

Minutes of the Regular Board Meeting of the New Lenox Community Park District Board of Commissioners held on Wednesday, July 15, 2015 at 6:00 pm in the Board Room of the Village Hall, New Lenox, Illinois.

## **GENERAL FUNCTIONS:**

- Call to order** President Fischer called the July 15, 2015 meeting to order at approximately 6:00 pm.
- Pledge of Allegiance** President Fischer led the Board, Staff, and all others present in the Pledge of Allegiance.
- Roll Call** President Fischer directed the Recording Secretary to take roll call. Upon taking roll call, the following were present, Commissioners: Larson, Kraemer, Schulz and President Fischer.
- Also in Attendance** Executive Director Greg Lewis, Communications/Marketing Supervisor Lauren Lotz, Director of Recreation Shirley Braglia, Director of Parks-Maintenance George Travnicek, Director of Golf Bob Schulz, Director of Business Services Kathy Lynch, Deputy Director of Executive Services Jacque Tuma.
- Treasurer's Report** Commissioner Kraemer quoted the totals from the monthly Treasurer's Report for June 30, 2015 with year-end adjustments. President Fischer requested any questions or comments regarding the monthly Treasurer's Report for June 30, 2015 with year-end adjustments. Hearing no further questions or comments, President Fischer requested a motion to approve the Treasurer's Report as presented for June 30, 2015. Motion made by Commissioner Larson, seconded by Commissioner Schulz. Upon a roll call vote, all were in favor and the motion passed unanimously.
- Payment of Bills** Commissioner Kraemer quoted totals from the Payment of Bills presented for June 30, 2015. President Fischer requested any questions or comments. Hearing none, President Fischer requested a motion to approve the Payment of Bills as presented for June 30, 2015. Motion made by Commissioner Schulz, seconded by Commissioner Larson. Upon a roll call vote, all were in favor and the motion passed unanimously.
- Special Guests** Ross Jansma-Recognition of Years of Service  
President Fischer recognized Ross Jansma's years of service to the New Lenox Community Park District from August 2008 to May 2015. He then asked Communications/Marketing Supervisor Lotz to read the recognition letter highlighting all the projects he gave his time and dedication to. President Fischer noted that Ross Jansma will be missed and appreciates everything he did for the New Lenox Community Park District.
- Communications** Illinois Association of Park Districts (IAPD): Legislative Update – Property Tax Freeze the Main Focus at the Capitol  
President Fischer discussed the legislative update regarding the Property Tax Freeze and how the impact will affect the New Lenox Park District in a negative way. He stated that we already have limited resources as it is. President Fischer also stated that the OSLAD Grant program is what is used to update our parks and build new ones. Executive Director Lewis mentioned that because of the failed referendum we only operate on \$.25 which is down \$.06 from last year. He also noted that the New Lenox Community Park District taxes are the lowest in the area. Executive Director Lewis stated that this negative impact will force the New Lenox Community Park District to raise their user fees in order to make up the difference.
- Consent Agenda** Approval of the Special Meeting Budget Workshop of June 2, 2015; Approval of the Special Meeting Budget Workshop of June 17, 2015; Approval of the Special Meeting Public Hearing of June 17, 2015; Approval of the Regular Meeting Minutes of June 17, 2015  
President Fischer requested any questions or comments on the Consent Agenda. Hearing no further questions or comments, President Fischer requested a motion to approve the Consent Agenda. Motion made by Commissioner Kraemer and seconded by Commissioner Schulz. Upon a voice vote, all were in favor and the motion passed unanimously.

**Annual  
Reorganization  
of the Board –  
Vacancy**

*Oath of Office – Bill Thomson*

Deputy Director of Executive Services Tuma swore in newly appointed Commissioner Bill Thomson. Executive Director Lewis asked Deputy Director of Executive Services Tuma to reflect in the minutes that Commissioner Thomson can abstain from any roll call votes or just say present.

**Business Services**

*Budget & Appropriations Ordinance #15-05-01*

President Fischer stated Ordinance #15-05-01, Appropriation Ordinance 2015-2016, “an ordinance adopting a combined annual budget and appropriating such sums of money as may be deemed necessary to defray all necessary expenses and liabilities of the New Lenox Community Park District, Illinois for the Fiscal year beginning May 1, 2015 and ending April 30, 2016 and specifying the objects and purposes for which such appropriations are made and the amount appropriated for each object and purpose”. President Fischer requested any questions or comments. Executive Director Lewis said that everything was set to go. President Fischer requested a motion to approve the Budget & Appropriations Ordinance #15-05-01. Motion made by Commissioner Kraemer, seconded by Commissioner Larson. Upon a roll call vote, Commissioners Kraemer, Larson, Schulz and President Fischer were in favor and the motion passed. Commissioner Thomson abstained.

