

Minutes of the Regular Board Meeting of the New Lenox Community Park District Board of Commissioners held on Wednesday, July 16, 2014 at 6:05 pm in the Board Room of the Village Hall, New Lenox, IL.

GENERAL FUNCTIONS:

- Call to order** President Fischer called the July 16, 2014 meeting to order at approximately 6:05 pm.
- Pledge of Allegiance** President Fischer led the Board, Staff, and all others present in the Pledge of Allegiance.
- Roll Call** President Fischer directed the Recording Secretary to take roll call. Upon taking roll call, the following were present, Commissioners: Larson, Jansma, Kraemer, Schulz and President Fischer.
- Also in Attendance** Executive Director Greg Lewis, Attorney Angelo Vitiritti, Communications/Marketing Supervisor Lauren Lotz, Recreation Superintendent Shirley Braglia, Director of Golf Bob Schulz, Parks-Maintenance Superintendent George Travnicek, Facilities Superintendent Mike Langlois, Finance/Human Resources Superintendent Kathy Lynch, Executive Assistant/Office Supervisor Jacque Tuma.
- Treasurer's Report** Commissioner Kraemer quoted the totals from the monthly Treasurer's Report. President Fischer requested any questions or comments regarding the monthly Treasurer's Report for June 30, 2014. Hearing none, President Fischer requested a motion to approve the Treasurer's Report as presented for June 30, 2014. Motion made by Commissioner Larson, seconded by Commissioner Schulz. Upon a roll call vote, all were in favor and the motion passed unanimously.
- Payment of Bills** Commissioner Kraemer quoted totals from the Payment of Bills presented for June 30, 2014. President Fischer requested any questions or comments. Hearing none, President Fischer requested a motion to approve the Payment of Bills as presented for June 30, 2014. Motion made by Commissioner Jansma, seconded by Commissioner Schulz. Upon a roll call vote, all were in favor and the motion passed unanimously.
- Special Guests** Presentation of Resolution #14-09 Honoring Ms. Chris Johnson, 50 years of Service
President Fischer requested a motion to amend the agenda to move Resolution #14-09 from New Business to Special Guests portion of the agenda. Motion made by Commissioner Kraemer, seconded by Commissioner Larson. Upon a voice vote, all were in favor and the motion passed unanimously. At that time, President Fischer entertained a motion to approve Resolution #14-09 Resolution of the New Lenox Community Park District Honoring Christine Johnson Dance Instructor for Fifty Years of Service to the Dance Community. Motion made by Commissioner Kraemer, seconded by Commissioner Jansma. Upon a voice vote, all were in favor and the motion passed unanimously. Communications/Marketing Supervisor Lotz read the resolution aloud and presented the award as well as a dress shaped cake to Ms. Johnson. At that time President Fischer posed for a photo with Ms. Johnson.
- Mrs. Kim Auchstetter, IGFOA Board member, Finance Director & Treasurer Village of New Lenox – Presentation of the Government Finance Officers Association (GOFA) Certificate of Achievement for Excellence in Financial Reporting
Mrs. Auchstetter stated she was honored to present the Government Finance Officers Association Certificate of Achievement for Excellence in Financial Reporting to the New Lenox Community Park District for the 6th consecutive year. President Fischer thanked Finance/Human Resources Superintendent Lynch and staff for achieving this award for excellence and added it is not an easy task in that it requires many dedicated hours of hard work.
- Girl Scout Troop #70751 – Thank you Letter to NLCPD
Communications/Marketing Supervisor Lotz announced Girl Scout Troop #70751 and presents a potted plant arrangement the girls made for the New Lenox Community Park District as well as thank you letter. President Fischer thanked them all for the gift as well as coming to attend the Board Meeting. He added the plant will be proudly displayed in the New Lenox Community Park District office common area.

Consent Agenda

Approval of the Special Meeting Budget Workshop of June 18, 2014; Approval of the Public Hearing Meeting Minutes of June 18, 2014; Approval of the Regular Meeting Minutes of June 18, 2014

President Fischer requested any questions or comments on the Consent Agenda. Hearing none, President Fischer requested a motion to approve the Consent Agenda. Motion made by Commissioner Kraemer and seconded by Commissioner Larson. Upon a voice vote, all were in favor and the motion passed unanimously.

Committee & Staff Reports

Enterprise

Golf Course: Operation and Financial Reports Month to Date & Year to Date

Director of Golf Schulz noted June was on track to beat last year's numbers but due to flooding at the end of June, outings were down a bit in attendance. They did make some of that up by putting regular play golfers in select tee times on outing days. Junior league is off and running and the kids are having a blast this year. There are over 300 kids in the league alone and they are still signing up. He added a reminder about the Golf & Fish sign up time at 5:30 a.m. IN august the high school practice begins as well as an IAPD event.

