

Minutes of the Regular Board Meeting of the New Lenox Community Park District Board of Commissioners held on Wednesday, January 16, 2013 at 6:00 pm in the Board Room of the Village Hall, New Lenox, IL.

GENERAL FUNCTIONS:

- Call to order** Vice President Jansma called the January 16, 2013 meeting to order at approximately 6:00 pm.
- Pledge of Allegiance** Vice President Jansma led the Board, Staff, and all others present in the Pledge of Allegiance.
- Roll Call** Vice President Jansma directed the Recording Secretary to take roll call. Upon taking roll call, the following were present, Commissioners: Kraemer, Krumreich and Vice President Jansma.
- Also in Attendance** Communications/Marketing Supervisor Lauren Lotz, Recreation Superintendent Shirley Braglia, Director of Golf Bob Schulz, Parks-Maintenance Superintendent George Travnicek, Facilities Superintendent Mike Langlois, Executive Director Greg Lewis, Accounting Supervisor Karen Acklin, Executive Assistant/Office Supervisor Jacque Tuma.
- Treasurer's Report** Commissioner Kraemer quoted totals from the Treasurer's Report of December 31, 2012. Vice President Jansma requested any questions or comments. Vice President Jansma requested a motion to approve the Treasurer's Report as presented for December 31, 2012. Motion made by Commissioner Krumreich, seconded by Commissioner Kraemer. Upon roll call vote, all were in favor and the motion passed unanimously.
- Payment of Bills** Commissioner Kraemer quoted totals from the Payment of Bills presented December 31, 2012. Vice President Jansma requested any questions or comments. Hearing none, Vice President Jansma requested a motion to approve the Payment of Bills as presented for December 31, 2012. Motion made by Commissioner Kraemer, seconded by Commissioner Krumreich. Upon a roll call vote, all were in favor and the motion passed unanimously.
- Special Guests** New Lenox Youth Football Association Superlight Junior Warriors
New Lenox Youth Football Association Junior Warrior Lightweights
Vice President Jansma noted the Special Guests. Communications/Marketing Supervisor Lotz read aloud the Resolutions honoring the respective teams in presence, introduced all players, presented them with plaques and took photos with the Board Members.
- Communications** IAPD 2012 Annual Report
Executive Director Lewis explained the recap of the Annual Summary of IAPD does in Springfield adding they initiated and passed House Bill 587, which ensures park districts can continue to exercise the flexibility needed to effectively work within tax cap constraints for their corporate and recreation tax levies, as well as, OSLAD.
Illinois Department of Public Health - 2013 Heartsaver AED Grant
Facilities Superintendent Langlois announced a letter from the Illinois Department of Public Health stating the NLCPD has been selected to receive a Fiscal Year 2013 Heartsaver AED Grant which will offset 50% of the cost of a portable unit for the vans.
National Recreation and Park Association - Tennis In The Parks Grant
Communications/Marketing Supervisor Lotz noted an email stating the NLCPD has been selected as a recipient of the Tennis in the Parks Resource grant in the amount of \$1,000.00.
- Consent Agendas** Approval of the Regular Meeting Minutes of December 19, 2012
Vice President Jansma requested any questions or comments on the Consent Agendas. Hearing none, Vice President Jansma requested a motion to approve the Consent Agendas. Motion made by Commissioner Kraemer and seconded by Commissioner Krumreich. Upon a voice vote, all were in favor and the motion passed unanimously.
- Committee & Staff Reports** **Enterprise**
Golf Course: Operation and Financial Reports Month to Date & Year to Date
Director of Golf Schulz noted December was a great weather month for golf and spoke about various upcoming outings for 2013.
Proud American Days 2013
Executive Director Lewis noted they are finalizing plans for construction and has attended several meetings regarding locations, bands, and sound. Executive Director Lewis noted plans are to be finalized in February in order to notify people, finalize contracts.

(Committee & Staff
Reports, cont.)

Finance/Human Resources Superintendent Update/Executive Director Assistant/Office Supervisor Update

Vice President Jansma asked if there were any questions regarding the Finance/Human Resource Superintendent report. Vice President Jansma asked if there were any questions regarding the Executive Assistant/Office Supervisor Report. One item Vice President Jansma noted was the miscellaneous income line item. Executive Director Lewis explained this occurred just prior to the last Board meeting.

Facilities/Planning

Development Projects Update

Parks Maintenance Superintendent Travnicek noted status is unchanged and is still waiting for the status of the Walker Park OSLAD Application Grant and stated possible notification during the IPRA/IAPD Conference in January 2013 but no definite date has been set.

Parks

Spring 2013 Field Allocations

Facility Superintendent Langlois presented a preliminary draft of Field Allocations for Spring 2013 and will have a final in April.

Parks Maintenance Superintendent & Facility Superintendent

Parks-Maintenance Superintendent Travnicek stated there were 30 Christmas trees dropped off for the recycling program going towards the fish habitat. Parks-Maintenance Superintendent Travnicek also spoke about meetings with the Baseball and Mustang Football associations regarding projects at Bentley/Tyler fields which will extend the outfield fence approximately 30 ft. Executive Director Lewis expanded on this topic noting streamlining in the future for these types of plans and keeping the Board up to speed with recommendations. Facility Superintendent Langlois noted we have taken delivery of all of the new trucks and stated the new box truck is being stored at District #122 Transportation Center for the winter months. Facilities Superintendent Langlois also noted work has been done in the LCC offices including painting, new tile in storerooms, stripping and waxing of floors, servicing dividers in rooms 1 and 2, the addition of a PA system and finally the contracting of fuel prices for 2013.

