

Minutes of the Regular Board Meeting of the New Lenox Community Park District Board of Commissioners held on Wednesday, September 17, 2014 at 6:00 pm in the Board Room of the Village Hall, New Lenox, IL.

GENERAL FUNCTIONS:

- Call to order** President Fischer called the September 17, 2014 meeting to order at approximately 6:00 pm.
- Pledge of Allegiance** President Fischer led the Board, Staff, and all others present in the Pledge of Allegiance.
- Roll Call** President Fischer directed the Recording Secretary to take roll call. Upon taking roll call, the following were present, Commissioners: Larson, Jansma, Kraemer, Schulz and President Fischer.
- Also in Attendance** Executive Director Greg Lewis, Communications/Marketing Supervisor Lauren Lotz, Recreation Superintendent Shirley Braglia, Director of Golf Bob Schulz, Parks-Maintenance Superintendent George Travnicek, Facilities Superintendent Mike Langlois, Accounting Supervisor Karen Acklin, Attorney Angelo Vitiritti, Executive Assistant/Office Supervisor Jacque Tuma.
- Treasurer's Report** Commissioner Kraemer quoted the totals from the monthly Treasurer's Report. President Fischer requested any questions or comments regarding the monthly Treasurer's Report for August 31, 2014. Hearing none, President Fischer requested a motion to approve the Treasurer's Report as presented for August 31, 2014. Motion made by Commissioner Larson, seconded by Commissioner Schulz. Upon a roll call vote, all were in favor and the motion passed unanimously.
- Payment of Bills** Commissioner Kraemer quoted totals from the Payment of Bills presented for August 31, 2014. President Fischer requested any questions or comments. Hearing none, President Fischer requested a motion to approve the Payment of Bills as presented for August 31, 2014. Motion made by Commissioner Jansma, seconded by Commissioner Schulz. Upon a roll call vote, all were in favor and the motion passed unanimously.
- Amendment to Agenda** President Fischer requested a motion to amend the meeting agenda to move the New Business section prior to the Special Guests section of the meeting in order to address Representative Renee Kosel and Resolution #14-13. Motion made by Commissioner Kraemer, seconded by Commissioner Larson. Upon a voice vote, all were in favor and the motion passed unanimously.
- New Business** *Resolution #14-13 Honoring Representative Renee Kosel for Eighteen Years of Service as an Illinois House of Representative or the 37th District (previously the 81st District).*
President Fischer requested a motion to approve Resolution #14-13 honoring Representative Renee Kosel for Eighteen Years of Service as an Illinois House of Representative for the 37th District (previously the 81st District). Motion made by Commissioner Larson, seconded by Commissioner Kraemer. Upon a voice vote, all were in favor and the motion passed unanimously. Communications/Marketing Supervisor Lotz read the Resolution aloud and presented Representative Kosel with a plaque. Representative Kosel thanked the community for allowing her to serve, adding she is deeply honored and humbled by this recognition. President Fischer commented on how helpful Representative Kosel has been in our community.
- Communications** *IAPD Legislative Update: 2nd Annual Legislative Awareness Picnic*
President Fischer noted an email from IAPD regarding the tremendous success of the 2nd Annual Legislative Awareness Picnic held on September 6, 2014 noting more than 200 IAPD members, their legislators and families attended an old-fashioned picnic complete with games, food, prizes and plenty of laughter. Commissioner Schulz attended the picnic and stated it was a very family oriented, great event. He added how nice the day was, weather wise and stated everyone had fun.
- IPARKS: Call for Leadership – Nomination Packet for Open Board Seat*
President Fischer noted an election of Board Members for the IPARKS is held annually and will be conducted this year on December 15th. President Fischer added Commissioner Kraemer will be going down to Springfield to attend this reelection meeting. President Fischer stated if you are interested in running for a Board position, please submit a nomination via a letter authorized by your governmental entity's governing board along with a short (100 words or less) biography or resume. Nominations must be received no later than September 30, 2014.

IAPD Summer Golf Tour: Thank You Letter

President Fischer noted a letter from IAPD President/CEO Peter M. Murphy to Commissioner Kraemer thanking him for a wonderful time at the 3rd outing on the IAPD Summer Golf Tour. IAPD President/CEO Murphy added the New Lenox Community Park District and the Sanctuary Golf Course took great care of them. He also thanked Commissioner Kraemer for so many wonderful comments he made at the reception. Commissioner Kraemer added it was a good day. All of the golfers really enjoyed themselves and were very impressed by our golf course.

