

Minutes of the Special Board Meeting of the New Lenox Community Park District Board of Commissioners held on Wednesday, April 16, 2014 at 5:00 pm at the Formal Executive Conference Room 202 at the Village Hall, New Lenox, IL.

**GENERAL FUNCTIONS:**

**Call to order** President Fischer called the April 16, 2014 meeting to order at approximately 5:00 pm.  
**Roll Call** President Fischer asked for everyone to state their names for the record; the following were present, Commissioners: Larson, Jansma, Kraemer, Krumreich and President Fischer.

**Also in Attendance** Executive Director Greg Lewis, Parks-Maintenance Superintendent George Travnicek, Attorney Angelo Vitiritti, Recreation Supervisor Lea Pipiras, and Executive Assistant/Office Supervisor Jacque Tuma

**Splash Pad Discussion**

Executive Director Lewis asked the Board if they had any questions/concerns. President Fischer noted he is ok with the first paragraph but had some concerns with supporting the two hour plan. Recreation Supervisor Pipiras noted the hours will remain the same as last year 11AM-6M with the Splash Pad Rentals being at 9:45AM-11AM and then again in the evening 6:15PM-7:45PM. Recreation Supervisor Pipiras also noted daycare groups will be charged \$3.00 per child need to schedule ahead of time. Commissioner Larson asked if the child: adult ratio is 8:1. Recreation Supervisor Pipiras noted if the group is 8+ they will pay the group rate, if they are less than 8 they will be asked to pay the Out of District fee. Recreation Supervisor Pipiras also noted they will consider a family pass for those families who have babysitters who Out of District since the attendant at the gate is looking Driver's Licenses; a flyer will be sent out to Hibernia Subdivision ahead of time. Executive Director Lewis noted most districts are charging to enter the Splash Pad. President Fischer asked how this work would. Recreation Supervisor Pipiras noted there would be two gates, one would be where the money would be collected and wristbands would be issued. There was discussion on to charge residents or not. Recreation Supervisor Pipiras noted she would like to inform the public by the end of May of the changes. Commissioner Larson would like to see the following charges \$1.00/\$3.00 respectively resident versus non. Executive Director Lewis note right now the district operates on 40% user fees. President Fischer asked what the cost would be for an attendant. Recreation Supervisor Pipiras noted from the end of May to September approximately \$5,000. Executive Director Lewis noted pay charge it would help cover the costs of hiring an attendant for gate. President Fischer is ok with charging \$3.00 for OOD and asked why we close at 6PM when it's still hot in the evenings during July and August. Recreation Supervisor Pipiras noted the Splash Pad is actually on a timer from 10AM-7PM. Parks-Maintenance Superintendent Travnicek noted we could always change the timer. Recreation Supervisor Pipiras noted there is a party slot from 6:15PM-7:45PM and usually those coming later are the older children (10-12 years old). President Fischer asked if the gate gets locked at night because of any vandalism. Executive Director Lewis noted the community has been really good with this site. It was discussed to charge \$1.00/\$3.00 for the entrance to the Splash Pad. Recreation Supervisor Pipiras noted you can't go to a pool for \$3.00; and so far no one has any issues with paying \$50.00 more for a party rental; she also will look into a punch pass. Executive Director Lewis noted we are learning about the costs of operating the Splash Pad and soon another one will be added. Recreation Supervisor Pipiras note this might push the voters to go out and vote in November. There was discussion about the Associations and the direct/indirect costs for maintenance of the fields and by charging for certain amenities may help with future elections. Attorney Vitiritti noted this change needs to be published with an explanation as to why there is a charge now. Parks-Maintenance Superintendent Travnicek noted the five year follow up from OSLAD asks if there is a charge and how the park is maintained. Executive Director Lewis can see charging \$1.00/\$3.00 this summer with the possibility of next year \$2.00/\$4.00. Recreation Supervisor Pipiras noted once again \$1.00/\$3.00 is extremely responsible. Commissioner Larson noted we need to publish it and show how we are being fiscally responsible. Executive Director Lewis noted there will need to be a review of the current fees/charges to add this into that document which is typically approved in December/January. Executive Director Lewis asked what the recommendation is for this summer. Recreation Supervisor Pipiras recommended charging \$1.00/\$3.00 starting summer 2014 for the Splash Pad. Commissioner Jansma noted associations currently aren't affect by capital and to maybe have an effect on them to start charging the full costs. Commissioner Larson noted Taylor Glen has been waiting for a park maybe this could help cover costs. Executive Director Lewis noted in the Treasurer's Report you will notice a 300K transfer from Recreation to Capital to help fund the project out at Haines; this might not be able to happen every year but it

