

Minutes of the Regular Board Meeting of the New Lenox Community Park District Board of Commissioners held on Wednesday, June 17, 2015 at 6:00 pm in the Board Room of the Village Hall, New Lenox, Illinois.

**GENERAL FUNCTIONS:**

- Call to order** President Fischer called the June 17, 2015 meeting to order at approximately 6:00 pm.
- Pledge of Allegiance** President Fischer led the Board, Staff, and all others present in the Pledge of Allegiance.
- Roll Call** President Fischer directed the Recording Secretary to take roll call. Upon taking roll call, the following were present, Commissioners: Larson, Kraemer, Schulz and President Fischer.
- Also in Attendance** Executive Director Greg Lewis, Communications/Marketing Supervisor Lauren Lotz, Recreation Superintendent Shirley Braglia, Parks-Maintenance Superintendent George Travnicek, Director of Golf Bob Schulz, Business Services Superintendent Kathy Lynch, Attorney Angelo Vitiritti, Executive Assistant/Office Supervisor Jacque Tuma.
- Treasurer's Report** Commissioner Kraemer quoted the totals from the monthly Treasurer's Report for April 30, 2015 with year-end adjustments and May 31, 2015. President Fischer requested any questions or comments regarding the monthly Treasurer's Report for April 30, 2015 with year-end adjustments and May 31, 2015. Hearing no further questions or comments, President Fischer requested a motion to approve the Treasurer's Report as presented for May 31, 2015. Motion made by Commissioner Schulz, seconded by Commissioner Larson. Upon a roll call vote, all were in favor and the motion passed unanimously.
- Payment of Bills** Commissioner Kraemer quoted totals from the Payment of Bills presented for May 31, 2015. President Fischer requested any questions or comments. Hearing none, President Fischer requested a motion to approve the Payment of Bills as presented for May 31, 2015. Motion made by Commissioner Larson, seconded by Commissioner Schulz. Upon a roll call vote, all were in favor and the motion passed unanimously.
- Communications** Commissioner Ross Jansma – Letter of Resignation  
President Fischer noted a letter of resignation from Commissioner Ross Jansma announcing as of May 29, 2015, he has resigned his post as Commissioner due to family and work commitments. President Fischer stated Commissioner Jansma has been on the Board for 7 years and he was very involved. President Fischer stated we will all miss him as well as all of his volunteerism and we wish him well.
- Illinois Association of Park Districts (IAPD): Legislative Update – Property Tax Freeze the Main Focus at the Capitol  
President Fischer noted an email from the IAPD in Springfield regarding the Property Tax Freeze being the Main Focus at the Capitol. President Fischer explained a property tax freeze would permanently freeze the dollar amount of the tax extension and would take control away from locally elected officials. President Fischer stated this would affect the Park district negatively. President Fischer noted the OSLAD Grant program is what is used to build our parks. Executive Director Lewis requested everyone look at their tax bill and notice the New Lenox Park District portion of the bill is now less due to the Golf Course being paid off. Executive Director Lewis stated this tax freeze would be devastating to us as well as a freeze of OSLAD Grants. President Fischer suggested getting in touch with your legislators which is critical to stopping this issue from moving forward.
- Consent Agenda** Approval of the Special Meeting Budget Workshop of May 20, 2015; Approval of the Regular Meeting Minutes of May 20, 2015  
President Fischer requested any questions or comments on the Consent Agenda. Attorney Vitiritti stated in the section titled “Annual Reorganization of the Board, 2015/2016 Officers and Committee Assignments”, there is an omission of the word “Temporary” and should read as follows: “Commissioner Kraemer nominated Temporary President Fischer.” Hearing no further questions or comments, President Fischer requested a motion to approve the Consent Agenda. Motion made by Commissioner Kraemer and seconded by Commissioner Schulz. Upon a voice vote, all were in favor and the motion passed unanimously.