Consent Agenda

Approval of the Special Meeting Budget Workshop of August 20, 2014; Approval of the Regular Meeting Minutes of August 20, 2014

President Fischer requested any questions or comments on the Consent Agenda. Hearing none, President Fischer requested a motion to approve the Consent Agenda. Motion made by Commissioner Jansma and seconded by Commissioner Schulz. Upon a voice vote, all were in favor and the motion passed unanimously.

Committee & Staff Reports

Enterprise

Golf Course: Operation and Financial Reports Month to Date & Year to Date

Director of Golf Schulz stated the annual Golf and Fish event sign up is full; The Chili Open sign up will be Wednesday October 1st, 2014 and fills up fast, in approximately 2 days; The High Schools have started their season and the summer teams are ending now; Rounds were down a bit in August but the revenue was up; College staff is returning to school and they will not be adding any additional staff for the fall; This year they are hosting the Lincolnway West girls conference match and the Lincolnway Central girls IHSA sectional match.

Proud American Days 2014

Executive Director Lewis reviewed the financials from Proud American Days 2014 versus 2013. Executive Director Lewis noted Menards will not confirm availability of their lot until the 1st of the coming year, but so far, no construction is planned as of yet for 2015.

Finance/Human Resources Superintendent Update/Executive Director Assistant/Office Supervisor Update

President Fischer asked if there were any questions regarding the updates, hearing none.

Facilities/Planning

Development Projects Update

Parks Maintenance Superintendent Travnicek stated Com Ed is still on schedule to upgrade service on September 22nd at Walker Park; the contractor has been contacted to remove the concrete and re-work the concrete due to cracks – this work will begin on October 6, 2014 and should be done in one week; Bristol park earthwork and routing for the asphalt path has been laid out, and should be in by Friday, September 19th; at Leigh Creek South, the earthwork continues; at Prairie Ridge, the wooden gazebo is being construction and should be completed within the next couple of days.

November 2014 Referendum Information

Executive Director Lewis stated by voting to retain the current tax rate, not increase it, the Park District will be able to provide New Lenox residents with an increased quality of life via its facilities and programs and is for the overall good for the community benefiting both residents and business owners. He added you can find additional information on the referendum by visiting www.newlenoxparks.org. Executive Director Lewis stated 2,400 copies of the referendum information have been sent out and 200 signs have been ordered and paid for by Friends of the Parks. Executive Director Lewis went over the informational presentation and endorsements from Building trades with their recommendations. He asked Communications/Marketing Supervisor Lotz to draft a letter from the Board of Commissioners thanking them for their help. Executive Director Lewis noted there have been a lot of presentations, phone calls and emails regarding the referendum adding if anyone has any questions or comments, please email or call with questions. Executive Director Lewis requested residents to get out and vote, and make an informed decision.

Parks

NL Rebels Baseball Follow Up Letter

President Fischer noted a letter from the New Lenox Baseball Association President Chris Vetur regarding background checks on volunteer coaches and managers. The letter states the NLBA has contracted the NCSI to conduct these background checks. The red/green light system is working. He added they have reassigned the oversight of the process from the Travel Director to the Secretary & President.

Parks-Maintenance Superintendent & Facility Superintendent

Parks-Maintenance Superintendent Travnicek stated he has been working with Village staff and Bisping Construction at our Lions Community Center regarding work to be done; Tree work has been performed at Stonebridge, Haines and Firefighters Parks; Oak Lawn Blacktop has resurfaced the main entrance road from Marley to the Metra tracks and expanded the asphalt paths near some of the tee boxes. Parks-Maintenance Superintendent Travnicek noted the new F250 truck has arrived, replacing the 1996 truck #5 which had close to 130,000 miles and the new dump truck should be in next month but there is a delivery delay due to waiting on the bed. Parks-Maintenance Superintendent Travnicek noted they have ordered salt for this coming winter. Facility Superintendent Langlois stated the insurance renewal will occur in November; all schedules are being reviewed and he will have a comprehensive report for the next month's meeting; Facility Superintendent Langlois has been in the process of applying for an energy grant and preparing bid specifications for HVAC units at the Police Station; Facility Superintendent Langlois stated all invoices for Proud American Days have been submitted, but he is still waiting on a check from all American Recycling for our portion of the can recycling program; Facility Superintendent Langlois noted all Associations are going great, banquet and parties have been abundant and picnics are winding down.

