

Minutes of the Tri Annual Meeting held on Monday, April 1, 2013 at 6:30 pm in the Lions Community Center, New Lenox, IL.

GENERAL FUNCTIONS:

- Call to order** President Fischer called the April 1, 2013 meeting to order at approximately 6:30 pm.
- Pledge of Allegiance** President Fischer led the Board, Staff, and all others present in the Pledge of Allegiance.
- Roll Call** President Fischer directed everyone to go around the room and introduce themselves. In attendance: New Lenox Park District Board President Brian Fischer, Commissioner Ross Jansma, Parks-Maintenance Superintendent George Travnicsek, Facilities Superintendent Mike Langlois, Parks-Maintenance Foreman Matt Pryn, Kevin Shannon NLSA, Greg Cleveland NLGSA, Phil Pheifer NLBA, Chuck Niemeier NLYFA, and Lynn Plarski NL Mustangs.

Associations Reports Phil Pheifer NLBA

Mr. Pheifer noted they are currently working on field B8 and moving the fencing back to make it more a legitimate size. Mr. Pheifer noted this will be underway this week. Mr. Pheifer noted the lights are on order and should be done by Memorial Day. Mr. Pheifer stated Mr. Kelly of NLBA had questions regarding when NLCPD would be painting foul lines, aerating and scrapping the 5 row bleachers. Parks-Maintenance Superintendent Travnicsek noted he went to 8 houses which backed up to B8 and left flyers letting the residents know what was going to be happening with the light poles at B8. Parks-Maintenance Superintendent Travnicsek noted this project has been approved by both boards and has not heard any complaints from the residents. Parks Maintenance Superintendent Travnicsek noted staff has scrapped 2 out of 5 bleachers. Mr. Pheifer noted they discussed retrofitting the bleachers but it was much more expensive so they will just be replaced. Parks-Maintenance Superintendent Travnicsek asked Mr. Pheifer what they were looking for as far as the aerating. Mr. Pheifer was not sure but assumed it was for the outfields. Mr. Pheifer noted they have 974 players; this is down from last year. Mr. Pheifer noted the first game is April 27th being played on field 9. Parks Maintenance Superintendent Travnicsek noted Field 9 is where they had to dig a 6 x8 area, 9 feet down to find the sanitary lid. Parks Maintenance Superintendent Travnicsek noted Matt Erikson will be helping the Park District out and getting some sod laid and get this project turned around quickly to make this a safe playing area for the kids. President Fisher asked if this manhole that needed to be dug up was in the playing field. Parks Maintenance Superintendent Travnicsek noted it's right in front of 2nd base and is located 6 inches below ground. Parks Maintenance Superintendent Travnicsek noted the Village of New Lenox really helped us out in locating the manhole. There was some confusion as to the location, but now they know where it is and can use a metal detector to locate it in the future if necessary. Mr. Pheifer noted next week is the field prep week and will have all the parents out working on the fields. Mr. Pheifer noted that Mr. Kelly wanted to make the Park District aware of the new Saturday schedules having the games set 3 hours apart to eliminate the parking issues from years past. Mr. Pheifer also noted they will monitor this and see how it goes, but people need to understand this is to help with the parking issues.

Greg Cleveland NLGSA

Mr. Cleveland reported they have 600 girls and expect more as they still have another registration. Mr. Cleveland noted this is about the same as last year. Mr. Cleveland noted practice has already started and opening day is April 27th this year. Mr. Cleveland noted they had 7 bleachers taken away and recycled from the softball fields and 1 from the VFW. Mr. Cleveland thanked the Park District for helping them out. Mr. Cleveland noted they have the new safer 4 row bleachers on the way. Mr. Cleveland noted to be ADA compliant they are getting pads under the bleachers and pads to our main path so that all of the bleachers are ADA accessible through a mixture of blacktop and concrete. Mr. Cleveland noted this is all to be finalized with Parks Maintenance Superintendent Travnicsek. Mr. Cleveland also noted there is going to be landscaping around the Harold Hoyt sign and the flag pole. Mr. Cleveland noted he still needed to get the project form to the Park District. Mr. Cleveland noted they are getting prices from landscapers for flowers in the flower box.

Lynn Plarski NL Mustangs

Ms. Plarski reported they are getting prices for bleachers on the south end and also confirmed with Parks Maintenance Superintendent Travnicsek that that was all they needed to purchase. Ms. Plarski noted there has been 1 registration day so far which brought in 240 players. Ms. Plarski noted this is up from last year and they also have 2 more registration days. Ms. Plarski noted the cheerleaders have not signed up yet. Ms. Plarski noted they are doing traditional work on the field.