**Business Services**

*Tentative Budget & Appropriations Ordinance #15-05-01*

President Fischer stated Ordinance #15-05-01, Appropriation Ordinance 2015-2016, “an ordinance adopting a combined annual budget and appropriating such sums of money as may be deemed necessary to defray all necessary expenses and liabilities of the New Lenox Community Park District, Illinois for the Fiscal year beginning May 1, 2015 and ending April 30, 2016 and specifying the objects and purposes for which such appropriations are made and the amount appropriated for each object and purpose” was approved during the Public Hearing earlier this evening at 6:00 pm.

**Committee & Staff Reports**

*Business Services Superintendent Update/Executive Assistant*

President Fischer commented on the YTD Developers Donations totals adding they are going very well. Executive Director Lewis noted the Payroll Check Register shows 3 payrolls processed in May: May 1<sup>st</sup>, May 15<sup>th</sup> and May 29<sup>th</sup>.

*Facilities/Planning*

Recreation Superintendent Braglia noted updates and improvements at the 701 W. Haven Administration Building include removal of old parking lot light fixtures, replaced with energy efficient LED lights and painted poles. Recreation Superintendent Braglia stated the remodeling of Rooms 1 and 2 at the Lions Community Center are complete and the rooms look refreshed and very nice. Recreation Superintendent Braglia noted all of the work was done in house. Recreation Superintendent Braglia noted the banquet and room rentals are picking up, as well.

*Parks Maintenance Superintendent*

Commissioner Larson stated he toured the parks with Parks Maintenance Superintendent Travnicek. Commissioner Larson noted the new turf at Bristol Park which has been fertilized and several park benches are going to be installed around the path. Commissioner Larson noted the possibility of a Frisbee golf course. Commissioner Larson noted with regard to Water Chase, they have met with Village staff and reconfirmed areas still needing to be addressed as follows: poor turf growth, sub poor asphalt path installation. Parks Maintenance Superintendent Travnicek presented a slide show with photos of Walker Country Estates Park and the new splash pad. Parks Maintenance Superintendent Travnicek stated the splash pad continues to give us challenges as this will be the third pump being installed, under warranty, due to excessive amounts of sediments in the water, locking up the pump, however the splash pad is up and running now. Parks Maintenance Superintendent Travnicek stated we are 30-45 days out to get the title in deed. Parks Maintenance Superintendent Travnicek noted a letter to Bob Nelson of NLS 122 regarding the precast storage building project at Spencer Campus for the new Lenox Soccer Association with Board approval of the project, adding with the schools approval this month, the timing and delivery / installation will still take place in August while school is still out for summer break.

**Golf Course**

*Operation & Financial Reports Month to Date & Year to Date*

Commissioner Kraemer noted the addition of LED energy efficient lights in the parking lot at The Sanctuary Golf Course. Director of Golf Schulz stated May was a really good golf month; LWSRA golf clinics on Sundays started once again in May; Junior League sign up has really picked up in May and we are ahead of last year’s participants. Director of Golf Schulz added signup for Junior League Golf can be done at any time. Director of Golf Schulz noted a letter from Golf Now stating over Memorial Day weekend, the Sanctuary Golf Course was the 8<sup>th</sup> most booked on-line course in Illinois with the key to that being booking in advance online.

**Parks/Development**

*Development Projects Update/Walker Country Estates Park Grand Opening*

Communications Marketing Supervisor Lotz stated the Official Walker Country Estates Park Grand Opening will be held on Thursday, June 25<sup>th</sup> from Noon until 2:00 p.m. and anyone and everyone is invited to attend. Communications marketing Supervisor Lotz requested an RSVP if you will attend as we will be providing lunch and will have prizes and giveaways.

*Prairie Ridge Estates Acceptance Letter*

President Fischer noted a letter to the Village of New Lenox stating the site meets all requirements and would like the Village to begin the process of transferring the deed and title to the Park District. Executive Director Lewis added the New Lenox Development LLC will maintain the site until deed/title transfer has been completed.