Recreation

Asset of the Month – Commitment to Learning

Education is a shared commitment between dedicated teachers, motivated students and enthusiastic parents with high expectations.

“I look forward to learning something new every day at school and at home!”

Executive Director Lewis read the Asset of the Month aloud.

Special Recreation

Monthly Reports, Staff Reports, Monthly Financial Reports

PARC Grant/LWSRA Facility- IDNR Reimbursement Updated; Fund 27, Project Construction Update/Schedule

Executive Director Lewis summarized detailed reports and stated the last check has been picked up by LWSRA; He noted two projects in the works including parking lot drainage and drainage by the front doors; the staffing 2nd interviews are being conducted for the Facility Foreman position with a decision coming soon and the timeline for the Recreation Specialist position has been set and posted on the LWSRA and IPRA websites; the Foundation Golf outing was a huge success.

Recreation Superintendent Update

Recreation Superintendent Braglia noted there are more than 400 ACES participants enrolled and Trailblazers is also going well; the Boo & Brew Craft Beer Tasting will be held on October 25th at the Sanctuary at 5:30 p.m. in the parking lot, with a cash bar inside – more information is available on the website; the Quilting Club made 2 quilts and donated one to a family in need after losing all belongings in a house explosion and one to the ShareFest; Walker Park opened on August 16th for Flag Football with 80 volunteer coaches. President Fischer commented on what a wonderful program the Camp Wewannago is and how well it's going.

Community Events

President Fisher noted the upcoming events are as follows:

New Lenox Chamber of Commerce

Tuesday, September 30th

State of the Village

Location: Silver Cross Hospital Conference Center

1900 Silver Cross Blvd., New Lenox

Time: 8:00 am

Tuesday, October 7th

Business on the Move Luncheon/Program

Location: New Lenox Public Library

120 Veterans Parkway, New Lenox

Time: 11:30 am check in and networking / Noon – luncheon and program

Thursday, October 16th

Business After Hours

Location: Marquette Bank

2570 E. Lincoln Hwy., New Lenox

Time: 5:00-7:00 pm

*For information on any Chamber events, please call (815)485-4241

Tuesday, October 14th

Friends of the Parks Golf Outing

“Metamucil Golf Outing”

Contact: Lauren Lotz (815)485-1737 for more information

Price: \$40.00

**Commissioner &
Director Comments**

- Executive Director Lewis noted IAPD pictures and fishing pictures in back of the IAPD book were taken by Dianna Kroll of the NLCPD; he thanked Joliet Park District for the picnic they held and thanked the elected officials for getting out and sharing the referendum information.
- Commissioner Jansma stated September was a tough month but busy; the Sanctuary looks great and is working great for the High school teams and the summer leagues.
- Commissioner Schulz mentioned the Poochapalooza adding it was a great event with a very good turnout. He commented on the advantages of programs like this in our park district.
- Commissioner Kraemer congratulated and thanked Representative Kosel stating she's been a wealth of information; he thanked Friends of the Parks for all of their efforts and help; he stated he was very impressed by Proud American Days numbers.
- Commissioner Larson noted the referendum is very important to the future of our park district and is needed to maintain and improve our parks. This is the single most important thing for our park district , so please get on board and get out and vote on November 4th.
- President Fischer concurred with all of the commissioners; He added Proud American Days was a great community event for groups to raise money for their causes. President Fischer congratulated Representative Kosel and thanked her for a great job. President Fischer stated the referendum is a unique opportunity for improvements as we don't have money to build parks, we use grant money; so with this unique opportunity we can continue and move forward with improvements . He requested the public get educated about it and be an informed voter, and then vote your conscious.

Adjournment

At approximately 6:55 pm, President Fischer requested a motion to adjourn the September 17, 2014 Regular Board Meeting of the New Lenox Community Park District Board of Commissioners. Motion made by Commissioner Larson, seconded by Commissioner Kraemer. Upon a voice vote, all were in favor and the motion passed unanimously.

Respectfully Submitted,
Janet Frigo
Recording Secretary