

Minutes of the Special Board Meeting of the New Lenox Community Park District Board of Commissioners held on Wednesday, May 21, 2014 at 5:00 pm at the Formal Executive Conference Room 202 at the Village Hall, New Lenox, IL.

GENERAL FUNCTIONS:

- Call to order** Vice President Jansma called the May 21, 2014 meeting to order at approximately 5:00 pm.
- Roll Call** Vice President Jansma asked for everyone to state their names for the record; the following were present, Commissioners: Larson, Kraemer, and Schulz.
- Also in Attendance** Executive Director Greg Lewis, Parks-Maintenance Superintendent George Travnicek, Attorney Angelo Vitiritti, Facilities Superintendent Langlois, and Executive Assistant/Office Supervisor Jacque Tuma. At approximately 5:02PM Athletic Supervisor Olga Viano was present

Committee Assignments

Friends of the Parks

Executive Director Lewis explained we have been doing some research with how Lincolnway's Foundation. Executive Director Lewis noted the board member is an honorary member with non-voting rights; we can leave under enterprise or move it Recreation, it would be similar to how Special Recreation use to. Executive Director Lewis mentioned all elected board members are technically considered Friends of the Parks members. Executive Director Lewis commented all elected officials and Administrators would be asked to give recommendations on yearly bases for possibly candidates; for example the Deputy Director from Lemont has asked what he can do to help support New Lenox as he is a resident. Executive Director Lewis also mentioned Director of Golf Schulz has been working with Dave Braglia and Tony Kroll from Friends of the Parks to develop a Golf Outing to help raise funds and awareness. Commissioner Schulz noted he does not have an issue with attending the meetings if Committee Assignments remain the same. Executive Director Lewis would like everyone to review for 30 days. Executive Director Lewis would like to see the Friends of the Parks become more organized. Vice President Jansma asked how long before you need names. Executive Director Lewis noted Friends of the Parks is not aware of these changes yet internally; but so far they have lost 2 members; it was mentioned for the PAD Bartenders to be possible Friends of the Parks member to help with fundraising. Executive Director Lewis would like everyone to review and get back to him with any changes.

Fund 25 Discussion

Fund 25 Paving and Lighting

Vice President Jansma noted everyone received a list of what projects have been completed last fiscal and asked if anyone had any questions. Executive Director Lewis noted the accruals have not been done yet for the Year End; so the remaining balances in the Funds are rough estimates and may not match to the Treasurer's Report yet. Commissioner Kraemer asked how the in house seal coating went this past year. Executive Director Lewis noted it well this year with smaller projects and Willis Asphalt showed the Grounds Department how to do it. Executive Director Lewis noted this year's projects such as Cherry Hill and Tyler/Bentley are budgeted out of the capital fund; he also noted the winter took a toll on the sealing out at the Golf Course. No further discussion take place.

Fund 26 Discussion

Fund 26 Special Recreation

Vice President Jansma noted everyone received a list of what project were completed in FY 13-14. Parks-Maintenance Superintendent Travnicek explained to the board what has been completed and noted the ADA list is becoming smaller; the one project which still needs to be address is the sport fields; specifically Bentley/Tyler 1-6 fields and Spencer. Executive Director Lewis noted Facilities Superintendent Langlois passed out an updated Park Grid for the ADA Self Evaluation. Commissioner Larson commented some of the projects are minor; such as, putting up signage. Executive Director Lewis noted a lot is minor with the major focus being on the walkway paths to the sports fields; last year was a good push to try to complete and noted NLCPD is ahead of the curve with its facilities. Parks-Maintenance Superintendent Travnicek noted last Fiscal Year 20K was spent on park improvements from ADA and 90K for sports improvements. Executive Director Lewis noted some years you are in compliant and others you may not be because of the weather in Illinois, for example the walkways at Doors C/D at LCC need to be fully replaced due to heaving over the winter months; he reminded the board ADA is an unfunded mandate. Commissioner Larson asked is this year the focus was on the athletic sites.

(Fund 26, cont.)

