

Minutes of the Special Board Meeting of the New Lenox Community Park District Board of Commissioners held on Wednesday, June 17, 2015 at 6:00 pm at the Formal Executive Conference Room 202 at the Village Hall, New Lenox, IL

### **GENERAL FUNCTIONS:**

- Call to order** President Fischer called the June 17, 2015 meeting to order at approximately 5:00pm.
- Roll Call** President Fischer asked for everyone to state their names for the record; the following were present, Commissioners: Kraemer and Schulz. At approximately 5:05PM Commissioner Larson was present. At 5:36PM Attorney Angelo Vitiritti was present.
- Also in Attendance** Executive Director Greg Lewis and Executive Assistant/Office Supervisor Jacque Tuma.
- Discussion on Corporate Fund 10** Executive Director Lewis noted right now everything is in balance and Fund 10 is pretty much self-contained. Salaries have been condensed; with the Business Services Superintendent's salary coming out of both Fund 10 and Fund 20. Not highly concerned with Fund 10; we just may not do some projects. Currently working on itemizing line items that are shared between multiple departments. Projects would come out of Fund 50 and Fund 26 with maintenance coming out of Fund 20.
- Discussion on Recreation Fund 20** Executive Director Lewis noted Registration fees came in better than projected; PRI is reducing their contract to 2 payments of 19K; which leaves a little bit of cushion. Fund 20 will have a 32K transfer to the Golf Course for HS Reimbursements. FICA and Social Security have balanced out so no transfer needed this Fiscal Year.
- Discussion on Funds 21, 22, 23, 24, 30** Executive Director Lewis noted it makes sense to take the Golf Course portion of the audit out of the audit fund so there's an adjustment of \$7,650.00 in the audit fund. President Fischer asked if the audit costed 35K. Executive Director Lewis noted the Park District is a 12M operation. There was a question about the accounting line item; this is cushion in case we have to contract this out for any reason. Executive Director Lewis explained Funds 22, 23, and 24; noted the IMRF for employees to qualify is a rolling 1,000 hours have to pay into the fund. It was noted these funds received more of the levy but moving forward will have to figure out how to allocate more to Corporate Fund.
- Executive Director Lewis noted Fund 30 now is able to cover everything with an event; i.e. Banquets, Room Rentals, etc. It was noted 35K from this fund will be transferred to Capital since we are making more sites available for renting. There have been upgrades to rooms for rentals which moving forward should run smoother. It was noted Fund 40 Debt Services is used for projects.
- Discussion on Golf Course Fund 32** Executive Director Lewis noted we are working on another report to help explain and show this fund easier since there is depreciation on equipment. Overall if you took out the depreciation this fund is hitting the budget but when you add in depreciation the reflection changes. The course is headed in the right direction unfortunately June is going to hurt the bottom line due to the weather. President Fischer asked if the course is self-sustaining and we need to really review if equipment is actually needed. Executive Director Lewis noted the auditors review the equipment and give us the useful life. The way we show is proper in the financial world but will look like it's not self-sustaining when it actually is if you take out depreciation. Everyone has to look at the whole picture how good is the course, the fee structure and are the numbers at the beginning of the year and end of the year close to one another. There was a lengthy discussion on the depreciation and how it's in the budget but not on the Treasurers Report; you try to break even or stay where you are at. President Fischer noted we have to stay on track and make sure we are within the budget Executive Director Lewis explained there have been personnel cuts by sending people home earlier if there's no revenue being generated; watching the equipment line items. Executive Director Lewis noted the roof needs to be replaced sooner than later. The Golf Course Shop will have a fire alarm system installed at roughly 12K; there was discussion about LED lighting upgrade. Trying to do as much as we can in house to save on costs. Executive Director Lewis noted Monday is the

meeting with the Village regarding the Video Gaming at the course will keep the board up to speed when more information becomes available; we may have to have a workshop meeting in July.

**Adjournment**

At approximately 5:54PM President Fischer requested a motion to adjourn the June 17, 2015 Special Board Meeting of the New Lenox Community Park District Board of Commissioners. Motion made by Commissioner Kraemer, seconded by Commissioner Schulz. Upon voice vote, all were in favor and the motion passed unanimously.

Respectfully Submitted,  
Jacque Tuma  
Recording Secretary