Chuck Niemeier NLYFA

Mr. Niemeier noted they currently have 300 football players and 161 cheerleaders. Mr. Niemeier anticipates the numbers to go up slightly. Mr. Niemeier noted they are just slightly ahead of last year. Mr. Niemeier noted they have met with both high schools and the dates are set for the games but are just waiting on approval from River Valley. Mr. Niemeier noted he has been going to the Francis Youth Foundation Board Meetings. Mr. Niemeier noted the lady in charge of scheduling passed away suddenly and he is working with the Foundation as to what they are going to do about practice schedules. Mr. Niemeier noted the Foundation asked Mr. Niemeier to talk to the Park District about having involvement at the 4H Field as they are having financial issues they are trying to work on. Parks Maintenance Superintendent Travnicsek wanted to bring the board up to speed regarding the concern NLYFA is having about the 4H field. Parks Maintenance Superintendent Travnicsek noted 4H does not have as many shows or turn outs likes they used to.

Parks Maintenance Superintendent Travnicsek noted he spoke with Executive Director Lewis regarding the possible situation of NLYFA losing the practice fields at 4H if they go belly up. Mr. Niemeier noted he has a verbal agreement with both high schools for JV and varsity to practice at Central and West which will help out the situation. Mr. Niemeier noted the issue they are having is lights, as the rental company they used has gone out of business and they only have 4 light towers. Mr. Niemeier thinks everything will be fine, but just wants to be proactive and have things set up just in case something should happen.

Kevin Shannon NLSA

Mr. Shannon reported March 30th was the start of practice. Mr. Shannon noted the competitive teams start practice on April 6th and the season for recreational ball starts on April 26th. Mr. Shannon noted there are 436 signed up for recreational and 138 on competitive. Mr. Shannon noted this is down about 100 from last fall and 100 from last spring. Parks Maintenance Superintendent Travnicsek noted he spoke with Mr. Sweet regarding the parking issue at Rachel Ridge. Parks Maintenance Superintendent Travnicsek informed members at the meeting about people parking on the public street and walking on the resident's property in the Rachel Ridge subdivision. Parks Maintenance Superintendent Travnicsek noted this is along the far edge of the resident's property instead of patrons parking at Spencer Pointe and walking the few hundred yards to the soccer fields. Parks Maintenance Superintendent Travnicsek noted the resident wrote the Park District a letter regarding this issue. Parks Maintenance Superintendent Travnicsek and Mr. Sweet met with some of the residents recently and explained the history of the site. It was noted Mr. Sweet also spoke to the residents and stated he is working with the coaches to pass on information with flyers and trying to do his due diligence. Parks Maintenance Superintendent Travnicsek noted the street is public property but is also working with the village to get resident only parking signs up. Parks Maintenance Superintendent Travnicsek noted he is trying to be proactive for this spring and hopefully there will be no issues. Mr. Shannon noted at the March 20th coaches meeting they stressed that there are unhappy homeowners. Mr. Shannon noted they have some concerns regarding the cost of the ADA paths and the locations of where these paths are to be paved due to the fact they relocate the playing fields from season to season. Mr. Shannon noted this was something that needed to be talked about. Mrs. Shannon noted they submitted the field layouts and noted they are trying to size the competitive and the recreational fields at the same level and same size so they can be used for both divisions all over town. Mr. Shannon stated Mr. Sweet had an idea to add a practice field at Spencer further west closer to the parking lot on the south side. Mr. Shannon noted this is a very rough area. Parks Maintenance Superintendent Travnicsek asked if this was just south next to the playground at Spencer Pointe. Mr. Shannon noted they are receiving quotes for sod or seed at Cherry Hill and noted they are regarding Fields 6&7 over at Spencer. Mr. Shannon noted the welding on Nelson Field 2 has been completed. Mr. Shannon also noted at Field 4 there is a drainage issue and noted there is standing water. Parks Maintenance Superintendent Travnicsek noted he spoke with Mr. Sweet on this issue. Mr. Shannon noted they are planning on 5 fertilizing feeds this year and noted Mr. Sweet was going to be working with Parks Maintenance Superintendent Travnicsek on this. Mr. Shannon noted they wanted to cut twice a week and stripe on Thursdays. Parks Maintenance Superintendent Travnicsek noted he would take their requests into consideration. Mr. Shannon noted they would also like to