*Parks Maintenance Superintendent*

Parks Maintenance Superintendent Travnicek noted there are still parking issues at Spencer Campus with regard to Soccer families and guests parking on the street and cutting through yards of the homeowners. Parks Maintenance Superintendent Travnicek stated this is a street, not a parking lot, adding the Soccer President is trying to help as well. Executive Director Lewis stated they may have to enlist help from the county, or local New Lenox Police and start issuing tickets, as this shows “No Respect” for the homeowners. Commissioner Kraemer suggested hiring a couple of police officers during Soccer events but the question arose as to how to differentiate between someone who lives there and/or is actually visiting a homeowner on that street versus someone parking there for Soccer access. A lengthy discussion followed. Parks Maintenance Superintendent Travnicek stated his staff has been working hard on park maintenance, plumbing and carpentry at various park sites. Parks Maintenance Superintendent Travnicek stated the turf at our parks and athletic sites really looks great due to last months weed and feed applications, as well as the newly installed trees from last fall having been fertilized this spring. Parks Maintenance Superintendent Travnicek stated numerous playgrounds are having the safety surfacing replenished and will continue this process throughout the summer.

**Recreation**

*Asset of the Month – Time At Home*

Young person is out with friends “with nothing special to do” two or fewer nights per week. “(Spending time with family at home helps to show me that it’s important to listen and learn.)” Quote of the Month: “What we instill in our children will be the foundation upon which they build their future. Director Lewis read the Asset of the Month aloud.

**Special Recreation**

*Monthly Reports, Staff Reports, Monthly Financial Reports, Staff Report: Golf Outing Friday, August 14<sup>th</sup> – Sanctuary Golf Course, Concept Plans: Building Expansion & Park Build Out*

Executive Director Lewis reviewed the monthly financial and staff reports from the LWSRA Board of Directors stating all treasurer reports are in order and there are no questions. Executive Director Lewis stated the budget is all in balance. Executive Director Lewis stated participant numbers are great and they continue to work with Lincolnway regarding resident versus non-resident “out of district” use. Executive Director Lewis announced staff member Abby is on Maternity leave as she had a baby boy at the end of May and staff is picking up the slack.

Proud American Days 2015 – Planning Update

Communications/Marketing Supervisor Lotz stated a flyer with all of the proud American Days 2015 information is going out in the mail on June 22<sup>nd</sup>. Communications/Marketing Supervisor Lotz noted an outpouring of new sponsors this year as well as new bands this year. Communications/Marketing Supervisor Lotz stated the unlimited ride wristbands will be every day this year at \$30.00 each. Communications/Marketing Supervisor Lotz noted the Military Tribute will be held on July 26<sup>th</sup> at 11:00 am in the Entertainment Tent and all past and current military personnel are welcomed and encouraged to attend together with their families. Communications/Marketing Supervisor Lotz noted the “Here’s to Heroes” \$5,000 Scholarship courtesy of Lakeshore Beverage and WCCQ 98.3 FM whereas Lakeshore Beverage will award one \$5,000 scholarship to a Will county college-bound recipients higher educational institution. This presentation will take place at the Proud American Days festival during the Military Tribute. Executive Director Lewis stated the lineup is exciting and there will be a strong venue of entertainment and events.

Recreation Superintendent Update

Commissioner Schulz stated he noticed our parks don’t show up on Google. Commissioner Schulz stated Tracy Wrase created a Google Business website to locate our parks going forward. Commissioner Schulz noted Flag Football registration was very busy and is very popular. Recreation Superintendent Braglia mentioned there are currently 258 registrants for Camp Wewannago which is a huge start to the summer, as last summer there were 256 at the end of the summer.

**Old Business**

Committee Assignments

President Fischer announced the 2015/2016 Officers as follows: President: Brian Fischer, Vice President: Ted Schulz, Secretary: Dale Larson, Treasurer: Garry Kraemer. President Fischer also announced all Committee Assignments as stated in Agenda Item IV-1. President Fischer stated Committee Chairs will keep the Second’s in the loop and in the case of a Chair being unable, the Second will step up.

