioners for their participation and help at Proud American Days.

**Director of Recreation**

Commissioner Schulz stated that Flag Football started this weekend. There are over 440 participants. He noted that he had a chance to walk around and talk to the parents who had nothing but praise for the league and said how well organized it is. Commissioner Schulz thanked Olga Viano for all her hard work who made this possible. Director of Recreation Braglia noted that Hibernia Park Splash Pad has new hours and will close after Labor Day. Walker Park Splash Pad will be open on weekends through Flag Football season, weather permitting.

**New Business**

Resolution #15-14 Authorizing the Execution of a Lease/Purchase Financing Agreement with Reindeers, Inc. and TCF Equipment Finance.

President Fischer presented Resolution #15-14 that was discussed earlier. Executive Director Lewis noted that financing the loan is still being examined and that the resolution can be brought up at the next meeting to vote on. Motion to move forward with purchase with a consensus of the Board. Upon a voice vote all were in favor of consensus.

**Community Events** President Fischer announced the upcoming events as follows:

**Village of New Lenox**

Ladies Night Out at the Commons

August 28, 2015 – 4:00pm to 8:00pm

Shop over 50 vendors, wine, snacks, music and the movie “Chicago”

Visit [newlenox.net](http://newlenox.net) for further details

**New Lenox Library**

The Friends of the Library are having a Community Rummage Sale on

Saturday, Sept. 12, 2015 – 9:00am to 3:00pm, along the circle drive of the Library

Stop in and reserve your spot today. Reservations taken until Sept. 5<sup>th</sup> and the cost is \$10 per parking spot. Bring your own tables, chairs and tent.

For more information contact [friends@newlenoxlibrary.org](mailto:friends@newlenoxlibrary.org)

**Commissioner &  
Director Comments**

- Executive Director Lewis thanked all the members of Friends of the Park and all the elected officials who put in their time. He also everyone for donating their time to PAD.
- Commissioner Schulz thanked the staff for doing a great job with everything.
- Commissioner Thomson stated that he was impressed by all the staff’s efforts and is looking forward to next year.
- Commissioner Kraemer noted that PAD ran like a fine tuned machine. He thanked all the sponsors and the community who showed up to enjoy it. He wished good luck to Jean Petrow in her new job.
- Commissioner Larson echoed the thoughts of the others. He loves PAD, thinks it’s a great community event. He knows its hard work but it’s also fun and enjoyable. Great job by the staff.
- President Fischer concurs with the commissioners. He commented on the success of the Sunday Military Tribute. He congratulated Jean Petrow and wished her well.

**Adjournment**

At approximately 7:15pm, President Fischer requested a motion to adjourn the August 19, 2015 Regular Board Meeting of the New Lenox Community Park District Board of Commissioners. Motion made by Commissioner Larson, seconded by Commissioner Schulz. Upon a voice vote, all were in favor and the motion passed unanimously.

Respectfully Submitted,  
Laurie Jacobs  
Recording Secretary