keep the practice of not weeding whacking by the goals as they all have new nets this year. Parks Maintenance Superintendent Travnicsek noted they are meeting with the school district and Beary Landscape. Mr. Shannon noted they hired an internet service to allow the NLSA to page cell phones or users can download an application to be notified of cancellations or changes. Mr. Shannon noted a porta potty has been approved for the west side of Spencer. President Fisher asked if there were accessibility issues with the location of the porta potty. Parks Maintenance Superintendent Travnicsek noted they are going to staff on the service days and use a different vehicle to move the porta potty closer to the parking lot and see how the turf is treated. Parks Maintenance Superintendent Travnicsek noted he is going to see how this works out because the path is only 6 feet wide and even our trucks are too wide. Mr. Shannon noted they are moving forward with their advertising on the nets and will provide a sample to the Park District before going forward. Parks Maintenance Superintendent Travnicsek noted the school district needs to give the final sign off on the advertising. Mr. Shannon also noted they are looking to landscape along the south side of the pond. Parks Maintenance Superintendent Travnicsek clarified and went into detail with Mr. Shannon and the others present the conversation he and Mr. Sweet had regarding the ADA paths and what needs to be done to be ADA accessible in not only the soccer fields but all locations. Parks Maintenance Superintendent Travnicsek noted he is working with different vendors and they are all saying the same thing regarding ADA rules. Parks Maintenance Superintendent Travnicsek noted the project on the land East of the pond will start from scratch because of the job that was done last time was done incorrectly.

Park District

ADA

Parks Maintenance Superintendent Travnicsek noted he has already talked about ADA earlier. Parks Maintenance Superintendent Travnicsek noted baseball back in 2007-2008 had a project and spend 85,000 and noted a good share of that was used for ADA and did not want to leave this information out.

Bleachers

Parks Maintenance Superintendent Travnicsek noted the Park District is paying for the inspections that will take place annually and noted they are getting rid of all 5 row bleachers. Parks Maintenance Superintendent Travnicsek thanked the associations for helping out. Parks Maintenance Superintendent Travnicsek noted the new bleachers need to be 30" or lower.

Field Maintenance Review

Parks Maintenance Foreman Prynne noted NLGSA and NLBA are all prepped. Parks Maintenance Foreman Prynne stated NLSA field corners are marked and goals have been moved and in place. Parks Maintenance Superintendent Travnicsek noted the weed and feed is scheduled for May 2nd and May 3rd. Parks Maintenance Superintendent Travnicsek noted he is meeting with Beary Landscape and will cut the soccer fields 2 times a week and also noted they began mowing March 22nd.

Grounds Department

Parks Maintenance Superintendent Travnicsek informed members it is importance to turn in schedules to Parks Maintenance Foreman Prynne ASAP.

Parking

Parks Maintenance Superintendent Travnicsek noted all associations agreed the parking was not as much a problem and the police were better than last year.

Portable Toilet Service

Parks Maintenance Superintendent Travnicsek noted all portable toilets should be out. Parks Maintenance Superintendent Travnicsek noted the frequency of the toilets being serviced can change if needed. Parks Maintenance Superintendent Travnicsek asked all associations to designate

3 people that Perfect Potty can recognize and call in a situation instead of the Park District being called.

Projects

Parks Maintenance Superintendent Travnicek noted they have met with the School District on better communication and getting a quicker response from both boards. Parks Maintenance Superintendent Travnicek noted he is meeting with Bob Nelson on Thursday mornings to also have better communication. Parks Maintenance Superintendent Travnicek asked members to kill them with the particulars and to be as specific as possible.

Requirements

Facilities Superintendent Langlois asked all associations to go through the checklist and turn in all documentation. Facilities Superintendent Langlois noted they do not need to turn in the IRS form. Facilities Superintendent Langlois noted he needs everyone's certificate of insurance.

Facilities Superintendent Langlois reminded everyone about the light policy that is attached in the packet. Facilities Superintendent Langlois noted Project forms A and B were enclosed with also the Athletic Association Requirements. Facilities Superintendent Langlois noted the weather policy has changed, so please take a look at it. Facilities Superintendent Langlois stressed the importance of the ratios, 20% OOD and 80% IN Dist. Facilities Superintendent Langlois noted he has enclosed the field allocations and asked everyone to take a look at it. Facilities Superintendent Langlois noted he has also enclosed the skip days for School District 122. Parks Maintenance Superintendent Travnicek noted Liberty and Martino tracks are going to be resurfaced beginning May 20th and should be done by August 1st. Parks Maintenance Superintendent Travnicek noted they will be working on the tracks at the same time as this is the most cost effective way. There was concern from a couple of associations regarding the parking of equipment being used for this project. Parks Maintenance Superintendent Travnicek noted he will bring this up at the meeting on Thursday with Mr. Nelson. Facilities Superintendent Langlois asked all associations to fill out the field permit forms and stated that #6 on the back is very important and noted each association has the priority use of the fields. Facilities Superintendent Langlois advised the associations that all of their property located on each associations site is insured with \$1,000 deductible, in case anyone asks about it. Parks Maintenance Foreman Prynn asked all associations to notify him of any make up games or changes. Parks Maintenance Foreman stated if he does not know about it he can't get it done.

Adjournment

President Fischer adjourned the Tri Annual Meeting of April 1, 2013 at approximately 7:40p.m.

Respectfully Submitted,
Rebecca Heckler
Recording Secretary