

Minutes of the Regular Board Meeting of the New Lenox Community Park District Board of Commissioners held on Wednesday, February 20, 2013 at 6:00 pm in the Board Room of the Village Hall, New Lenox, IL.

GENERAL FUNCTIONS:

- Call to order** President Fischer called the February 20, 2013 meeting to order at approximately 6:00 pm.
- Pledge of Allegiance** President Fischer led the Board, Staff, and all others present in the Pledge of Allegiance.
- Roll Call** President Fischer directed the Recording Secretary to take roll call. Upon taking roll call, the following were present, Commissioners: Kraemer, Jansma.
- Also in Attendance** Communications/Marketing Supervisor Lauren Lotz, Recreation Superintendent Shirley Braglia, Class A PGA Professional Kyle Morris, Parks-Maintenance Superintendent George Travnicek, Facilities Superintendent Mike Langlois, Executive Director Greg Lewis, Accounting Supervisor Karen Acklin, Executive Assistant/Office Supervisor Jacque Tuma.
- Treasurer's Report** Commissioner Kraemer quoted totals from the Treasurer's Report of January 31, 2013. President Fischer requested any questions or comments. President Fischer requested a motion to approve the Treasurer's Report as presented for January 31, 2013. Motion made by Commissioner Jansma, seconded by Commissioner Kraemer. Upon roll call vote, all were in favor and the motion passed unanimously.
- Payment of Bills** Commissioner Kraemer quoted totals from the Payment of Bills presented January 31, 2013. President Fischer requested any questions or comments. Hearing none, President Fischer requested a motion to approve the Payment of Bills as presented for January 31, 2013. Motion made by Commissioner Jansma, seconded by Commissioner Kraemer. Upon a roll call vote, all were in favor and the motion passed unanimously.
- Special Guests** IAPD Board Chairman, Mr. Don Anderson – Presentation of the 2012 Wildlife Photo Contest Award for Nature's Umbrella by Mrs. Dianna Kroll
IAPD Board Chairman, Mr. Don Anderson presented the Wildlife Photo Award for First Place to Dianna Kroll for her entry into the 2012 Photo Contest in the Wildlife Category titled Nature's Umbrella.
Friends of the Parks Presentation: \$2,028. 61 Donation from the Kiddie Kampus Fundraiser
Mr. Tony Kroll of Friends of the Park presented the New Lenox Community Park District with a donation from the Kiddie Kampus Fundraiser. Also noted the upcoming fundraiser to be held that weekend at the last of the youth basketball games, during Flag Football registration. The raffle tickets are sold to raise funds for the purchase of athletic equipment.
- Communications** IAPD Joint Legislative Committee Legislative Breakfast Monday, February 25, 2013 at the Provena Saint Joseph Inwood Athletic Club in Joliet
IAPD Joint Legislative Committee Legislative Breakfast Monday, March 4, 2013 at the Tony Bettenhausen Recreation Center in Tinley Park
President Fischer noted two letters of invitation from the Joliet Park District and the Tinley Park Park District to the IAPD Joint Legislative Committee breakfast programs on Monday, February 25, 2013 at Provena Saint Joseph Inwood Athletic Club in Joliet and Monday March 4, 2013 at the Tony Bettenhausen Recreation Center in Tinley Park to bring together local legislators and park staff and commissioners to discuss issues that will be debated throughout this next legislative session. These breakfasts can be very beneficial in networking with our legislators and in identifying issues of concern to park, forest and conservation districts throughout Illinois.
IAPD Announces New Lenox Community Park District Sergeant-at-Arms
President Fischer noted an announcement and congratulated Commissioner Dale Larson who has been appointed Sergeant-At-Arms of Statewide Association adding IAPD was established in 1928 and is the oldest state association for parks, recreation and conservation in America.
New Lenox Area Historical Society New Lenox Then & Now
President Fischer discussed the New Lenox Area Historical Society New Lenox Then & Now handout highlighting a calendar of events adding if anyone would like to get more involved, they may call 815-485-5576.

(Communications,
Cont.)

Press Release – Excellence in Service Award: Mokena Citizen’s in Action

President Fisher noted a press release regarding Lou Filosa receiving the IPRA’s Illinois Therapeutic Recreation Section Excellence in Service award for his continuous support of LWSRA. Mr. Filosa is president of Mokena Citizens in Action, a not for profit organization and he also serves as treasurer of the LWSRA. The LWSRA has provided adaptive and special recreation services for individuals with disabilities through a cooperative agreement with the Frankfort, Manhattan, Mokena, New Lenox, Peotone and Wilmington Island park districts since 1976. LWSRA is an integral part of the overall recreation services of each of its’ partners and its programs are designed for individuals preschool through adult who have recreation needs that are not met by regular park district programs.

LWSRA Press Release – Illinois Therapeutic Recreation Section Rising Star Award

President Fisher noted a press release regarding Melissa Jenson of LWSRA who was recognized with the Illinois Therapeutic Recreation Section Rising Star Award on November 9th, 2012.