Proud American Days 2014 Presentation of Events

Communications/Marketing Supervisor presented a slide show of the events planned for the 2014 Proud American Days including band/entertainment line-up, ride changes including unlimited ride wristbands slight price increase to \$25.00, credit cards allowed this year and went over detailed evening events. If you have any questions, you may go to www.proudmaericandays.org for more information. The dates for Proud American Days this year are Thursday, July 24, 2014 through Sunday, July 27th, 2014.

Budget & Appropriations Ordinance #14-05-01

Attorney Vitiritti stated there was a public hearing last month. President Fischer requested any questions or comments regarding Budget & Appropriations Ordinance #14-05-01. Hearing none, President Fischer requested a motion to approve Ordinance #14-05-01 adopting a combined annual budget and appropriating such sum of money as may be deemed necessary to defray all necessary expenses and liabilities of the New Lenox Community Park District for fiscal year beginning May 1, 2014 and ending April 30, 2015 and specifying the objects and purposes for which such appropriations are made and the amount appropriated for each object and purpose. Motion made by Commissioner Schulz, seconded by Commissioner Jansma. Upon roll call vote, all were in favor and the motion passed unanimously.

Finance/Human Resources Superintendent Update/Executive Director Assistant/Office Supervisor Update

President Fischer noted the Hibernia Splash Pad admission experienced a few bumps in the road but seems to be doing very well adding we are breaking even with labor costs. President Fischer noted the NLCPD received the Certificate of Achievement for Excellence in Financial Reporting for the 6th consecutive year as mentioned earlier in the agenda. President Fischer asked if there were any questions regarding the updates.

Administration

CPRP Certification Renewals – Greg S. Lewis, Executive Director and Shirley Braglia, Recreation Superintendent

President Fischer noted the completion of the CPRP Certification Renewals for Executive Director Lewis and Recreation Superintendent Braglia which occurs every 2 years. President Fischer congratulated them both.

Facilities/Planning

Development Projects Update

Parks-Maintenance Superintendent Travnicek presented a slide show showing rain continues to be an obstacle at Walker Park but the work accomplished the last couple of weeks include 3 goal shoot around color coating, more concrete walks, playground to be completed soon, plumbing for splash pad installed. This should be completed in 2 or 3 weeks if the weather is ok; Bristol park off street parking lot with 10 spaces is established, fine grading/seeding and bike path to be installed this summer/fall; Prairie Ridge developer needs to install ADA drinking fountain along with gazebo, and we have received proposal and prints for new gazebo/shelter from the new developer.

November 2014 Referendum Information

President Fischer noted the referendum information flyer included in the Board Packet. He added the NLCPD has listed to the questions and concerns stating a YES vote keeps the tax rate the same as it has been and it is needed to add amenities to the parks. Commissioner Larson added we will have these flyers available to people when we go out to talk to the residents. If you would like more information, feel free to stop in and pick up a flyer.

Fall 2014 Field Allocations - Draft

Langlois presented the New Lenox Park District Athletic Sites Fall Field Allocations for Athletic Associations August 1 through November 30, 2014. He added this will be reviewed at the Tri Annual Associations meeting on August 4th at the Lions Community Center.

Parks-Maintenance Superintendent & Facility Superintendent

Parks-Maintenance Superintendent Travnicek noted the parks and athletic sites fared extremely well with the minimal tree/limb damage from the storms; staff has done a nice job keeping the over 2 dozen baseball and softball infields playable thru all the rain, etc.' staff has been busy pulling and spraying weeds in our playgrounds; he thanked the Village for their assistance with the delivery and setting of the precast units on June 30th. They also responded to a slow draining detention pond at Bentley/Tyler and as it turns out a league ball was stuck in the reduced pipe; Several of our sand volleyball courts will be replenished with new sand – tree semi loads are going to the Lion's Den this week and Hibernia is next on the schedule; PAD work is underway and nearing completion with meetings and signage; 25 Fund Paving and Lighting – asphalt paving of the main drive at the Sanctuary Golf Course proper documents have been obtained the park district and contractor; the timing of project is anticipated to be the next several weeks; 26 Fund Special Rec – ADA concrete walks were installed at doors A, C & D and the LCC; 50 fund Capital Projects include precast structure flush washrooms installed at Haines park on June 27th, water and sanitary hook ups have been completed, electric should be completed with the next several business days, an existing path will be continued leading to our facility. Facilities Superintendent Langlois noted concrete sidewalk work at entry A, the East hallway, waiting area and center hallway have painted and new lights have been installed; At the Sanctuary, various exterior lights have been repaired; Lions Den break room floor was been stripped and waxed, We are in the process of transforming the old washrooms into storage for the day camps; The U of I energy study for the grant is not yet complete as of this writing. President Fisher asked when we will receive it and Facilities Superintendent Langlois stated we do qualify and will definitely receive something but no definite date; Proud American Days tents are going up Friday morning, July 18th; there has been some vandalizing with an exterior light at the new CTX washrooms at Haines. A Police report has been filed. President Fischer asked if we can get security cameras. Parks Maintenance Superintendent Travnicek stated we can certainly look into that. Executive Director Lewis added we are in contract with New Lenox Police Department to keep their eyes on it.