There was discussion about Firefighters Park and the construction will be held off for this year. Executive Director Lewis and Parks-Maintenance Superintendent walked the site today with Kurt from the Village because everyone who was on the Police Building project last year has either retired or been reassigned. The walk through was good and NLCPD was able to voice their concerns again; the engineer will come back out to re-evaluate the site. The target date is possibly December/January. Executive Director Lewis noted there is no rush for this Fiscal Year; he would like to see the Lions Den move first so the building can be torn down. There is some concern with HVAC units which may have to be replaced with energy efficient units. Parks-Maintenance Superintendent Travnicek noted there is a concern with the curve by the existing park site and noted the shelter right now is 75ft or closer to the access road; with this in mind berms/boulders may have to be set in place. Executive Director Lewis noted any carry over is for the Walker Country Estates project until we receive reimbursement from the state.

Commissioner Larson asked if the Nelson Complex was going to be funded all by NLCPD. Executive Director Lewis commented the Park District can ask the school district to help fund the project but we don't have to push the improvements. Commissioner Larson asked if the total cost for improvements there is 145K. Executive Director Lewis noted it was and noted the communication has been good between the Park District and School District; but reminded the board if we don't allocate for the funds we will not receive them. Parks-Maintenance Superintendent Travnicek noted for Firefighters Park we have concept plans and are ready to go if needed. Executive Director Lewis noted right now the LWSRA project is under budget by 200K and see a need to put more funds into it.

Fund 50 Discussion

Fund 50 Capital Projects

Parks-Maintenance Superintendent Travnicek called out the following from this fund; the Haines Precast, demo for Lions Den, and improvements to the Lions Den Park. Executive Director Lewis commented the Bond money is in this fund and the 300K transfer from the Recreation Fund for the construction of the bathrooms at Haines. Executive Director Lewis commented we will have review the timing with the bond money and moving into the new administration building. Commissioner Larson asked about bathrooms at Lions Den. Executive Director Lewis is hoping the Forest Preserve District may want to do something with us but more than likely it will have a bathroom/storage facility out there; but the MacKay Center has shown some interest. Executive Director Lewis noted the Forest Preserve usually likes to see a trail spur and/or dog park to partner up with other bodies. It was noted we do need more Softball Fields for Recreational Leagues; it's way too tight of schedule to maintain the fields. They are in use from May – November. Parks-Maintenance Superintendent Travnicek note this year 73K on school turf/parking/ADA was from the Park District and 30-45K came from the Associations for improvements. Everyone reviewed what was completed in the year from Fun 50.

Fund 51 Discussion

Fund 51 Land Acquisition and Building Projects

Executive Director Lewis noted at most this fund will break even; it is slowly digging itself out. The Needs Assessment will help with grant submissions, we just submitted for a new grant which is funded at 100%, currently Planning Resources is working on this grant which is due at the end of May. Parks-Maintenance Superintendent Travnicek noted Walker is currently 20K under budget which will help with adding a few additional features to the Splash Pad and the water softener and pre/pad. Commissioner Larson would like to see security cameras at Walker Country too. It was noted this can be looked into and the school has some security cameras on Liberty which may be able to use this will be looked into as well. Vice-President Jansmas asked about the three lots out at Walker and where we were at with selling them. Executive Director Lewis note the Park District is wide open to whatever; but note the amount has been reduced because the lots are not good.

(Fund 51,cont.)

There was a minor discussion about Taylor Glen and how the referendum would help these subdivisions acquire a possible park but without the referendum passing in November parks will be acquired when there is enough acreage for a grant to go down to state for funding. Without the acreage the grant would not score well with the state grant criteria. Unfortunately the developer out at Taylor Glen is not helping with explaining why the park hasn't been built and why you can't develop a park with the funds we have received already; which were a part of the Village's 50% Reduction. Executive Director Lewis noted on a good note work is starting at the Drugress Farm located by Sky Harbor which would give us a potential 15 acre site. Commissioner Larson asked how the punch list was going for the LWRC building. Executive Director Lewis noted the punch list slowly getting smaller but Best Construction who had the largest piece still has a few outstanding items; it was noted if the leadership overall had been stronger out there, that maybe there wouldn't be so many outstanding matters.

Next Workshop

It was discussed for the next workshop to be prior to the June board meeting at 5PM instead of Wednesday, June 4th.

Adjournment

At approximately 5:50 p.m. Vice President requested a motion to adjourn the May 21, 2014 Special Board Meeting of the New Lenox Community Park District Board of Commissioners. Motion made by Commissioner Larson, seconded by Commissioner Kraemer. Upon voice vote, all were in favor and the motion passed unanimously.

Respectfully Submitted,
Jacque Tuma
Recording Secretary