Consent Agendas

Approval of the Regular Meeting Minutes of January 16, 2013

President Fischer requested any questions or comments on the Consent Agendas. Hearing none, President Fischer requested a motion to approve the Consent Agendas. Motion made by Commissioner Kraemer and seconded by Commissioner Jansma. Upon a voice vote, all were in favor and the motion passed unanimously.

**Committee & Staff
Reports**

Enterprise

Golf Course: Operation and Financial Reports Month to Date & Year to Date

Assistant Golf Pro Kyle Morris noted so far they’ve already done over 1,000 rounds this winter adding it’s not as much as last winter but the weather has not been as cooperative. Recently all of the permanent tee times have been filled and they have received payment for them as well. The Penguin Open was held recently after nightfall of over 2 inches of snow making it very successful with over 46 golfers. Starting March 1 all registration for Junior Golf League and lessons begins. Congratulations were extended to Golf Professional Lou Ramadani who passed his level 2 checkpoint. Executive Director Lewis added congratulations are also in order for Kyle Morris as he has just been named Class A PGA Professional.

Proud American Days 2013

Executive Director Lewis noted due to the construction planned on the property where Proud American Days is normally held an alternative plan had to come into plan and, they are 99% there and waiting for official announcement regarding Proud American Days being held at the future Menards location off of Route 30 which is a 19 acre site and more property than we’ve ever had for this event. The first step is to approve the resolution but those are small details. We have a commitment from Walmart regarding parking as well but need to get it in writing.

Finance/Human Resources Superintendent Update/Executive Director Assistant/Office Supervisor Update

President Fischer asked if there were any questions regarding the Finance/Human Resource Superintendent report. Accounting Supervisor Acklin mentioned there was an error on the original report but the new one has been corrected and sent out. President Fischer asked if there were any questions regarding the Executive Assistant/Office Supervisor Report.

Facilities/Planning

Development Projects Update

Parks Maintenance Superintendent Travnicek noted status is unchanged and no announcement was made during the IPRA/IAPD Conference last month regarding status of the Walker Park OSLAD Application Grant. Parks Maintenance Superintendent Travnicek stated Girls Softball met with the Grounds Department on 1/25/13 to discuss partnering on installing hard surface walks (ADA) to fields and bleacher pads at Walona Park this year.

New Lenox Police Department – Site Plans

Executive Director Lewis presented and discussed in great detail the site plans for the New Lenox Police Department in addition to relocating the playground for the new construction on Park District property.

Parks

Spring 2013 Field Allocations

Parks-Maintenance Superintendent Travnicsek presented a preliminary draft of Field Allocations for Spring 2013 and will have a final in April.

District 122/Park District Administrative Meeting

Executive Director Lewis stated Facilities Superintendent Langlois and Parks Maintenance Superintendent Travnicsek created a narrative in memorandum form which was presented to Dr. Sass with regard to the upcoming projects. They have had meetings with Dr. Manville and Dr. Sass and they are all in agreement with regard to these projects.

NLCPD Modified Athletic Association Advertising Policy

President Fischer requested any questions or comments. After much detailed discussion, President Fischer requested a motion to approve the NLCPD Athletic Association Advertising Policy. Motion made by Commissioner Kraemer, seconded by Commissioner Jansma. Upon a roll call vote, all were in favor and the motion passed unanimously.

NLBA – Advertisement/Sponsorship Request

President Fischer requested any questions or comments. Hearing none, President Fischer requested a motion to approve the Project Form A NLBA Advertisement/Sponsorship Request. Motion made by Commissioner Jansma, seconded by Commissioner Kraemer. Upon a roll call vote, all were in favor and the motion passed unanimously.

NLBA – Relocate B-8 Outfield Fence

President Fischer requested any questions or comments. Hearing none, President Fischer requested a motion to approve the Project Form A to relocate the field B-8 Outfield Fence. Motion made by Commissioner Kraemer, seconded by Commissioner Jansma. Upon a roll call vote, all were in favor and the motion passed unanimously.

NLSA – Advertisement/Sponsorship Request

President Fischer requested any questions or comments. Hearing none, President Fischer requested a motion to approve the Project Form A NLSA Advertisement/Sponsorship Request. Motion made by Commissioner Jansma, seconded by Commissioner Kraemer. Upon a roll call vote, all were in favor and the motion passed unanimously.

NLSA – Installation of Shelters at Spencer Campus

President Fischer requested any questions or comments. Hearing none, President Fischer requested a motion to approve the Project Form A NLSA Installation of Shelters at Spencer Campus. Motion made by Commissioner Jansma, seconded by Commissioner Kraemer. Upon a roll call vote, all were in favor and the motion passed unanimously.

Parks Maintenance Superintendent & Facility Superintendent

Parks-Maintenance Superintendent Travnicsek stated they have been doing some training and mentioned it in his report. He also noted vandalism to date is the most ever with 19 incidents in 2012 followed by 2009 with 18 and a total of 100 since 2006 with the biggest problem being the graffiti and stating the most vandalized park has been Schoolhouse Manor. Haines Park has had 5 days of quality skating ice from January 22nd through January 27th. Two days later temperatures reached over 60 degrees once again compromising the ice. Parks-Maintenance Superintendent Travnicsek also noted Beary Landscape will again honor their 2011 bid price for contracted mowing. Executive Director Lewis discussed Mike Langlois report as he was not in attendance for this portion of the meeting.