Recreation

Asset of the Month – Constructive Use of Time – Youth Programs

“My summertime is filled with fun through camp, sports, and activities!”

Executive Director Lewis read the Asset of the Month aloud.

Special Recreation

Monthly Reports, Staff Reports, Monthly Financial Reports

PARC Grant/LWSRA Facility Construction Update, Fund 27, Project Construction Update/Schedule, Tentative Grand Opening – Saturday, June 21st

Executive Director Lewis summarized detailed reports and all continues to go really well,; the Opening went well; Punch list is complete however there is a drainage issue which needs to be taken care of out of capital funds; There is an audit going on now. .

Recreation Superintendent Update

Recreation Superintendent Braglia stated summer registration continues to go well; Camp Wewannago program is thriving; the fall catalog will be delivered in the Patriot Newspaper in the July 31st issue with fall lottery registration beginning August 16th for residents. See you at Proud American Days! President Fischer added what a great job the Camp Wewannago staff is doing.

New Business

Resolution #14-10 Authorizing the Execution of Agreement with Golf Now.

Director of Golf Schulz noted Golf Now is owned by NBC Sports and offers a POS system. They currently run our email and internet service. President Fischer requested any questions or comments. Hearing none, President Fischer requested a motion to approve Resolution #14-10 Authorizing the Execution of Agreement with Golf Now. Motion made by Commissioner Kraemer, seconded by Commissioner Jansma. Upon a roll call vote, all were in favor and the motion passed unanimously.

Resolution #14-11 Providing and Requiring the submission of the proposition of increasing the limiting rate for the New Lenox Community Park District, Will County, Illinois, to the voters of said Park District at the general primary election to be held on the 4th Day of November, 2014.

President Fischer requested any questions or comments. Hearing none, President Fischer requested a motion to approve Resolution #14-11 providing and requiring the submission of the proposition of the increasing the limiting rate for the NLCPD, Will County, IL to the voters of said Park District at the general primary election to be held on the 4th day of November, 2014. Motion made by Commissioner Schulz, seconded by Commissioner Jansma. Upon a roll call vote, all were in favor and the motion passed unanimously.

Community Events

President Fisher noted the upcoming events are as follows:

New Lenox Chamber of Commerce

Wednesday, July 23rd

Business After Hours

Paramount – EO, Inc./Crest Lighting

Location: 1918 Ferro Drive New Lenox

Time 5:00 – 7:00 pm

Friday, August 15th

Chamber Golf Outing “ The Masters”

Location: The Sanctuary Golf Course

Registration 11:30 a.m.

Boxed Lunch on Carts at 12:00 Noon

Shotgun Start 12:30 pm

Thursday, August 21

Business After Hours
Lincolnway Special Rec Association
1900 Heather Glen Drive, New Lenox
5:00 – 7:00 pm

Tuesday, October 14, 2014

Friends of the Park Event
Metamucil 55 & Older
At the Sanctuary Golf Course
\$40.00 per person for a round of Golf

The annual Proud American Days Military Tribute will be held on Sunday, July 27th beginning at 11:00 am... All past and present military together with their families are invited to attend. If you are a veteran or current military member and are interested in taking part in this event, please contact Lauren Lotz at 815-485-1737. We are looking for member to represent each of the military branches. Please save the date.

**Commissioner &
Director Comments**

- Commissioner Kraemer congratulated Kathy Lynch for the Certificate of Excellence award; See you at PAD and thank you to our sponsors and staff for setting up. It will be really nice.
- Commissioner Larson also congratulated Kathy Lynch as well and thanked George Travnicek for the parks looking so beautiful
- Commissioner Jansma thanked the staff for a great job as usual, Rain has been delaying things but everything at Walker Park looks good; Golf course looks great and we'll see you at PAD!
- Commissioner Schulz thanked Bob Schulz at the Sanctuary for getting the kids and neighbors interested in golf
- Executive Director Lewis noted Friends of the Parks – there is a lot of new involvement and also looking for more to get involved. They have a lot of good things going on; PAD is a community event and we thank you for the donations.
- President Fischer thanked Christ Johnson for 50 wonderful years of service. She will be missed; thank you to the Girl Scout Troop for attending and last but not least, PAD! Come out and enjoy yourself.

Adjournment

At approximately 7:09 pm, President Fischer requested a motion to adjourn the July 16, 2014 Regular Board Meeting of the New Lenox Community Park District Board of Commissioners. Motion made by Commissioner Larson, seconded by Commissioner Jansma. Upon a voice vote, all were in favor and the motion passed unanimously.

Respectfully Submitted,
Janet Frigo
Recording Secretary