**Committee & Staff  
Reports**

*Director of Business Services, Deputy Director of Executive Services*

Executive Director Lewis stated that revenue is up this month from registrations compared to a year ago.

*Director of Parks-Maintenance*

Director of Parks- Maintenance Travnicek commended his staff for doing a great job with the fascia and soffits and the Sanctuary Golf Course Clubhouse. This was led by John Camp and Mark Moustis.

**Golf Course**

*Operation & Financial Reports Month to Date & Year to Date*

Commissioner Kraemer noted that the Jr. League has started and there are 384 participants. All the leagues are doing well despite the flooding this summer. Director of Golf Schulz added that the front 9 remained open and allowed 271 juniors to be able to play. He also wanted to remind everyone that registration for Golf & Fish begins September 8, 2015, which is the day after Labor Day, and recommends getting there by 5:30 am. Director Lewis commented on how successful the Pro-Am was. President Fischer wanted to commend Golf Course Superintendent Eggert for doing a great job handling the 8 inches of rain we had in June.

**Parks/Development**

*Development Projects Update*

Commissioner Larson thanked the staff for doing a great job on all the recent projects. He also noted that lights and electric are in the process of being installed at Sharon’s Bay and Spencer Park.

*Director of Parks-Maintenance*

Director of Parks-Maintenance Travnicek noted the successful Grand Opening of Walker Country Estates Park on June 25, 2015 and that it was well received by the public. He stated that he met with the precast representative on July 6, 2015 to discuss the installation of a storage building at Spencer Campus. This will be delivered and installed in August 2015 before school starts. Director of Parks-Maintenance Travnicek also gave an update on future park sites and mentioned that there is no change in the status of Water Chase but continues to stay in contact with the Village of New Lenox. Executive Director Lewis noted that the Village is currently out-to-bid

regarding the repairs at Water Chase. Director of Parks-Maintenance Travnicek then presented a slide show to show the improvements made at Wildflower, new installed signage at Schoolhouse Manor and the signage and trees at Walker Park. He thanked Teerling Nursery for the donation of 19 trees at Walker Park. The next Tri-Annual Meeting will be on Monday, August 3, 2015 at 6:30pm at the Administrative Building located at 701 W. Haven. Director of Parks-Maintenance Travnicek added that he met with IPARKS and toured our Park District's numerous parks and facilities and they have awarded the New Lenox Community Park District \$700 in grants. The money will be used for swing modification and safety items such as safety mulch.

## **Recreation**

### *Asset of the Month – Family Boundaries at Home*

Young person's family provides clear rules, guidance and expectations. "(My family is always there to keep me safe, healthy and most importantly loved)." Quote of the Month: "Families support each other, and keep each other safe and accountable. It's called love." Executive Director Lewis read the Asset of the Month aloud.

### **Special Recreation**

#### *Monthly Reports, Staff Report: Golf Outing Friday, August 14<sup>th</sup> – Sanctuary Golf Course, Monthly Financial Reports*

Executive Director Lewis announced dates to remember: July 24 thru 26, 2015 is Wheelchair Softball Tournament, August 14, 2015 is the LWSRA Golf Outing, and October 9, 2015 is the Community and Friends Dinner and Show. He noted that the new LWSRA Out-of-District Policy states that fees will be 25% more than in-districts. He also noted that LWSRA is reviewing their overnight policies on payment for employees. Executive Director Lewis reviewed the monthly financial and staff reports from the LWSRA Board of Directors stating that all reports are in order.