Recreation

Assets of the Month: Social Competencies/Interpersonal Competence (“In order to be a good friend, you have to be a kind, honest and nice to everyone.”)

Executive Director Lewis read the Asset Quote of the Month aloud.

Asset Celebration, Saturday March 9, 2013 – 20 Years of Character Building

Communications/Marketing Supervisor Lauren Lotz wanted everyone to save the date for Saturday March 9th, 2013 for the Lincoln Way Area Team Asset Celebration with vendors and a free pancake breakfast.

Special Recreation

Monthly Reports, Staff Reports, Monthly Financial Reports

PARC Grant/LWSRA Facility Contraction Update

Executive Director Lewis asked if there were any questions on the reports. Executive Director Lewis noted more bids were accepted 3,8,11,14,15,16,18,20,21,37; Olivieri is good with updating the boards; contingency account will continue to grow; an additional file cabinet has been ordered and installed. Executive Director Lewis noted the next step is the financing portion; with the bond rating for LWSRA which has never been done up to this point. Executive Director Lewis explained to the board the debt rate limitations for each district and the debt certificates; Attorney Vitiritti and LWSRA’s Attorney along with Executive Director Lewis will meet to discuss this. Attorney Vitiritti noted there will be a meeting on Friday and noted LWSRA doesn’t have bonding authority which will affect all districts across the board; we were told the whole issuance would be become each district’s debt by 100% on their debt service; each district is accountable for the whole dollar amount but this is being looked at and hopefully have an answer by the next board meeting.

Recreation Superintendent Update

Recreation Superintendent Braglia stated staff has been busy finalizing their summer text for the Summer Program Catalog including already 88 pages which do include a lot of new programs for summer. She added that Lisa Durcan was able to secure some sponsorship for the summer including Chiro One and Meatheads, a new restaurant in the Frankfort area as well as pool noodles for a summer event entitled Noodles Mania to be held this summer. The ACES program ended the month with 364 students which is a 96.2% increase from the beginning of the school year.

New Business

Resolution #13-01 Authorizing the execution of an agreement with the Menards Corporation for the use of Property owned on Route 30 for Proud American Days 2013

President Fischer requested any questions or comments. Hearing none, President Fischer requested a motion to approve Resolution #13-01 Authorizing the execution of an agreement with the Menards Corporation for the use of Property owned on Route 20 for Proud American Days 2013. Motion made by Commissioner Kraemer, seconded by Commissioner Jansma. Upon a roll call vote, all were in favor and the motion passed unanimously.

Community Events

Martin J. Larson Foundation

April 13, 2013

Chicago Divas Live with special guest comedian and hypnotist, Flip Orley at Mojoe’s, 22 West Cass Street in Joliet. \$20.00 ticket for ages 21 and over. Doors open at 7 pm. For more information please contact Mark Sagan at 815-791-8352.

New Lenox Chamber of Commerce

Tuesday, March 5

Business on the move luncheon at a location TBD. 11:30 a.m. networking followed by lunch program at 12:00 noon.

Saturday, march 16

Community Expo and Home Show at Lincoln Way Central HS Field House from 9 am to 2 pm.

Thursday, March 21

Business After Hours hosted by New Lenox Patriot at Tom Kelly's Chophouse and Pub from 5-7PM

New Lenox Library District

Free Tax Assistance for Seniors

120 Veterans Parkway in Meeting Room A, every Friday from now through April 12th. Visit www.newlenoxlibrary.org or call 815-485-2605 for details.

**Commissioner &
Director Comments**

- Executive Director Lewis recognized the Recreation employee of the month for January as Kim O'Neill. In addition, asked Communications/Marketing Supervisor Lauren Lotz to comment on a successful event "The Z Ticker Fund" held to benefit Tony Kroll and his family and to help offset the costs of a medical condition not covered by their insurance.
- Commissioner Jansma thanked the staff for hard work and also in advance for the upcoming Proud American Days. He also thanked the Association Board members for organizing different sporting programs for the kids.
- Commissioner Kraemer welcomed back President Fischer. He commented on the programs growth and congratulated Bob Schultz as well as Kyle Morris. Commissioner Kraemer was also glad to see Tony & Dianna Kroll.
- President Fischer Commissioner Dale Larson with regard to the IAPD and acknowledged the huge volunteer commitment it is. He added a reminder of the Junior Golf League registration begins on 3/1/13. He also extended Congratulations to Kyle Morris on his latest accomplishment. He reiterated the need for more help with Friends of the Park needing more volunteers. If you'd like more information, please call 815-474-1550.

Adjournment

At approximately 7:50 p.m. President Fischer requested a motion to adjourn the February 20, 2013 Regular Board Meeting of the New Lenox Community Park District Board of Commissioners. Motion made by Commissioner Jansma, seconded Commissioner Kraemer. Upon a voice vote, all were in favor and the motion passed unanimously.

Respectfully Submitted,
Janet Frigo
Recording Secretary