**New Business**

Ordinance #15-06-02: An Ordinance on Prevailing Wages

President Fischer requested a motion to approve Ordinance #15-06-02: An Ordinance on Prevailing Wages. President Fischer stated this is an Ordinance that must pass every year for instance if we have a public works project, the contractors have to pay prevailing wages. Motion made by Commissioner Schulz, seconded by Commissioner Kraemer. Upon a roll call vote, all were in favor and the motion passed unanimously.

Resolution #15-10: Resolution Authorizing the Execution of Agreement with Planning Resources, Inc.

President Fischer requested a motion to approve Resolution #15-10, Resolution Authorizing the Execution of Agreement with Planning Resources, Inc. Motion made by Commissioner Kraemer, seconded by Commissioner Larson. Upon a roll call vote, all were in favor and the motion passed unanimously.

Commissioner Position Vacancy and Appointment

President Fischer stated the Commissioners have all discussed individual interviews with Bill Thomson and feel he is a good fit with the Park Board. President Fischer announced they will appoint him and give him the Oath of Office at the July Board meeting.

**Community Events** President Fischer announced the upcoming events are as follows:

**NEW LENOX ROTARY CLUB**

Theatre performance of the musical, “Grease” at Lincoln-Way West HS – Fine Arts Center;  
21701 S. Gougar Road, New Lenox, IL

July 17, 18 & 25 – 7:30 pm

July 19 & 26 – 2:00 pm (matinee)

Tickets: 815-258-3951

Fees/Admission \$25 (Rows A-P), \$22 (Rows Q-Y)

All Senior (60+) - \$20 for the matinees

**NEW LENOX CHAMBER OF COMMERCE**

Annual Golf Outing “Welcome to Margaritaville”

Friday August 7<sup>th</sup>

The Sanctuary Golf Course, 485 N. Marley Road, new Lenox

Registration – 11:30 am

Boxed Lunch on Carts – 12:00 pm

Shotgun Start – 12:30 pm

Dinner, Prizes & Raffle – Immediately following golf

Ball Drop – Following Dinner

Contact Information (815)485-4241

**Commissioner &  
Director Comments**

- Executive Director Lewis thanked Ross Jansma for his dedication and would like to have him back at another meeting as a special guest. Executive Director Lewis thanked the community for their patience regarding the splash pads and any problems or delays. Executive Director Lewis asked the community to look at your tax bill and keep in mind with the levy being frozen, we will either have to cut programs or make it up somewhere.
- Commissioner Schulz noted a great job with all departments regarding the rain Commissioner Schulz stated he is excited about the start of all of our summer programs.
- Commissioner Kraemer stated we will all miss Ross Jansma and are sorry he had to leave. Commissioner Kraemer stated Proud American Days planning is all coming to a head soon and it will be a great event.
- Commissioner Larson stated Ross Jansma will be missed and hopes it all works out for him. Commissioner Larson gave kudos to Parks Maintenance Superintendent Travnicek who has had a rough time with all of the rain but he works very hard at it, and noted the parks all look great.
- President Fischer concurred with everyone and thanked Ross Jansma for his time and wished him the best of luck. President Fischer wanted to remind everyone the Walker Park Grand opening is on Thursday, June 25<sup>th</sup>, so please RSVP! President Fischer also noted Proud American Days is going to be on July 23<sup>rd</sup> – 26<sup>th</sup>. President Fischer asks everyone to attend the Military Tribute on Sunday at 11:00 a.m. and don't forget about the scholarship – go online and fill out the form.

**Adjournment**

At approximately 7:15 pm, President Fischer requested a motion to adjourn the June 17, 2015 Regular Board Meeting of the New Lenox Community Park District Board of Commissioners. Motion made by Commissioner Larson, seconded by Commissioner Schulz. Upon a voice vote, all were in favor and the motion passed unanimously.

Respectfully Submitted,  
Janet Frigo  
Recording Secretary