

Minutes of the Special Board Meeting of the New Lenox Community Park District Board of Commissioners held on Wednesday, July 15, 2015 at 5:00 pm at the Formal Executive Conference Room 202 at the Village Hall, New Lenox, IL

**GENERAL FUNCTIONS:**

**Call to order** President Fischer called the July 15, 2015 meeting to order at approximately 5:00pm.

**Roll Call** President Fischer asked for everyone to state their names for the record; the following were present, Commissioners: Larson, Kraemer and Schulz.

**Also in Attendance** Executive Director Greg Lewis, Parks-Maintenance Superintendent Travnicek and Executive Assistant/Office Supervisor Jacque Tuma.

**Discussion on  
The Fiscal Year  
2015-2016 Line  
Item Budget**

Executive Director Lewis noted all funds are balanced and brief explained the Corporate, Recreation, Special Recreation, and Capital Funds to the board. Executive Director noted revenues have been up but we still need to watch our expenses on all projects and anything else we may have budgeted for; we had to use carry over to balance the funds. Executive Director Lewis noted he will be working with Attorney Vitiritti in regards to levying more certain funds since some funds like IMRF and Audit are currently overfunded and you can't transfer funds from these types' funds. The Golf Course should be able to sustain itself; it was noted the Director's salary comes out of the Corporate, Recreation and Golf Course as a third; whereas all other positons come out of their appropriate funds. There was a discussion regarding the Golf Course fund starting the fiscal year at a negative and ending with a negative; which as long as your negative balance isn't greater than the starting negative balance this is good. There was a discussion regarding depreciation of equipment and how that is incorporated into the line item budget but not reflected in Treasurer's Report. It was noted the Golf Course is covering operation costs less the depreciation Executive Director Lewis noted the Golf Course needs to cover at least half of the depreciation if we can do this then operational we are doing well. Executive Director Lewis noted Business Services Superintendent Lynch is trying to come up with a report to help explain the Golf Course's depreciation in the liability fund; so the board can see where payments are coming out of. Executive Director Lewis noted deprecation does not show up on the Treasurer's Report but is in the budget. This is a work in progress.

Executive Director Lewis noted the Enterprise Fund will cover the roof replacement; we have identified items and will keep on track. Overall expense have decreased; everyone has gotten good with controlling the line item in the budget but we are tight. It was noted the Video Gaming is progressing well; staff has been doing the projects internally which has saved in the long term. Executive Director Lewis noted in December 2017 we can go out again for a non-referendum debt service bond but we need to remember to budget for this.

Executive Director Lewis reiterated that when filing for the levy this year we need to see if we can levy for more funds going to; as an example Corporate instead of the Audit fund. There was a discussion that moving forward projects are going to have a project number to help indicated were funds came from for all those involved in the project.

Parks-Maintenance Superintendents Travnicek explained why Walker Country Estates' Splash Pad was down again. Executive Director Lewis noted there is a possibility of the Village selling the three lots in Walker Country. Executive Director Lewis also noted he will be discussing with Will County about impact fees and random lots which were not under the governing ordinances for collecting fees.

Executive Director Lewis noted we can use Fund 26 for ADA projects but we cannot wipe out the fund; but will keep the board informed.

Parks- Maintenance Superintendent Travnicek noted he will be meeting with the Eagle Scout regarding his project and Planning Resources regarding the new Master Plan. Executive Director Lewis noted we meet with Representative McDermed and gave her a tour of our park system.

President Fischer commented on a great article by Jason Anselment from IAPD regarding the Property Tax Freeze; Executive Director Lewis noted IAPD is under siege in regards to having a paid lobbyist for the Park Districts and being grandfathered into IMRF. More to come with the Property Tax Freeze in the upcoming months.

Executive Director Lewis also noted we have received RFP's regarding the Golf Course roof being replaced; and right now the work is being scheduled 4-5 weeks out due to the wet spring/summer we had. The asphalt project at the Community Center is also behind schedule.

**Adjournment**

At approximately 5:51PM President Fischer requested a motion to adjourn the July 15, 2015 Special Board Meeting of the New Lenox Community Park District Board of Commissioners. Motion made by Commissioner Kraemer, seconded by Commissioner Larson. Upon voice vote, all were in favor and the motion passed unanimously.

Respectfully Submitted,  
Jacque Tuma  
Recording Secretary