Recreation

Assets of the Month: Support/Positive Family Communications/Internet Safety ("When I have a problem, I always turn to my parents for help and they will listen.")

Executive Director Lewis read the Asset Quote of the Month aloud.

Special Recreation

PARC Grant/LWSRA Facility Contraction Update

Executive Director Lewis stated bids were accepted; recommendations on alternates to be included are being made, budget has been approved, alternates A-F have been approved; G-J alternates are being waited on until a later date due to the soil. Executive Director Lewis noted everything seems to be in budget now so bids have been accepted, #4-Site & Building Concrete,#6-Fire Protection,#9-Structura Steel & Metal,#10-General Trades, and #17-Plumbing, #19-Electrical, and #22-Aggregate Piers this is for the foundation; held off on approving #18-HVAC until further research had been completed. Executive Director Lewis noted within the next 30 days another series of bids will be reviewed and approved; trying to keep work local but lowest bid is what needs to be accepted; but will continue to push forward with keeping the work local. Executive Director Lewis noted if there is a bidder who is not familiar Olivieri will research. Executive Director Lewis noted Moody's rating system with pools since there are six districts going for LWSRA's rating. Vice President Jansma asked about groundbreaking. Executive Director Lewis noted more than likely in the spring.

Recreation Superintendent Update

Recreation Superintendent Braglia noted there are currently 50 teams consisting of 477 participants with over 100 volunteer coaches in the Co-Ed Youth Basketball program. Recreation Superintendent Braglia noted a sponsorship postcard was mailed out to 350 Chamber members. Recreation Superintendent Braglia gave kudos to Communications/Marketing Supervisor Lotz for completing the NLCPD Newsletter.

Community Events Communications/Marketing Supervisor Lotz noted the upcoming events are as follows:

New Lenox Chamber of Commerce

Tuesday, January 29, 2013

Annual Dinner Celebration - Honoring the 2012 Business of the Year - Chicago Dough Company; 2013 Lifetime Chamber Award - Ronald Whitaker, Board Member Recognition, Membership Anniversary Recognition, year in Review, Dinner and Drinks.

Location: American Legion Post 1977 (14414 Ford Cr. New Lenox)

Time: 6:00 p.m. Networking, open bar and dinner; 7:30 p.m. Program

\$55.00 per person, Please RSVP by January 18, 2013.

Tuesday, February 19 - Save the Date!

Announcing the New Lenox Chamber of Commerce - 1st Annual Signature Event - featuring Jeff Havens (www.jeffhavens.com) a nationally recognized motivation and comedic speaker.

Location - Lincoln-Way West High School Auditorium

Time: 6:00 p.m. Pre-networking reception and reserved seating - \$20

7:00 p.m. General Admission Ticket - \$10

Please RSVP call the Chamber office at 815-485-4241.

New Lenox Girls Softball Association

Grades K-12

Spring Softball Registration at the Lions Community Center

Saturday January 26th & Saturday February 2, 2013 from 9 a.m. to 12:00 p.m.

For more information contact 815-485-4872

New Lenox Library

Metal Meets Ribbon Jewelry Making

Adults & Teens

Tuesday January 22, 2013 at 6:00 p.m.

Meeting Room A

REGISTRATION IS REQUIRED

Free Senior Tax assistance for Senior Citizens

Fridays, beginning February 1st

10:00 a.m. - 2:00 p.m.

Meeting Room A

5th Annual Chili Cook-Off

Adult & Teen

Saturday, February 9th at 12:00 p.m.

Meeting rooms A&B

For information on all library programs, please call 815-485-2605

Village of New Lenox

Viewing of Honor Flight

Tuesday, February 19, 2013 at 7:30 p.m.

Location: AMC Showplace New Lenox

**Commissioner &
Director Comments**

- Executive Director Lewis wanted to wish President Fischer a speedy recovery; Executive Director Lewis also wanted to thank Karen Acklin, Pam Borvan, and Jacque Tuma for doing a great job stepping up with reports and other various duties as needed. Executive Director Lewis noted the Employee of the Month Josh Owen of ACES.
- Commissioner Kraemer sends get well wishes to all staff and thanked them for always doing a great job on reports. He also wished congratulations to the Junior Warriors on their impressive accomplishments.
- Commissioner Krumreich thanked the staff for a great job well done.
- Vice President Jansma thanked the staff for a great job and commended them for the extra effort to obtain grants.

Adjournment

At approximately 6:56 p.m. Vice President Jansma requested a motion to adjourn the January 16, 2013 Regular Board Meeting of the New Lenox Community Park District Board of Commissioners. Motion made by Commissioner Krumreich, seconded by Vice President Kraemer. Upon a voice vote, all were in favor and the motion passed unanimously.

Respectfully Submitted,
Janet Frigo
Recording Secretary