#### *Proud American Days 2015 Overview Presentation of the Event & Planning Update*

Communications/Marketing Supervisor Lotz presented a slide-show highlighting the events each day. Proud American Days will run from Thursday, July 23 through Sunday, July 26, 2015. Communications/Marketing Supervisor Lotz gave special thanks to Walmart and Menards for letting us use their land. She also noted that the unlimited ride wristbands will be every day this year at \$30.00 each. The Military Tribute will be held on July 26<sup>th</sup> at 11:00 am in the Entertainment Tent and all past and current military personnel are welcomed and encouraged to attend together with their families. Communications/Marketing Supervisor Lotz noted the "Here's to Heroes" \$5,000 Scholarship courtesy of Lakeshore Beverage and WCCQ 98.3 FM whereas Lakeshore Beverage will award one \$5,000 scholarship to a Will county college-bound recipients higher educational institution. This presentation will take place at the Proud American Days festival during the Military Tribute. Communications/Marketing Supervisor Lotz gave thanks to all the businesses and the community for their generous donations and encouraged the public to come out and join us.

### **Recreation Superintendent Update**

Commissioner Schulz stated that this month's participation numbers are through the roof. Our T-ball League has twice as many as last year. Kick Start Soccer had 310 participants which is the most ever. Camp Wewannago has 274 participants which is 48 more than last year and only 44% are coming from ACES. Commissioner Schulz added that the Fall Brochure will be mailed on July 30, 2015. Director of Recreation Braglia noted that the Camp Wewannago counselors were successful in find the time capsule from August 2005 that was buried in the sand volleyball courts. It contained a sunshine craft, a bead bracelet, a 2005 graduation balloon and a teddy bear with a letter which is from a girl who is now a counselor at Camp Wewannago. Director of Recreation Braglia also noted that she received a call from a reporter with the Wall Street Journal who is writing an article which will feature the Camp Wewannago time capsule. The Wall Street Journal will be sure to send a copy the New Lenox Community Park District.

**Old Business**

Committee Assignments

President Fischer read aloud the committee assignments for newly appointed Commissioner Thomson.

**New Business**

Resolution #15-3 Authorizing the Execution of Roofing Contract with Filotto Construction, Inc.

President Fischer presented Resolution #15-3. Executive Director Lewis noted that normally this is a sealed-bid process but because of the severity of the damage to the roof it needed to be expedited immediately. He stated that the New Lenox Community Park District had a sealed bid from last year for the Lions Community Center roof. Executive Director Lewis stated that the individual who did the roof last year has met all the qualifications that were set forth. Everything is in order and this needs to get done soon. President Fischer requested a motion to approve Resolution #15-3, Resolution Authorizing the Execution of Roofing Contract, Inc. Motion made by Commissioner Larson, seconded by Commissioner Schulz. Upon a roll call vote, all were in favor and the motion passed unanimously.

**Community Events**

President Fischer announced the upcoming events are as follows:

**PROUD AMERICAN DAYS**

July 23<sup>rd</sup> through 26<sup>th</sup>

**Commissioner &  
Director Comments**

- Executive Director Lewis reported that we have been battling problems with the splash pads to keep them up and running this year. There have been more problems this year than previous years. George and Ken have done a great job troubleshooting. Executive Director Lewis also welcomed aboard Commissioner Thomson.
- Commissioner Larson welcomed Bill Thomson and looks forward to working with him. He also thanked Kathy Lynch for making the audit smooth and successful. Commissioner Larson thanked the staff for all their hard work with Proud American Days and to all those who gave donations. He gave special thanks to Lauren Lotz for all her work on Proud American Days.
- Commissioner Kraemer thanked Ross Jansma for all his years of service. He welcomed aboard Bill Thomson. Commissioner Kraemer everyone in the community to come out to Proud American Days. He gave thanks the staff and all the sponsors and hoped for good weather.
- Commissioner Schulz welcomed Bill Thomson. He also thanked the staff for all their hard work with Proud American Days on top of all their other duties.
- Commission Thomson thanked the Commissioners for asking him to join and looks forward to working with them and the staff. He also looks forward to working with community.
- President Fischer thanked the staff for the big undertaking of Proud American Days and hopes for good weather. He also thanked everyone who helped with and to all those who came out to the Walker Park Grand Opening. President Fischer thanked Bill Thomson for joining the New Lenox Community Park District Board of Commissioners and looks forward to working with him.

**Adjournment**

At approximately 6:50 pm, President Fischer requested a motion to adjourn the July 15, 2015 Regular Board Meeting of the New Lenox Community Park District Board of Commissioners. Motion made by Commissioner Larson, seconded by Commissioner Schulz. Upon a voice vote, all were in favor and the motion passed unanimously.

Respectfully Submitted,  
Laurie Jacobs  
Recording Secretary