will show our patrons where their fees are going. The census was to charge \$1.00/\$3.00 at both locations.

**Fiscal Year 2014  
2015-Vehicle  
Maintenance**

Parks-Maintenance Superintendent Travnicsek noted moving forward Stanton Automotive will be taking care of our fleet. Parks-Maintenance Superintendent Travnicsek explained to the board the information found in the packet. Commissioner Larson informed the board and staff he has heard from a few patrons they voted no for the referendum because the Park District has newer vehicles. Executive Director Lewis noted in FY 13-14 we paid 15K in payments and currently projected for FY 14-15 we are looking at 14K; the pickup truck is paid off and the box truck has proven its weight in gold with having to get food for over 500 kids weekly. Commissioner Kraemer noted the older equipment will become or is becoming more costly and it would be more beneficial and less expensive to purchase newer fleet. Parks-Maintenance Superintendent Travnicsek noted Parks-Maintenance Forman Prynne has been doing an excellent job with updating equipment. Commissioner Larson believes the Village changes vehicles every six years; but Executive Director Lewis noted their vehicles are heavily used. Parks-Maintenance Superintendent Travnicsek noted the F350 will be used as a trade-in. President Fischer is concerned about our summer help utilizing the new vehicles. Parks-Maintenance Superintendent Travnicsek noted there are typically crews that go out together; by adding an additional dump truck it will help the crews overall. President Fischer asked if the vehicles would be sitting outside or in the garage. Parks-Maintenance Superintendent Travnicsek noted the garage is currently tight with the vehicles we have now. There was a discussion about the vehicles being left outside. Executive Director Lewis noted most vehicles are moved on a regular base with the exception of the larger vans in the winter months. There was discussion on budget items and buying the F250 out right instead of a payment plan; we are currently healthy in the budget to do a 3 year purchase plan for the F450 4X4. It was decided to table the F250 Resolution at the Board Meeting this evening and move forward with the F450.

**PARC Grant  
Application**

PARC Grant

President Fischer would like to continue moving forward with the PARC Grant application. Executive Director Lewis noted if we make no progress in the November elections it may be a good idea to pull the application. There was brief discussion on the PARC Grant application and how to get Friends of the Park more involved with passing the information along to the community.

USF 2014 Needs Assessment Survey

Executive Director Lewis noted this is already underway; with the mailer going out hopefully by May 2<sup>nd</sup> and results would be presented in June. This mailer will be going to a random sample of 5,900 homes; the cost is \$11,800 which is extremely reasonable. Executive Director Lewis noted this information is vital for grant writing and currently ours is 10 years old.

**Referendum-Nov.**

Abstract of Votes General Primary Election-March 18, 2014

Executive Director Lewis explained the votes were a 2:1 against the referendum question. Moving forward will have to figure out if we put the dollar amounts next to pictures, earmark what exactly we are doing with the funds. He commented a survey monkey went out to see how the general public felt; unfortunately the question cannot be changed. It was dishearten to know our own participants didn't go out to vote.

Commissioner Larson noted we need to have more meetings with a little more time to discuss matters.

**Adjournment**

At approximately 6:00p.m. President Fischer requested a motion to adjourn the April 16, 2014 Special Board Meeting of the New Lenox Community Park District Board of Commissioners. Motion made by Commissioner Larson, seconded by Commissioner Jansma. Upon voice vote, all were in favor and the motion passed unanimously.

Respectfully Submitted,  
Jacque Tuma  
Recording Secretary